

The regular meeting of the Glendive City Council was held Tuesday, August 17, 2021. Council President Leon Baker called the meeting to order with the following Council members present: Avis Anderson, Doug Baker, Leon Baker, Rhett Coon, Mike Dryden, Betsey Hedrick, and Clyde Mitchell. Gerald Reichert was absent. Department heads present included: Kevin Dorwart and Frank Ceane. Jacquie Silbernagel, John Hickman, and Todd Opp were absent. Others present included: Hunter Herbaugh, Lee Driver, Jason Stuart, Tim Mattick, Michelle Mattick, Mark Nissley and Brant Gordon. Leon Baker opened the Council meeting at 7:00 p.m. and recited the Pledge of Allegiance.

Hedrick moved to approve the minutes of the August 3, 2021 regular Council meeting; second by Mitchell and the motion carried.

Committee Minutes

Street Committee-Wednesday August 11, 2021

4:00 - 4:04 p.m.

Attending: Gerry Reichert, Avis Anderson, Rhett Coon, Jason Stuart, Kevin Dorwart, Bruce Peterson, Bonita Jenkins, Hunter Herbaugh (press)

1. California Street drainage — no one to report
2. Request for Street Closure was approved by the Council a month ago before postponement of the Celebrate Glendive event due to extreme heat. Jason / DCEDC asked for the same street closure for September 23rd from 2 p.m. -11 p.m. Merrill Avenue from Towne to Power Streets. This is for the same event. Committee will bring before the Council as a reminder.

Submitted: Avis R. Anderson

FUPR Committee Meeting Wednesday, August 11th, 2021 4:05pm

Present: Gerald Reichert, Avis Anderson, Rhett Coon, Kevin Dorwart, Bonita Jenkins and Bruce Peterson with GROW, Hunter Herbaugh – Ranger Review.

1. GROW Recycling – Bonita Jenkins, Bruce Peterson

Bonita Jenkins and Bruce Peterson were in attendance to give the City an update to the progress of the GROW recycling program.

1. GROW would like invite the City Council to visit the recycling center and see all that they have accomplished in a short amount of time. They would like to set up a time that works for the Council.
2. Info:
 - a. Started in February
 - b. The first load of cardboard in early June included 52 one-ton bails. That load made \$700.
 - c. The second load will be ready this week and should be 54 or 55 bails.
 - d. They have 10 volunteers working.
3. They would like to ask:
 - a. Form a subcommittee of GROW members, Council Members, and a couple of local business owners for planning and progress purposes.
 - b. They need a place for small businesses to place cardboard.
 - c. Request a roll off dumpster to place cardboard that they cannot recycle into. The current round ones, cardboard gets stuck in.
 - d. They need another solution for a building. Could they build one on the landfill property? The City is checking on that subject and checking with DEQ.
 - e. Requesting that the City have skin in the game. Either by donation, grant, property, etc.

f. Would like to meet again in 6 or 7 months for another update.

- FYI: The City is checking into some of the questions.

2. *Pickle Ball (Continued from July FUPR) – Steve Merrill*

Steve Merrill checked with MHSA regarding if the addition of Pickle Ball lines on a couple of the courts at Lloyd Square Park. MHSA mentioned the addition should not affect Glendive being able to host Tennis Tournaments.

UPDATE: Since the FUPR committee meeting, we have had more comment and info regarding the lines. The only reason not to add lines that has been brought up was that it may affect grant funding from the National Tennis Association.

- FYI:

2. *City of Glendive Budget*

FUPR members have completed work on the FY 21/22 City of Glendive Budget. The preliminary budget needs to be approved at the 8-17-21 council meeting. We would then request setting a public hearing for approving the final budget before the 9-7-21 Council Meeting. Then we would need to approve the final budget at that regular meeting. (FYI: The budget is due with the state on 9-9-21.)

- The FUPR committee recommends approval of the Preliminary FY 21/22 City of Glendive Budget as well as setting a Public Hearing for the final budget on 9-7-21.

Public Comment – None

Closed Session – Nothing to Report

Adjourned – 5:30 pm

Concludes report. Rhett Coon, Councilman W4

Personnel Committee Meeting Monday, August 16, 2021 4:00pm

Members present: Hedrick, L Baker, Mayor, Chief Hickman, Asst. Chief Klunder, Chief dispatcher Julie Others: none

1. Permission to advertise for Police Patrolman position-

Action: Committee recommends advertising for position effective Aug. 17, 2021.

2. Interview candidates for Dispatcher Position-Committee did one interview for police dispatcher part time.

Action-Committee recommends hiring Lacey Newton effective Aug 23, 2021 pending background check.

3. Accept resignation of Davi Mills as City Court Clerk-

Action- Committee recommends council approve effective Aug, 6th 2021

4. Permission to advertise for permanent part-time City Court Clerk effective Aug. 6th 2021.

Action-Committee recommends council approve.

5. Committee had closed session for personnel issue.

6. Public Comment- None nobody was present

Adjourned- 5:50PM Submitted by Leon Baker

PUBLIC COMMENT

L. Baker asked twice there was no public comment.

NEW BUSINESS

Approve street closure request on Merrill Avenue from Towne Street to Power Street on

September 23, 2021 from 2pm-11pm. Dryden moved to approve street closure request on Merrill

Avenue from Towne Street to Power Street on September 23, 2021 from 2pm-11pm; second by Coon and the motion carried.

Approve preliminary budget for fiscal year 2021/2022. Coon moved to approve preliminary budget for fiscal year 2021/2022; second by Anderson and the motion carried.

The regular meeting was stopped at 7:13pm and two public hearings were held. Prior to the regular meeting resuming, Lee Driver commented about a letter he received from the Sanitarian concerning the Public Hearing. It did not say anything about the actions that could be taken to the property. Gordon stated in the public hearing that the property owners were aware of the process and possible actions taken because the Ordinance is public knowledge. Driver suggested going forward with these issues to explain that to the property owners. Discussing the process with the property owner would be appreciated.

The regular meeting resumed at 8:00pm. Lee Driver, Jason Stuart, Tim Mattick, Michelle Mattick, Mark Nissley and Brant Gordon left the meeting at this time.

Set time and date for Budget Public Hearing for Tuesday September 7, 2021 at 6:30pm. Anderson moved to approve setting the time and date for Budget Public Hearing for Tuesday September 7, 2021 at 6:30pm; second by Coon and the motion carried.

Set time and date for Permissive Mill Levy Public Hearing for September 7, 2021 at 6:45pm. Dryden moved to approve setting the time and date for Permissive Mill Levy Public Hearing for September 7, 2021 at 6:45pm; second by Hedrick and the motion carried.

Approve permission to advertise for police patrolman position effective August 17, 2021. Hedrick moved to approve permission to advertise for police patrolman position effective August 17, 2021; second by D. Baker and the motion carried. Dryden asked if we have accepted a resignation for this position. L. Baker said he hadn't seen a letter yet.

Approve hiring Lacey Newton as part time dispatcher effective August 23, 2021 pending background check. Mitchell moved to approve hiring Lacey Newton as part time dispatcher effective August 23, 2021 pending background check; second by Dryden and the motion carried.

Accept resignation of Davi Mills as city court clerk effective August 6, 2021. Hedrick moved to accept the resignation of Davi Mills as city court clerk effective August 6, 2021; second by Dryden and the motion carried. Dryden asked how long she had worked for the city. Mitchell replied less than a month. Dryden asked if we keep track of how many court clerks we go through and if someone has checked to see what the glitch in the system is. He added this discussion wasn't in reference to Miss Mills.

Approve permission to advertise for city court clerk effective August 6, 2021. Anderson moved to approve permission to advertise for city court clerk effective August 6, 2021; second by Dryden and the motion carried.

Accounts Payable Claims: \$311,989.98. Hedrick moved to approve the accounts payable for: **\$311,989.98**; second by Mitchell and the motion passed.

DEPARTMENT HEAD COMMENTS

Operations- Kevin Dorwart is working on budgets and will begin the state report. He is starting on the annual report and added that has to be turned in early this year. In addition, Dorwart was working on a few HR issues and closing on DLA. Construction is completed at the water treatment plant but still working on draw downs for that. Dryden asked about the infrastructure grant update. Dorwart said the ranking portion is out and explained process.

Public Works- Frank Ceane stated his summer workers are all done. They had a water main break last week on Rosser Avenue. The repair went fine with the help of the vac truck it went smooth. The crew has been patching and repairing pot holes. They are waiting on a switch for the water fountain park, but the solar panel is built and battery box all set up. A couple weeks ago they took their cardboard out to the recycling center. Currently they have a truck break down, but will try and make the recycling portion continue when that is up and running again.

MAYOR'S COMMENTS

August 18-Glendive Schools start
September 6-Labor Day-City Hall closed

COMMITTEE MEETINGS

Ordinance Committee- Wednesday, August 25, 2021, 4:00 pm
Personnel Committee- Wednesday, August 25, 2021, 4:15pm

DEPARTMENT REPORTS

Fire, Police and Recreation submitted written reports.

D. Baker made a motion to adjourn the meeting; second by Anderson.

Dated this 17th day of August, 2021.
Approved the 7th day of September, 2021.

Leon Baker, Council President

ATTEST:

Jessica Reitz, Administrative Clerk

