

The regular meeting of the Glendive City Council was held Tuesday, July 21, 2020. Mayor Jerry Jimison called the meeting to order with the following Council members present: Avis Anderson, Doug Baker, Leon Baker, Rhett Coon, Mike Dryden, Betsey Hedrick, Clyde Mitchell and Gerald Reichert. Department heads present included: John Hickman, Jack Rice, Frank Ceane and Jacquie Silbernagel. Kevin Dorwart and Todd Opp were absent. Others present included: Jordan Mayer, Christine Whitlatch, Warren Pierce, and Hunter Herbaugh.

Mayor Jimison opened the Council meeting at 7:00 p.m. and recited the Pledge of Allegiance.

L. Baker moved to approve the minutes of the July 7, 2020 regular Council meeting; second by D. Baker and the motion carried. Dryden abstained from the vote.

At 7:02pm a bid opening was held for the police dispatch center. Chief Hickman received two bids. The first was from East Mont Communications of Miles City in the amount of \$103,480.00. The second bid opened was from Tab Electronics of Glendive in the amount of \$126,061.00. The Chief will review the bids and report back to the next FUPR meeting.

Following the bid opening the regularly scheduled council meeting resumed.

#### **Committee Minutes Personnel Committee**

**Monday July 13, 2020**

**4:00PM**

Members present: Mayor, D.Baker, L. Baker, Hedrick. Others: Chief Hickman, Assistant Chief Klunder.

#### **Interviews for Sergeant Position in-house – Police Department.**

Committee conducted three interviews for Sergeant position.

Action: committee recommends promoting Shawn Mills to Sergeant position. Committee also recommends promoting Aaron Conner to Senior Patrolman both effective July 26, 2020.

**Public Comment - None  
Adjourned 5:00 pm**

Doug Baker

Ward 3

Street Committee meeting-July 15, 2020

Convened 4:03 p.m., ended 4:12 p.m.

Attending: Jerry Jimison, Mike Dryden, Avis Anderson, Rhett Coon, Gerry Reichert, Kevin Dorwart, Jack Rice, Frank Ceane, press: Hunter Herbaugh

Timeline for street chip sealing project:

Jack Rice contacted Hard Drives Construction. They said they would work next week July 22, 23, 24 and should complete the project at that time. They have 30 blocks to work on. Door hangers will go out to home owners informing them of the project.

Elks development waiver request:

Jack Rice said he had heard nothing back from the Elks concerning the options given to them on paving their parking lot.

Extensive discussion was held on an item not on the agenda. Councilman Gerry Reichert asked Jack Rice about the work that MDU was doing around town last year and this year and questioned the continuity of the work. He also noted a number of holes that have been left unfinished needing either cement or asphalt. Windom Square has a couple of areas of concern regarding unfinished projects.

Jack said he is in contact with the company reminding them to finish the projects before they leave town. He was told they are ahead of schedule.

Submitted: Avis R. Anderson, Ward II council person

## **F/U/P/R Committee Report– 07/15/20**

### **ATTENDANCE**

**Mayor** Jimison

**Council Persons:**A. Anderson, R. Coon, M. Dryden, G. Reichert

**Dept. Heads: Operations** K.Dorwart, **Public Works** J. Rice, F. Ceane

**Media:** Ranger-Review H. Herbaugh

**Guests:**

**Duration:** 4:13-5:20

### **AGENDA**

1. **WTP Update:** Director Dorwart updated the committee on the progress at the WTP. The cone in one of the Water Basins was undergoing a water test. The Committee was invited for an inspection of the progress at the WTP. This observation by the Committee took place 7/16/20.
  - a. **FYI**
  
2. **Recommendation on Street Sweeper Bid:** Director Rice recommended the Council accept the bid from Global Environmental Products for a street sweeper and appropriate maintenance/safety equipment. The bid total is (\$193,525.00): (\$190,600.00) for the street sweeper; (\$2900.00) for safety and maintenance equipment (\$1395 greaser, \$695 dumper option, \$595 remote fender, \$240 master switch).
  - a. **ACTION: FUPR recommends Council acceptance of bid from Global Environmental Products for a street sweeper and options at a cost of (\$193,525.00).**

3. **Use of City Property Request (MOR):** Museum of the Rockies requests the City's permission to access Makoshika State Park through City of Glendive property. Additionally the MOR would like to park its vehicles at the City of Glendive Landfill. The tentative date for the explorations is August 4-7 and the tentative crew size is three people. The MOR requests permission to survey and collect scientifically significant fossils and contextual data from City land. If a more extensive excavation, requiring more than hand tools, is required, then the MOR will request further permission from the City of Glendive. The MOR will submit a list of specimens upon completion of this year's fieldwork
  - a. **ACTION: FUPR recommends Council approval of MOR request to use City property.**
  
4. **Zoning Permit:** Directors Rice and Ceane brought an Amended Plat from Forrest Sanderson, Dawson County Planner, that proposes to aggregate lots within a Platted Subdivision. The proposal aggregates Lots 12A and 12B Block 152 Georgetown Estates, Section 36, T. 16N., R. 55E., P.M.M., City of Glendive, Dawson County, Montana. There are two platted lots on record and with this survey only one tract will remain. Total acreage involved in this survey is .17 acres.
  - a. **ACTION: FUPR recommends Council approval of the use of the claimed exemption and authorize the Dawson County Clerk & Recorder to file the Amended Plat as provided in the City of Glendive Subdivision Regulations.**
  
5. **Bond Resolution for Trucks and Packers :** Director Dorwart brought forward a bond resolution for the City to purchase (already approved) Solid Waste Equipment, trucks and packers.
  - a. **ACTION: Committee recommends Council approval of the bond resolution to allow the City to purchase Solid Waste Equipment, trucks and packers.**
  
6. **Public Comment:** None provided.
7. **Meeting Closed:** 4:39 No action to report
8. **Adjourned** 5:20

**Respectfully submitted by Councilman Dryden Ward III**

Dryden noted that the Zoning permit details included with the committee minutes was from a previous location.

### **PUBLIC COMMENT**

Jordan Mayer of Interstate Engineering gave the Council an update on the Makoshika Park water line extension project. They received a total of 7 bids and the bid was awarded to Western Municipal Construction out of Billings, Montana. The project is expected to be done by the end of April 2021.

### **NEW BUSINESS**

**Approve request from Lower Yellowstone Recreational Corridor project- Christine Whitlatch.** Dryden moved to approve the request from Lower Yellowstone Recreational Corridor project; second by Anderson and the motion carried. Christine Whitlatch explained the request for increased recreational opportunities and development of more access sites along the Yellowstone River in Eastern Montana to the council.

**Approve promotion of Officer Shawn Mills to position of sergeant for the Glendive Police Department effective July 26, 2020.** Coon moved to approve the promotion of Officer Shawn Mills to position of sergeant for the Glendive Police Department effective July 26, 2020; second by L. Baker and the motion carried. Chief Hickman added this is a supervisor position and will help with quality control. He added they had three good candidates for the position.

**Approve appointment of Officer Aaron Conner to position of senior patrol officer for the Glendive Police Department effective July 26, 2020.** Mitchell moved to approve the appointment of Officer Aaron Conner to position of senior patrol officer for the Glendive Police Department effective July 26, 2020; second by D. Baker and the motion carried. Chief Hickman stated this position was vacated by Mills being promoted to Sergeant.

**Accept bid from Swanston Equipment of Fargo, N.D. for new street sweeper in the amount of \$193,525.00 with additional safety equipment included.** Coon moved to approve accepting the bid from Swanston Equipment of Fargo, N.D. for new street sweeper in the amount of \$193,525.00 with additional safety equipment included; second by Dryden and the motion carried. Jack Rice stated they only received on bid. Rice and Ceane went to Bowman, North Dakota to look at the same machine that they are using as it is different from our current street sweeper. They were very impressed and should have it within 90 days of ordering.

**Approve use of City landfill property by Museum of the Rockies on August 4-7, 2020.** Anderson moved to approve use of City landfill property by Museum of the Rockies on August 4-7, 2020; second by L. Baker and the motion carried.

**Approve Amended Plat Block 152 Keans 2<sup>nd</sup> addition.** D. Baker moved to approve Amended Plat Block 152 Keans 2<sup>nd</sup> addition; second by Hedrick and the motion carried. Rice explained that a house was tore down on the corner of Sargent and Borden. The owners are building a garage and combining the two lots so they are in compliance with city codes.

**Approve Resolution #3055 establishing wages and benefits for AFSCME Local 852.** L. Baker moved to approve Resolution #3055 establishing wages and benefits for AFSCME Local 852; second by Hedrick and the motion carried.

**Approve Resolution #3056 establishing wages and benefits for AFSCME Local 853.** D. Baker moved to approve Resolution #3056 establishing wages and benefits for AFSCME Local 853; second by Coon and the motion carried.

**Approve request from American Bank Center for Splash Bash at the City pool Thursday, August 6, 2020.** Hedrick moved to approve the request from American Bank Center for Splash Bash at the City pool Thursday, August 6, 2020; second by Mitchell and the motion carried. Jacquie Silbernagel explained they had requested August 6th from 7-9pm. They will follow covid restrictions and Coon amended to the motion to include passing the request pending approval from the Dawson County Health Board.

**Accounts Payable Claims FY20 to Jim Bender: \$3341.47.** Hedrick moved to approve the accounts payable for FY 20 to Jim Bender for \$3341.47; second by Coon and the motion passed.

**Accounts Payable Claims FY20: \$208,128.57.** L. Baker moved to approve the accounts payable for: \$208,128.57; second by Dryden and the motion passed.

**Accounts Payable Claims FY21: \$44,146.86.** Dryden moved to approve the accounts payable for: \$44,146.86; second by Hedrick and the motion passed.

### **DEPARTMENT HEAD COMMENTS**

**Police-** Chief John Hickman and dispatchers are getting ready for their state audit. Jack Fendt graduated from the academy and will be back to work tomorrow. Hickman received confirmation that they will have one spot available for an officer in the upcoming September academy class. Thanks to the help of the public works crew they got some repair work done on the range to prepare it for department qualifications. The department celebrated Tammy Dey's 35 years as dispatcher. Julie is at training in Helena this week. The new patrol car is expected to be delivered by August.

**Public Works-** Jack Rice stated they had a breakdown at the water plant last Friday. They will begin chip sealing tomorrow and have sent out notices to the residents that will be affected. AE2S had some representatives in town today testing the fire hydrant flow rates. Anderson thanked them for the tour of the water plant construction site. She added that she agreed with Amy (Great West Engineering) that it is a very clean work site and good job to the crew.

**Recreation-** Jacquie Silbernagel said soccer registration has opened. The recreation department currently has tennis lessons, park programs and swimming lessons going on. The park program doesn't have as many participants this summer as previous years. The pool is open and she noted lap swim attendance in the mornings has picked up. American Bank Center will be having their "Splash Bash" on August 6th.

### **MAYOR'S COMMENTS**

- Miss Montana Parade-Friday, July 24-1:00pm
- Miss Montana Outstanding Teen Pageant- July 19-24
- Miss Montana Scholarship Pageant-July 19-25
  - Performances Thursday, Friday, Saturday July 23-25 7:00pm
- JSEC Scholarship Golf Tournament- July 28
- State Legion Baseball Tournament- Billings-7/28-8/1
- Bell Street Bridge Day-Saturday, August 1-10:00am to 4:00pm
- Badlands Triathlon-Saturday, August 1-7:00am
  - Finish line at Eyer Park-9:00am

### **COMMITTEE MEETINGS**

- Ordinance Committee- Monday, July 27, 2020, 4:00 pm
- Personnel Committee- Monday, July 27, 2020, 4:15pm

### **DEPARTMENT REPORTS**

Fire Department

L. Baker made a motion to adjourn the meeting; second by Hedrick and the meeting was adjourned at 8:11pm.

Dated this 21<sup>st</sup> day of July, 2020.

Approved the 4th day of August, 2020.

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Jerry Jimison, Mayor

ATTEST:

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Jessica Ayre, Administrative Clerk