

The regular meeting of the Glendive City Council was held Tuesday, June 16, 2020. Mayor Jerry Jimison called the meeting to order with the following Council members present: Avis Anderson, Doug Baker, Leon Baker, Rhett Coon, Mike Dryden, Clyde Mitchell and Gerald Reichert. Betsey Hedrick was absent Department heads present included: John Hickman, Jack Rice, Kevin Dorwart and Jacquie Silbernagel. Others present included Amy Deitchler, Hunter Herbaugh and Frank Ceane.

Mayor Jimison opened the Council meeting at 7:00 p.m. and recited the Pledge of Allegiance.

L. Baker moved to approve the minutes of the June 2, 2020 regular Council meeting; second by Reichert and the motion carried.

Committee Minutes

Personnel Committee

Wednesday June 3, 2020

4:00PM

Members present: Mayor, D.Baker, L. Baker, Hedrick, Mitchell. Others: Rice, Ceane, Gehmert.

Interviews for Scale/Utility Worker Public Works.

The committee conducted one interview.

Action: Committee recommends hiring Matthew Myran effective June 15, 2020.

Interviews for EMT for Ambulance Service.

The committee conducted two interviews.

Action: FYI

Public Comment - None

Adjourned 5:20 pm

Doug Baker

Ward 3

Street Committee

Wednesday June 10, 2020, 4-4:42 p.m.

Attending: Council: Avis Anderson, Rhett Coon, Mike Dryden, Jerry Jimison; Kevin Dorwart, Jack Rice, Frank Ceane; Guests: Teresa Olson, Sarah Plummer; press Hunter Herbaugh

- 1) Street Closure and Traffic Control for Makoshika Wellness Triathlon August 1, 2020: Speaking to the request: Teresa Olson, and Sarah Plummer.

Sarah provided a map showing the route the participants will take. There is also an alternate route if necessary. Only a small portion of the triathlon will be on city streets. No traffic control will be needed although the police will assist with traffic and the runners near Runnings. There was extensive discussion on serving beer in the city parks and other necessary permits. No streets will be closed for this event.

2) Elks development waiver request.

A letter was received from Bob Stanhope, Elks lodge, regarding the pavement of the parking lot at the new Elks facility. City requires the parking lot be paved before the facility can be opened. The request was asking the Elks be allowed to hold off paving until they have funds to complete the project. The committee looked at the City of Glendive Subdivision Regulations. The regulations provide options for paving the requested area, but the paving needs to be completed or guaranteed per subdivision regulations before opening can commence. City Engineer Jack Rice will send a copy of the regulations to Mr. Stanhope. A new request may be brought to the committee if the group so desires.

Councilman Dryden asked Jack Rice if there were any major street projects anticipated for the summer. Hard Drives company out of Billings will be doing chip seal for the City in designated areas. They are setting their schedule at this point.

Submitted: Avis R. Anderson, council, Ward II

FUPR COMMITTEE 6/10/2020

ATTENDANCE

Mayor Jimison

Council Persons:A. Anderson, R. Coon, M. Dryden

Dept. Heads: Operations K.Dorwart, **Public Works** J. Rice, F. Ceane

Media: Ranger-Review H. Herbaugh

Guests:

Duration: 4:43-5:08

AGENDA

1. **WTP Update:** Director Dorwart updated the committee on the progress at the WTP. He said Amy D. from Great West Engineering will be in attendance at the June 16 council meeting.
 - a. **FYI**

2. **WTP Change Order #3:** Director Dorwart brought a change order for the WTP construction. Two items discussed: changing to a submersible meter, additional cost of (\$2520), and increasing the size of the door at the SCU from 7' to 8', additional cost of (\$2298.30). Total additional cost for change order #3 is (\$4818.30).
 - a. **ACTION: FUPR approved the change order #3 at an additional cost of (\$4818.30).**

3. **Landfill/Garbage Rates Resolutions:** Directors Dorwart and Rice brought two resolutions to FUPR for increases in fees and rates to the City's Garbage Collection Systems. **The resolution on landfill increases rates for landfill services to (\$.0275) per pound, effective April 1, 2021. Also on the landfill side the rates for disposal of tires is increasing: car/light truck tires (\$3.00); medium truck tires (\$7.00), off road tires (\$17.00). The rate change on tire disposal is effective July 1, 2020. On the garbage collection services the second resolution calls for an increase in rates to (\$228) per household unit effective July 1, 2020.**
 - a. **ACTION: FUPR recommends approval of both resolutions. These resolutions increase the fees and rates for landfill services and for the City's garbage collection system as stated in my report. The resolution for increasing garbage collection charges to (\$228) per household unit will go into effect on July 1, 2020. The increase in landfill fees for disposing of tires will also go into effect on July 1, 2020. The increase in landfill services to (\$.0275) per pound will go into effect on April 1, 2021.**

4. **Zoning Permit:** Directors Rice and Ceane brought an application for a City zoning permit. It will be used to track zoning change applications. No cost to the City residents associated with this permit.
 - a. **ACTION: FUPR recommends Council approve the application for a zoning permit.**

5. **Reimbursement Resolution for Trucks and Packers :** Director Dorwart brought a resolution for the City to reimburse the City on its purchase of Solid Waste Equipment.
 - a. **ACTION: Committee recommends Council approval of the resolution to reimburse the City in its purchase of Solid Waste Equipment.**

6. **Garden Club Sign Request:** The Glendive Garden Club requested to put a canvas sign on the fence around their garden in Lloyd Square Park.
 - a. **ACTION: Committee recommends Council grant approval for the sign in Lloyd Square Park**

7. **Public Works Budget Transfer:** Request was made to transfer funds within the Public Works Department Budget 1000 460 430-220 to 1000 460 430-360 to allow for the hiring of a weed sprayer contractor..
 - a. **ACTION: FUPR recommends Council approval of budget transfer within the Public Works Department Budget.**

8. **Public Comment:** None provided.
9. **Adjourned 5:08**

Respectfully submitted by Councilman Dryden Ward III

Personnel Committee

Thursday June 11, 2020

4:00PM

Members present: Mayor, D.Baker, L. Baker, Hedrick, Mitchell. Others: Chief Hickman, Assistant Chief Klunder, Julie Pastones, Todd Opp.

Interviews for Dispatcher Position – Police Department.

The committee conducted three interviews.

Action: FYI

Interview for Part Paid Firefighter.

The committee conducted one interview.

Action: FYI

Request to advertise in-house for Sargeant- Supervisor position.

Chief Hickman asked permission to advertise in-house for Sargeant/Supervisor position.

Action: committee recommends advertising effective June 12, 2020.

Public Comment - None

Adjourned 5:50 pm

Doug Baker

Ward 3

Mayor Jimison read the first reading of ordinance 02-2020.

Amy Deitchler of Great West Engineering gave the Council a construction progress report on the water treatment plant. She stated the process is going smooth and that Swanburg maintains a clean construction site.

PUBLIC COMMENT

Mayor Jimison asked twice there was no public comment.

NEW BUSINESS

Approve hiring Jaylissa Cicolani as Assistant Recreation Director effective 06/10/20. Anderson moved to approve hiring Jaylissa Cicolani as Assistant Recreation Director effective 06/10/20; second by L. Baker and the motion carried.

Approve hiring Matthew Myran as utility worker for the landfill effective 06/15/20. D. Baker moved to approve hiring Matthew Myran as utility worker for the landfill effective 06/15/20; second by Mitchell and the motion carried.

Permission for Glendive Garden Club to place a seasonal flag in Lloyd Square Park. Anderson moved to approve permission for Glendive Garden Club to place a seasonal flag and banner in Lloyd Square Park; second by L. Baker and the motion carried.

Approve zoning permit application for construction. Coon moved to approve zoning permit application for construction; second by Dryden and the motion carried.

Approve Resolution #3051 increasing rates for landfill services. Coon moved to approve Resolution #3051 increasing rates for landfill services; second by Mitchell and the motion carried.

Approve Resolution #3052 increasing rates for garbage collection services. Dryden moved to approve Resolution #3052 increasing rates for garbage collection services; second by Coon and the motion carried.

Approve Resolution #3050 allowing reimbursement for purchase of solid waste equipment for landfill. Coon moved to approve Resolution #3050 allowing reimbursement for purchase of solid waste equipment for landfill; second by Reichert and the motion carried.

Approve budget transfer of \$2,000 from 1000-460430-220 to 1000-460430-360. L. Baker moved to approve a budget transfer of \$2,000 from 1000-460430-220 to 1000-460430-360; second by Dryden and the motion carried.

Approve 1st reading of Ordinance 02-2020. L. Baker moved to approve 1st reading of Ordinance 02-2020; second by Dryden and the motion carried.

Approve hiring Shauna Johnson as EMT effective 6/15/20 pending background check. D. Baker moved to approve hiring Shauna Johnson as EMT effective 6/15/20 pending background check; second by Mitchell and the motion carried.

Approve hiring Deon Ollerman as EMT effective 6/15/20 pending background check. Mitchell moved to approve hiring Deon Ollerman as EMT effective 6/15/20 pending background check; second by Dryden and the motion carried.

Approve permission to advertise in-house for sergeant position. D. Baker moved to approve permission to advertise in-house for sergeant position second by Anderson and the motion carried.

Accounts Payable Claims: \$82,807.09. Coon moved to approve the accounts payable for: \$82,807.09; second by L. Baker and the motion passed.

DEPARTMENT HEAD COMMENTS

Police- Chief John Hickman stated Officer Fendt will be graduating from the academy this next weekend. The department is busy doing investigations and calls have been increasing. The radio towers were down for a short time over the weekend but there was no lapse in coverage.

Operations- Kevin Dorwart has been working on budgets and the annual report preparing to close out the fiscal year. Water treatment plant progress continues working on the loans and contracts. Dryden asked about the sidewalk replacement program. Dorwart stated they had planned to finish the water treatment plant project first before starting another sidewalk replacement.

Public Works- Jack Rice has been working on budgets and the water treatment plant construction issues. Clean-up week was last week. The crew is hauling cold mix from Century Construction. Matt Myron has been at the landfill and doing well. The Lincoln wading pool area has been seeded and sprinklers are in.

Recreation- Jacquie Silbernagel has been training the pool staff and working on budgets. The tennis park program and swim lessons have also started and are going well. They will be starting night swim but due to Covid-19 restrictions they won't be allowing any pool toys (life jackets and arm floaties will be allowed). Soccer registration will begin this week.

Fire-Todd Opp stated they had the hoses tested a couple weeks ago and the newest hire, Tanner Dey, was able to attend. The fulltime firemen have repainting the firehall. Opp also thanked the boy scouts for donating the popcorn to the first responders.

MAYOR'S COMMENTS

- Community cleanup week
- 4th of July parade
- 4th of July fireworks show
- Letter of concern- Gary & Sandra Koffler

COMMITTEE MEETINGS

Ordinance Committee- Monday, June 22, 2020, 4:00 pm

Personnel Committee- Monday, June 22, 2020, 4:15pm

D. Baker made a motion to adjourn the meeting; second by L. Baker.

Dated this 16th day of June, 2020.

Approved the 7th day of July, 2020.

Jerry Jimison, Mayor

ATTEST:

Jessica Ayre, Administrative Clerk

