



NOTICE OF PUBLIC MEETING

Meeting Agenda for the Genoa Town Advisory Board

Date: November 2, 2022 Time: 5:30 PM

Place: Genoa Town Hall, 2287 Main Street, Genoa

Copies of the finalized agenda were posted by **9:00 a.m. on October 27, 2022** on or before the third day prior to the meeting date by **David Qualls, Town Manager**; Signed: David J. Qualls in accordance with Chapter 241 at the following locations: Genoa Town Office, 2289 Main St; Genoa Post Office, 2244 Foothill Rd, Genoa Country Store, 2295 Main St; Douglas County Historic Courthouse, 1616 8th St, Minden, NV and on the internet at www.genoanevada.org.

It is the intent of the Genoa Town Advisory Board to protect the dignity of citizens who wish to comment before the Board. Citizens should have the ability to freely comment on items and/or projects that are brought before the Board for action without interference. In order to ensure that every citizen desiring to speak before the Board has the opportunity to express his or her opinion, it is requested that members of the audience refrain from making comments or making any remarks or gestures that may interrupt, interfere with, or prevent the speaker from commenting on any present or future project.

Copies of supporting material can be requested in person from the Genoa Town Office, 2289 Main St. Genoa, Nevada or by calling 775-782-8696.

NOTICE: to persons with disabilities: Reasonable efforts will be made to assist members of the public who are disabled and require special assistance or accommodations at the meeting. Please notify the Genoa Town Office in writing at P.O. Box 14, Genoa, Nevada 89411 or by calling 775-782-8696 at least 24 hours in advance of the meeting.

NOTICE: NRS 237: The Genoa Town Advisory Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion, which includes ratification of staff action taken pursuant to NRS 237.030 et seq. With respect to items on the Board's agenda, including without limitation the conclusion that each rule, ordinance, or regulation that is on the Board's agenda, including without direct and significant economic burden on a business or that directly restricts the formation, operation, or expansion of a business, and that each rule, ordinance, or regulation that is on the Board's agenda for which a BIS has not been prepared does not impose a direct significant economic impact on a business or directly restrict the formation, operation, or expansion of a business.

NOTICE: Items on the agenda may be taken out of order; the Genoa Town Board may combine two or more agenda items for consideration, and the Genoa Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

AGENDA

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS (No Action)

This portion of the meeting is open to the public to speak on **any topic not on today's agenda and must be limited to 5 minutes**. For any item on the agenda, public comment may be permitted at the discretion of the Board's presiding officer, except where public hearing is legally required. Public comment on all items appearing on this agenda **must be limited to 5 minutes**. The Genoa Town Board is prohibited by Law from taking immediate action on issues raised by the public that are not listed on this agenda.

APPROVAL OF AGENDA

For possible action: Approval of proposed agenda. The Genoa Town Advisory Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

APPROVAL OF MINUTES

For possible action: Discussion to approve the draft minutes of the regular meeting of October 5, 2022.

GTAB Agenda

TOWN OF GENOA: NOTICE OF PUBLIC MEETING

Date: November 2, 2022

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board Members wishing to have an item or items further discussed. When items are pulled for discussion, they will automatically be placed at the beginning of the Administrative Agenda.

- A. For possible action:** Discussion to approve the October, 2022 financial report, including claims paid through the end of the month.
- B. For possible action:** Discussion to approve the Town Managers time card for October, 2022.
- C. For possible action:** Discussion to dissolve the Public Safety Working Group Advisory Board as an official committee.

ADMINISTRATIVE AGENDA

Any item(s) pulled from the Consent Calendar will be heard at this time.

- 1. **For presentation only;** Presentation recognizing Amanda Reid for her time as the Interim Genoa Town Manager and her commitment to the Town of Genoa. (5 minutes)
- 2. **For discussion and possible action;** Discussion regarding solicited bids for the repair of a section of the Genoa Town Park Fence which fell, creating a safety issue, and additional fencing to be considered. (10 minutes)
- 3. **For discussion and possible action;** Discussion regarding adding verbiage and raising deposits and rental fees on the Town Church, Park, Town Hall and Kitchen rentals. (10 minutes)
- 4. **For discussion and possible action;** Discussion to consider moving the ARPA funds associated with the Church Foundation Repair Study (22F29.27) in the amount of \$45,550 from Engineering/Feasibility study to Building/Construction. (10 minutes)
- 5. **For discussion only and possible action;** Discussion to consider Friends of Genoa's offer to accept money donated to the town for the repair and maintenance of the Genoa Town Church. (5 minutes)
- 6. **For presentation only;** Discussion on Town Manager's monthly report. (10 minutes)
- 7. **For presentation only;** Discussion on Board Members' comments, activities, and liaison committee reports. (10 minutes)

PUBLIC COMMENTS (No Action)

ADJOURNMENT

Next regular monthly meeting: December 7, 2022



GENOA TOWN ADVISORY BOARD
Regular Meeting Minutes
October 05, 2022

The Genoa Town Advisory Board held a public meeting on October 05, 2022 beginning at 5:30 PM, Genoa Town Hall, 2287 Main Street, Genoa, Nevada.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE TO THE FLAG

The meeting was called to order by Chairman Gordon Pasley. Present were Vice-Chairman Brian Crowe, Board Members Steve Shively, R. Alex Alexander, Brendan Riley and Town Manager David Qualls and Interim Town Manager, Amanda Reid.

The sign-in sheet for members of the public is attached as **EXHIBIT A**.

Pledge of Allegiance was led by Member Riley.

PUBLIC COMMENTS

This portion of the meeting was open to members of the public to speak on any issue not on the agenda.

Elaine Shively informed the Board that she has been approached by some private citizens that would like to donate to the Genoa Church Improvement Fund via the Friends of Genoa (FOG), since they are a non-profit organization and their donation would be a tax-deductible donation. Ms. Shively respectfully requests that this topic can be placed on the November agenda so that there can be a discussion and possible action taken in regards to FOG acting as a conduit for future town donations.

Board Comment: None

APPROVAL OF AGENDA

***For possible action:** Approval of proposed agenda. The Genoa Town Advisory Board reserves the right to take items in a different order to accomplish business in the most efficient manner.*

Board Comment: None

A motion was made by Member Shively that tonight's agenda be approved as submitted. The motion was seconded by Member Alexander and approved 5-0.

APPROVAL OF MINUTES

***For possible action:** Discussion to approve the draft minutes of the regular meeting of September 7, 2022.*

Member Crowe pointed out that on Page 5 the paragraph reads:

An **unknown gentleman (should read Mark Erikisen)** suggested that the scope of the project include overlaying the concrete block wall with a skim layer of plaster, in lieu of, installing plywood over the exterior of the cinderblock wall.

Prior to tonight's meeting, Mr. Bill Brooks pointed out the following error on Page 9:

Interim Town Manager Reid explained that her direction from the ADHOC committee was for her to inquire about adjusting the noise ordinance. However, the noise standards are in an entirely different code and were created to address noise levels of machinery that operated over a 24-hour period, not decibel levels. That



particular code is under review currently by Community Development. It is expected to be long drawn out process, however, for a fee of \$5,000, you can submit a request to have the code revised, however, there is no guarantee it will be approved. Ms. Reid went on to clarify the actual codes that she is currently looking at to amend is the Liquor Sales License by submitting a written resolution requesting the wording 'the sheriff may refuse or revoke any special liquor license at any time if the sheriffs determines that the continued operation of the event reasonably (should read unreasonably) disturbs the peace and quiet of any person(s) or neighborhood' have the added words 'by sounds that exceed 60 decibels as measured at the boundary of the licensed user premises.

Public Comment: None

Board Comment: None

A motion was made by Member Alexander that the 09/072022 Minutes be approved with the noted corrections. The motion was seconded by Member Shively and approved 5-0.

CONSENT CALENDAR FOR POSSIBLE ACTION

Agenda Item No. A:

- **For possible action:** Discussion to approve the September 2022 financial report, including claims paid through the end of the month.
- **For possible action:** Discussion to approve the Town Managers time card for September, 2022.
- **For possible action:** Discussion to approve reimbursement of the Interim Town Managers salary to Douglas County Community Services. (Contract approved Genoa Town Advisory Board on June 1, 2022.

Public Comment: None

Board Comment: None

A motion was made by Member Shively that the Consent Calendar be approved as submitted. The motion was seconded by Member Crowe and approved 5-0.

ADMINISTRATIVE AGENDA

Agenda Item No. 1

For discussion and possible action; Discussion and update regarding proposal for Sierra Chef Farmers Market and Peddlers Faire to be held in the Genoa Town Park on Saturdays, mid-May through mid-September in 2023. Request to waive or reduce Park rental fees and potential partnership with the Town.

Chairman Pasley announced that this agenda item was being pulled from tonight's agenda.

Agenda Item No. 2

For discussion and possible action; Discussion regarding solicited bids for the repair of a section of the Genoa Town Park Fence which fell, creating a safety issue, and additional fencing to be considered.

Chairman Pasley explained that this agenda item would be pulled from tonight's agenda and placed on the November agenda so additional research and documentation can be acquired prior to any discussion and possible action taken.

Member Shively asked that **Exhibit B** be added to this agenda item for the November board packet. It is a GIS map showing the town park with surrounding parcels.

Member Crowe confirmed that the bids would contain the cost and labor for metal posts set in concrete.



Member Alexander requests each item of the bid be broken down by parts and labor.

Town Manager Qualls added that he would be obtaining 3 new bids for the fence footage in question that were like for like with the same exact requirements which include 8' steel posts set in 2' of concrete with new fencing material and will be estimates would be from Genoa Street to the corner of the town park property line.

Public Comment:

Maggie Tracy informed the board that chain-link fence was not permitted within the historical district.

Agenda Item No. 3

For discussion and possible action; Discussion to consider options other than signage to address skateboarding within the town limits.

Town Manager Qualls showed the board an example of metal Skate Stoppers that can be mounted on the hand rails within town to discourage skateboarders from riding down the rails.

Public Comment:

Mark Keith elaborated on the activity of one youth in town who continually skateboards on town property, as well as private property, in a manner which could result in an injury to the boy.

Terri Schultz inquired as to whether it would be advantageous to install at least one No Skate Boarding, Roller Skating, etc. sign within the town limits to eliminate any future liability cases if the town were to be named in future litigation.

Elaine Shively encourages the town install the fewest signs as possible and feels that a No Skate Boarding sign would not be necessary.

Maggie Tracy read aloud a statement from the NRS Code in regards to discouraging skateboarders.

Board Comment:

Member Alexander asked how the stops would be installed. Manager Qualls explained they are installed with a sunken screw which would be flush and would not hinder a person from holding on to the rail for support.

Interim Town Manager reminded the board that the Historic Courthouse is not town property and the town should obtain permission to install the Skate Stoppers on their rails prior to doing so.

Chairman Pasley asked Manager Qualls to try to contact the boy's parents and possibly discuss the issue with them directly.

A motion was made by Member Riley to proceed with the purchase and installation of the Skate Stoppers as needed within town limits. The motion was seconded by Member Shively and approved 5-0.

Agenda Item No. 4

For discussion only: Discussion of Genoa Church Foundation Replacement project.



Member Crowe explained that a brief meeting took place earlier this week in regards to the church foundation, however, Roger Faulke was unable to attend. Therefore, Member Crowe has put Mr. Faulke and the engineer, Eric Nichols, in contact with each other so that they can discuss the next steps in moving forward with this project.

Chairman Pasley announced that Friday, October 7th, himself, Member Crowe, Manager Qualls and Engineer Maggie Nichols will be meeting with Douglas County Grants Administrator to discuss the ARPA Funds and how the town can proceed with these projects in regards to how to access and utilize the ARPA funds and in addition, request that the church foundation allotment be changed from 'engineering study' to 'foundation construction'.

Public Comment: None

Board Comment:

Member Riley inquired if the engineering was going to be at a cost or donation/contribution? Chairman Pasley explained that those details would be worked out after the meeting with the Grants Administrator, however, ultimately, it is expected to be as a donation.

Agenda Item No. 5

For presentation only: Discussion on Town Manager's monthly report.

Manager Qualls had the following comments:

- A private citizen brought in 2 photos regarding issues within the town park. One being a photo of the block wall needing repair (**Exhibit C**) and a second photo of a trash can needing attention. The trash can has been addressed and is no longer a current issue.
- Caden Gould, a valued town resident, recently trimmed trees, placed and remove hay bales as needed through out the Candy Dance event and removed and replaced railroad ties before and after the same event. Caden has been and continues to be a huge asset to the Town of Genoa.
- The weeds along the south side of the Town Hall have been abated by JDM Landscapers who also took care of the weeds in the Giovachinni Lot, as well as the Coons Property prior to the Candy Dance.
- The 2022 Candy Dance event appears to have been a success by all accounts.
- There is a Volunteer Appreciation BBQ planned for Saturday, October 8th at 3:00 p.m. hosted by the Genoa Volunteer Fire Department.
- There would be no 'hayrides' at the upcoming 2022 Halloween Celebration event on October 31st due to liability issues.
- He is hoping to have a Fall Town Clean-Up Day to trim the bushes along the Wally Walker Trail, in addition to, cleaning out the various drainage ditches throughout the town prior to winter.
- He was aware of one reported incident during the 2022 Candy Dance where a person tripped and scraped her knee. She was looked at by medical personnel and given a ride in a golf cart to her vehicle by a town staff.

Public Comment: None

Board Comment: None



Agenda Item No. 6

For presentation only: Discussion on Board Members' comments, activities, and liaison committee reports.

Member Shively reminded his fellow board members to complete their CE reports this month.

Chairman Pasley reported that the ADHOC Safety Committee recently met with the Genoa Bar Owners, Willie and Cindy Webb with their daughter/bar manager Lindsey. The discussion was very positive and respectful amongst everyone involved addressing issues and possible solutions relating to the bar. The committee plans to invite the local business owners to the next meeting scheduled for October 20, 2022 to discuss parking issues and possible solutions.

Manager Qualls pointed out that all 4 doors within the Town Hall have had signs placed on them asking that all doors be kept closed to prevent noise pollution as a result of noise complaints directed towards the Town of Genoa due to facility rental events.

Chairman Pasley reported that he received many positive comments in regards to the recent Candy Dance event. In addition, Candy Sales was a great success with basically a sell-out of all candy.

Member Riley inquired as to if Wi-Fi could be installed and or improved in the Town Hall.

Member Crowe thanked Manager Qualls and Interim Manager Reid for teaming up and pulling off a very successful 2022 Candy Dance. He went on to show his appreciation of their efforts and job well done.

Public Comment:

Elaine Shively asked that if any board members do not plan to request re-appointment to the Genoa Town Advisory Board in 2023 let her or Manager Qualls know as soon as possible so that she can place an article in the Winter Edition of the Genoa Connection to solicit interested individuals for appointment to the board. In addition, Ms. Shively informed the board that she was concluding an updated contact list for all Genoa Businesses and would pass that along as soon as possible.

Suzanna Kirk asked that the board address generator noises and requests all generators be prohibited from use during the hours of 10:00 p.m. through 6:00 a.m., unless needed for medical purposes.

Debbie Martin inquired as to whether generators would be permitted during power outages.

ADJOURNMENT

A motion was made by Member Shively to adjourn the meeting at 6:17 p.m. The motion was seconded by Member Alexander and approved 5-0.

Respectfully submitted,
Jody Brunz
Town of Genoa
Office Specialist

Genoa Town Advisory Board

AGENDA ACTION SHEET

1. **Title: For possible action.** Discussion to approve the September, 2022, financial report, including claims paid through the end of the month.
2. **Recommended Motion:** Approve financial report and claims paid as presented.
3. **Funds Available:** N/A
4. **Prepared by:** David Qualls, Town Manager
5. **Meeting Date:** November 2, 2022 **Time Required:** N/A
6. **Agenda:** Consent
7. **Background Information:** Reports run on October 25, 2022
8. **Committee/Other Agency Review:**
9. **Reviewed by:**

<u> x </u>	Town Manager
<u> x </u>	Town Staff
<u> N/A </u>	Town Attorney
<u> N/A </u>	Other – Douglas County District Attorney

10. **Board Action:**

<u> </u>	Approved	<u> </u>	Approved with Modifications
<u> </u>	Denied	<u> </u>	Deferred
<u> </u>	Other		

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Accounts Payable by G/L Distribution Report

Invoice Date Range 10/01/22 - 10/31/22

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 620 - Genoa Town Account 101.000 - Cash 36673 - Kiel Ireland	10-22 REFUND	TOWN OF GENOA, FACILITY RENTAL (10/01/22)	Paid by Check # 733343		10/01/2022	10/14/2022	10/14/2022		10/14/2022	(450.00)
36635 - Deborah Burken	09-22 REFUND	TOWN OF GENOA, DRY CAMPING REFUND	Paid by Check # 733274		10/03/2022	10/14/2022	10/14/2022		10/14/2022	(40.00)
36674 - Jody Peterson	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE BOOTH REFUND (MS 188)	Paid by Check # 733400		10/03/2022	10/14/2022	10/14/2022		10/14/2022	(550.00)
36672 - Jeanette Sousa	09-22 REFUND	TOWN OF GENOA, CAMPING FEE REFUND	Paid by Check # 733431		10/03/2022	10/14/2022	10/14/2022		10/14/2022	(20.00)
35925 - Carson Events & Produce LLC	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733277		10/04/2022	10/14/2022	10/14/2022		10/14/2022	(7,675.00)
36676 - Ambrose Flores	10-22 DEP REFUND	TOWN OF GENOA, CHURCH RENTAL (10/04/22)	Paid by Check # 733313		10/04/2022	10/14/2022	10/14/2022		10/14/2022	(150.00)
27309 - Gillmor Coons Real Estate Group LLC	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733327		10/04/2022	10/14/2022	10/14/2022		10/14/2022	(1,250.00)
14312 - Bettie Kanelos	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733347		10/04/2022	10/14/2022	10/14/2022		10/14/2022	(775.00)
13807 - Amazon Business (ACH)	14G7-FN63-NRYH	A1QBL4077P7D5U, TOWN OF GENOA	Paid by EFT # 90945		10/05/2022	10/21/2022	10/21/2022		10/21/2022	(69.04)
8794 - Douglas Lodge No. 12, Free and Accepted Masons	22 CD BOOTHS	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733303		10/05/2022	10/14/2022	10/14/2022		10/14/2022	(1,000.00)
8794 - Douglas Lodge No. 12, Free and Accepted Masons	22 CD FOOD	TOWN OF GENOA, CANDY DANCE FOOD COUPONS	Paid by Check # 733303		10/05/2022	10/14/2022	10/14/2022		10/14/2022	(374.00)
1469 - Genoa Volunteer Fire Dept	22 CANDY DANCE	REIMBURSEMENT TOWN OF GENOA, CANDY DANCE FOOD COUPONS	Paid by Check # 733325		10/05/2022	10/14/2022	10/14/2022		10/14/2022	(98.00)
36038 - Lisa Lekumberry	22 CANDY DANCE	REIMBURSEMENT TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733355		10/05/2022	10/14/2022	10/14/2022		10/14/2022	(11,300.00)



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 620 - Genoa Town										
Account 101.000 - Cash										
8639 - Pink House Inc (The)	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733401		10/05/2022	10/14/2022	10/14/2022		10/14/2022	(3,450.00)
14323 - Ranch One Limited Partnership	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733405		10/05/2022	10/14/2022	10/14/2022		10/14/2022	(6,000.00)
3021 - Southwest Gas	866911 09/22	910000866911, TOWN OF GENOA PARK 2285 NIXON ST	Paid by Check # 733652		10/06/2022	10/21/2022	10/21/2022		10/21/2022	(31.13)
3021 - Southwest Gas	979414 09/22	910000979414, TOWN OF GENOA FIREHOUSE 2289 MAIN ST	Paid by Check # 733652		10/06/2022	10/21/2022	10/21/2022		10/21/2022	(72.91)
3021 - Southwest Gas	979379 09/22	910000979379, TOWN OF GENOA CHURCH 182 NIXON ST	Paid by Check # 733652		10/06/2022	10/21/2022	10/21/2022		10/21/2022	(43.17)
36695 - Suzanne Corban	10-22 RENTAL	TOWN OF GENOA, FACILITY RENTAL (10/08/22)	Paid by Check # 733534		10/08/2022	10/21/2022	10/21/2022		10/21/2022	(450.00)
36696 - Hunter Langford	10-22 RENTAL	TOWN OF GENOA, FACILITY RENTAL (10/08/22)	Paid by Check # 733584		10/08/2022	10/21/2022	10/21/2022		10/21/2022	(150.00)
35893 - George Brunz	10/01-10/15/22	TOWN OF GENOA, 2022 CANDY DANCE TEMP STAFF	Paid by Check # 733515		10/11/2022	10/21/2022	10/21/2022		10/21/2022	(207.00)
Account 202.000 - Accounts Payable					Account 101.000 - Cash Totals		Invoice Transactions 21		(\$34,155.25)	
36673 - Kiel Ireland	10-22 REFUND	TOWN OF GENOA, FACILITY RENTAL (10/01/22)	Paid by Check # 733343		10/01/2022	10/14/2022	10/14/2022		10/14/2022	.00
36635 - Deborah Burken	09-22 REFUND	TOWN OF GENOA, DRY CAMPING REFUND # 733274	Paid by Check # 733274		10/03/2022	10/14/2022	09/30/2022		10/14/2022	(40.00)
36635 - Deborah Burken	09-22 REFUND	TOWN OF GENOA, DRY CAMPING REFUND # 733274	Paid by Check # 733274		10/03/2022	10/14/2022	10/14/2022		10/14/2022	40.00
36674 - Jody Peterson	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE BOOTH REFUND (MS 188)	Paid by Check # 733400		10/03/2022	10/14/2022	09/30/2022		10/14/2022	(550.00)
36674 - Jody Peterson	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE BOOTH REFUND (MS 188)	Paid by Check # 733400		10/03/2022	10/14/2022	10/14/2022		10/14/2022	550.00
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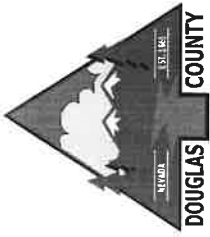
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Fund 620 - Genoa Town										
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36672 - Jeanette Sousa	09-22 REFUND	TOWN OF GENOA, CAMPING FEE REFUND	Paid by Check # 733431		10/03/2022	10/14/2022	10/14/2022		10/14/2022	20.00
35925 - Carson Events & Produce LLC	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733277		10/04/2022	10/14/2022	09/30/2022		10/14/2022	(7,675.00)
35925 - Carson Events & Produce LLC	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733277		10/04/2022	10/14/2022	10/14/2022		10/14/2022	7,675.00
36676 - Ambrose Flores	10-22 DEP REFUND	TOWN OF GENOA, CHURCH RENTAL (10/04/22)	Paid by Check # 733313		10/04/2022	10/14/2022	10/14/2022		10/14/2022	.00
27309 - Gillmor Coons Real Estate Group LLC	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733327		10/04/2022	10/14/2022	09/30/2022		10/14/2022	(1,250.00)
27309 - Gillmor Coons Real Estate Group LLC	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733327		10/04/2022	10/14/2022	10/14/2022		10/14/2022	1,250.00
14312 - Bettie Kanelos	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733347		10/04/2022	10/14/2022	09/30/2022		10/14/2022	(775.00)
14312 - Bettie Kanelos	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733347		10/04/2022	10/14/2022	10/14/2022		10/14/2022	775.00
13807 - Amazon Business (ACH)	14G7-FN63-NRYH	A1QBL4077P7D5U, TOWN OF GENOA	Paid by EFT # 90945		10/05/2022	10/21/2022	10/21/2022		10/21/2022	.00
8794 - Douglas Lodge No. 12, Free and Accepted Masons	22 CD BOOTHS	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733303		10/05/2022	10/14/2022	09/30/2022		10/14/2022	(1,000.00)
8794 - Douglas Lodge No. 12, Free and Accepted Masons	22 CD BOOTHS	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733303		10/05/2022	10/14/2022	10/14/2022		10/14/2022	1,000.00
8794 - Douglas Lodge No. 12, Free and Accepted Masons	22 CD FOOD	TOWN OF GENOA, CANDY DANCE FOOD COUPONS REIMBURSEMENT	Paid by Check # 733303		10/05/2022	10/14/2022	09/30/2022		10/14/2022	(374.00)



Accounts Payable by G/L Distribution Report

Invoice Date Range 10/01/22 - 10/31/22

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 620 - Genoa Town										
Account 202.000 - Accounts Payable										
8794 - Douglas Lodge No. 12, Free and Accepted Masons	22 CD FOOD	TOWN OF GENOA, CANDY DANCE FOOD COUPONS	Paid by Check # 733303		10/05/2022	10/14/2022	10/14/2022		10/14/2022	374.00
1469 - Genoa Volunteer Fire Dept	22 CANDY DANCE	REIMBURSEMENT TOWN OF GENOA, CANDY DANCE FOOD COUPONS	Paid by Check # 733325		10/05/2022	10/14/2022	09/30/2022		10/14/2022	(98.00)
1469 - Genoa Volunteer Fire Dept	22 CANDY DANCE	REIMBURSEMENT TOWN OF GENOA, CANDY DANCE FOOD COUPONS	Paid by Check # 733325		10/05/2022	10/14/2022	10/14/2022		10/14/2022	98.00
36038 - Lisa Lekumberry	22 CANDY DANCE	REIMBURSEMENT TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733355		10/05/2022	10/14/2022	09/30/2022		10/14/2022	(11,300.00)
36038 - Lisa Lekumberry	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733355		10/05/2022	10/14/2022	10/14/2022		10/14/2022	11,300.00
8639 - Pink House Inc (The)	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733401		10/05/2022	10/14/2022	09/30/2022		10/14/2022	(3,450.00)
8639 - Pink House Inc (The)	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733401		10/05/2022	10/14/2022	10/14/2022		10/14/2022	3,450.00
14323 - Ranch One Limited Partnership	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733405		10/05/2022	10/14/2022	09/30/2022		10/14/2022	(6,000.00)
14323 - Ranch One Limited Partnership	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733405		10/05/2022	10/14/2022	10/14/2022		10/14/2022	6,000.00
3021 - Southwest Gas	866911 09/22	910000866911, TOWN OF GENOA PARK 2285	Paid by Check # 733652		10/06/2022	10/21/2022	09/30/2022		10/21/2022	(31.13)
3021 - Southwest Gas	866911 09/22	NIXON ST 910000866911, TOWN OF GENOA PARK 2285	Paid by Check # 733652		10/06/2022	10/21/2022	10/21/2022		10/21/2022	31.13
3021 - Southwest Gas	979414 09/22	NIXON ST 910000979414, TOWN OF GENOA FIREHOUSE 2289 MAIN ST	Paid by Check # 733652		10/06/2022	10/21/2022	09/30/2022		10/21/2022	(72.91)



Accounts Payable by G/L Distribution Report

Invoice Date Range 10/01/22 - 10/31/22

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 620 - Genoa Town										
Account 202.000 - Accounts Payable										
3021 - Southwest Gas	979414 09/22	910000979414, TOWN OF GENOA FIREHOUSE 2289 MAIN ST	Paid by Check # 733652		10/06/2022	10/21/2022	10/21/2022		10/21/2022	72.91
3021 - Southwest Gas	979379 09/22	910000979379, TOWN OF GENOA CHURCH 182 NIXON ST	Paid by Check # 733652		10/06/2022	10/21/2022	09/30/2022		10/21/2022	(43.17)
3021 - Southwest Gas	979379 09/22	910000979379, TOWN OF GENOA CHURCH 182 NIXON ST	Paid by Check # 733652		10/06/2022	10/21/2022	10/21/2022		10/21/2022	43.17
36695 - Suzanne Corban	10-22 RENTAL	182 NIXON ST TOWN OF GENOA, FACILITY RENTAL (10/08/22)	Paid by Check # 733534		10/08/2022	10/21/2022	10/21/2022		10/21/2022	.00
36696 - Hunter Langford	10-22 RENTAL	TOWN OF GENOA, FACILITY RENTAL (10/08/22)	Paid by Check # 733584		10/08/2022	10/21/2022	10/21/2022		10/21/2022	.00
35893 - George Brunz	10/01-10/15/22	TOWN OF GENOA, 2022 CANDY DANCE TEMP STAFF	Paid by Check # 733515		10/11/2022	10/21/2022	10/21/2022		10/21/2022	.00
Account 202.000 - Accounts Payable Totals Invoice Transactions 36 \$0.00										
Account 220.000 - Deposits										
36673 - Kiel Ireland	10-22 REFUND	TOWN OF GENOA, FACILITY RENTAL (10/01/22)	Paid by Check # 733343		10/01/2022	10/14/2022	10/14/2022		10/14/2022	445.35
36676 - Ambrose Flores	10-22 DEP REFUND	TOWN OF GENOA, CHURCH RENTAL (10/04/22)	Paid by Check # 733313		10/04/2022	10/14/2022	10/14/2022		10/14/2022	150.00
36695 - Suzanne Corban	10-22 RENTAL	TOWN OF GENOA, FACILITY RENTAL (10/08/22)	Paid by Check # 733534		10/08/2022	10/21/2022	10/21/2022		10/21/2022	436.65
36696 - Hunter Langford	10-22 RENTAL	TOWN OF GENOA, FACILITY RENTAL (10/08/22)	Paid by Check # 733584		10/08/2022	10/21/2022	10/21/2022		10/21/2022	145.50
Account 220.000 - Deposits Totals Invoice Transactions 4 \$1,177.50										
Department 000 - Revenue										
Account 360.200 - Candy Dance										
36635 - Deborah Burken	09-22 REFUND	TOWN OF GENOA, DRY CAMPING REFUND	Paid by Check # 733274		10/03/2022	10/14/2022	09/30/2022		10/14/2022	40.00
36674 - Jody Peterson	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE BOOTH REFUND (MS 188)	Paid by Check # 733400		10/03/2022	10/14/2022	09/30/2022		10/14/2022	550.00
36672 - Jeanette Sousa	09-22 REFUND	TOWN OF GENOA, CAMPING FEE REFUND	Paid by Check # 733431		10/03/2022	10/14/2022	09/30/2022		10/14/2022	20.00
Account 360.200 - Candy Dance Totals Invoice Transactions 3 \$610.00										
Department 000 - Revenue Totals Invoice Transactions 3 \$610.00										



Accounts Payable by G/L Distribution Report

Invoice Date Range 10/01/22 - 10/31/22

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 620 - Genoa Town										
Department 931 - Genoa Town										
Account 520.088 - Utilities										
3021 - Southwest Gas	866911 09/22	91000866911, TOWN OF GENOA PARK 2285 NIXON ST	Paid by Check # 733652		10/06/2022	10/21/2022	09/30/2022		10/21/2022	31.13
3021 - Southwest Gas	979414 09/22	91000979414, TOWN OF GENOA FIREHOUSE 2289 MAIN ST	Paid by Check # 733652		10/06/2022	10/21/2022	09/30/2022		10/21/2022	72.91
3021 - Southwest Gas	979379 09/22	91000979379, TOWN OF GENOA CHURCH 182 NIXON ST	Paid by Check # 733652		10/06/2022	10/21/2022	09/30/2022		10/21/2022	43.17
Account 520.088 - Utilities Totals										\$147.21
Account 532.001 - Op.Supplies										
13807 - Amazon Business (ACH)	14G7-FN63-NRYH	A1QB14077P7D5U, TOWN OF GENOA	Paid by EFT # 90945		10/05/2022	10/21/2022	10/21/2022		10/21/2022	69.04
Account 532.001 - Op.Supplies Totals										\$69.04
Account 550.001 - Miscellaneous Expenses										
36673 - Kiel Ireland	10-22 REFUND	TOWN OF GENOA, FACILITY RENTAL (10/01/22)	Paid by Check # 733343		10/01/2022	10/14/2022	10/14/2022		10/14/2022	4.65
36695 - Suzanne Corban	10-22 RENTAL	TOWN OF GENOA, FACILITY RENTAL (10/08/22)	Paid by Check # 733534		10/08/2022	10/21/2022	10/21/2022		10/21/2022	13.35
36696 - Hunter Langford	10-22 RENTAL	TOWN OF GENOA, FACILITY RENTAL (10/08/22)	Paid by Check # 733584		10/08/2022	10/21/2022	10/21/2022		10/21/2022	4.50
Account 550.001 - Miscellaneous Expenses Totals										\$22.50
Account 550.040 - Candy Dance & Faire										
35925 - Carson Events & Produce LLC	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733277		10/04/2022	10/14/2022	09/30/2022		10/14/2022	7,675.00
27309 - Gillmor Coons Real Estate Group LLC	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733327		10/04/2022	10/14/2022	09/30/2022		10/14/2022	1,250.00
14312 - Bettie Kanelos	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733347		10/04/2022	10/14/2022	09/30/2022		10/14/2022	775.00
8794 - Douglas Lodge No. 12, Free and Accepted Masons	22 CD BOOTHS	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733303		10/05/2022	10/14/2022	09/30/2022		10/14/2022	1,000.00



Accounts Payable by G/L Distribution Report

Invoice Date Range 10/01/22 - 10/31/22

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 620 - Genoa Town										
Department 931 - Genoa Town										
Account 550.040 - Candy Dance & Faire										
8794 - Douglas Lodge No. 12, Free and Accepted Masons	22 CD FOOD	TOWN OF GENOA, CANDY DANCE FOOD COUPONS	Paid by Check # 733303		10/05/2022	10/14/2022	09/30/2022		10/14/2022	374.00
1469 - Genoa Volunteer Fire Dept	22 CANDY DANCE	REIMBURSEMENT TOWN OF GENOA, CANDY DANCE FOOD COUPONS	Paid by Check # 733325		10/05/2022	10/14/2022	09/30/2022		10/14/2022	98.00
36038 - Lisa Lekumberry	22 CANDY DANCE	REIMBURSEMENT TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733355		10/05/2022	10/14/2022	09/30/2022		10/14/2022	11,300.00
8639 - Pink House Inc (The)	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733401		10/05/2022	10/14/2022	09/30/2022		10/14/2022	3,450.00
14323 - Ranch One Limited Partnership	22 CANDY DANCE	TOWN OF GENOA, CANDY DANCE PROPERTY OWNER PAYOUT	Paid by Check # 733405		10/05/2022	10/14/2022	09/30/2022		10/14/2022	6,000.00
35893 - George Brunz	10/01-10/15/22	TOWN OF GENOA, 2022 CANDY DANCE TEMP STAFF	Paid by Check # 733515		10/11/2022	10/21/2022	10/21/2022		10/21/2022	207.00
Account 550.040 - Candy Dance & Faire										
Department 931 - Genoa Town										Invoice Transactions 10
Fund 620 - Genoa Town										Invoice Transactions 17
Grand Totals										Invoice Transactions 81
										Invoice Transactions 81
										<u>\$32,129.00</u>
										<u>\$32,367.75</u>
										<u>\$0.00</u>
										<u>\$0.00</u>

Genoa Town Advisory Board

AGENDA ACTION SHEET

1. **Title:** For possible action. Discussion to approve the Town Manager's timecards.
2. **Recommended Motion:** Approve time cards as presented.
3. **Funds Available:** N/A
4. **Prepared by:** David Qualls, Town Manager
5. **Meeting Date** November 2, 2022 **Time Required:** N/A
6. **Agenda:** Consent
7. **Background Information:** Douglas County Accounting asked that the Genoa Town Advisory Board add the Town Manager's time cards to the monthly consent calendar for discussion and approval. Once approved, the Board Chair will sign the time cards.
8. **Committee/Other Agency Review:**
9. **Reviewed by:**

<u> x </u>	Town Manager
<u> x </u>	Town Staff
<u> N/A </u>	Town Attorney
<u> N/A </u>	Other – Douglas County District Attorney
10. **Board Action:**

<u> </u>	Approved	<u> </u>	Approved with Modifications
<u> </u>	Denied	<u> </u>	Deferred
<u> </u>	Other		

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Employee Timesheet Report

Pay Date Range 10/01/22 - 10/14/22

Employee 5854 - Qualls, David

Department 931 - Genoa Town

Work Date Hours Code

10/03/2022	100 - Regular Hours
10/04/2022	100 - Regular Hours
10/05/2022	100 - Regular Hours
10/06/2022	100 - Regular Hours
10/07/2022	100 - Regular Hours
10/10/2022	100 - Regular Hours
10/11/2022	100 - Regular Hours
10/12/2022	100 - Regular Hours
10/13/2022	100 - Regular Hours
10/14/2022	100 - Regular Hours

Job Title 931.2130.01 - Town Manager - Genoa

Hours Shift Code

8.0000
8.0000
8.0000
8.0000
8.0000
8.0000
8.0000
8.0000
8.0000
8.0000

Pay Period Totals

Hours Code	Hours
100 - Regular Hours	80.0000
Total Hours	80.0000

Pay Period History

Changed On	Status	Made By	Department	Comments
10/17/2022 11:38:02 AM	Uploaded	andreakent	931 - Genoa Town	
10/14/2022 2:31:23 PM	Approved	1676 - Reid, Ananda	931 - Genoa Town	
10/14/2022 8:08:03 AM	Submitted	5854 - Qualls, David	931 - Genoa Town	

Employee Signature

Approver Signature



Employee Timesheet Report

Pay Date Range 10/15/22 - 10/28/22

Employee 5854 - Qualls, David
Department 931 - Genoa Town
Job Title 931.2130.01 - Town Manager - Genoa
Shift Code

Work Date	Hours Code	Hours
10/17/2022	100 - Regular Hours	8.0000
10/18/2022	100 - Regular Hours	8.0000
10/19/2022	100 - Regular Hours	8.0000
10/20/2022	100 - Regular Hours	8.0000
10/21/2022	100 - Regular Hours	8.0000
10/24/2022	100 - Regular Hours	8.0000
10/25/2022	100 - Regular Hours	8.0000
10/26/2022	100 - Regular Hours	8.0000
10/27/2022	100 - Regular Hours	8.0000
10/28/2022	200 - Holiday Pay 1.0	8.0000

Pay Period Totals		Hours
Hours Code		
100 - Regular Hours		72.0000
200 - Holiday Pay 1.0		8.0000
Total Hours		80.0000

Pay Period History				Comments
Changed On	Status	Made By	Department	
10/25/2022 10:53:51 AM	Submission	5854 - Qualls, David	931 - Genoa Town	
10/24/2022 10:48:52 AM	Recalled			
	Submitted	5854 - Qualls, David	931 - Genoa Town	

Employee Signature

David J. Qualls

Approver Signature

Genoa Town Advisory Board

AGENDA ACTION SHEET

1. **Title:** For possible action. Discussion to dissolve the Genoa Public Safety Working Group Advisory Board as an official committee.
2. **Recommended Motion:**
3. **Funds Available:** N/A
4. **Prepared by:** David Qualls, Town Manager
5. **Meeting Date** November 2, 2022 **Time Required:** N/A
6. **Agenda:** Consent
7. **Background Information:** The Genoa Public Safety Working Group (GPSWG), first met in March, 2022. A search of the Genoa Town Advisory Boards (GTAB) Minutes in the months prior to this first meeting make no mention of this group being approved by the (GTAB). The safety group, which consists of residents and business owners was originally formed to discuss community concerns regarding parking, traffic, noise, and other public safety related issues. Until now, this group has been functioning as an Ad Hoc Sub-Committee of the Genoa Town Advisory Board and as such, falls under the requirements of Nevada's Open Meeting Laws. In order to avoid any future Open Meeting Laws violation, I, the Town Manager, am recommending the GTAB dissolve the (GPSWG) as a Sub-Committee. This action will not prevent the group from meeting, but does remove its authority to vote on items that may affect the residents of Genoa. The Town Manager would continue to attend meetings and any issues rising above his authority would be placed on the Genoa Town Advisory Boards Agenda for discussion and resolution.
8. **Committee/Other Agency Review:**
9. **Reviewed by:**

<u> x </u>	Town Manager
<u> x </u>	Town Staff
<u> N/A </u>	Town Attorney
<u> N/A </u>	Other – Douglas County District Attorney
10. **Board Action:**

<u> </u>	Approved	<u> </u>	Approved with Modifications
<u> </u>	Denied	<u> </u>	Deferred
<u> </u>	Other		

Agenda Item # C

Agenda Action: Discussion to dissolve the Public Safety Working Group Advisory Board as an official committee

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Genoa Town Advisory Board

AGENDA ACTION SHEET

1. **Title:** Item # 1 For presentation only:
Presentation recognizing and thanking Amanda Reid for her time as the Interim Genoa Town Manager and her commitment to the Town of Genoa.
2. **Recommended Motion:** N/A
3. **Fiscal Impact:** N/A
4. **Prepared by:** David Qualls, Town Manager
5. **Meeting Date:** November 2, 2022 **Time Required:** 5 minutes
6. **Agenda:** Administrative
7. **Background Information:** The Genoa Town Advisor Board would like to recognize and thank Amanda Reid for her dedicated service to the Town of Genoa while acting as the Interim Town Manager.
8. **Committee/Other Agency Review:**
9. **Reviewed by:**

<u> x </u>	Town Manager
<u> x </u>	Town Staff
<u> N/A </u>	Town Attorney
<u> N/A </u>	Other – Douglas County District Attorney
10. **Board Action:**

<u> </u> Approved	<u> </u> Approved with Modifications
<u> </u> Denied	<u> </u> Deferred
<u> </u> Other	

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Genoa Town Advisory Board

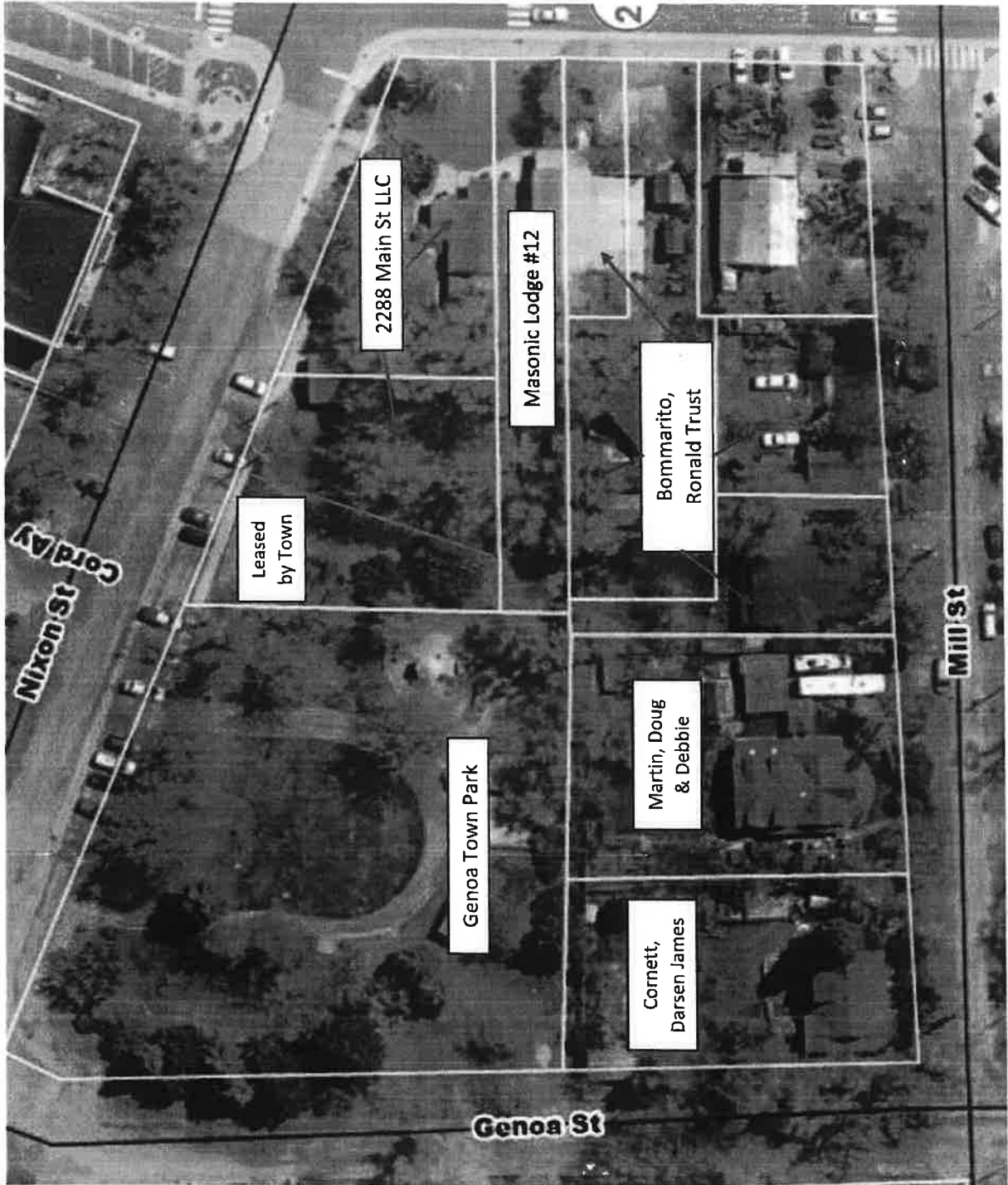
AGENDA ACTION SHEET

1. **Title:** Item #2: For discussion and possible action;
Discussion regarding solicited bids for the replacement of a portion of the fence located in the Genoa Park. All submitted bids include approximately 208' of redwood fence, 6' tall, installed with steel posts secured in concrete. All bids include tear down and removal of old fence; discussion and possible action.
2. **Recommended Motion:**
3. **Fiscal Impact:** Repair costs to be billed to maintenance, amount based on selected bid.
4. **Prepared by:** David Qualls, Town Manager
5. **Meeting Date:** November 2, 2022 **Time Required:** 10 minutes
6. **Agenda:** Administrative
7. **Background Information:** A 208' portion of the Genoa Town Park Fence needs replacement due to age and is creating safety concerns. Attached are bids from 3 local fence repair companies.
8. **Committee/Other Agency Review:**
9. **Reviewed by:**

<u> x </u>	Town Manager
<u> x </u>	Town Staff
<u> N/A </u>	Town Attorney
<u> N/A </u>	Other – Douglas County District Attorney
10. **Board Action:**

<u> </u>	Approved	<u> </u>	Approved with Modifications
<u> </u>	Denied	<u> </u>	Deferred
<u> </u>	Other		

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480 Morrill Avenue, Reno, NV 89512
Phone: (775)786-6002 Fax: (775)786-7992
License # 7798A - Expires 01-31-2024

October 20, 2022

To: Town of Genoa
Attention: David Qualls (775)782-8696 genoamanager@douglasnv.us
Re: Fence Install @ 2289 Main St Genoa, NV

Artistic Fence Company, Inc. Proposes To Furnish The Following Bid Items:

INCLUSIONS:

208' Of 6' Tall Wood Fence With A Double Gate
2-3/8" Schedule 40 Fence Posts
Posts Set In Concrete
2" X 6" Redwood Framing
2" X 6" Redwood Cap
1" X 6" Redwood Pickets
Fencing Attached With Nails
Double Gate To Be Same Style As Fence With Standard Hardware

Price = \$17,092.00

**No Addenda Noted.
Prevailing Wages Not Included.**

EXCLUSIONS:

- | | | | |
|-----------------|---|---------------------------|---|
| • Grading | • Staking/Surveying | • Clearing of Fence Lines | • Grounding |
| • Permits | • Traffic Control | • Locks/Panic Hardware | • Saw Cutting |
| • Core Drilling | • Concrete Mow Curbs | • Bond Premium | • Painting/Staining |
| • Engineering | • Location of Private Underground Utilities | | • Removal/Relocation of Temporary Fence |

SPECIAL NOTES:

- 1: The pricing in this proposal is guaranteed for 15 days. Acceptance thereafter may necessitate pricing adjustments.
- 2: This quotation does not include permit. Artistic Fence can obtain the permit at customer request if necessary for job for price of permit and administration costs.
- 3: Only the stated items are included in this proposal. References to plans, specs, and addenda are intended to convey that Artistic Fence has reviewed these documents and as applicable, the items included in this scope letter comply. Acknowledgment of these documents should in no case be construed to presume inclusion of any items not specifically indicated in this scope letter. Should a subcontract be issued for the items indicated in this proposal, the General Contractor agrees to include this scope letter as an integral and binding part of said subcontract.
4. Artistic Fence is not signatory to and does not agree to participate in any collective bargaining agreements.

*Respectfully Submitted,
Artistic Fence Co.*

Nick Haney

Estimator 775-622-2251

Accepted By: _____

Date: _____

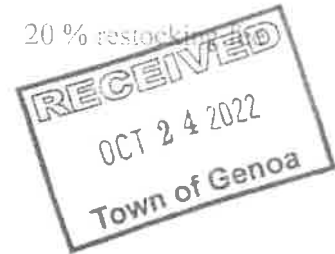
USA Job



Quality Fence Products & Services
Florence Fence, INC
2597 Nowlin Road Minden, NV 89423
(775) 267-3705* 1- 800-913-4177* FAX (775) 882-8117
www.FlorenceFenceInc.com

We Offer High Quality Fence Materials
Made in the U A

20 % restock



Proposal Submitted: David



MB2210030

Name: Town Of Genoa

Address: P.O. Box 14

City: Genoa State: NV

Zip: 89411

Phone: 775-782-8696 e# dqualls@douglasnv.us

Job Location: Genoa Park on Nixon St.

\$500.00

Remove, haul and replace 208' of wood fence cut posts of at ground level.

\$9500.00

Install 208' of 6' redwood fence with: 2" x 6" top cap, (2) 2" x 6" rails, 1" x 4" fascia board and posts master steel posts in concrete.

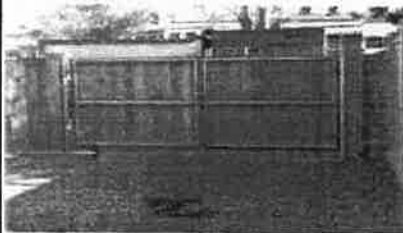
\$1500.00

Install (1) 6' x 12' double drive gate with: 1 5/8" steel frame in concrete, 180 hinges and paddle latch.

Set (2) 4" sch 40 posts in concrete with external cap. Gate posts.



Fence will look like this.



Gate will look like this.

Permit not included unless otherwise indicated.

\$ 1150.00 deposit

\$ 6350.00 due 3 months prior to start date progress payment so materials can be ordered.

Labor \$ 4000.00 due on completion of work.

TOTAL JOB COST: \$ 11500.00

Bids are only good for 7 days.

Sign and return with deposit.

Estimate written by: Mike Barredo

Date: 10-21-22

Accepted by: _____

Date: _____

Qualls, David

From: Rooster Fence CO. <felixramos_fence@yahoo.com>
Sent: Tuesday, October 18, 2022 1:14 PM
To: Qualls, David
Subject: Rooster Fence has sent you an Invoice - INV505 PDF ATTACHED ON BOTTOM
Attachments: INV505.pdf

CAUTION: This email originated from outside of the organization. If you did not expect to receive something from this sender - we suggest you call the sender to verify (only if you know the sender).

Otherwise - Do not click links or open attachments unless you recognize the sender and know the content is safe. You should almost NEVER be prompted to enter your login credentials as a result of opening or clicking anything.

Rooster Fence has sent you an Invoice for

\$11,785.00

Hi David Qualls Ph: (775) 782-8696,
Here's Invoice #INV505 for the total amount of \$11,785.00.
Please find the attachment.
Thank you for your business,
Rooster Fence

For questions about this Invoice, please contact
Rooster_Fence@yahoo.com
Rooster Fence

Powered by



Invoice & Estimate Maker

Sent from my iPad



INV505

CLIENT David Qualls Ph: (775) 782-8696
ADDRESS 2289 Main St. Genoa, NV.
EMAIL dqualls@douglasnv.us
DATE Oct 18, 2022

Rooster Fence
Business # 0081849
872 Branstetter Avenue, Dayton, NV 89403
Monetary Limit 100,000
(775) 671-7104
Rooster_Fence@yahoo.com

ITEM	PRICE	QTY	TOTAL
Install 6'x215' Redwood Fence W/ 3 Rails With Metal Posts 3". "Dog-ear"	\$8,995.00	1	\$8,995.00
Install: 6'x12' (6'x6') Double Gate With Metal Frames On Both Gates.	\$2,400.00	1	\$2,400.00
Tear Down Existin Redwood Fence With 6'x6' Posts Haul Away Existing Fence 215 Linear Ft.	\$390.00	1	\$390.00
1"x6"x6' Red Wood Pickets	\$0.00	1	\$0.00
2"x4"x6' Rail Boards	\$0.00	1	\$0.00
3"x8' Metal Posts Metal posts go 2' down in concrete	\$0.00	1	\$0.00
Cement Mix Bags	\$0.00	1	\$0.00
Eye Tops	\$0.00	1	\$0.00
Post Caps For gate and corners	\$0.00	1	\$0.00
Yard Of Gravel	\$0.00	1	\$0.00
	SUBTOTAL		\$11,785.00
	GRAND TOTAL		\$11,785.00
	PAID		\$0.00
	DUE		\$11,785.00

ROOSTER FENCE TERMS AND CONDITIONS:

Dear customer please contact us to accept your bid. 50% of bid amount is due before the work is started the remaining balance is due upon completion (you are required to be at worksite when finishing fence project). The installed fence material is 100% property of Rooster Fence until paid in full. 50% of bid amount applies 100% to the project and installation.

PLEASE SIGN AND DATE HERE RETURN ONCE BID IS
ACCEPTED: _____

Genoa Town Advisory Board

AGENDA ACTION SHEET

1. **Title:** Item #3: For discussion and possible action; Discussion regarding the raising of fees and deposit amounts on the Town Church, Park Town Hall and Kitchen rentals.
2. **Recommended Motion:** Based on Board discussion
3. **Fiscal Impact:** Would increase revenue earned on the towns rentals.
4. **Prepared by:** David Qualls, Town Manager
5. **Meeting Date:** November 2, 2022 **Time Required:** 10 minutes
6. **Agenda:** Administrative
7. **Background Information:** This fee increase is long overdue and will increase the towns revenue. The additional income could be used to offset future maintenance costs related to each venue. Additionally, the proposed verbiage change will allow the town to enforce noise related complaints with each venue. Info attached.
8. **Committee/Other Agency Review:**
9. **Reviewed by:**

<u> x </u>	Town Manager
<u> x </u>	Town Staff
<u> N/A </u>	Town Attorney
<u> N/A </u>	Other – Douglas County District Attorney
10. **Board Action:**

<u> </u>	Approved	<u> </u>	Approved with Modifications
<u> </u>	Denied	<u> </u>	Deferred
<u> </u>	Other		

The Rental Agreement for the town of Genoa's rental properties was last revised 12/20/2019 with an effective date of January 1, 2020. After speaking with community groups, it is my opinion the town should consider raising the fees and deposits amounts for our rentals. Additionally, changing the existing verbiage in our contract would allow the town more flexibility in enforcing noise related complaints.

The added verbiage would be something similar too;

The tenant is responsible to keep noise at an acceptable lever during the event. If the Sheriff's Department or a representative of the Town of Genoa contacts the tenant regarding a noise related complaint, the tenant will immediately take steps to reduce the noise to an acceptable level. If a subsequent noise related complaint occurs, the tenant is considered in "Breach of Contract" and the reservation deposit will be subject to forfeiture. _____ Signature of Applicant _____ Date



Insurance Received: _____

TOWN OF GENOA • RENTAL AGREEMENT

P.O. Box 14 • Genoa, NV 89411 • TEL: (775) 782-8696 • FAX: (775) 782-2779

Effective January 1, 2020**RESET FORM**

EVENT NAME _____		EVENT DATE _____		EVENT TIME * _____	
NAME(S) _____				Event must end by 12 a.m. and the facility/premises must be cleaned and vacated.	
ADDRESS _____		CITY _____		STATE _____	ZIP _____
PHONE: HOME _____	WORK / MOBILE _____	EMAIL _____			

This agreement is made on _____, 20____, between the Town of Genoa ("LANDLORD") whose mailing address is P.O. Box 14, Genoa, Nevada 89411, (775) 782-8696, and the above party known as "TENANT". Parties agree as follows:

The LANDLORD leases to the TENANT and TENANT leases from the LANDLORD, the:

- | | |
|--|--|
| ☐ Genoa Community Church | ☐ Town Hall Complex (e.g. for filming movies, commercials, videos, etc.) |
| ☐ Genoa Park (Does not include tables and chairs) | ☐ Multi-Day Use of Town Hall & Kitchen
(Minimum 3 Day Rental) |
| ☐ Genoa Town Kitchen (Add-on to Town Hall ONLY) | ☐ Energy Surcharge TBD: \$ _____
(Cost to be determined by energy rates. Contact Genoa Town Office.) |
| ☐ Genoa Town Hall (Includes tables and chairs) | |
| ☐ Genoa Town Package (Church or Park, Hall & Kitchen;
Includes tables and chairs) | |
- # OF TABLES NEEDED: _____
OF CHAIRS NEEDED: _____

Please refer to the attached RENTAL RATES. Also refer to Genoa's Website for updates on COSTS and FEES of Rentals.

EVENT INFORMATION: Type of Event: _____ Total in Attendance: _____	MUSIC: ☐ YES ☐ NO There is no music after 10 p.m. indoors and 8 p.m. outdoors. Event must end by 12 a.m. with venue cleaned and vacated. Describe audio equipment you will provide: _____	WILL ALCOHOL BE SERVED? ☐ YES ☐ NO WILL FOOD BE SOLD? ☐ YES ☐ NO Alcohol Sales require Liquor License and Liquor Liability on Insurance Certificate
---	---	--

CHURCH/PARK TERM:	SHALL COMMENCE ON _____, 20____ AT _____ ☐ AM ☐ PM AND SHALL EXPIRE ON _____, 20____ AT _____ ☐ AM ☐ PM
TOWN HALL/ KITCHEN TERM:	SHALL COMMENCE ON _____, 20____ AT _____ ☐ AM ☐ PM AND SHALL EXPIRE ON _____, 20____ AT _____ ☐ AM ☐ PM

RESERVATION DEPOSIT: Package: ^{1500,-}~~\$500~~ -- Town Hall: ^{1000,-}~~\$300~~ -- Kitchen: ^{500,-}~~\$100~~ -- Church: ^{500,-}~~\$150~~ -- Park: ^{500,-}~~\$150~~
Deposit secures rental - refundable after event if facilities left in satisfactory condition.

PAYMENT AMOUNT AND TERMS:		
Facility Rental Fee in the amount of: \$ _____	Reservation Deposit in the amount of: \$ _____	TOTAL AMOUNT DUE FOR RENTAL:
Due no less than 30 days prior to event	Due now to secure rental & refundable after event	\$ _____

BALANCE TO BE PAID IN FULL - no later than 30 days prior to the event: \$ _____

OFFICE USE ONLY	☐ SECURITY REQUIRED: Event requires added security. It is the responsibility of the TENANT to arrange/pay for security, and abide by all laws of Douglas County & State of Nevada.
	Deposit made on: _____ Cash: _____ Check # _____ OR _____
	Final Payment made on: _____ Cash: _____ Check # _____ OR _____
	Amount of Refund (after event): \$ _____ Deposit Refunded To: NAME: _____
	ADDRESS: _____

PROPOSED
PRICE CHANGES



TOWN OF GENOA - RENTAL INFORMATION

P.O. Box 14, Genoa, NV 89411 ~ (775) 782-8696 • Fax (775) 782-2779

RENTAL FEES 2021

GENOA PACKAGE — (Church OR Park, with Town Hall and Kitchen) - ~~\$1,250.00~~ ^{2500.00}
Town Hall - 15 hours Church - 2 hours
Kitchen - 15 hours Park - 3 hours

CHURCH — 182 Nixon Street, Genoa, NV 89411

(Holds 80 seated guests)
2 hours - ~~\$390~~ ^{1000.00}
10 hours or less - ~~\$390~~ for first two hours, ~~\$120~~ for each addl. hour
^{1000.00} ^{250.00}

GENOA PARK — 185 Nixon Street, Genoa, NV 89411

(Normal Day Use Hours - 8 am to Dusk)
Up to 6 hour rental - ~~\$290~~ ^{500.00} (Upper Portion); ~~\$35~~ ^{250.00} for each addl. hour
12 hour max rental - ~~\$940~~ ^{1500.00} (Entire Park)

GENOA TOWN HALL — 2287 Main Street, Genoa, NV 89411

(Holds 240 seated in chairs only or 120 seated at tables. Tables and chairs included.)
15 hour rental - ~~\$780~~ ^{2000.00}
10 hours or less - ~~\$180~~ for first two hours, ~~\$60~~ for each addl. hour
^{1000.00} ^{250.00}

KITCHEN — Rear of Town Office, 2289 Main Street, Genoa, NV 89411

(Note: Kitchen rental is only available as an add-on to Town Hall rental. Kitchen is not available through the months of August and September.) ^{CHANGE TO JUNE, JULY, AUGUST, SEPT}
15 hour rental - ~~\$390~~ ^{1500.00}
10 hours or less - ~~\$120~~ for first two hours, ~~\$30~~ for each addl. Hour
^{500.00} ^{250.00}

RESERVATION DEPOSIT 2021

GENOA PACKAGE: ~~\$500~~ ^{1500.00} **TOWN HALL:** ~~\$300~~ ^{1,000.00} **CHURCH:** ~~\$150~~ ^{\$500.00}
PARK: ~~\$150~~ ^{500.00} **KITCHEN:** ~~\$100~~ ^{500.00}

Changes or Cancellations

Requests for changes to reservation or cancellation of rental must be submitted in writing to the Town of Genoa Office. One adjustment to reservation will be processed at no charge. Each additional adjustment to reservation will be charged a \$50 processing fee.

Contact the Town Office for more details or to find out about monthly, weekly, and resident rate discounts that may apply. (Contact information at top of page.)

Genoa Town Advisory Board

AGENDA ACTION SHEET

1. **Title:** Item #4: For discussion and possible action;
2. **Recommended Motion:**
3. **Fiscal Impact:** N/A
4. **Prepared by:** David Qualls, Town Manager
5. **Meeting Date:** November 2, 2022 **Time Required:** 10 minutes
6. **Agenda:** Administrative
7. **Background Information:** Discussion to consider moving the ARPA funds associated with the Church Foundation Repair Study (22F29.27) in the amount of \$45,550 from Engineering/Feasibility study to Building /Construction. (10 minutes)
8. **Committee/Other Agency Review:**
9. **Reviewed by:**

<u> x </u>	Town Manager
<u> x </u>	Town Staff
<u> N/A </u>	Town Attorney
<u> N/A </u>	Other – Douglas County District Attorney
10. **Board Action:**

<u> </u>	Approved	<u> </u>	Approved with Modifications
<u> </u>	Denied	<u> </u>	Deferred
<u> </u>	Other		

Agenda Item # 4

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Agenda Item # 4

Agenda Action: Discussion to consider moving ARPA Funds from Church Engineering/Feasibility study to Building/Construction.

Genoa Town Advisory Board

AGENDA ACTION SHEET

1. **Title:** Item #5: For discussion and possible action;
2. **Recommended Motion:**
3. **Fiscal Impact:** N/A
4. **Prepared by:** David Qualls, Town Manager
5. **Meeting Date:** November 2, 2022 **Time Required:** 5 minutes
6. **Agenda:** Administrative
7. **Background Information:** Discussion to consider Friends of Genoa's offer to accept money donated to the town for the repair and maintenance of the Genoa Town Church. (5 minutes)
8. **Committee/Other Agency Review:**
9. **Reviewed by:**

<u> x </u>	Town Manager
<u> x </u>	Town Staff
<u> N/A </u>	Town Attorney
<u> N/A </u>	Other – Douglas County District Attorney
10. **Board Action:**

<u> </u>	Approved	<u> </u>	Approved with Modifications
<u> </u>	Denied	<u> </u>	Deferred
<u> </u>	Other		

Agenda Item # 5

Agenda Action: Discussion to consider allowing Friends of Genoa to accept donations to the Town Church

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Agenda Item # 5

Agenda Action: Discussion to consider allowing Friends of Genoa to accept donations to the Town Church

Genoa Town Advisory Board

AGENDA ACTION SHEET

1. **Title:** Item # 6
Town Managers Report, not for action
2. **Recommended Motion:** N/A
3. **Fiscal Impact:** N/A
4. **Prepared by:** David Qualls, Town Manager
5. **Meeting Date:** November 2, 2022 **Time Required:** 10 minutes
6. **Agenda:** Administrative
7. **Background Information:** None
8. **Committee/Other Agency Review:**
9. **Reviewed by:**

<u> x </u>	Town Manager
<u> x </u>	Town Staff
<u> N/A </u>	Town Attorney
<u> N/A </u>	Other – Douglas County District Attorney
10. **Board Action:**

<u> </u> Approved	<u> </u> Approved with Modifications
<u> </u> Denied	<u> </u> Deferred
<u> </u> Other	



Town Manager's Monthly Report: November 2, 2022
Provided by David Qualls

Project/Town Updates:

1. I have received the Skate Stoppers for the hand rails located in the town square. I will install them as time permits.
2. I have ordered the "No Motorized Vehicle" signs for the park and will place them as time permits.

Maintenance Report:

1. I solicited 3 bids for the Aeration of Mormon Station State Park (Clause in our usage agreement for Candy Dance). Bid was awarded to Gabriel Gardening Service in the amount of \$1,300. The other contractors whom bid were JDM Landscaping with a bid of \$1,608. And Evergreen Lad Maintenance with a bid of \$2,600. Shawn Klien graciously offered to pay for half of the aeration.
2. Repaired Fire Alarm in the Town Hall by installing a redundant phone line.
3. Received three bids regarding the replacement of the Park Fence.
4. Installed new lock box on Town Hall
5. Placed signs in Town Hall advising to "Keep Doors Closed to Prevent Noise"
6. Repaired damaged air vent in Church
7. Checked heater in Town Church for proper operation.
8. Scheduled town Clean-Up day for Saturday, November 19, 2022. Fire Wise and Carson Valley Trails to assist.
9. Obtaining 3 bids for the trimming of town trees. Two on Mill, several large Cottonwood trees on Nixon next to Genoa Gallery and two more trees at the Church.
10. Secured the panel on the electrical box next to Town Hall.
11. Fixed a leaky toilet in the Town Hall.
12. Doug Martin installed Skate Stoppers on hand rails in Genoa Square.
13. Bill Brooks moved the kiosk from the side of the Town Office to the front.
14. Lynne Speir and Susan Knight organized and inventoried all town merchandise and sorted into clear bins.

Event/Rental Updates:

1. The Halloween Party is scheduled for October 31, 2022 at the Town Hall. The event kicks off at 4:30pm and some of our businesses are participating.
2. The Christmas in Genoa Tree Lighting is scheduled for Friday, December 2, 2022.
3. Breakfast with Santa is scheduled for Saturday, December 3, 2022.
4. The Cowboy Country Christmas is scheduled for Saturday, December 10, 2022. Tony Argento, the Cowboy Poet is scheduled to provide entertainment.

Incident Report:

1. None

Community Updates: None

Genoa Town Advisory Board

AGENDA ACTION SHEET

1. **Title:** Item # 7
Board Member's Report
2. **Recommended Motion:** N/A
3. **Fiscal Impact:** N/A
4. **Prepared by:** David Qualls, Town Manager
5. **Meeting Date:** November 2, 2022 **Time Required:** 10 minutes
6. **Agenda:** Administrative
7. **Background Information:** None
8. **Committee/Other Agency Review:**
9. **Reviewed by:**

<u> N/A </u>	Town Manager
<u> N/A </u>	Town Staff
<u> N/A </u>	Town Attorney
<u> N/A </u>	Other – Douglas County District Attorney
10. **Board Action:**

<u> </u>	Approved	<u> </u>	Approved with Modifications
<u> </u>	Denied	<u> </u>	Deferred
<u> </u>	Other		

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