

The Town of Fenton Town Board held its regular Work Session on Wednesday, July 25<sup>th</sup>, 2018, at 6:00 PM, at the Fenton Town Hall, 44 Park Street, Port Crane, New York.

<b>PRESENT:</b>	Town Board Members	David Hamlin, Supervisor Gary Holcomb, Deputy Supervisor Michael Husar, Councilman Thomas Moss, Councilman Richard Pray, Councilman
	Highway Superintendent	Randy Ritter
	Town Attorney	Albert Millus, Jr. (arrived at 6:24 PM)
	Deputy Town Clerk	Sheryl Seymour
	Administrative Asst./Bookkeeper	Susan Crosier
<b>ABSENT:</b>	Town Clerk	Melodie Bowersox

**OTHERS PRESENT:** Planning Board Member John Eldred and approximately 20 members of the General Public

**Review Abstract #7, 2018 of July, 2018**

- Hillcrest Water District: Gearcor - 430136/Work Boots - G. Starley - Voucher #175 - \$121.45 – Mr. Pray confirmed with Bookkeeper Sue Crosier that the allowance for work boots was \$100. Sue said the overage has already been taken care of through a payroll deduction.
- Mr. Moss inquired as to whether a reimbursement has been received for the latest light pole. Sue said the bill was not received by Panko until yesterday, so reimbursement is pending.
- After a review of the Abstract, **Mr. Pray moved to approve payment of the bills for Abstract #7, 2018**, seconded by Mr. Husar. **Motion carried.**  
**VOTE:** Ayes 5 Hamlin, Holcomb, Husar, Moss, Pray  
Nays 0

**Assistant Water Operator** – Mr. Pray reported ten candidates applied for the Assistant Water Operator position. All were interviewed quite a while ago. Five were invited back for a second interview; three accepted. Mr. Pray felt any one of the three candidates that interviewed the second time could do the job, but one candidate already has his Water Operator License which is an eventual requirement for the job. Mr. Pray recommended to the Board that Devin Ritter be hired for the position of Assistant Water Operator, based on his familiarity with the system and working part-time for the past eight months or so. Additionally, he went out on his own and obtained his Water Operator License. Mr. Hamlin asked whether this would be full-time or part-time. Mr. Pray said it was advertised as a full-time position (40 hours a week with some nights and weekends) and that was what everyone that was interviewed was expecting. **Mr. Husar made a motion to make the Assistant Water Operator position up to 30 hours a week**, seconded by Mr. Moss. **Motion carried.**

**ROLL CALL VOTE:**

Councilman Mr. Holcomb aye  
Councilman Mr. Husar aye  
Councilman Mr. Moss aye  
Councilman Mr. Pray nay  
Supervisor Mr. Hamlin aye

Prior to the vote Board Members discussed the pros and cons of the position being part-time vs. full-time and the possibility of it turning into a full-time position if needed. There was also discussion about shared services with other Towns which may result in an opportunity for the position to turn into full-time.

**Mr. Pray made a motion to offer Devin Ritter the position of Assistant Water Operator, seconded by Mr. Holcomb. Motion carried.**

**ROLL CALL VOTE:**

Councilman Mr. Holcomb aye  
Councilman Mr. Husar aye  
Councilman Mr. Moss aye  
Councilman Mr. Pray aye  
Supervisor Mr. Hamlin aye

**Resolution #2018-07 – Resolution for Highway Fund Budget Modification for CHIPS – Mr. Pray made a motion to adopt Resolution #2018-07:**

**WHEREAS,** the Town's adopted 2018 Highway Fund budget included an estimated revenue of \$110,000 and corresponding appropriation of \$110,000 pertaining to CHIPS moneys; and

**WHEREAS,** the State budget has set the Town's share of CHIPS funding for 2017 at \$156,392.97 (\$110,443.31, CHIPS capital allocation plus \$25,209.78 for PAVE NY and \$20,739.88 for EWR).

**NOW, THEREFORE BE IT RESOLVED,** the Highway Fund budget be modified to increase the CHIPS Improvement line (DA5112.200) and the CHIPS State Aid Revenue line (DA3501) from \$110,000 to the approved State amount of \$156,392.97.

Seconded by Mr. Holcomb. **Motion carried.**

**ROLL CALL VOTE:**

Councilman Mr. Holcomb aye  
Councilman Mr. Husar aye  
Councilman Mr. Moss aye  
Councilman Mr. Pray aye  
Supervisor Mr. Hamlin aye

**Town Hall/Tom** – Mr. Moss said there has been some discussion and recent concern about the security of the Town Hall during open hours. Mr. Moss feels we can do a better job with our door access to improve the current working environment. Sentry Alarms, our contracted

company, submitted a proposal that was received this afternoon which still needs to be reviewed in detail. The proposal is for installing a key fob system for the Business Office, Main, Gymnasium and Court entrances. It can also be done in a phased approach and have only some entrances done initially, completing the remaining doors as the Budget allows. Mr. Moss said there should be more detail at the Board Meeting next week once he has time to review the proposal. Additionally, there is an initiative to leverage the camera system throughout the Town Hall to provide the Business Office and the Town Clerk's Office with visibility as to who is entering the building and on the premises at all times. Mr. Moss was told the camera integration with the monitors would be fairly easy to do with the changing of software. Also noted was the power outage that was experienced yesterday at Town Hall and the surrounding area which lasted about six hours. The generator acted exactly as it was supposed to. In less than 30 seconds of the power going out the generator kicked on. Mr. Holcomb suggested battery back-ups be looked into for those short periods of time between power going out and the generator kicking on for the critical PC's in the building. Also suggested by Mr. Holcomb is some sort of reminder so batteries are checked on a periodic basis.

**Union/CSEA** – Mr. Hamlin said he and Mr. Holcomb have a 10:00 AM appointment tomorrow to finalize the Union Agreement.

**Beer Tree Brew** – Mr. Hamlin said the County Executive is scheduled to hold a fundraiser this weekend at the Beer Tree Brew Company. Highway Superintendent Randy Ritter has some concerns due to the high water caused by the heavy rains and the velocity of the river. Mr. Hamlin will discuss this with the County Executive tomorrow.

### **Residents' Time (6:26 PM)**

- Depot Property – Resident Rachel Zandt said there have been six or seven tractor trailers that have come to the facility and unloaded and asked what has changed between the Town and Carrier Services Group. Mr. Moss said it was six tractor trailer loads of shelving that had been purchased in a liquidation sale and that Lee Hartman hopes to use it in this proposed facility. A correspondence went to Lee letting him know the Town was disappointed they had not been informed. A request was made by the Town that they are informed the next time tractor trailers will be on Hoyt Avenue while this issue is in transition so that the Residents can be informed. Resident Ron Gili asked how many tons were in the tractor trailers because the sign says 8 tons. Mr. Husar said that his understanding is that weight limits do not apply for local deliveries. Resident Gus Zandt said they are unable to get a straight answer as to who owns what. Mr. Moss said he asked Lee to provide a couple of available dates for the next time he is in Town so that he and Code Enforcement Officer John Broughton can meet with him to discuss Lee's responsibility as to the upkeep of the property. Mr. Moss noted he was just informed that Lee hired a new Property Manager and there will be a Maintenance Crew that will be handling weekly clean-up (and that is the reason the Porta-Potty was delivered). Mr. Hamlin explained Lee owns the first two large warehouses and all the

small building buildings coming toward the Zandt property with the exception of the old barracks. Lee owns 40% of the entire property. The remaining 60% of the property (after the two large warehouses) is owned by Broome County. Mr. Hamlin said there will be a meeting relatively soon with Chenango Valley School District, who is interested in the remaining 60%. There was discussion regarding posting a map of the site on the Town Website, the prohibiting of harmful exfoliates being used on the site for maintenance and four University SUVs attempting to gain access of the Depot for practice in the old Administration Building.

### **Residents' Time closed at 6:39 PM**

**Introductory Laws 4 and 5** – These were forwarded by Atty. Millus this afternoon. Mr. Holcomb said he would get them on the Town Website as soon as possible. Atty. Millus said the only real changes are in the Special Use Permit where he left it that the Town Board will decide whether to issue the Special Use Permit, but they will refer to the Planning Board for review and recommendation first. The other change was in the Law creating the new Restricted Commercial District where the use for Technology, Recovery and Remarketing Facilities was added at the request of Carrier's Attorneys. Based on Mr. Pray's comments, also added was that no such use shall involve the stripping or breakdown of raw materials as to generate hazardous wastes or products. Atty. Millus asked the Board whether they wanted to leave the Public Hearing on August 15<sup>th</sup> since the County has 30 days to respond. Atty. Millus said the Public Hearing could remain on August 15<sup>th</sup>, but the vote will need to take place after the County's response. The consensus of the Board was to leave the Public Hearing on August 15<sup>th</sup>, primarily due to scheduling conflicts later in the month. The only reason a second Public Hearing would be needed prior to the vote would be in the event of a significant change due to the results of the 239 Review.

**Court Clerk Replacement/Interim Plan** – Mr. Husar said the Town will be searching for a new Court Clerk due to the resignation of the last Court Clerk. The Board decided to advertise the position as a part-time position (this could possibly turn into a full-time position). Judge Madden has sent some things out to the local Courts and the posting will be sent out to the Job Service. Applications will be reviewed by Mr. Husar and Judge Madden and interviews will be set up. The pay scale will be \$14 an hour based on experience. Applications will be available immediately and will be accepted until August 20<sup>th</sup>.

**Service Road Storage Units** – Mr. Husar said the Board is aware of the concern over the storage units on the Service Road and other locations. They are working on this.

**Engineer's Contract** – Mr. Husar said the Engineer's Contract is being worked on. The Board has a plan that Applicants for Building Permits would be responsible for any Engineering costs over \$5,000.

**Towpath/Lock Street Pole** – Mr. Moss asked Sue Crosier for a status from NYSEG on the Towpath/Lock Street pole that needs repair. This is pending. Sue called NYSEG to request the repair. A Dispatcher called back stating a service call took place but it was determined this was not a NYSEG pole. Additional information has been requested from NYSEG because according to the Town listing and the service code the pole belongs to NYSEG.

**At 6:51 PM, Mr. Pray made a motion to adjourn the meeting,** seconded by Mr. Holcomb.  
**Motion carried.**

Sheryl L. Seymour, Deputy Town Clerk