

The Town of Fenton Town Board held its regular Work Session on Wednesday, December 18th, 2019, at 6:00 PM, at the Fenton Town Hall, 44 Park Street, Port Crane, New York.

PRESENT: Town Board Members Gary Holcomb, Supervisor
Thomas Moss, Deputy Supervisor
David Gunster, Councilman
Michael Husar, Councilman
Richard Pray, Councilman
Town Attorney Albert Millus, Jr. (arrived at 6:11 PM)
Deputy Town Clerk Sheryl Seymour
Admin. Asst./Bookkeeper Theresa Staats

ABSENT: Highway Superintendent Randy Ritter
Town Clerk Melodie Bowersox

OTHERS PRESENT: Building Inspector Matt Banks, Building Inspector Clerk Cheryl Mammano, Planning Board Chair Tim Brown, Zoning Board of Appeals (ZBA) Member Cindy Cook, three members of the General Public

Pledge of Allegiance

Historian Nomination

Current Historian Cheryl Mammano has been asked to take on additional duties for the Town in the Building and will be stepping down as Historian. Cheryl introduced Ruth McMullen, a lifetime Resident of the Town. Ruth is a Member of the Historical Advisory Committee (HAC) and has agreed to take over as the Town Historian. Mr. Holcomb said the plan will be for Ruth to be appointed at the Organizational Meeting in January 2020.

Review Abstract #12, 2019

- General Fund: Karen Goodman CAC Meetings (9) 2019 - Voucher #636 - \$500.00 and General Fund: Patricia Podrazil CAC Meetings (8) 2019 - Voucher #638 - \$500.00 – Mr. Gunster asked why the amounts were the same for both vouchers, but the number of meetings were not the same. Bookkeeper Theresa Staats explained training classes were also included in these vouchers, and the number of training classes varied between the two Members.
- Town Hall Roof Project - 2016: Tower Roofing - Final Payment 2016 Town Hall Roof Project - Voucher #35 - \$2,810.00 – Mr. Pray asked if this was the final payment for the roof. Theresa confirmed that it was. There were several issues that needed completion prior to final payment.
- After a review of the Abstract, **Mr. Pray moved to approve payment of the bills for Abstract #12, 2019**, seconded by Mr. Moss. **Motion carried.**

VOTE: Ayes 5 Gunster, Holcomb, Husar, Moss, Pray

Nays 0
Absent 0

RESUMED PUBLIC HEARING – Unsafe Structure Public Hearing for 20 Weber Road –
Mr. Holcomb resumed the Public hearing at 6:18 PM:

NOTICE OF PUBLIC HEARING

Please take notice that the Town Board of the Town of Fenton will conduct a public hearing on Wednesday, November 20, 2019 at 6:00 p.m., or as soon thereafter as the matter may be heard, at the Town Hall, 44 Park Street, Port Crane, New York to consider whether premises located at 20 Weber Road in the Town of Fenton, are dangerous or unsafe to the public within the meaning of Chapter 71 of the Town Code of the Town of Fenton. The premises are designated as Parcel No. 079.02-1-9 on the Broome County Tax Map. The last known owner of the premises is Victoria Hanyon, whose last known address is 2457 New York State Route 12, Greene, New York 13778. The purpose of the public hearing is to receive public comment and comment from the owners regarding the premises to allow the Town Board to determine whether the premises are dangerous or unsafe to the public and, if so, what the remedy should be. At the public hearing, all interested persons will be heard.

Dated: Port Crane, New York
October 29, 2019

BY ORDER OF THE TOWN BOARD

The following persons spoke in favor: None

The following persons spoke in opposition: None

Comments from the Board:

- Building Inspector Matt Banks met with John Hanyon, Husband of Owner Victoria Hanyon, and suggested orange fencing be put up around the open end of the structure. This has been completed. Matt spoke with John again on December 16th and asked if the structure could be closed in and secured this Spring. John said that was his plan.
- Atty. Millus said he will need a description of the activity and a timeframe for completion in order to table the proceeding, pending compliance by June 1st, 2020. Matt said he would provide the documentation.

All persons desiring to be heard, having been heard, the Public Hearing was closed at 6:21 PM.

Mr. Gunster made a motion to table any decision on the Unsafe Structure proceeding for 20 Weber Road, subject to compliance of the June 1st, 2020 completion schedule provided by Building Inspector Matt Banks, seconded by Mr. Husar. Motion carried.

VOTE: Ayes 5 Gunster, Holcomb, Husar, Moss, Pray
Nays 0
Absent 0

New Website Design Contract – Mr. Moss said there is a Website Design Contract ready for signature upon the Board’s approval. Our current Website would be ported over to a new service with a Company called Revize out of Michigan, whose expertise is in Municipal Websites. Mr. Pray originally had some concerns regarding portability and proprietary software in the event that the Town would want to move on from Revize to another Company in the future. It has been confirmed that the actual Website could be moved to a different Provider. Mr. Pray noted it was a five-year Contract. Atty. Millus recommended the Town push back on Item #5, which states the Company will provide litigation in the State of Michigan. Mr. Moss will reach out to Rob at Revize to see if this can be converted to New York. **Mr. Husar made a motion to approve the five-year Contract with Revize, pending the conversion of Item #5 from Michigan to New York, seconded by Mr. Gunster. Motion carried.**

ROLL CALL VOTE:

Councilman Mr. Gunster aye
Councilman Mr. Husar aye
Councilman Mr. Moss aye
Councilman Mr. Pray aye
Supervisor Mr. Holcomb aye

Set Date for Public Hearing on Introductory Local Law #3-2019 – Mr. Holcomb said this is a modification to a Local Law put in place in 2016 for the size of garages and pole barns and the door height. Agricultural Residential Districts were not included in the 2016 Local Law, and the proposed Law will rectify that. Atty. Millis said he has not sent anything to the County yet, but the Planning Board has been reviewing it. Planning Board Chair Tim Brown said the proposed Law was discussed at last night’s meeting and approval was recommended. Tim said that since it is an amendment to Legislation it would be subject to the SEQR Short Form. The projected date for the Public Hearing will be at the February Work Session, and the plan will be to approve it that same meeting.

PILOTS Agreements Discussion – Mr. Holcomb said a PILOT Agreement was received from Broome County Industrial Development Agency (IDA) concerning the Carrier Services Group (CSG). There was an Agreement for a five-year plan for tax payment. The Board had a discussion regarding a possible previous reduced tax rate granted to CSG. Mr. Holcomb said it needs to be understood how PILOT Agreements are made and who has the responsibility and/or authority for those. Mr. Holcomb will follow up with Atty. Joseph Meagher.

Supervisor Term of Office Resolution/Referendum – Mr. Holcomb said there has been some discussion about changing the Supervisor’s Term from two years to four years. This was attempted several years ago when there was a Referendum to change the Town Clerk and the Highway Superintendent’s terms to four years. Mr. Moss said he feels this should be revisited since the Supervisor’s term is two years and the Board Members’ terms are four years. Atty. Millus said it would involve a Public Hearing and a Resolution and would need to be done 150

days prior to an Election for it to be put on the Ballot. Atty. Millus said he will follow up on the timeframe. Mr. Holcomb will research term lengths of the surrounding Towns.

LED Street Light Update – Mr. Gunster said another note was received from NYSEG asking the Town to consider updating their street lighting. Projects costs were lowered from the original \$13,000 to \$11,000. The Board had a discussion regarding the updating of the NYSEG owned lights and the Town owned lights, as well as 3,000 lumens vs. 4,000 lumens. The Board Members will be doing some research on color and brightness (3,000 lumens, 4,000 lumens or a combination of the two depending upon the area). Mr. Gunster has received estimates on the Town owned lights and is in the process of obtaining additional quotes. **Mr. Pray made a motion to proceed with NYSEG Solutions for the NYSEG owned lights in 2020,** seconded by Mr. Moss. **Motion carried.**

VOTE: Ayes 5 Gunster, Holcomb, Husar, Moss, Pray
Nays 0
Absent 0

Open Items List – Mr. Holcomb asked the Board to review the Open Items List for any additions or corrections on the two lists he distributed. Additions included:

- Town Hall Main Entrance Door (Mr. Moss)
- Smoke Free/Tobacco Free Parks (Mr. Holcomb) – Mr. Holcomb said the Planning Board is currently gathering information on this
- DCO Back-up Services with Town of Chenango (Mr. Holcomb)
- Solar Farms/Solar Energy Regulation (Mr. Pray)
- CDBG Grants for destruction and Mobile Home replacement on a private parcel (Mr. Husar/Mr. Holcomb)

Conservation Advisory Committee (CAC) Term – Mr. Gunster said a Resolution has been passed to change the CAC term from two years to five years, with expirations to be staggered, and initial term expirations to be determined by the Chair. As a result, the CAC By-Laws will need to be modified.

Solar Farms – Mr. Pray asked whether the Town was looking into Solar Farms as well as Wind Farms. Mr. Pray suggested Wind Farm regulations be considered as well as it has been a controversial topic in neighboring Towns.

Beagell Farm – The Venue – Tim Brown reported the County has come back with their review and comments with nothing adverse. Next steps are with the ZBA with a meeting to be scheduled in January.

Missing Flag – Mr. Husar reported the flag is missing in Hillcrest at the Gazebo.

At 7:41 PM, Mr. Pray made a motion to adjourn the meeting, seconded by Mr. Gunster.
Motion carried.

Sheryl Seymour, Deputy Town Clerk