

**Mayor & Council of Federalsburg**  
**Workshop Meeting Minutes**  
**Monday, JUNE 16, 2025 at 6:00 PM**

The Mayor & Council of Federalsburg held their regular monthly meeting on Monday, June 16, 2025 at 6:00 PM, in the Mayor & Council meeting room located at Town Hall. Streaming was available via Town Hall Streams – Federalsburg, MD. Those in attendance included Mayor Kimberly Abner, Councilmembers Ferguson, James, Sewell, and Hammond, Town staff, and members of the public.

**Call to Order:**

Mayor Abner called the meeting to order at 6:00 PM and welcomed all guests present. The Pledge of Allegiance was recited.

**Approval of Minutes:**

Council reviewed and approved the minutes from the June 2, 2025 meeting by unanimous vote.

**Public Hearings:**

**Proposal Resolution 2025-01**

Amendment to Article II of the Federalsburg Town Charter.

Change the date of the 2025 election from September 2025 to November 2026 and establish biennial elections thereafter. Council discussed aligning the election schedule with other municipalities and managing election logistics. Public comment was invited. Council member Sewell made a motion to have a public hearing for Resolution 2025-01, seconded by Council member Hammond.

No public comments regarding Resolution 2025-01 - Amendment to Article II of the Federalsburg Town Charter. Council member Ferguson made a motion to close the public hearing seconded by Council member Sewell.

Council member Sewell made a motion to adopt Resolution 2025-01 seconded by Council Person James and was unanimously voted five to zero.

**Budget Ordinance 2025-02**

Adoption of the FY 2025–2026 General Fund and Enterprise Fund Budgets. Council reviewed line items; no major amendments were proposed. Council member Ferguson made a motion to a public hearing seconded by Council member Sewell and was unanimously voted five to zero. Public comment was invited.

- Council member James proposed a budget amendment in the September workshop.

Council member Ferguson made a motion to adopt budget ordinance 2025-02 and seconded by Council member Sewel and was adopted with a vote of five to zero.

### **Ordinance 2025-03**

Adoption of a new municipal fee schedule. Adjustments to various service and permit fees were highlighted. Council member Sewell made a motion to open ordinance 2025-03 and Council member Ferguson seconded and was voted unanimously 5 to zero. Public comment was invited to discuss.

- Heather Harding inquired about the possibility of a free drop off or town pick up day for bulk items

Council member Sewell made a motion to adopt ordinance 2025-03 seconded by Council member Ferguson with a vote of five to zero.

### **Introduction – Ordinance 2025-05**

Town acquisition of a 24,446 square foot parcel on Benjamin Haynes Court, owned by Tuckahoe Habitat for Humanity. Council emphasized the property's strategic value for future housing or community development projects. Must be transferred by ordinance through hearing on July 7, 2025. Council member Sewell made a motion seconded by Council member Ferguson and was voted five to zero to schedule a public hearing on Ordinance 2025-05 on July 7, 2025.

### **New business for 7/.07/2025 Agenda**

- Forensic Audit Proposals: Evaluation of proposals received in response to the town's Request for Proposals (RFP) for a forensic audit. Council began evaluating vendor responses and discussed the desired scope and transparency of the audit process.
- Employee leave Roll-over-Examination of personnel manual for leave rollover and proposed amendments.

### **Public Comment**

Harry Purham, contractor for business at 312 Bloomingdale Ave having issues with ADA compliance that was previously approved, has given information to the town attorney.

## **Mayor & Council Action Items:**

### **Councilmember Ferguson: Reported the following**

- Suggested ordinance update to deal with trucking issue in town
- Public Works to fill potholes and fill around manhole on Greenridge

### **Councilmember James: reported the following**

- Update on damaged fire hydrant reimbursement. Will send email to inquire about payment. Mayor Abner previously sent an email to DNR, will follow up again.
- Made a motion for RFP for emergency services seconded by Council member Hammond and voted all in favor five to zero.
- Further discussed

### **Councilmember Sewell: reported the following**

- Nothing at this time

### **Councilmember Hammond: reported the following**

- Voiced concern about the potential impact of the new fee schedule on low-income residents.
- Will write letter to governor to request visit to Federalsburg
- Requested volunteers for Unity Day, Mayor Abner and Council member James agreed to work on Facebook banner

### **Mayor Abner: reported the following**

- Nothing at this time

### **Next Steps**

- Further review and voting on proposed ordinances to be scheduled in upcoming meetings.
- Continued analysis of forensic audit proposals and selection of a vendor.
- Ordinance 2025-05 (property acquisition) to be reviewed in more detail at the next session.

### **Closed Session Announcement**

Mayor Abner announced the Mayor and Council would enter a closed session under the General Provisions Article, 3-305(b)(1), to discuss a personnel matter.

**Adjournment**

Council member Ferguson made a motion seconded by Council member Sewell to adjourn. The motion was voted five to zero at 7:41 pm.

Respectfully Submitted,

Amy Cyrus, Town Clerk