

**Mayor & Council of Federalsburg
Regular Meeting
Monday, November 20, 2023
6:00 PM**

The Mayor & Council of Federalsburg held a meeting on November 20, 2023 at 6:00 PM, in the Mayor & Council meeting room located at Town hall. Those in attendance were Mayor Abner, Councilmembers Hammond, James, Sewell, Williamson, Interim Town Manager Kristy Marshall, Town Attorney Lyndsey Ryan and members of the public were also present in the meeting room as well as on Zoom.

Call to Order

Mayor Abner called the Mayor and Council workshop meeting to order at 6:00 pm. Mayor Abner welcomed all guests that were present.

Approval of the Previous Month's Minutes

Councilmember Sewell made a motion, seconded by Councilmember Hammond and unanimously approved by a vote of five to zero approving the minutes from the November 6, 2023 Mayor and Council regular monthly meeting.

Swearing in of Councilmember Williamson

Mayor Abner swore in Mr. H. Torbert Williamson, II for the Town Council.

Appointment of Department Heads

Mayor Abner announced the appointments of the Department Heads. Ms. Kristy Marshall was appointed Town Manager. Mr. Michael McDermott was appointed Chief of Police. Mrs. Lyndsey Ryan was appointed Town Attorney. Ms. Sandra Smith appointed Town Clerk.

Resolution No. 2023-09 - Approval of Easement Agreement with the Mayor and Council and EIP Holdings II, LLC for the Cell Tower located on the Town Water Tower

Town Attorney Lyndsey Ryan, presented the modified agreement between the Town of Federalsburg and EIP Holdings II, LLC for the lease of the town's water tower. In that modified lease agreement the Town of Federalsburg would be agreeing to a one time

payment for the lease of the town's water tower. With no further action, Councilmember James made a motion to approve the lease agreement between the Town of Federalsburg and EIP Holdings II, LLC , Councilmember Sewell seconded the motion, and it was unanimously passed by a vote of five to zero.

Discussion-Sale/Lease of Garbage Truck

Attorney Lyndsey Ryan, discussed the draft lease agreement between the Mayor and Council and Bigg Tyme Trash Company. Attorney Lyndsey Ryan stated that she received an email from Bigg Tyme stating that they would like to be able to use the truck for jobs other than just the Town of Federalsburg and that they would like to consider a lease to buy option. Currently this truck is used for collection of the 300 gallon cans and soon they will be switching out those cans for dumpsters and this truck would not be needed if they cannot use outside of Federalsburg.

The Mayor and Council discussed getting estimates to repair the truck and if a lease is entered it should include the cost of gas, maintenance, and insurance would be covered by the garbage company leasing the truck.

Public Comment:

Mr. Stanford Ricks, a representative from the Federalsburg Activity Center, gave an update on the construction of the Activity Center on Morris Avenue. He stated that the bathroom installations were nearly complete and ceilings were being installed. The Activity Center is looking at two companies to contract for the flooring. They also have an estimate for a commercial kitchen. Mr. Ricks stated that they hope by the time the children get out of school the building should be complete.

Ms. Roberta Butler of Brooklyn Avenue voiced her concerns regarding the road conditions for Brooklyn Avenue. Town Manager Kristy Marshall stated that the engineer from GMB will be at the Mayor and Council meeting on Dec. 4th with updates on paving roads project.

Mayor & Council Action Items

Councilmember Williamson: Nothing at this time

Councilmember James: Reported the following:

- Would like to start working on revisions to the town charter to reflect the election and the district changes.
- Attended the Senior Center meeting with representatives from Upper Shore Aging, County Commissioner Frank Bartz, and Mayor Abner to discuss increasing participation at the Federalsburg Senior Center. Flyers should be passed out to the Senior Apartment complexes. A relaunch of the Senior Center is being planned for sometime in April.
- Requested that the Town invite one town business to every Mayor and Council meeting to explain their business and what type of services they provide. Also when any new business comes to town to invite them to the Mayor and Council meeting to welcome them to the Town.

Councilmember Sewell: Reported the following:

- LGIT shared a very informative flyer about First Amendment rights and auditors.
- Thanked Public Works for all of their hard work with putting up the Christmas decorations around town
- Asked for an Executive Session for a Personnel Matter to be held at 5:15 at the December 4th Mayor and Council meeting.
- Asked for the regular Mayor and Council meeting in January to be held on Tuesday, January 2, 2024 due to the New Years holiday being on the first Monday; and the Mayor and Council Workshop meeting to be held on Tuesday, Jan 16, 2023 due to the Martin Luther King Jr. holiday on Monday, January 15th.
- Cleanup at Chambers Park was a success thanks to the volunteers, Lions Club members, town staff, and the Town of Denton.

Council Member Hammond: Nothing at this time.

Mayor Abner: Reported the following:

- The Lions Club put up the bigger Christmas displays around the town.
- Mayor Abner, Councilmember Hammond, and Councilmember Sewell attended a County meeting in conjunction with the State Delegates, about the Opioid Epidemic.
- Chambers Park cleanup went well and thanked the Town of Denton for the use of their leaf vacuum
- Announced that Culpeper Wood Preserve will hold a public virtual town meeting at 6:30 on November 28th to give information about the wood drying kiln.

- Announced Dejour Acree, the winner of the “If I were the Mayor contest” will be joining Mayor Abner at the following town events; The Tree Lighting on December 1st and the Christmas parade as Grand Marshal on December 11th.

Request for Executive Session- Personnel

Councilmember James made a motion seconded by Councilmember Williamson and unanimously passed by a vote of five to zero to go into Closed Session at 6:42 PM to discuss a personnel matter.

Mayor Abner reported that the Mayor and Council met in closed session from 6:42 to 6:49 PM with the Town Attorney to discuss a personnel matter and no decisions were made.

The regular meeting reconvened at 6:50 PM.

Councilmember Hammond made a motion seconded by Councilmember Williamson to appoint Councilmember Sewell as President Pro Tempore to the Mayor and Council of Federalsburg, unanimously passed by a vote of 4 to 0.

Adjournment

There being no further business, Councilmember James made a motion, seconded by Councilmember Sewell and unanimously passed by a vote of five to zero to adjourn the meeting at 6:51 PM.

Respectfully submitted,

Sandra Smith
Assistant Clerk