

**Mayor & Council of Federalsburg
Workshop Meeting
Thursday, May 15, 2025
6:00PM**

The Mayor & Council of Federalsburg held their regular meeting on Thursday, May 15, 2025 at 6:00 PM in the Mayor & Council meeting room located at Town Hall. Those in attendance were Councilmembers Hammond, Sewell, James, and Ferguson, Interim Town Manager Mercedes Moyer, and members of the public.

Call to Order

Councilmember James called the Mayor and Council workshop meeting to order at 6:00 PM. Councilmember James welcomed all guests that were present and led the Pledge of Allegiance.

Approval of the Previous Month's Minutes

Councilmember Ferguson made a motion, seconded by Councilmember Hammond and unanimously passed by a vote of four to zero, approving the minutes from the May 7, 2025 Mayor and Council meeting.

Appointment of Town Clerk

Councilmember James made a motion to appoint Amy Cyrus as Town Clerk for the Town of Federalsburg, seconded by Councilmember Ferguson. Amy Cyrus will start on Monday, May 19, 2025.

Budget Discussion:

- The council reviewed the proposed budget for the fiscal year.
- Several line items were discussed, including payroll taxes, health insurance, and employee raises.
- Unemployment was combined with payroll taxes.
- Employee holiday pay and promotions were included in regular salaries.
- The K9 expenses were removed as Greensboro now covers them.
- The budget for the previous fiscal year did not include an election, so that line item was removed.
- The council discussed the possibility of including cost-of-living increases in future budgets for employees salaries.
- The fire department appropriation remained the same.
- The code enforcement department's budget was adjusted to reflect the current part-time position.
- Vehicle insurance was included with vehicle expenses.

- Office supplies and expenses were changed to miscellaneous.
- Seminars and conferences under code enforcement were removed and potentially included under training.
- Street signs and sanitation were looped into Public Works.
- A new RFP lawn care contractor has signed the contract and is set to start next Friday.
- The council discussed the possibility of auditing the town to find missing trash cans and ensure proper billing.
- The council considered the need for a forensic audit and the potential costs involved.
- The council discussed the possibility of implementing a new vendor for meeting streaming services.
- The council discussed the potential partnership with a business to manage the wastewater treatment plant and infrastructure projects.
- The council discussed a Town Hall Streaming for meetings. The town council decided to reach out to Eric from Town Hall Streams to clarify and get additional details.

Public Comment

No public comments were received during the meeting.

Mayor and Council Action Items

Councilmember Ferguson:

- Once the budget is finalized, roads should be addressed. Think of the top ten hot spots that the town can work on.

Councilmember James:

- Discussed the findings of Town Hall Streams for meeting use. There are two options available; one that uses the company's equipment and the other uses the equipment the town already has. Prices vary depending on what option is chosen. Councilmember James made a motion to employ Town Hall Streams as the town's new vendor for meeting minutes with the option to use new equipment provided by Town Hall Streams, seconded by Councilmember Ferguson, unanimously approved by a vote of 4 to 0.
- Discussed how a gentleman from a company in Annapolis named Eric emailed and would like to do a presentation on how they can be of assistance in partnering with businesses that are struggling with wastewater treatment plants. This company would buy the wastewater plant, including being in charge and operating it. That would take some of the burden off of the town.

- Feels as though certain things are being rushed, such as the budget, hiring of the town manager, and it is taking a toll on everyone.

Councilmember Sewell:

- Nothing at this time.

Councilmember Hammond:

- Discussed being approached by a bicyclist. The bicyclist was told by the State Police that they had to ride on the sidewalk, but then was told by FPD that they could not ride on the sidewalk. Councilmember Hammod spoke to Chief Gasser on the matter, looked at the ordinance and would like the council to discuss more in depth and come up with a solution.
- Concerned about the potholes on the road leading to FoodLion and the new Choptank Health facility.
- Concerned about the tractor trailers still going down roads that are not permitted in town. Compose a letter to go out to the Industrial Park businesses expressing concerns the town has in regard to complaints and damage that has been done by tractor trailers on town roads that are not permitted. Someone to create a truck company list.

Adjournment

There being no further business, Councilmember Sewell made a motion seconded by Councilmember Hammond and unanimously passed by a vote of four to zero to adjourn the meeting at 8:24PM.

Respectfully submitted,

Sheri Hendrix, Office Administrator