

**Mayor and Council of Federalsburg**  
**Monday, June 12, 2023**  
**Public Hearing and Monthly Meeting@6:00 P.M.**

This Meeting is being held at the Mayor and Council Meeting Room located at 118 North Main Street. Citizens who wish to participate by video shall follow directions listed below:

**Join Zoom Meeting**

<https://us02web.zoom.us/j/87838483558?pwd=K3pTMENuS3V5dzlqakgreXkvcnd3UT09>

**Meeting ID: 878 3848 3558**

**Passcode: TOFBusi**

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**Agenda**

- I. Call to Order**
- II. Public Hearing – Proposed Real Property Tax Increase (Constant Yield)**
- III. Welcome, Pledge of Allegiance, Invocation**
- IV. Public Comment**
- V. Approval of Minutes**
- VI. Presentation Bruce Hancock – Youth Football Program**
- VII. Action on Proposed Real Property Tax Increase (Constant Yield)**
- VIII. Ordinance No. 2023-01 - AN ORDINANCE OF THE MAYOR AND COUNCIL OF FEDERALSBURG ADOPTING A GENERAL BUDGET AND ENTERPRISE BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024, AND ESTABLISHING A TAX RATE OF \$.88 PER \$100 OF ASSESSED REAL PROPERTY VALUE AND A TAX RATE OF \$1.65 PER \$100 ON ALL COMMERCIAL OR BUSINESS PERSONAL PROPERTY AND ALL RAILROAD AND UTILITY PROPERTY; ESTABLISHING AND ADOPTING THE SAME SERVICE AND ADMINISTRATIVE FEE FOR SEMI-ANNUAL**

**BILLINGS AS ADOPTED BY CAROLINE COUNTY; ESTABLISHING A QUARTERLY WASTE COLLECTION FEE IN THE AMOUNT OF \$53.94 PER QUARTER FOR COMMERCIAL PROPERTIES WHICH RECEIVE WASTE COLLECTION SERVICES FOR ALL RESIDENTIAL PROPERTIES LOCATED WITHIN THE CORPORATE TOWN BOUNDARIES; AND ESTABLISHING A \$10.00 PER ITEM CHARGE FOR EXTRA WASTE COLLECTION ITEMS**

**IX. Ordinance No. 2023-03 – AN ORDINANCE OF THE MAYOR AND COUNCIL OF FEDERALSBURG AMENDING SECTION 158 OF THE FEDERALSBURG TOWN CODE TITLED, RENTAL HOUSING, TO AMEND THE LICENSING AND INSPECTION REQUIREMENTS FOR RESIDENTIAL RENTAL DWELLINGS**

**X. RESOLUTION NO. 2023-07 - A RESOLUTION OF THE MAYOR AND COUNCIL OF FEDERALSBURG ADOPTING AN ELECTION PLAN AND ELECTION DISTRICT MAP FOR THE TOWN OF FEDERALSBURG 2023 ELECTION**

**XI. Fiscal Year 2023-2024 Budget Review**

**XII. Mayor & Council Action Items**

- \* Councilmember Windsor**
- \* Councilmember Sewell**
- \* Councilmember Phillips**
- \* Councilmember Willoughby**
- \* Mayor Abner**

**XIII. Executive Session - Personnel**

**XIV. Adjournment**

**NOTES:**

**THE MEETINGS ARE BEING RECORDED, PLEASE TURN OFF ALL CELLULAR DEVICES AND PAGERS DURING THE MEETING, PLEASE REMAIN QUIET, UNLESS ADDRESSING THE COUNCIL.**

**Please Note:** Pursuant to the Annotated Code of Maryland, State Government Article Section 10-508(a), the Council by majority vote may retire to executive or closed session at any time during the meeting. Should the Council retire to executive or closed session; the chair will announce the reasons and a report will be issued at a future meeting disclosing the reasons for such session. Meetings are conducted in Open Session unless otherwise

indicated. All or part of Mayor and Council meetings can be held in closed session under the authority of the state open meetings law by vote of the Mayor and Council.

**Rules for Public Comment**

The Mayor and Council invite and welcome comments at public meetings. The Mayor or presiding officer will recognize you. Please introduce yourself at the podium (spelling your last name, for recording purposes) and give the name of your street and block number (e.g., 100 block of Main Street).

Time limits for speaking are indicated on the meeting agenda. While speaking, please maintain a courteous tone and avoid personal attack.

**TOWN OF FEDERALSBURG NOTICE  
OF A PROPOSED REAL PROPERTY TAX INCREASE**

The Mayor and Council of Federalsburg propose to increase real property taxes.

1. For the tax year beginning July 1, 2023, the estimated real property assessable base will increase by 2.8% from \$164,051,397 to \$168,728,549.
2. If Federalsburg maintains the current tax rate of \$0.8800 per \$100 of assessment, real property tax revenues will increase by 2.8% resulting in \$41,158.94 of new real property tax revenues.
3. In order to fully offset the effect of increasing assessments, the real property tax rate should be reduced to \$0.8556, the constant yield tax rate.
4. The Town is considering not reducing its real property tax rate enough to fully offset increasing assessments. The Town proposes to adopt a real property tax rate of \$0.8800 per \$100 of assessment. This tax rate is 2.8% higher than the constant yield tax rate and will generate \$41,158.94 in additional property tax revenues.

A public hearing on the proposed real property tax rate increase will be held at 6:00 P.M., on Monday, June 12, 2023 at the Federalsburg Town Office. The hearing is open to the public, and public testimony is encouraged. The public hearing will be held in person and via Zoom. Instructions for how to access the hearing will be posted at <https://www.townoffederalsburg.org/> prior to the meeting. Persons with questions regarding this hearing may call 410-754-8173 or contact [townmanager@federalsburg.org](mailto:townmanager@federalsburg.org) for further information.

**By Authority: Mayor and Council of Federalsburg  
Kimberly Abner, Mayor**

**Mayor & Council Meeting**  
**Monday, May 1, 2023**  
**6:00 pm**

The Mayor & Council of Federalsburg held their regular monthly meeting on Monday, May 1, 2023 at 6:00 pm, in the Mayor & Council meeting room located at Town Hall. Those in attendance were Mayor Abner and Councilmembers Sewell, Phillips, Windsor and Willoughby (via Zoom)(via Zoom). Lyndsey Ryan, Town Attorney, staff and members of the public were also present.

Mayor Abner called the meeting to order at 6:00 pm. She welcomed all guests and led everyone in the Pledge of Allegiance.

**Approval of Previous Month's Minutes**

Councilmember Sewell made a motion seconded by Councilmember Windsor and unanimously passed by a vote of five to zero approving the previous month's minutes as presented.

**Public Comment**

None

**Town Code of Ordinance Section 158 – Rental Housing Draft Text Amendments Review**

Town Manager DiRe reported that staff was working with the Town Attorney and Code Enforcement to update Section 158 of the Rental Housing Ordinance in the Town Code, in an effort to control the licensing of rental properties out of compliance with general property maintenance and inspection ordinances, and/or not holding a current year town rental license.

This document was presented to Mayor and Council for review, pending further discussion and review by the Town Attorney.

**Contract for Residential Trash Collection – Bigg Tyme Trash, LLC**

Town Manager DiRe reported that two bids were received for residential garbage collection. Bigg Tyme Trash and GFL Environmental. Bigg Tyme Trash submitted the low bid in the amount of \$248,124 annually. Bigg Tyme Trash has been collecting town garbage for several months now and we have had no problems.

Staff recommends accepting the bid from Bigg Tyme Trash and requests that the Mayor and Council authorize and execute the contract.

Councilmember Windsor made a motion seconded by Councilmember Sewell and unanimously passed by a vote of five to zero to accept the bid for residential garbage collection from Bigg Tyme Trash and authorize the Town Attorney to proceed with executing the contract.

### **Contract for Cell Tower Lease Sale – Everest Infrastructure Partners**

Town Manager DiRe reported that the Town received two bids from Everest Infrastructure Partners and one from TowerPoint for sale of the cell tower lease. At the April 3<sup>rd</sup>, 2023 regular meeting, the Mayor and Council voted to accept the highest bid from Everest Infrastructure and directed the Town Attorney to develop the necessary contract documents. ‘

Lyndsey Ryan, Town Attorney has reviewed and made some minor updates to the contract. Pending approval by the Mayor and Council, Ms. Ryan will forward to Everest for review and signature.

Councilmember Phillips made a motion seconded by Councilmember Sewell and unanimously passed by a vote of five to zero to accept and approve the documents and advised Ms. Ryan to proceed with sending documents to Everest for completion.

### **Community Development Block Grant 2023 Funding Cycle**

Town Manager DiRe reported that staff is pursuing \$860,000 in funding for the engineering design phase of the pump station upgrade project. GMB, the town’s engineering firm, provided a cost estimate of the \$4,303,000 for the pump station project and town staff has applied for funding from MDE and the federal legislative delegation for Congressional District Spending. This project has move to the recommended project list for CDS funding in the sum of \$3,442,000 or roughly eighty-percent (80%). At present no information is available about those MDE and CDS requests. Award of CDBG funding in the full amount requested would meet any required match up to 20% of this project.

Staff recommends approving a request to apply for CDBG funding this cycle to pay design engineering costs for the town’s pump station improvements project and asks Mayor and Council to authorize staff to advertise a public hearing on this application on Monday, May 15, 2023. The Mayor and Council agreed to authorize scheduling of a Public Hearing on May 15<sup>th</sup>, 2023.

### **FY 2023-24 Budget Update, Real Property Tax Rate, and Set Public Hearing**

Town Manager DiRe reviewed the FY 2023-24 budget, real property tax rate and discussed scheduling a public hearing for approval. Mr. DiRe reviewed many highlights of the budget and pointed out several fees that should be increased due to expectations of increased costs to the town. A more detailed listed of the budget items discussed was included in the Town

Manager's weekly report. Mr. DiRe reported that some of the budget items are still being finalized but should be complete by May 15<sup>th</sup>, 2023. Ms. Ryan, Town Attorney reported that the public hearing advertising the constant yield rate, must be held on or before June 17<sup>th</sup> and must be advertised 3 times in the local newspaper.

### **Mayor & Council Action Items**

**Councilmember Windsor** – reported that the Planning & Zoning Commission reviewed the preliminary plans for the new Dollar General Store. Dollar General reps will return to Planning & Zoning once all state and federal approvals have been obtained.

Councilmember Windsor also reported that Sharon Ewing resigned from the Planning & Zoning Commission, so they are now in need of two new members.

The Commission would also like to schedule a community meeting to get ideas from the public/residents regarding the Comprehensive Plan. The Planning & Zoning Commission will select a date and the meeting will be held at Lions Hall in Chambers Park. It will be advertised once the date is confirmed.

**Councilmember Sewell** – reported that the Community Conversation meeting was held last week and was very well attended by approx.. 80 members of the community.

Councilmember Sewell also reported that the river cleanup project held this past Saturday went very well. Approximately 5-6 bags of garbage were collected. The area was much cleaner than last year.

She also reported the following dates of upcoming events:

- 5/6 – Chambers Park Cleanup – 8-10 am
- 5/10 – CCAM Meeting in Hillsboro
- 5/13 – Arts Festival – 12 -7 pm
- 5/19 – Lions Club Sandwich Sale at the Lions Club
- 5/20 – Bicentennial Event downtown from 11-dusk

**Councilmember Phillips** – asked about the status of paving by SHA since the new administration has taken office. Mayor Abner reported that Delegate Adams is happy to assist with this and his assistant will be scheduling a meeting with Mayor and Council to discuss further.

Councilmember Phillips reported that he has been contacted by several Colonel Richardson High School students, who have asked to put up a sign about recycling in marina or at the North West Fork Dock. All Mayor and Council were all in agreement with allowing the school students to install a sign regarding recycling.

**Councilmember Willoughby** – stated that due to all in conversation on Facebook regarding water bills, he felt the Town should do a public service notice to let residents know what is going on. Mayor Abner stated that she planned to do a Facebook post and Town Clerk Marshall would be conducting an emergency notification call to get info out to residents.

**Mayor Abner** – reported that the Mayor’s Prayer Breakfast would be held on Thursday, May 4<sup>th</sup> at 730 am – anyone interested in reserving a seat should contact the Town Hall. The cost is \$15 per person. The Bicentennial Event is scheduled for 5/20 and everyone is encouraged to attend. There will be food, vendors, kiddie play area, poker run/floatilla, music and fireworks.

Mayor Abner extending congratulations to De’Jour Acree on being named the District 2 winner of the “If I Were Mayor” contest sponsored by the Maryland Municipal League and the Maryland Mayor’s Association, and incorporated into the classroom instruction of his teacher, Ms. McNeil from the Federalsburg Elementary School.

### **Executive Session – Personnel and Legal Issues**

Councilmember Sewell made a motion seconded by Councilmember Phillips and unanimously passed by a vote of five to zero requesting a closed session at 7:43 pm to discuss personnel and legal issues.

The meeting reconvened at 8:25 pm, and Mayor Abner reported no action was taken.

### **Adjournment**

There being no further business, Councilmember Windsor made a motion seconded by Councilmember Phillips and unanimously passed by a vote of five to zero to adjourn at 8:26 pm.

Respectfully submitted,

Kristy L. Marshall  
Clerk-Treasurer

§ 158-1. Purpose. The purpose of this article is to protect the health, safety and welfare of the Town residents and to prevent deterioration of the housing stock in the Town.

§ 158-2. Definitions and word usage. As used in this article, the following terms have the meanings indicated.

PERSON — Any individual, proprietorship, partnership, corporation, association, or other legal entity.

RESIDENTIAL RENTAL DWELLING UNIT — Any building or portion of a building in which a person resides in which consideration of money or other goods or services are paid or provided to the owner of such building or the owner's authorized representative or other tenant. This definition shall include the letting or rental of any single-family residential dwelling unit, or multifamily residential dwelling unit.

§ 158-3. License required.

A. It shall be unlawful for any person to let any residential rental dwelling unit within the Town without first having obtained a license for said unit as hereinafter provided. By February 1 of each year, every owner of a rental unit, whether occupied or vacant, shall file an application for a rental unit license and shall pay the established registration fee for each rental unit.

~~B. Within 60 days after the effective date of this article, the legal owner of record shall make written application to the Town for a rental unit license upon such form or forms as the Town shall from time to time designate. Such application shall be submitted together with a nonrefundable rental license fee, as approved and authorized by the Mayor and Council. All delinquent fees, fines, charges, or other amounts due to the Town from the owner must be paid in full before the owner can obtain a rental license.~~

C. Any person becoming an owner of an existing licensed residential rental dwelling shall obtain a license from the Town within thirty (30) days of the property transfer. The new owner shall not have to pay the license fee until the next annual license renewal if the previous owner had properly licensed the property and paid the license fee for the calendar year in which the transfer takes place.

D. Any newly-established rental unit must be licensed within thirty (30) days of construction, conversion from owner-occupied or nonresidential status, conversion adding rental units, or other change in property status resulting in a new rental unit.

E. Any owner failing to license an active rental unit shall be in violation of this Article and shall be subject to the penalties provided in § 158-9 of this Code.

F. Rental units found to be out of compliance with this Article, or any other provision of the Federalsburg Town Code or Zoning Ordinance, shall be subject to revocation of their rental license.

§ 158-4. Inspections.

A. All residential rental properties shall be subject to periodic inspections as deemed necessary by the Town's Code Enforcement Officer, or other designee, to determine if they are in conformance with the Town Code and applicable ordinances, laws or other regulations. To register a newly-established rental unit, before tenant occupancy is permitted, the property shall be inspected for compliance with the Town Code. Tenant occupancy is contingent upon passing an inspection.

B. An inspector may enter the residential rental unit at a reasonable time and with reasonable notice to perform the inspection. It shall be the responsibility of the owner to notify all tenants of the time and date of the inspection.

C. Residential rental inspections will be conducted once every three (3) years.

D. Occupied rental units that are not made available for inspection within sixty (60) days of providing notice to perform the inspection shall not be permitted to receive a rental license or their rental license shall be revoked.

EB. If an inspection reveals a violation of an applicable provision of the Town Code, including any building code, property maintenance code or minimum livability code in effect within the Town limits, the Code Enforcement Officer shall provide written notification to the owner and to the occupant of the rental unit. The notice shall contain a time period within which the violation is to be corrected, which period shall be a minimum of 10 days unless the violation involves an immediate threat to health or safety, whereupon a shorter time frame may be specified by the Town's Enforcement Officer. The Code Enforcement Officer shall reinspect the premises to confirm that the violations have been corrected.

§ 158-5. Revocation or denial of license; injunction.

A license may be revoked or denied by the Code Enforcement Officer if an owner, after the passage of the notice period described in the previous section, fails to eliminate violations of the Town Code. Revocation or denial of a license shall be in addition to, and not in substitution for, such other penalties as may be provided for said violations elsewhere in this Code or by state law. In addition to any other remedy which may be available in the event of a violation of the provisions of this chapter, the Town's designated Code Enforcement Officer may seek an injunction to prevent the renting, or offering to rent, of rental dwelling units in the Town which do not have a license issued under this article.

~~§ 158-6. License renewal.~~

~~Licenses shall expire one year from the date of issuance and are renewable annually. Applications for renewal shall be made at least 60 days prior to the expiration date.~~

§ 158-~~6~~7. Display of licenses.

Licenses issued under this article shall be produced on the demand of a tenant or prospective tenant and shall be made available at reasonable times for examination by an authorized agent of the Town.

§ 158-~~78~~. Fees.

The Mayor and Council is hereby authorized to enact a resolution establishing a schedule of license, inspection, and reinspection fees pertaining to the administration of this article. Any unpaid license fee or reinspection fee shall be subject to interest and penalties as periodically established by the Mayor and Council for unpaid sums due to the Town.

§ 158-~~89~~. Violations and penalties.

Any violation of this article shall be considered a municipal infraction, and any person violating any provision of this article shall be assessed a fine of \$100 for the first infraction, and up to \$200 for each subsequent infraction. Each separate violation shall constitute a separate offense. Each day that any violation shall continue shall constitute a separate offense.

**RESOLUTION NO. 2023-07**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF FEDERALSBURG  
ADOPTING AN ELECTION PLAN AND ELECTION DISTRICT MAP  
FOR THE TOWN OF FEDERALSBURG 2023 ELECTION**

WHEREAS, the Mayor and Council of Federalsburg have broad home rule authority to conduct elections for the Town of Federalsburg; and

WHEREAS, the Mayor and Council of Federalsburg have spent the last seven (7) months thoroughly reviewing the Town's election system and discussing amendments to that system; and

WHEREAS, the Mayor and Council of Federalsburg adopted Resolution 2023-04 which, among other things, established two election districts with two Councilmembers in each district and provided that the Mayor and Council would adopt an election district map by Resolution; and

WHEREAS, after thoroughly examining the proposed election district map submitted to the Town by William Cooper, demographer for the ACLU, the Mayor and Council determined it is in the best interest of the Town to adjust two census blocks to use major roads in Town as dividing lines between the districts which include Bloomingdale Avenue, Main Street, and Reliance Avenue; and

WHEREAS, the Mayor and Council have further determined that constituents in each election district shall have a fair opportunity to elect representatives of their choice at the September 2023 election; and

WHEREAS, to provide a fair opportunity to elect candidates of their choice at the upcoming election, the Mayor and Council have determined that all Council seats will be up for election in September 2023 such that the constituents of election District 1 shall elect two Councilmembers that reside within District 1 and the constituents of election District 2 shall elect two Councilmembers that reside within District 2; and

WHEREAS, the Mayor and Council of Federalsburg have determined that it is desirable and in the best interest of the Town to adopt an Election Plan and Election District Map attached hereto as Exhibit 1.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF FEDERALSBURG that the Election Plan for the September 2023 election shall be as follows:

On the fourth Tuesday in September 2023 an election shall be held between the hours of 7:00 a.m. and 7:00 p.m. for the election of the Mayor and two (2) Councilmembers that reside in District 1 and two (2) Councilmembers that reside in District 2. The Councilmember from District 1 that receives the highest number of votes shall be elected to a 5-year term. The Councilmember from District 1 that receives the second highest number of votes shall be elected to a 3-year term. The

Councilmember from District 2 that receives the highest number of votes shall be elected to a 5-year term. The Councilmember from District 2 that receives the second highest number of votes shall be elected to a 3-year term. The Mayor shall be elected to a 5 year term. The terms of the Councilmembers that are elected to a 3-year term shall expire on the first Tuesday in November 2026, at which time an election shall be held for election of one Councilmember from District 1 and one Councilmember from District 2. The Councilmembers elected in 2026 shall have a four (4) year term and an election for two (2) Councilmembers each from a different district shall occur every two (2) years thereafter.

All residents seeking to become a candidate for Mayor or Councilmember shall file with the Clerk of Federalsburg by Friday, September 1, 2023, a written statement of candidacy, accompanied by a petition signed by at least 10 duly qualified voters nominating such candidate, which statement shall be substantially in the form provided in Section C2-1 of the Federalsburg Town Charter.

BE IT FURTHER RESOLVED, the Election District Map attached hereto as Exhibit 1 shall hereby be adopted.

BE IT FURTHER RESOLVED, this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Yea/Nay

Kimberly M. Abner, Mayor	_____
Robert Willoughby, Councilmember	_____
Edward Windsor, Councilmember	_____
Debra V. Sewell, Councilmember	_____
D. Scott Phillips, Councilmember	_____

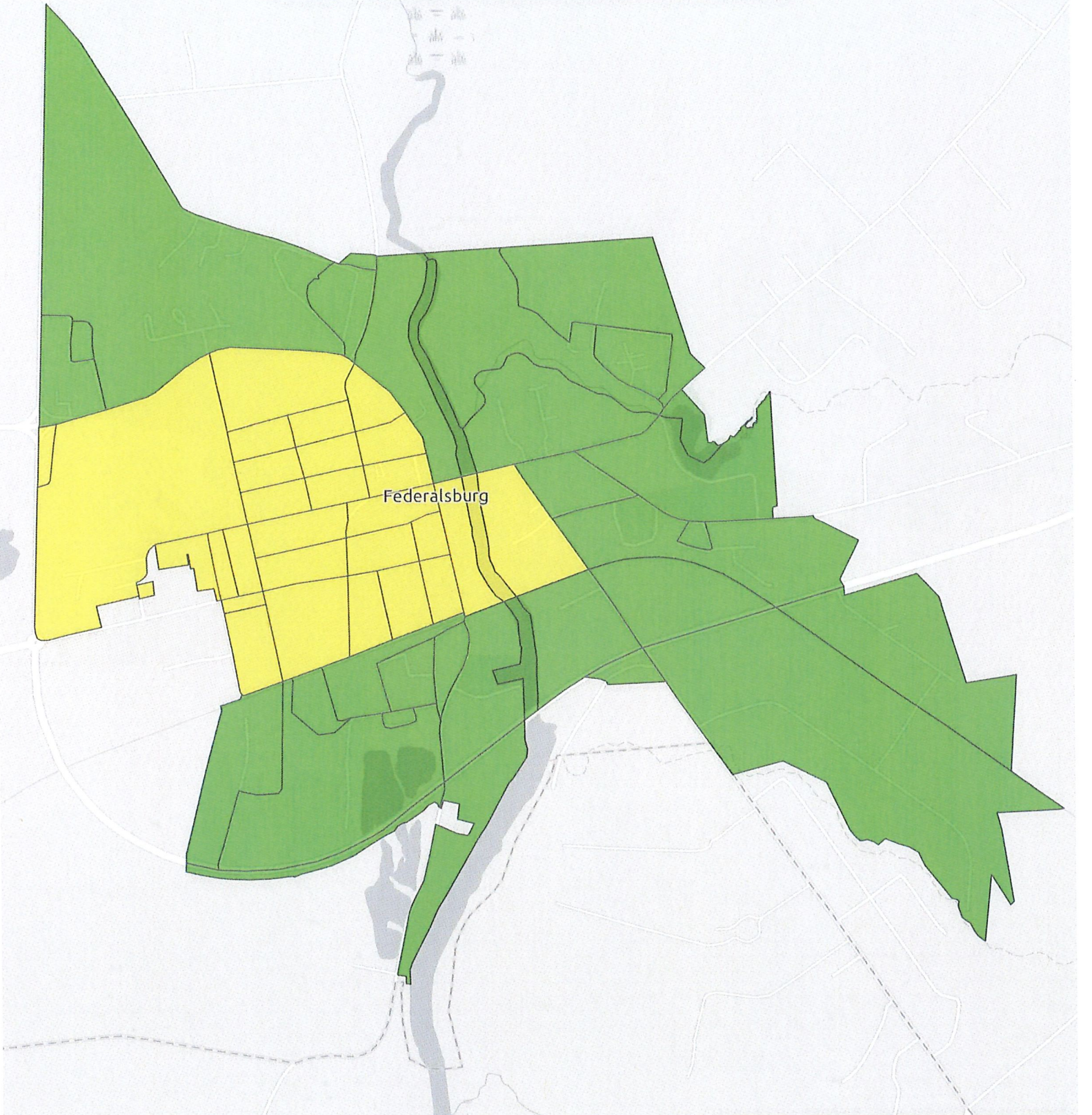
**ATTEST:**

**MAYOR & COUNCIL OF FEDERALSBURG**

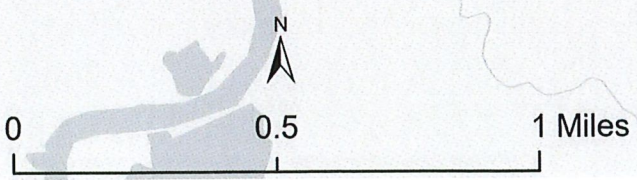
\_\_\_\_\_  
Kristy L. Marshall, Clerk-Treasurer

\_\_\_\_\_  
Kimberly M. Abner, Mayor

**Proposed Voting Districts**  
**Town of Federalsburg, Maryland**  
**2023**



Federalsburg



**Proposed Election District**  
 Based on 2020 Census Block Data

	1
	2

<b>Ward</b>	<b>Adjusted Population</b>	<b>Deviation</b>	<b>% Deviation</b>	<b>Any Part Black</b>	<b>% Any Part Black</b>	<b>NH White</b>	<b>% NH White</b>
1	1473	44	3.08	955	64.83%	433	29.46%
2	1385	-44	-3.08	377	27.2%	894	64.55%
Total	2858		6.16%	1332	46.60	1327	46.43

District 1	total	% of district	District 2	total	% of district
Total Population	1454		Total Population	1379	
One race	1382		One race	1295	
One race: White alone	441	30%	One race: White alone	924	67%
One race: Black or African American	924	64%	One race: Black or African American	313	23%
One race: American Indian and Alaska Native	0	0%	One race: American Indian and Alaska Native	1	0%
One Race: Asian	7	0%	One Race: Asian	21	2%
One Race: Native Hawaiian & Pacific Islander	1	0%	One Race: Native Hawaiian & Pacific Islander	2	0%
One Race: Some other race	9	1%	One Race: Some other race	34	2%
Two races	64	4%	Two or more races	84	6%
Two or more races	0	0%	Two or more races	0	0%
Three races	8	1%	Three races	0	0%
Deviation	37.5	2.65%		-37.5	-2.65%
total population	2833				

REVENUES		
Number	Title	FY2024 Budget
<b>1010000</b>	<b>Taxes - Local</b>	
1011000	Real Estate Property Taxes	\$1,484,811.00
1011001	County In Lieu of	\$924.00
1011100	Personal/Certification Taxes	\$520,000.00
1012000	Penalties & Interest	\$18,000.00
1014000	Income Taxes	\$90,000.00
1016600	Highway User Revenue	\$153,564.00
1016800	Dividends/Patrnge Revenues	\$0.00
	<b>Sub-Total Taxes - Local</b>	<b>\$ 2,267,299.00</b>
<b>1020000</b>	<b>Licenses &amp; Permits</b>	
1022330	Business/Traders Licenses	\$200.00
1023200	Building Permits	\$20,000.00
1023400	Cell Tower Rental Fees	\$0.00
1023900	Other	\$150.00
	<b>Sub-Total Licenses</b>	<b>\$ 20,350.00</b>
<b>1030000</b>	<b>Revenue from Other Agencies</b>	
1033030	Police Protection	\$43,390.00
1033080	Clean & Lien Ordinance	\$1,000.00
1033091	Critical Areas Grant	\$0.00
	<b>Sub-Total Revenue from Other Agencies</b>	<b>\$ 44,390.00</b>
<b>1040000</b>	<b>Service Charges for Current Services</b>	
1041201	Board of Appeals Fees	\$0.00
1041400	Sale of Maps & Publications	\$0.00
1041500	Copier Revenue	\$25.00
1041900	Postage & Phone Reimbursement	\$0.00
	<b>Sub-Total Revenue from Service Charges</b>	<b>\$ 25.00</b>
<b>1042000</b>	<b>Public Safety</b>	
1042098	Rental License Inspection Fees*	\$40,000.00
1042099	Rental License Permit	\$40,000.00
1042100	Special Police Services	\$200.00
1042500	Speed Cameras	\$50,000.00
	<b>Sub-Total Revenue from Public Safety</b>	<b>\$ 130,200.00</b>





		FY2024	
Number	Title		Budget
<b>1101000</b>	<b>Legislative</b>		
1101100	Council Salaries		\$8,000.00
1101200	Clerk Salary		\$64,614.00
1101210	Asst. Clerk Salaries		\$80,823.00
1101250	Overtime		\$10,000.00
1101300	Health Insurance		\$23,363.00
1101400	Workman's Compensation		\$100.00
1101500	Soc. Security/Medicare		\$11,009.00
1101600	Unemployment		\$50.00
1101700	State Retirement Admin.		\$14,737.00
1101900	Other - travel, meals, etc.		\$4,000.00
	<b>Sub-Total Legislative</b>		<b>\$216,696.00</b>
<b>1103000</b>	<b>Executive</b>		
1103100	Mayor Salary	\$	5,000.00
1103111	Workman's Compensation	\$	50.00
1103112	Soc. Security/Medicare	\$	100.00
1103113	Unemployment	\$	20.00
1103900	Town Manager - Salary	\$	64,614.00
1103906	Health Insurance	\$	6,172.00
1103902	Workman's Compensation	\$	1,924.00
1103903	Soc. Security/Medicare	\$	4,943.00
1103904	Unemployment	\$	20.00
1103905	State Retirement Admin.	\$	6,617.00
1103910	Town Manager - Expenses	\$	-
1103920	Admin Vehicle Fuel-Expenses	\$	-
	<b>Sub-Total Executive</b>		<b>\$89,460.00</b>
<b>1104000</b>	<b>Elections</b>		
1104100	Election Supervisors Salaries	\$	1,000.00
1104900	Other Operating	\$	1,000.00
1104910	Voting Machine Operating	\$	3,500.00
1104920	Advertising	\$	2,000.00
1104930	Printing	\$	1,500.00
1104960	Legal	\$	2,500.00
	<b>Sub-Total Elections</b>		<b>\$11,500.00</b>
<b>1105000</b>	<b>Financial Administration</b>		
1105200	Computer Services & Billing	\$	2,000.00
1105210	Postage & Mailing	\$	5,500.00
1105220	Printing & Advertising	\$	2,000.00

1105400	Audit Services	\$	28,000.00		
1105410	Accounting Fees	\$	14,000.00		
1104110	Grants Administrator - Expenses	\$	-		
1104120	Postage Expense	\$	700.00		
1104130	Advertising	\$	1,000.00		
1104140	Consultation-Engineering/Energy	\$	2,000.00		
1104141	Prelim Design & Eng Prjts	\$	700.00		
1104142	Project Sign Budget	\$	400.00		
	<b>Sub-Total Financial Administration</b>		<b>\$56,300.00</b>		
	<b>Legal</b>				
1106100	Legal Counsel Fees	\$	40,000.00		
1106200	Codification	\$	5,000.00		
1106300	Code Amendments/Updates	\$	5,000.00		
	<b>Sub-Total Legal</b>		<b>\$50,000.00</b>		
<b>1109000</b>	<b>General Services</b>				
1103120	Town Office - Supplies	\$	10,000.00		
1103121	Town Office - Utilities	\$	15,000.00		
1103122	Building Insurance & Liability	\$	6,000.00		
1103126	Heat & Electric	\$	9,000.00		
1103127	Office Equipment Maintenance	\$	1,000.00		
1103129	Fall Ball Electric	\$	1,000.00		
1103130	Payroll	\$	10,000.00		
1109200	Municipal Building Maintenance	\$	12,500.00		
1109400	Monitoring System	\$	750.00		
1109500	Copier Lease/Maint Fees	\$	3,000.00		
1109600	Computer Replace/Upgrades	\$	3,000.00		
1109900	Capital Outlay	\$	-		
	<b>Sub-Total General Services</b>		<b>\$71,250.00</b>		
<b>1101000</b>	<b>Other General Government</b>				
1101014	Contributions & Donations	\$	1,900.00		
1101015	Employee Appreciation/Training	\$	1,300.00		
1101016	C. C. Tax Collection Fee	\$	15,000.00		
1101017	Employee Bonuses	\$	3,500.00		
1101020	Christmas Lights	\$	850.00		
1101030	Public Officers Assoc.	\$	3,000.00		
1101090	Other	\$	2,000.00		
1101091	Bank Account Expense	\$	250.00		
	<b>Sub-Total Other General Governme</b>		<b>\$27,800.00</b>		

			\$	523,006.00		
<b>1111000</b>	<b>Police Department</b>					
1111210	Salaries		\$	562,155.00		
1111211	Overtime		\$	35,075.00		
1111212	Retirement/LEOPS		\$	27,382.00		
1111211	Employee Holiday Pay		\$	22,519.00		
111121C	Promotions		\$	3,000.00		
1111213	CT/Differential		\$	32,200.00		
1111215	Police K-9 Expense		\$	5,000.00		
1111216	Health Insurance		\$	68,088.00		
1111217	Workman's Compensation		\$	22,070.00		
1111218	Soc. Security/Medicare		\$	43,005.00		
1111219	Unemployment		\$	100.00		
1111220	State Retirement Admin.		\$	39,028.00		
1111221	Equipment & Supplies		\$	15,000.00		
1111222	Automobile Operating		\$	50,000.00		
1111223	Police Other/Misc. Expense		\$	3,000.00		
1111224	Insurance - Auto & Liability		\$	12,500.00		
1111225	Legal		\$	2,000.00		
1111226	Telephone/Office/Mobile		\$	12,300.00		
1111227	Light & Heat		\$	13,000.00		
1111228	Fuel		\$	25,000.00		
1111230	Building Maintenance		\$	4,000.00		
111231	Mental Health Services		\$	4,000.00		
1111232	Postage		\$	200.00		
1111233	Uniforms		\$	5,000.00		
1111400	Training		\$	15,000.00		
1111401	Hired Services		\$	12,000.00		
1111500	IT/Computer Services		\$	27,000.00		
1111600	Camera-Software & Equipment		\$	11,000.00		
1111700	Police Radio Loan		\$	13,200.00		
1111800	USDA Vehicle Grant		\$	-		
1111900	Capital Outlay		\$	5,000.00		
1112000	Recruit Task Force		\$	-		
1112200	Annual/Monthly Fees		\$	9,000.00		
1112300	Monitoring System		\$	750.00		
1242700	PSB RDA Loan		\$	49,420.00		
	<b>Sub-Total Police Department</b>		\$	<b>1,147,992.00</b>		
	<b>Fire Protection</b>					
1112600	FVFD Appropriation		\$	20,000.00		
	<b>Sub-Total Fire Prevention</b>		\$	<b>20,000.00</b>		
	<b>Building Inspections</b>					

1114121	Inspector Salary	\$	43,103.00		
1114122	Health Insurance	\$	8,229.00		
1114123	Workman's Compensation	\$	2,124.00		
1114124	Soc. Security/Medicare	\$	3,298.00		
1114125	Unemployment	\$	20.00		
1114126	State Retirement Admin.	\$	4,414.00		
1114127	Postage	\$	600.00		
1114130	Professional Education	\$	500.00		
1114140	Clean & Lien	\$	3,000.00		
1114150	Computer Maint./Repair	\$	600.00		
1114155	COD Vehicle Insurance	\$	400.00		
1114160	Office Supplies & Expenses	\$	200.00		
1114170	Seminars & Conferences	\$	200.00		
1114180	Mileage/Vehicle Maintenance	\$	850.00		
1114181	Inspection/Bldg Permit Fees	\$	1,000.00		
1114182	Legal/Court Fees	\$	2,000.00		
	<b>Sub-Total Building Inspections</b>		<b>\$70,538.00</b>		
	<b>TOTAL PUBLIC SAFETY</b>		<b>\$1,238,530.00</b>		
<b>1115200</b>	<b>Traffic Engineering</b>				
1115210	Street Signs		\$2,000.00		
	<b>Sub-Total Traffic Engineering</b>		<b>\$2,000.00</b>		
<b>1124200</b>	<b>Street Sanitation</b>				
1124210	Salaries/Waste	\$	-		
1124211	Health Insurance	\$	-		
1124212	Workman's Compensation	\$	-		
1124213	Soc. Security/Medicare	\$	-		
1124214	Unemployment	\$	-		
1124215	State Retirement Admin.	\$	-		
1124222	Truck Operating	\$	1,000.00		
1124223	Sweeper Operating	\$	1,000.00		
1124224	Sweeper Maintenance	\$	1,000.00		
1124300	Insurance	\$	2,288.00		
	<b>Sub-Total Street Sanitation</b>		<b>\$5,288.00</b>		
<b>1124300</b>	<b>Waste Collection &amp; Disposal</b>				
1124310	Salaries/Waste	\$	33,391.00		
1124311	Health Insurance	\$	-		
1124312	Workman's Compensation	\$	1,000.00		
1124313	Soc. Security/Medicare	\$	2,554.00		
1124314	Unemployment	\$	20.00		

1124315	State Retirement Admin.	\$	3,420.00		
1124324	Truck Operating & Maintenance	\$	5,000.00		
1124325	Landfill Charges	\$	-		
1124326	Garbage Contractor	\$	258,912.00		
1124327	Other Operating	\$	9,000.00		
1124328	Insurance	\$	2,050.00		
	<b>Sub-Total Waste Collection &amp; Dispc</b>		<b>\$315,347.00</b>		
<b>1124500</b>	<b>Weed &amp; Grass Control</b>				
1124510	Salaries/Weed & Grass Control	\$	-		
1124511	Health Insurance	\$	-		
1124512	Workman's Compensation	\$	-		
1124513	Soc. Security/Medicare	\$	-		
1124514	Unemployment	\$	-		
1124515	State Retirement Admin.	\$	-		
1124520	Mower Operating	\$	4,000.00		
1124590	Weed Spraying	\$	700.00		
1124350	Mosquito	\$	1,740.00		
	<b>Sub-Total Weed &amp; Grass Control</b>	<b>\$</b>	<b>6,440.00</b>		
<b>1125000</b>	<b>Highways &amp; Streets</b>				
1125100	Public Works Department Salary	\$	-		
1125210	Street Department Salaries	\$	138,761.00		
1125211	Health Insurance	\$	38,426.00		
1125212	Workman's Compensation	\$	5,210.00		
1125213	Soc. Security/Medicare	\$	10,616.00		
1125214	Unemployment	\$	100.00		
1125215	State Retirement Admin.	\$	14,210.00		
1125216	Overtime	\$	12,500.00		
1125220	Supplies & Materials	\$	9,000.00		
1125223	Conferences & Seminars	\$	-		
1125230	Hired Services	\$	1,500.00		
1125231	Uniforms Maintenance Dept.	\$	3,000.00		
1125240	Building Maintenance	\$	2,500.00		
1125250	Truck Operating	\$	8,000.00		
1125251	Equipment Operating	\$	5,000.00		
1125252	Liability Insurance-Highways & Streets	\$	5,700.00		
1125260	Utilities - Barn & Shed	\$	6,000.00		
1125270	Telephone Services	\$	2,000.00		
1125280	Office Supplies & Expenses	\$	600.00		
1125430	Snow Removal Chemical & Supplies	\$	4,000.00		
1125440	Sand	\$	700.00		
1125500	Sidewalk Program	\$	10,000.00		
1125790	Drug Testing & Equipment	\$	700.00		

112579G	Street Bond Principal	\$	87,545.00		
112579C	Street Bond Interest	\$	35,777.00		
112579D	Street Bond Trustee Fees	\$	455.00		
1125820	Street Electric	\$	75,000.00		
1125850	Monitoring System	\$	750.00		
1125905	Concrete	\$	-		
1125900	Street Capital Outlay	\$	57,081.00		
1125910	Capital Outlay	\$	-		
1125920	Dump Truck Payment	\$	11,385.00		
	<b>Sub-Total Highways &amp; Streets</b>		<b>\$546,516.00</b>		
	<b>TOTAL PUBLIC WORKS</b>		<b>\$875,591.00</b>		
<b>FY2024</b>					
<b>Number Title Budget</b>					
<b>1180000</b>	<b>Recreation &amp; Culture</b>				
1181100	Salary	\$	-		
1181101	Health Insurance	\$	-		
1181102	Workman's Compensation	\$	-		
1181103	Soc. Security/Medicare	\$	-		
1181104	Unemployment	\$	-		
1181105	State Retirement Admin.	\$	-		
1181210	Recreation Electricity	\$	7,000.00		
1181240	Recreation Equipment Maintenance	\$	1,500.00		
1181290	Recreation Capital Outlay	\$	-		
1181300	Splash Pad-Overtime	\$	-		
1181430	Senior Center Maintenance	\$	-		
1181440	Senior Center Utilities	\$	5,300.00		
	<b>Sub-Total Recreation &amp; Culture</b>	<b>\$</b>	<b>13,800.00</b>		
<b>1220000</b>	<b>Economic Development</b>				
1221200	Industrial Park Operating	\$	450.00		
<b>1221400</b>	<b>Industrial Park Electricity</b>	\$	2,500.00		
1223000	Tourism Contribution	\$	2,000.00		
	<b>Sub-Total Economic Development</b>		<b>\$4,950.00</b>		
<b>1240000</b>	<b>Debt Service</b>				
1241700	Caroline Industrial Park	\$	22,364.00		
1242500	MD Retirement Accrued Liability	\$	36,433.00		
1242550	MD Retirement Adm Fees	\$	4,520.00		
1242600	FHS Loan Payment	\$	-		
1111229	Line of Credit Int. PSB	\$	-		

	<b>Sub-Total Debt Service</b>		<b>\$63,317.00</b>		
<b>1260000</b>	<b>Miscellaneous</b>				
1269300	Computer Consultant	\$	5,000.00		
1269400	Web Site Development	\$	2,000.00		
1269502	Transfer Capital Projects	\$	50,000.00		
1269503	Transfer to Small Business	\$	-		
1269550	Surplus Savings	\$	14,994.00		
	<b>Sub-Total Miscellaneous</b>		<b>\$71,994.00</b>		
			<b>\$154,061.00</b>		
	<b>GRAND TOTAL EXPENDITURES</b>		<b>\$2,791,188.00</b>		