

**Mayor and Council of Federalsburg
Workshop Meeting
Monday, March 17, 2025 @ 6:00 P.M.**

This Meeting is being held at the Mayor and Council Meeting Room.
Citizens who wish to participate by video shall follow directions listed below:

Join Zoom Meeting

<https://us06web.zoom.us/j/87882697087?pwd=jCIGUoaLOWtrkJRnhvejfM5jy978n9.1>

Meeting ID:

878 8269 7087

Passcode:

TOFWork

Agenda

- I. Call to Order – 6:00 pm**
 - a. Welcome – Pledge of Allegiance**
- II. Approval of Minutes**
 - a. March 3, 2025 minutes**
- III. Introduction of New Treasurer - Jamie Washington**
- IV. Jeff Towers- Private Property Sewer Line Discussion**
- V. Chesapeake Utilities –Discussion of Franchise Agreement**
- VI. Chaberton Solar Project-Discussion**
- VII. Alouse Jean-Discussion of Festival for Haitian Flag Day- May 17, 2025**
- VIII. Sue Simmons - Maryland Eastern Shore Trail Network**
- IX. Supervisors Reports**
 - a. Eric Hall- Maintenance Supervisor**
 - b. Abid Khan-Water/Sewer Superintendent**
 - c. Chief Gasser-Chief of Federalsburg’s Police Department**
 - d. Mercedes Moyer-Interim Town Manager**
- V. Old Business**
 - a. PIA/FOIA- Discussion/Decision**
 - b. Business Letters for Roads-Discussion/Decision**

c. Review Completed SOPs

X. New Business

- a. Budget-Discussion**
- b. Employee Handbook**
- c. Health Insurance/Retirement**
- d. Bicentennial-Discussion**

XI. Public Comment

XII. Mayor & Council Action Items

- * Councilmember James**
- * Councilmember Ferguson**
- * Councilmember Sewell**
- * Councilmember Hammond**
- * Mayor Abner**

XIII. Next Steps

XIV. Announcement of Closed Session – The Mayor and Council of Federalsburg will go into Closed Session under the General Provisions Article, 3-305(b)(1) to discuss a personnel matter.

XV. Adjournment

NOTES:

THE MEETINGS ARE BEING RECORDED, PLEASE TURN OFF ALL CELLULAR DEVICES AND PAGERS DURING THE MEETING, PLEASE REMAIN QUIET, UNLESS ADDRESSING THE COUNCIL.

Please Note: Pursuant to the Annotated Code of Maryland, General Provisions Article Section 3-305, the Mayor and Council by majority vote may retire to executive or closed session at any time during the meeting. Should the Mayor and Council retire to executive or closed session; the Mayor will announce the reasons and a report will be issued at a future meeting disclosing the reasons for such a session. Meetings are conducted in Open Session unless otherwise indicated. All or part of Mayor and Council meetings can be held in closed session under the authority of the state open meetings law by vote of the Mayor and Council.

Rules for Public Comment

The Mayor and Council encourage the public to participate in the process of Mayor and Council Meetings and offer the following guidelines with respect to public comment for the purpose of conducting orderly meetings. These guidelines shall be adhered to at all Mayor and Council Meetings.

Time Considerations

- Public comment will be placed on all Mayor and Council Regular Meeting Agendas, which meetings occur on the first Monday of each month at 6:00 pm, unless rescheduled with advance notice.
- The time limit for each individual speaker is three (3) minutes.
- Speakers may not give their time to other people.
- The same time considerations apply to comments during a public hearing.

Public Comment Guidelines

- During public comment, or during a public hearing, if you wish to speak, please step to the podium, state your name and address, and speak clearly into the microphone.
- Please be advised that each speaker's testimony is being recorded.
- Speakers are strongly encouraged to submit their comments in writing to the Town Manager/Clerk at least four (4) hours before the start of the meeting. Comments submitted in writing will be attached to the minutes of the meeting.
- Questions may be answered during a speaker's turn at the podium, or may be addressed by the Mayor and Council, or Town Manager, at a later date.
- Please address remarks to the Mayor and Council.
- Speakers shall remain courteous and respectful and refrain from disorderly speech or action, name-calling or personal attacks, threatening speech, obscene or indecent remarks, and derogatory comments. Speakers who engage in said speech and disrupt or disturb the meeting may be removed from the meeting.
- Speakers commenting during a public hearing must confine their comments to the question or issue before the Mayor and Council.