

**CITY OF EVERSON
WASHINGTON**

MCAG NO.0784

2021 Annual Financial Report

Prepared by:

Melanie Dickinson, Clerk/Treasurer



Legislative Body

John Perry

Jaleen Pratt

Jennifer Lautenbach

Matt Goering

John Hammond

Ashley Brown

Mayor

Councilmember #1

Councilmember #2, Mayor Pro Tem

Councilmember #3

Councilmember #4

Councilmember #5

Administration

Daniel MacPhee

David Schoonover

Melanie Dickinson

Jon Sitkin

Rollin Harper

Chief of Police

Public Works Director

Clerk/Treasurer

City Attorney, Contracted

City Planner, Contracted

ANNUAL REPORT CERTIFICATION

City of Everson

(Official Name of Government)

0784

MCAG No.

Submitted pursuant to RCW 43.09.230 to the Washington State Auditor’s Office

For the Fiscal Year Ended 12/31/2021

GOVERNMENT INFORMATION:

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AUDIT CONTACT or PREPARER INFORMATION and CERTIFICATION:

Audit Contact or Preparer Name and Title Melanie Dickinson Clerk/Treasurer

Contact Phone Number 3609663411

Contact E-mail Address mdickinson@ci.everson.wa.us

I certify 20th day of May, 2022, that annual report information is complete, accurate and in conformity with the Budgeting, Accounting and Reporting Systems Manual, to the best of my knowledge and belief, having reviewed this information and taken all appropriate steps in order to provide such certification. I acknowledge and understand our responsibility for the design and implementation of controls to ensure accurate financial reporting, comply with applicable laws and safeguard public resources, including controls to prevent and detect fraud. Finally, I acknowledge and understand our responsibility for immediately submitting corrected annual report information if any errors or an omission in such information is subsequently identified.

Signatures

Melanie Dickinson (mdickinson@ci.everson.wa.us)

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Fund Key

Statement	Reporting Fund #	Local Fund #	Fund Name
C-4	001	001	General Fund
		*106	Community Development Fund
	101	101	City Street
	102	102	Asset Seizure
	105	105	Local Recovery
	108	108	Park Impact Fees
	110	110	Ramstead Park Fund
	301	301	Capital Improvements - Street
	304	304	Building Capital Fund
	401	401	Water Sewer
		*402	Capital Improvements – Water
*403		Capital Improvements – Sewer	
*404		W/S Bond Redemption	
*405		W/S Bond Reserve	
C-5	631	631	Agency Funds
	635	635	Municipal Court
	* Rolled Funds: 106 rolled into 001; 402, 403, 404, 405 rolled into 401.		

City of Everson
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2021

		Total for All Funds (Memo Only)	001 General Fund	101 City Street	105 Local Fiscal Recovery
Beginning Cash and Investments					
308	Beginning Cash and Investments	3,045,357	729,766	116,796	-
388 / 588	Net Adjustments	-	-	-	-
Revenues					
310	Taxes	1,753,854	1,494,315	61,367	-
320	Licenses and Permits	136,095	135,755	-	-
330	Intergovernmental Revenues	895,472	240,840	58,312	396,917
340	Charges for Goods and Services	2,215,736	284,309	-	-
350	Fines and Penalties	75,220	75,220	-	-
360	Miscellaneous Revenues	59,093	32,129	70	108
Total Revenues:		<u>5,135,470</u>	<u>2,262,568</u>	<u>119,749</u>	<u>397,025</u>
Expenditures					
510	General Government	520,134	515,743	4,379	-
520	Public Safety	1,631,173	1,631,173	-	-
530	Utilities	1,532,771	-	-	-
540	Transportation	122,640	-	122,640	-
550	Natural/Economic Environment	79,442	79,442	-	-
560	Social Services	508	508	-	-
570	Culture and Recreation	126,303	126,303	-	-
Total Expenditures:		<u>4,012,971</u>	<u>2,353,169</u>	<u>127,019</u>	<u>-</u>
Excess (Deficiency) Revenues over Expenditures:		1,122,499	(90,601)	(7,270)	397,025
Other Increases in Fund Resources					
391-393, 596	Debt Proceeds	-	-	-	-
397	Transfers-In	-	-	-	-
385	Special or Extraordinary Items	-	-	-	-
381, 382, 389, 395, 398	Other Resources	1,640	1,640	-	-
Total Other Increases in Fund Resources:		<u>1,640</u>	<u>1,640</u>	<u>-</u>	<u>-</u>
Other Decreases in Fund Resources					
594-595	Capital Expenditures	271,245	-	-	-
591-593, 599	Debt Service	247,564	-	-	-
597	Transfers-Out	-	-	-	-
585	Special or Extraordinary Items	-	-	-	-
581, 582, 589	Other Uses	743	743	-	-
Total Other Decreases in Fund Resources:		<u>519,552</u>	<u>743</u>	<u>-</u>	<u>-</u>
Increase (Decrease) in Cash and Investments:		<u>604,587</u>	<u>(89,704)</u>	<u>(7,270)</u>	<u>397,025</u>
Ending Cash and Investments					
50821	Nonspendable	-	-	-	-
50831	Restricted	1,025,581	-	-	397,025
50841	Committed	67,607	-	-	-
50851	Assigned	1,916,696	-	109,525	-
50891	Unassigned	640,061	640,061	-	-
Total Ending Cash and Investments		<u>3,649,945</u>	<u>640,061</u>	<u>109,525</u>	<u>397,025</u>

The accompanying notes are an integral part of this statement.

City of Everson
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2021

	108 Park Impact Fees	110 Ramstead Park	301 Capital Improvements - Street	
Beginning Cash and Investments				
308	Beginning Cash and Investments	33,836	3,051	289,231
388 / 588	Net Adjustments	-	-	-
Revenues				
310	Taxes	-	-	198,172
320	Licenses and Permits	-	-	-
330	Intergovernmental Revenues	-	-	161,692
340	Charges for Goods and Services	40,200	-	-
350	Fines and Penalties	-	-	-
360	Miscellaneous Revenues	1,537	-	298
Total Revenues:		<u>41,737</u>	<u>-</u>	<u>360,162</u>
Expenditures				
510	General Government	-	-	12
520	Public Safety	-	-	-
530	Utilities	-	-	-
540	Transportation	-	-	-
550	Natural/Economic Environment	-	-	-
560	Social Services	-	-	-
570	Culture and Recreation	-	-	-
Total Expenditures:		<u>-</u>	<u>-</u>	<u>12</u>
Excess (Deficiency) Revenues over Expenditures:		<u>41,737</u>	<u>-</u>	<u>360,150</u>
Other Increases in Fund Resources				
391-393, 596	Debt Proceeds	-	-	-
397	Transfers-In	-	-	-
385	Special or Extraordinary Items	-	-	-
381, 382, 389, 395, 398	Other Resources	-	-	-
Total Other Increases in Fund Resources:		<u>-</u>	<u>-</u>	<u>-</u>
Other Decreases in Fund Resources				
594-595	Capital Expenditures	11,017	-	124,926
591-593, 599	Debt Service	-	-	-
597	Transfers-Out	-	-	-
585	Special or Extraordinary Items	-	-	-
581, 582, 589	Other Uses	-	-	-
Total Other Decreases in Fund Resources:		<u>11,017</u>	<u>-</u>	<u>124,926</u>
Increase (Decrease) in Cash and Investments:		<u>30,720</u>	<u>-</u>	<u>235,224</u>
Ending Cash and Investments				
50821	Nonspendable	-	-	-
50831	Restricted	-	-	524,456
50841	Committed	64,556	3,051	-
50851	Assigned	-	-	-
50891	Unassigned	-	-	-
Total Ending Cash and Investments		<u>64,556</u>	<u>3,051</u>	<u>524,456</u>

The accompanying notes are an integral part of this statement.

City of Everson
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2021

		<u>401 Water Sewer</u>
Beginning Cash and Investments		
308	Beginning Cash and Investments	1,872,677
388 / 588	Net Adjustments	-
Revenues		
310	Taxes	-
320	Licenses and Permits	340
330	Intergovernmental Revenues	37,711
340	Charges for Goods and Services	1,891,227
350	Fines and Penalties	-
360	Miscellaneous Revenues	24,951
Total Revenues:		<u>1,954,229</u>
Expenditures		
510	General Government	-
520	Public Safety	-
530	Utilities	1,532,771
540	Transportation	-
550	Natural/Economic Environment	-
560	Social Services	-
570	Culture and Recreation	-
Total Expenditures:		<u>1,532,771</u>
Excess (Deficiency) Revenues over Expenditures:		421,458
Other Increases in Fund Resources		
391-393, 596	Debt Proceeds	-
397	Transfers-In	-
385	Special or Extraordinary Items	-
381, 382, 389, 395, 398	Other Resources	-
Total Other Increases in Fund Resources:		<u>-</u>
Other Decreases in Fund Resources		
594-595	Capital Expenditures	135,302
591-593, 599	Debt Service	247,564
597	Transfers-Out	-
585	Special or Extraordinary Items	-
581, 582, 589	Other Uses	-
Total Other Decreases in Fund Resources:		<u>382,866</u>
Increase (Decrease) in Cash and Investments:		<u>38,592</u>
Ending Cash and Investments		
50821	Nonspendable	-
50831	Restricted	104,100
50841	Committed	-
50851	Assigned	1,807,171
50891	Unassigned	-
Total Ending Cash and Investments		<u>1,911,271</u>

The accompanying notes are an integral part of this statement.

City of Everson
Fiduciary Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2021

		Total for All Funds (Memo Only)	Custodial
		<hr/>	<hr/>
308	Beginning Cash and Investments	29,817	29,817
388 & 588	Net Adjustments	-	-
310-390	Additions	275,347	275,347
510-590	Deductions	283,432	283,432
		<hr/>	<hr/>
	Net Increase (Decrease) in Cash and Investments:	(8,085)	(8,085)
508	Ending Cash and Investments	21,731	21,731

The accompanying notes are an integral part of this statement.

City of Everson

Schedule 01

For the year ended December 31, 2021

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0784	001	General Fund	3089100	Unassigned Cash and Investments - Beginning	\$729,766
0784	001	General Fund	3111000	Property Tax	\$244,236
0784	001	General Fund	3131100	Local Retail Sales and Use Tax	\$485,662
0784	001	General Fund	3131500	Special Purpose Sales and Use Tax	\$45,789
0784	001	General Fund	3137100	Criminal Justice Sales and Use Tax	\$65,427
0784	001	General Fund	3161000	Business and Occupation Taxes	\$285,309
0784	001	General Fund	3164100	Business and Occupation Taxes on Utilities	\$169,069
0784	001	General Fund	3164200	Business and Occupation Taxes on Utilities	\$26,677
0784	001	General Fund	3164300	Business and Occupation Taxes on Utilities	\$39,191
0784	001	General Fund	3164400	Business and Occupation Taxes on Utilities	\$62,134
0784	001	General Fund	3164500	Business and Occupation Taxes on Utilities	\$22,885
0784	001	General Fund	3164600	Business and Occupation Taxes on Utilities	\$26,174
0784	001	General Fund	3164700	Business and Occupation Taxes on Utilities	\$21,762
0784	001	General Fund	3219100	Franchise Fees and Royalties	\$49,511
0784	001	General Fund	3219900	Other Business Licenses and Permits	\$11,688
0784	001	General Fund	3221000	Buildings, Structures and Equipment	\$69,074
0784	001	General Fund	3221001	Buildings, Structures and Equipment	\$3,398
0784	001	General Fund	3223000	Animal Licenses	\$70

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0784	001	General Fund	3229000	Other Non-Business Licenses and Permits	\$2,014
0784	001	General Fund	3331100	Federal Indirect Grant from Department of Commerce	\$1,000
0784	001	General Fund	3332060	Federal Indirect Grant from Department of Transportation	\$995
0784	001	General Fund	3339706	Federal Indirect Grant from Department of Homeland Security	\$62,374
0784	001	General Fund	3340310	State Grant from Department of Ecology	\$10,536
0784	001	General Fund	3340420	State Grant from Department of Commerce	\$5,134
0784	001	General Fund	3350401	2022-2023 biennium one-time allocations	\$11,571
0784	001	General Fund	3360098	City-County Assistance	\$94,913
0784	001	General Fund	3360621	Criminal Justice - Violent Crimes/Population	\$1,000
0784	001	General Fund	3360626	Criminal Justice - Special Programs	\$3,349
0784	001	General Fund	3360651	DUI and Other Criminal Justice Assistance	\$468
0784	001	General Fund	3360694	Liquor/Beer Excise Tax	\$20,669
0784	001	General Fund	3360695	Liquor Control Board Profits	\$24,727
0784	001	General Fund	3370000	Local Grants, Entitlements and Other Payments	\$4,104
0784	001	General Fund	3413300	District/Municipal Court - Administrative Fees	\$2,599
0784	001	General Fund	3414201	Treasurers' Fees	\$26
0784	001	General Fund	3414202	Treasurers' Fees	\$150
0784	001	General Fund	3418100	Data/Word Processing, Printing, Duplicating and IT Services	\$75
0784	001	General Fund	3419100	Election Candidate Filing Services	\$168
0784	001	General Fund	3419900	Passport and Naturalization Services	\$19,297

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0784	001	General Fund	3421011	Law Enforcement Services	\$9
0784	001	General Fund	3421100	Law Enforcement Services	\$179,685
0784	001	General Fund	3421200	Law Enforcement Services	\$8,501
0784	001	General Fund	3423300	Detention and Correction Services	\$39,337
0784	001	General Fund	3423307	Detention and Correction Services	\$208
0784	001	General Fund	3423600	Detention and Correction Services	\$15,779
0784	001	General Fund	3423801	Detention and Correction Services	\$912
0784	001	General Fund	3458100	Zoning and Subdivision Services	\$200
0784	001	General Fund	3458900	Other Planning and Development Services	\$15,462
0784	001	General Fund	3473000	Activity Fees	\$1,901
0784	001	General Fund	3523000	Proof of Motor Vehicle Insurance	\$939
0784	001	General Fund	3531000	Traffic Infraction Penalties	\$41,340
0784	001	General Fund	3531080	Traffic Infraction Penalties	\$9,219
0784	001	General Fund	3537000	Non-Traffic Infraction Penalties	\$1,561
0784	001	General Fund	3552000	Driving Under Influence (DUI) Fines	\$15,170
0784	001	General Fund	3558000	Other Criminal Traffic Misdemeanor Fines	\$3,139
0784	001	General Fund	3558002	Other Criminal Traffic Misdemeanor Fines	\$894
0784	001	General Fund	3565003	Investigative Fund Assessments	\$100
0784	001	General Fund	3569000	Other Criminal Non-Traffic Fines	\$302
0784	001	General Fund	3569008	Other Criminal Non-Traffic Fines	\$723
0784	001	General Fund	3569014	Other Criminal Non-Traffic Fines	\$267
0784	001	General Fund	3573300	Public Defense Cost	\$1,549

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0784	001	General Fund	3573700	District/Municipal Court Cost Recoupments	\$17
0784	001	General Fund	3611000	Investment Earnings	\$4,904
0784	001	General Fund	3614000	Other Interest	\$2
0784	001	General Fund	3614000	Other Interest	\$322
0784	001	General Fund	3614001	Other Interest	\$538
0784	001	General Fund	3614001	Other Interest	\$598
0784	001	General Fund	3614002	Other Interest	\$642
0784	001	General Fund	3614003	Other Interest	\$44
0784	001	General Fund	3620040	Rents and Leases	\$1,160
0784	001	General Fund	3620050	Rents and Leases	\$12,164
0784	001	General Fund	3620060	Rents and Leases	\$7,321
0784	001	General Fund	3691000	Sale of Surplus	\$2,082
0784	001	General Fund	3699100	Miscellaneous Other, Operating	\$2,352
0784	101	City Street	3085100	Assigned Cash and Investments - Beginning	\$116,796
0784	101	City Street	3111000	Property Tax	\$61,367
0784	101	City Street	3360071	Multimodal Transportation - Cities	\$3,838
0784	101	City Street	3360087	Motor Vehicle Fuel Tax - City Streets	\$54,474
0784	101	City Street	3614000	Other Interest	\$70
0784	105	Local Fiscal Recovery	3329210	COVID-19 Non-Grant Assistance	\$396,917
0784	105	Local Fiscal Recovery	3614001	Other Interest	\$108
0784	108	Park Impact Fees	3084100	Committed Cash and Investments - Beginning	\$33,836
0784	108	Park Impact Fees	3458500	Growth Management Act (GMA) Impact Fees	\$22,200
0784	108	Park Impact Fees	3458500	Growth Management Act (GMA) Impact Fees	\$18,000
0784	108	Park Impact Fees	3614000	Other Interest	\$37
0784	108	Park Impact Fees	3677600	Contributions and Donations from Nongovernmental Sources	\$1,500
0784	110	Ramstead Park	3084100	Committed Cash and Investments - Beginning	\$3,051

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0784	301	Capital Improvements - Street	3083100	Restricted Cash and Investments - Beginning	\$289,231
0784	301	Capital Improvements - Street	3183400	REET 1 - First Quarter Percent	\$99,086
0784	301	Capital Improvements - Street	3183500	REET 2 - Second Quarter Percent	\$99,086
0784	301	Capital Improvements - Street	3332020	Federal Indirect Grant from Department of Transportation	\$41,733
0784	301	Capital Improvements - Street	3340383	State Grant from Transportation Improvement Board (TIB)	\$68,236
0784	301	Capital Improvements - Street	3340384	State Grant from Transportation Improvement Board (TIB)	\$13,697
0784	301	Capital Improvements - Street	3340384	State Grant from Transportation Improvement Board (TIB)	\$38,026
0784	301	Capital Improvements - Street	3611000	Investment Earnings	\$298
0784	401	Water Sewer	3083100	Restricted Cash and Investments - Beginning	\$104,100
0784	401	Water Sewer	3085100	Assigned Cash and Investments - Beginning	\$1,768,577
0784	401	Water Sewer	3216000	Professional and Occupations	\$25
0784	401	Water Sewer	3221000	Buildings, Structures and Equipment	\$315
0784	401	Water Sewer	3370700	Local Grants, Entitlements and Other Payments	\$37,711
0784	401	Water Sewer	3434000	Water Sales and Services	\$84,000
0784	401	Water Sewer	3434000	Water Sales and Services	\$455,971
0784	401	Water Sewer	3434000	Water Sales and Services	\$5,825
0784	401	Water Sewer	3434000	Water Sales and Services	\$773
0784	401	Water Sewer	3435000	Sewer/Reclaimed Water Sales and Services	\$134,400

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0784	401	Water Sewer	3435000	Sewer/Reclaimed Water Sales and Services	\$1,036,132
0784	401	Water Sewer	3435051	Sewer/Reclaimed Water Sales and Services	\$174,126
0784	401	Water Sewer	3611000	Investment Earnings	\$20,961
0784	401	Water Sewer	3691000	Sale of Surplus	\$3,990
0784	631	Custodial Funds	3083100	Restricted Cash and Investments - Beginning	\$24,429
0784	635	Municipal Court	3083100	Restricted Cash and Investments - Beginning	\$5,388
0784	001	General Fund	5089100	Unassigned Cash and Investments - Ending	\$640,061
0784	001	General Fund	5113040	Official Publication Services	\$213
0784	001	General Fund	5113040	Official Publication Services	\$3,147
0784	001	General Fund	5116010	Legislative Activities	\$9,000
0784	001	General Fund	5116020	Legislative Activities	\$696
0784	001	General Fund	5116030	Legislative Activities	\$16
0784	001	General Fund	5116030	Legislative Activities	\$2,078
0784	001	General Fund	5116030	Legislative Activities	\$3,602
0784	001	General Fund	5116040	Legislative Activities	\$3,199
0784	001	General Fund	5116040	Legislative Activities	\$964
0784	001	General Fund	5116040	Legislative Activities	\$3,812
0784	001	General Fund	5116040	Legislative Activities	\$261
0784	001	General Fund	5125010	Municipal Court	\$71,991
0784	001	General Fund	5125010	Municipal Court	\$24,795
0784	001	General Fund	5125020	Municipal Court	\$34,220
0784	001	General Fund	5125020	Municipal Court	\$225
0784	001	General Fund	5125030	Municipal Court	\$1,068
0784	001	General Fund	5125030	Municipal Court	\$5,338
0784	001	General Fund	5125040	Municipal Court	\$14,356
0784	001	General Fund	5125040	Municipal Court	\$5,590
0784	001	General Fund	5125040	Municipal Court	\$223
0784	001	General Fund	5125040	Municipal Court	\$1,446
0784	001	General Fund	5125040	Municipal Court	\$774
0784	001	General Fund	5125040	Municipal Court	\$1,432

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0784	001	General Fund	5125040	Municipal Court	\$3,812
0784	001	General Fund	5125040	Municipal Court	\$150
0784	001	General Fund	5131010	Executive Office	\$6,000
0784	001	General Fund	5131020	Executive Office	\$19,782
0784	001	General Fund	5131040	Executive Office	\$2,985
0784	001	General Fund	5131040	Executive Office	\$1,446
0784	001	General Fund	5131040	Executive Office	\$3,412
0784	001	General Fund	5142310	Financial Services	\$54,283
0784	001	General Fund	5142320	Financial Services	\$26,895
0784	001	General Fund	5142320	Financial Services	\$113
0784	001	General Fund	5142330	Financial Services	\$235
0784	001	General Fund	5142330	Financial Services	\$124
0784	001	General Fund	5142340	Financial Services	\$7,147
0784	001	General Fund	5142340	Financial Services	\$21
0784	001	General Fund	5142340	Financial Services	\$5,774
0784	001	General Fund	5142340	Financial Services	\$223
0784	001	General Fund	5142340	Financial Services	\$964
0784	001	General Fund	5142340	Financial Services	\$86
0784	001	General Fund	5142340	Financial Services	\$1,274
0784	001	General Fund	5142340	Financial Services	\$1,432
0784	001	General Fund	5142340	Financial Services	\$2,984
0784	001	General Fund	5142340	Financial Services	\$173
0784	001	General Fund	5144040	Election Services	\$3,777
0784	001	General Fund	5148130	Licensing	\$1,530
0784	001	General Fund	5154140	External Legal Services - Advice	\$45,177
0784	001	General Fund	5154140	External Legal Services - Advice	\$19,222
0784	001	General Fund	5154140	External Legal Services - Advice	\$16,671
0784	001	General Fund	5159140	General Indigent Defense	\$31,425
0784	001	General Fund	5181040	Personnel Services	\$1,432
0784	001	General Fund	5182040	Property Management Services	\$3,774
0784	001	General Fund	5182040	Property Management Services	\$140

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0784	001	General Fund	5183020	Maintenance/Security/Insurance/Janitorial Services	\$185
0784	001	General Fund	5183030	Maintenance/Security/Insurance/Janitorial Services	\$11,206
0784	001	General Fund	5183030	Maintenance/Security/Insurance/Janitorial Services	\$680
0784	001	General Fund	5183030	Maintenance/Security/Insurance/Janitorial Services	\$2,096
0784	001	General Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	\$4,773
0784	001	General Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	\$6,394
0784	001	General Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	\$1,831
0784	001	General Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	\$4,416
0784	001	General Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	\$427
0784	001	General Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	\$764
0784	001	General Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	\$8,154
0784	001	General Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	\$18,133
0784	001	General Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	\$423
0784	001	General Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	\$396
0784	001	General Fund	5188040	Information Technology Services	\$30
0784	001	General Fund	5188640	Information Technology Services	\$4,926

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0784	001	General Fund	5211010	Administration	\$568,101
0784	001	General Fund	5211010	Administration	\$46,083
0784	001	General Fund	5211020	Administration	\$232,910
0784	001	General Fund	5211020	Administration	\$8,635
0784	001	General Fund	5211020	Administration	\$17,470
0784	001	General Fund	5211030	Administration	\$3,506
0784	001	General Fund	5211030	Administration	\$24,035
0784	001	General Fund	5211040	Administration	\$15,949
0784	001	General Fund	5211040	Administration	\$6,500
0784	001	General Fund	5211040	Administration	\$3,159
0784	001	General Fund	5211040	Administration	\$289
0784	001	General Fund	5211040	Administration	\$26,275
0784	001	General Fund	5211040	Administration	\$710
0784	001	General Fund	5212040	Police Operations	\$52,021
0784	001	General Fund	5213030	Crime Prevention	\$240
0784	001	General Fund	5214040	Training	\$1,699
0784	001	General Fund	5215030	Facilities	\$7,335
0784	001	General Fund	5215040	Facilities	\$7,421
0784	001	General Fund	5215040	Facilities	\$1,447
0784	001	General Fund	5215040	Facilities	\$2,218
0784	001	General Fund	5215040	Facilities	\$381
0784	001	General Fund	5215040	Facilities	\$14,552
0784	001	General Fund	5215040	Facilities	\$7,940
0784	001	General Fund	5233040	Probation and Parole Services	\$48,655
0784	001	General Fund	5236040	Care and Custody of Prisoners	\$152,244
0784	001	General Fund	5241010	Administration	\$33,280
0784	001	General Fund	5241020	Administration	\$17,496
0784	001	General Fund	5241020	Administration	\$316
0784	001	General Fund	5241030	Administration	\$1,689
0784	001	General Fund	5241030	Administration	\$402
0784	001	General Fund	5241040	Administration	\$4,844
0784	001	General Fund	5241040	Administration	\$1,254
0784	001	General Fund	5241040	Administration	\$64

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0784	001	General Fund	5241040	Administration	\$300
0784	001	General Fund	5241040	Administration	\$1,432
0784	001	General Fund	5241040	Administration	\$2,120
0784	001	General Fund	5241040	Administration	\$316
0784	001	General Fund	5242040	Inspections, Permits, Certificates and Licenses	\$95
0784	001	General Fund	5251040	Administration	\$38,814
0784	001	General Fund	5253030	Disaster Recovery	\$278,976
0784	001	General Fund	5535040	Diking/Drainage	\$500
0784	001	General Fund	5537040	Pollution Control and Remediation	\$980
0784	001	General Fund	5543030	Animal Control	\$450
0784	001	General Fund	5586040	Planning	\$23,914
0784	001	General Fund	5586040	Planning	\$53,598
0784	001	General Fund	5624040	Public Health Services	\$508
0784	001	General Fund	5721030	Administration	\$88
0784	001	General Fund	5721040	Administration	\$1,004
0784	001	General Fund	5725040	Facilities	\$30,718
0784	001	General Fund	5768010	General Parks	\$37,663
0784	001	General Fund	5768010	General Parks	\$5,354
0784	001	General Fund	5768020	General Parks	\$20,417
0784	001	General Fund	5768020	General Parks	\$805
0784	001	General Fund	5768020	General Parks	\$263
0784	001	General Fund	5768030	General Parks	\$3,793
0784	001	General Fund	5768030	General Parks	\$3,958
0784	001	General Fund	5768030	General Parks	\$1,817
0784	001	General Fund	5768030	General Parks	\$1,808
0784	001	General Fund	5768040	General Parks	\$3,089
0784	001	General Fund	5768040	General Parks	\$3,915
0784	001	General Fund	5768040	General Parks	\$2,081
0784	001	General Fund	5768040	General Parks	\$26
0784	001	General Fund	5768040	General Parks	\$3,166
0784	001	General Fund	5768040	General Parks	\$3,121
0784	001	General Fund	5768040	General Parks	\$3,100
0784	001	General Fund	5768040	General Parks	\$117

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0784	101	City Street	5085100	Assigned Cash and Investments - Ending	\$109,525
0784	101	City Street	5142340	Financial Services	\$4,379
0784	101	City Street	5423030	Roadway	\$345
0784	101	City Street	5423040	Roadway	\$13,089
0784	101	City Street	5424040	Drainage	\$2,590
0784	101	City Street	5426340	Street Lighting	\$32,383
0784	101	City Street	5426640	Snow and Ice Control	\$741
0784	101	City Street	5426740	Street Cleaning	\$6,912
0784	101	City Street	5427040	Roadside	\$3,474
0784	101	City Street	5429030	Maintenance Administration and Overhead	\$1,439
0784	101	City Street	5429030	Maintenance Administration and Overhead	\$1,740
0784	101	City Street	5429040	Maintenance Administration and Overhead	\$682
0784	101	City Street	5429040	Maintenance Administration and Overhead	\$3,735
0784	101	City Street	5431010	Management	\$31,977
0784	101	City Street	5431020	Management	\$13,533
0784	101	City Street	5431040	Management	\$828
0784	101	City Street	5433020	General Services	\$104
0784	101	City Street	5433040	General Services	\$3
0784	101	City Street	5433040	General Services	\$3,914
0784	101	City Street	5433040	General Services	\$1,830
0784	101	City Street	5433040	General Services	\$261
0784	101	City Street	5433040	General Services	\$3,060
0784	105	Local Fiscal Recovery	5083100	Restricted Cash and Investments - Ending	\$397,025
0784	108	Park Impact Fees	5084100	Committed Cash and Investments - Ending	\$64,556
0784	110	Ramstead Park	5084100	Committed Cash and Investments - Ending	\$3,051
0784	301	Capital Improvements - Street	5083100	Restricted Cash and Investments - Ending	\$524,456

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0784	301	Capital Improvements - Street	5142040	Financial Services	\$12
0784	401	Water Sewer	5083100	Restricted Cash and Investments - Ending	\$104,100
0784	401	Water Sewer	5085100	Assigned Cash and Investments - Ending	\$1,807,171
0784	401	Water Sewer	5341010	Water Utilities	\$203,520
0784	401	Water Sewer	5341020	Water Utilities	\$105,279
0784	401	Water Sewer	5341020	Water Utilities	\$1,073
0784	401	Water Sewer	5341040	Water Utilities	\$25,204
0784	401	Water Sewer	5341040	Water Utilities	\$3,209
0784	401	Water Sewer	5341040	Water Utilities	\$8,918
0784	401	Water Sewer	5341040	Water Utilities	\$64
0784	401	Water Sewer	5341040	Water Utilities	\$1,938
0784	401	Water Sewer	5341040	Water Utilities	\$1,432
0784	401	Water Sewer	5341040	Water Utilities	\$17,072
0784	401	Water Sewer	5341040	Water Utilities	\$605
0784	401	Water Sewer	5342340	Water Utilities	\$4,379
0784	401	Water Sewer	5343440	Water Utilities	\$49
0784	401	Water Sewer	5345040	Water Utilities	\$12,793
0784	401	Water Sewer	5345040	Water Utilities	\$11
0784	401	Water Sewer	5348030	Water Utilities	\$11,214
0784	401	Water Sewer	5348030	Water Utilities	\$3,786
0784	401	Water Sewer	5348030	Water Utilities	\$112,216
0784	401	Water Sewer	5348030	Water Utilities	\$8,176
0784	401	Water Sewer	5348040	Water Utilities	\$5,797
0784	401	Water Sewer	5348040	Water Utilities	\$4,603
0784	401	Water Sewer	5348040	Water Utilities	\$28,460
0784	401	Water Sewer	5348040	Water Utilities	\$1,630
0784	401	Water Sewer	5351010	Sewer/Reclaimed Water Utilities	\$200,290
0784	401	Water Sewer	5351010	Sewer/Reclaimed Water Utilities	\$145,974
0784	401	Water Sewer	5351020	Sewer/Reclaimed Water Utilities	\$106,738
0784	401	Water Sewer	5351020	Sewer/Reclaimed Water Utilities	\$72,545

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0784	401	Water Sewer	5351020	Sewer/Reclaimed Water Utilities	\$1,031
0784	401	Water Sewer	5351020	Sewer/Reclaimed Water Utilities	\$583
0784	401	Water Sewer	5351040	Sewer/Reclaimed Water Utilities	\$32,188
0784	401	Water Sewer	5351040	Sewer/Reclaimed Water Utilities	\$8,918
0784	401	Water Sewer	5351040	Sewer/Reclaimed Water Utilities	\$4,891
0784	401	Water Sewer	5351040	Sewer/Reclaimed Water Utilities	\$64
0784	401	Water Sewer	5351040	Sewer/Reclaimed Water Utilities	\$1,432
0784	401	Water Sewer	5351040	Sewer/Reclaimed Water Utilities	\$1,432
0784	401	Water Sewer	5351040	Sewer/Reclaimed Water Utilities	\$12,612
0784	401	Water Sewer	5351040	Sewer/Reclaimed Water Utilities	\$16,747
0784	401	Water Sewer	5351040	Sewer/Reclaimed Water Utilities	\$673
0784	401	Water Sewer	5351040	Sewer/Reclaimed Water Utilities	\$5,947
0784	401	Water Sewer	5352340	Sewer/Reclaimed Water Utilities	\$4,379
0784	401	Water Sewer	5354040	Sewer/Reclaimed Water Utilities	\$746
0784	401	Water Sewer	5354040	Sewer/Reclaimed Water Utilities	\$1,481
0784	401	Water Sewer	5355040	Sewer/Reclaimed Water Utilities	\$15,948
0784	401	Water Sewer	5355040	Sewer/Reclaimed Water Utilities	\$18,118
0784	401	Water Sewer	5356040	Sewer/Reclaimed Water Utilities	\$118,184
0784	401	Water Sewer	5358030	Sewer/Reclaimed Water Utilities	\$904
0784	401	Water Sewer	5358030	Sewer/Reclaimed Water Utilities	\$50,979
0784	401	Water Sewer	5358030	Sewer/Reclaimed Water Utilities	\$7,169

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0784	401	Water Sewer	5358030	Sewer/Reclaimed Water Utilities	\$3,539
0784	401	Water Sewer	5358030	Sewer/Reclaimed Water Utilities	\$2,313
0784	401	Water Sewer	5358030	Sewer/Reclaimed Water Utilities	\$730
0784	401	Water Sewer	5358030	Sewer/Reclaimed Water Utilities	\$6,514
0784	401	Water Sewer	5358040	Sewer/Reclaimed Water Utilities	\$8,571
0784	401	Water Sewer	5358040	Sewer/Reclaimed Water Utilities	\$15,429
0784	401	Water Sewer	5358040	Sewer/Reclaimed Water Utilities	\$5,951
0784	401	Water Sewer	5358040	Sewer/Reclaimed Water Utilities	\$4,439
0784	401	Water Sewer	5358040	Sewer/Reclaimed Water Utilities	\$12,161
0784	401	Water Sewer	5358040	Sewer/Reclaimed Water Utilities	\$78,514
0784	401	Water Sewer	5359040	Sewer/Reclaimed Water Utilities	\$3,209
0784	631	Custodial Funds	5083100	Restricted Cash and Investments - Ending	\$19,143
0784	635	Municipal Court	5083100	Restricted Cash and Investments - Ending	\$2,588
0784	001	General Fund	3821000	Refundable Deposits	\$300
0784	001	General Fund	3821000	Refundable Deposits	\$840
0784	001	General Fund	3981000	Insurance Recoveries	\$500
0784	631	Custodial Funds	3860088	Court Remittances	\$168
0784	631	Custodial Funds	3860091	Court Remittances	\$1,157
0784	631	Custodial Funds	3861200	Court Remittances	\$1,162
0784	631	Custodial Funds	3861200	Court Remittances	\$149
0784	631	Custodial Funds	3868200	Court Remittances	\$201
0784	631	Custodial Funds	3868300	Court Remittances	\$1,159
0784	631	Custodial Funds	3868307	Court Remittances	\$2,323
0784	631	Custodial Funds	3868331	Court Remittances	\$299
0784	631	Custodial Funds	3868332	Court Remittances	\$1,181
0784	631	Custodial Funds	3868400	Court Remittances	\$37
0784	631	Custodial Funds	3868501	Court Remittances	\$625

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0784	631	Custodial Funds	3868909	Court Remittances	\$325
0784	631	Custodial Funds	3868914	Court Remittances	\$333
0784	631	Custodial Funds	3868915	Court Remittances	\$71
0784	631	Custodial Funds	3868924	Court Remittances	\$194
0784	631	Custodial Funds	3869100	Court Remittances	\$6,737
0784	631	Custodial Funds	3869200	Court Remittances	\$14,574
0784	631	Custodial Funds	3869201	Court Remittances	\$23,107
0784	631	Custodial Funds	3869202	Court Remittances	\$439
0784	631	Custodial Funds	3869602	Court Remittances	\$883
0784	631	Custodial Funds	3869603	Court Remittances	\$141
0784	631	Custodial Funds	3869700	Court Remittances	\$6,472
0784	631	Custodial Funds	3869706	Court Remittances	\$440
0784	631	Custodial Funds	3869900	Court Remittances	\$500
0784	631	Custodial Funds	3893000	Custodial Type Collections	\$210
0784	631	Custodial Funds	3893000	Custodial Type Collections	\$2,165
0784	631	Custodial Funds	3893000	Custodial Type Collections	\$2,628
0784	635	Municipal Court	3860200	Court Remittances	\$207,667
0784	001	General Fund	5821000	Refund of Deposits	\$203
0784	001	General Fund	5821000	Refund of Deposits	\$540
0784	108	Park Impact Fees	5947660	Capital Expenditures/Expenses - Park Facilities	\$11,017
0784	301	Capital Improvements - Street	5951060	Capital Expenditures/Expenses - Engineering	\$40,065
0784	301	Capital Improvements - Street	5951060	Capital Expenditures/Expenses - Engineering	\$3,933
0784	301	Capital Improvements - Street	5953060	Capital Expenditures/Expenses - Roadway	\$51,754
0784	301	Capital Improvements - Street	5956360	Capital Expenditures/Expenses - Street Lighting	\$29,174
0784	401	Water Sewer	5913470	Debt Repayment - Water Utilities	\$27,657

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0784	401	Water Sewer	5913570	Debt Repayment - Sewer/Reclaimed Water Utilities	\$15,789
0784	401	Water Sewer	5913570	Debt Repayment - Sewer/Reclaimed Water Utilities	\$140,036
0784	401	Water Sewer	5923480	Interest and Other Debt Service Cost - Water Utilities	\$968
0784	401	Water Sewer	5923580	Interest and Other Debt Service Cost - Sewer/Reclaimed Water Utilities	\$2,053
0784	401	Water Sewer	5923580	Interest and Other Debt Service Cost - Sewer/Reclaimed Water Utilities	\$61,061
0784	401	Water Sewer	5943560	Capital Expenditures/Expenses - Sewer/Reclaimed Water Utilities	\$135,302
0784	631	Custodial Funds	5860000	Court Remittances	\$66,946
0784	631	Custodial Funds	5861200	Court Remittances	\$1,161
0784	631	Custodial Funds	5893000	Custodial Type Remittances	\$2,075
0784	631	Custodial Funds	5893000	Custodial Type Remittances	\$2,783
0784	635	Municipal Court	5860200	Court Remittances	\$210,467

City of Everson
Notes to the Financial Statements
For the year ended December 31, 2021

Note 1 - Summary of Significant Accounting Policies

The city of Everson was incorporated on May 15, 1929 and operates under the laws of the state of Washington applicable to an Optional Municipal Code City (Title 35A RCW) with a Mayor-Council form of government. The City is a general-purpose local government and provides public safety, street improvements, parks and recreation, animal control, municipal court, building inspection services and general administrative services. Additionally, the City owns and operates a water/sewer utility system.

The City reports financial activity in accordance with the *Cash Basis Budgeting, Accounting and Reporting System* (BARS) Manual prescribed by the State Auditor's Office under the authority of Washington State law, Chapter 43.09 RCW. This manual prescribes a financial reporting framework that differs from generally accepted accounting principles (GAAP) in the following manner:

- Financial transactions are recognized on a cash basis of accounting as described below.
- Component units are required to be disclosed but are not included in the financial statements.
- Government-wide statements, as defined in GAAP, are not presented.
- All funds are presented, rather than a focus on major funds.
- The *Schedule of Liabilities* is required to be presented with the financial statements as supplementary information.
- Supplementary information required by GAAP is not presented.
- Ending balances for proprietary and fiduciary funds are presented using classifications that are different from the ending net position classifications in GAAP.

A. Fund Accounting

Financial transactions of the government are reported in individual funds. Each fund uses a separate set of self-balancing accounts that comprises its cash and investments, revenues and expenditures. The government's resources are allocated to and accounted for in individual funds depending on their intended purpose. Each fund is reported as a separate column in the financial statements, except for fiduciary funds, which are presented by fund types. The total column is presented as "memo only" because any interfund activities are not eliminated. The following fund types are used:

GOVERNMENTAL FUND TYPES:

General Fund

This fund is the primary operating fund of the government. It accounts for all financial resources except those required or elected to be accounted for in another fund.

Special Revenue Funds

These funds account for specific revenue sources that are restricted or committed to expenditures for specified purposes of the government.

Debt Service Funds

These funds account for the financial resources that are restricted, committed, or assigned to expenditures for principal, interest and related costs on general long-term debt.

Capital Projects Funds

These funds account for financial resources which are restricted, committed, or assigned for the acquisition or construction of capital facilities or other capital assets.

PROPRIETARY FUND TYPES:

Enterprise Funds

These funds account for operations that provide goods or services to the general public and are supported primarily through user charges.

FIDUCIARY FUND TYPES:

Fiduciary Funds

Fiduciary funds account for assets held by the government in a trustee capacity or as an agent on behalf of others.

Custodial Funds

These funds are used to account assets that the government holds on behalf of others in a custodial capacity.

B. Basis of Accounting and Measurement Focus

Financial statements are prepared using the cash basis of accounting and measurement focus. Revenues are recognized when cash is received, and expenditures are recognized when paid.

In accordance with state law the City also recognizes expenditures paid during twenty days after the close of the fiscal year for claims incurred during the previous period.

C. Cash and Investments

See Note 3 - *Deposits and Investments*.

D. Capital Assets

Capital assets are assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of 5 years. Capital assets and inventory are recorded as capital expenditures when purchased.

E. Compensated Absences

Vacation leave may be accumulated up to 30 days and is payable upon separation or retirement. Sick leave may be accumulated 960 hours. Upon separation or retirement employees will receive pay for twenty-five percent (25%) of accumulated sick leave, unless terminated for just cause. Payments are recognized as expenditures when paid.

F. Long-Term Debt

See Note 5, *Long Term Debt*.

G. Restricted and Committed Portion of Ending Cash and Investments

Beginning and Ending Cash and Investments are reported as restricted or committed when it is subject to restrictions on use imposed by external parties or due to internal commitments established by ordinance. When expenditures that meet restrictions are incurred, the City intends to use the most restricted resources first.

Restrictions and commitments of Ending Cash and Investments consist of: 108 Park Impact Fees Fund in the amount of \$64,556 to be used in accordance with Ordinance 648 for the purpose of improvement and development of City parks in relationship to new development; 110 Ramstead Park Fund in the amount of \$3,051 to be used in accordance with Ordinance 753 for the development of public athletic fields and related amenities; 401 Water Sewer Fund in the amount of \$104,100 is reserved for the purpose of loan reserve and redemption.

Note 2– Budget Compliance

A. Budgets

The City adopts annual appropriated budgets for governmental and proprietary funds. These budgets are appropriated at the fund level, except the general (current expense) fund, where budget is adopted at the department level. The budget constitutes the legal authority for expenditures at that level. Annual appropriations for these funds lapse at the fiscal year end.

Annual appropriated budgets are adopted on the same basis of accounting as used for financial reporting.

The appropriated and actual expenditures for the legally adopted budgets were as follow:

Fund	Appropriations/ Expenditures	Actual Expenditures	Variance
001 General Fund	\$2,372,928	\$2,353,910	(\$19,018)
101 Street Fund	\$143,395	\$127,021	(\$16,374)
105 Local Recovery	\$0	\$0	\$0
106 Community Development	\$2,857	\$0	\$0
108 Park Impact Fees	\$12,500	\$11,017	(\$1,483)
110 Ramstead Park	\$0	\$0	\$0
301 Capital Improvement - Street	\$133,741	\$124,938	(\$8,803)
401 Water Sewer	\$1,673,704	\$1,670,966	(2,738)
402 Capital Improvement - Water	\$105,023	\$109,346	\$4,323
403 Capital Improvement - Sewer	\$115,031	\$135,323	\$20,292
405 W/S Bond Reserve	\$0	\$0	\$0
Total 401 Water Sewer	\$1,893,758	\$1,915,635	\$21,877
Grand Total	\$4,559,179	\$4,532,521	(\$23,756)

* Rolled Funds: 106 was rolled into 001 for reporting purposes.

402, 403, 404, and 405 were rolled into 401 for reporting purposes.

Budgeted amounts are authorized to be transferred between departments within any fund; however, any revisions that alter the total expenditures of a fund, or that affect the number of authorized employee positions, salary ranges, hours, or other conditions of employment must be approved by the City's legislative body.

Note 3– COVID-19 Pandemic

In February 2020, the Governor of the state of Washington declared a state of emergency in response to the spread of COVID-19. Precautionary measures to slow the spread of the virus continued throughout 2021. These measures included limitations on business operations, public events, gatherings, travel, and in-person interactions. The City finances have been impacted in the areas of Motor Vehicle Fuel Tax revenue, facility rentals, passport processing fees and other areas. The City was unable to charge Utility payment late fees for much of 2021 per the Governor's order.

The length of time these measures will continue to be in place, and the full extent of the financial impact on the City is unknown at this time.

Note 4 – Deposits and Investments

Investments are reported at original cost; interest earnings are recorded only when received. Deposits and Investments by type at December 31, 2021 are as follows:

Type of deposit or investment	(City/County/ District's) own deposits and investments	Deposits and investments held by the (City/County/ District's) as custodian for other local governments, individuals, or private organizations	Total
Bank deposits	\$3,618,802.62	\$0	\$3,618,802.62
Certificate of Deposit	\$536,000	\$0	\$536,000
Petty Cash	\$500	\$0	\$500
Total	\$4,155,302.62	\$0	\$4,155,302.62

It is the City’s policy to invest all temporary cash surpluses. The interest on these investments is prorated to the various funds.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in event of a failure of a depository financial institution, the City would not be able to recover deposits or would not be able to recover collateral securities that are in possession of an outside party. The City deposits and certificates of deposit are mostly covered by federal depository insurance (FDIC) or by collateral held in a multiple financial institution collateral pool administered by the Washington Public Deposit Protection Commission (PDPC).

All investments are insured, registered or held by the City or its agent in the government’s name.

Note 5 – Long Term Debt

Debt Service

The accompanying Schedule of Liabilities provides more details of the outstanding debt and liabilities of the City’s and summarizes the City’s debt transactions for year ended December 31, 2021.

The debt service requirements for revenue debt including public works loans are as follows:

	Principal	Interest	Total
2022	\$186,747.51	\$60,530.37	\$247,277.88
2023	\$190,078.14	\$56,903.49	\$246,981.63
2024	\$193,486.22	\$53,199.19	\$246,685.41
2025-2029	\$950,260.57	\$207,731.88	\$1,173,786.93
2030-2034	\$965,162.94	\$105,054.70	\$1,070,217.64
2035-2039	\$390,836.95	\$11,355.41	\$402,192.36
Totals	\$2,876,572.33	\$494,775.04	\$3,387,141.85

Note 6– Pension Plans

A. State Sponsored Pension Plans

Substantially all City’s full-time and qualifying part-time employees participate in the following statewide retirement systems administered by the Washington State Department of Retirement Systems (DRS), under cost-sharing, multiple-employer public employee defined benefit and defined contribution retirement plans Public Employees’ Retirement System (PERS) Plan 2 & 3, and Law Enforcement Officers’ and Fire Fighters’ Retirement System (LEOFF) Plan 2.

The State Legislature establishes, and amends, laws pertaining to the creation and administration of all public retirement systems.

The Department of Retirement Systems, a department within the primary government of the State of Washington, issues a publicly available Annual Comprehensive Financial Report (ACFR) that includes financial statements and required supplementary information for each plan. The DRS ACFR may be obtained by writing to:

Department of Retirement Systems
 Communications Unit
 P.O. Box 48380
 Olympia, WA 98540-8380

Also, the DRS ACFR may be downloaded from the DRS website at www.drs.wa.gov.

At June 30, 2021 (the measurement date of the plans), the City's proportionate share of the collective net pension liabilities, as reported on the Schedule 09, was as follows:

	Employer Contributions	Allocation %	Liability (Asset)
PERS 1	\$39,306	0.005277%	\$64,445
PERS 2/3	\$64,158	0.006773%	(\$674,700)
LEOFF 2	\$27,208	0.013649%	(\$792,790)

LEOFF Plan 1

The LEOFF Plan 1 is fully funded and no further employer contributions have been required since June 2000. If the plan becomes underfunded, funding of the remaining liability will require new legislation. Starting on July 1, 2000, employers and employees contribute zero percent.

LEOFF Plan 2

The City also participates in the LEOFF Plan 2. The Legislature, by means of a special funding arrangement, appropriates money from the state general fund to supplement the current service liability and fund the prior service costs of Plan 2 in accordance with the recommendations of the Pension Funding Council and the LEOFF Plan 2 Retirement Board. This special funding situation is not mandated by the state constitution and could be changed by statute.

Note 7 - Property Tax

The county treasurer acts as an agent to collect property tax levied in the county for all taxing authorities. Collections are distributed after the end of each month.

Property tax revenues are recognized when cash is received by the City. Delinquent taxes are considered fully collectible because a lien affixes to the property after tax is levied.

The City's regular levy for the year 2020 was \$1.23 per \$1,000 on an assessed valuation of \$244,173,282 for a total regular levy of \$301,270.60.

Note 8 – Risk Management

The City of Everson is a member of the Washington Cities Insurance Authority (WCIA). Utilizing Chapter 48.62 RCW (self-insurance regulation) and Chapter 39.34 RCW (Interlocal Cooperation Act), nine cities originally formed WCIA on January 1, 1981. WCIA was created for the purpose of providing a pooling mechanism for jointly purchasing insurance, jointly self-insuring, and / or jointly contracting for risk management services. WCIA has a total of 166 members.

New members initially contract for a three-year term, and thereafter automatically renew on an annual basis. A one-year withdrawal notice is required before membership can be terminated. Termination does not relieve a former member from its unresolved loss history incurred during membership.

Liability coverage is written on an occurrence basis, without deductibles [1]. Coverage includes general, automobile, police, errors or omissions, stop gap, employment practices, prior wrongful acts, and employee benefits liability. Limits are \$4 million per occurrence in the self-insured layer, and \$16 million

in limits above the self-insured layer is provided by reinsurance. Total limits are \$20 million per occurrence subject to aggregates and sublimits. The Board of Directors determines the limits and terms of coverage annually.

Insurance for property, automobile physical damage, fidelity, inland marine, and boiler and machinery coverage are purchased on a group basis. Various deductibles apply by type of coverage. Property coverage is self-funded from the members' deductible to \$750,000, for all perils other than flood and earthquake, and insured above that to \$400 million per occurrence subject to aggregates and sublimits. Automobile physical damage coverage is self-funded from the members' deductible to \$250,000 and insured above that to \$100 million per occurrence subject to aggregates and sublimits.

In-house services include risk management consultation, loss control field services, and claims and litigation administration. WCIA contracts for certain claims investigations, consultants for personnel and land use issues, insurance brokerage, actuarial, and lobbyist services.

WCIA is fully funded by its members, who make annual assessments on a prospectively rated basis, as determined by an outside, independent actuary. The assessment covers loss, loss adjustment, reinsurance and other administrative expenses. As outlined in the interlocal, WCIA retains the right to additionally assess the membership for any funding shortfall.

An investment committee, using investment brokers, produces additional revenue by investment of WCIA's assets in financial instruments which comply with all State guidelines.

A Board of Directors governs WCIA, which is comprised of one designated representative from each member. The Board elects an Executive Committee and appoints a Treasurer to provide general policy direction for the organization. The WCIA Executive Director reports to the Executive Committee and is responsible for conducting the day to day operations of WCIA.

Note 9 - Other Disclosures

A. Health & Welfare

The City of Everson provided Medical, Dental, and Vision Benefits through Washington Teamsters Welfare Trust beginning on January 1, 2016 and is committed through December 31, 2023. The Police Department now receives their medical benefits through Washington Cities Insurance Fund and is committed through December 31, 2023.

The City of Everson continues to provide Long Term Disability coverage and Employee Assistance through the Association of Washington Cities Employee Benefit Trust Health Care Program (AWC Trust HCP).

B. Extraordinary Events

The City of Everson was impacted by natural disaster DR-4635-WA. The City sustained substantial damages to public facilities including City Hall, Riverside Park, Ramstead Park and the Waste Water Treatment Plant. The event substantially affected the ending fund balances for the general fund for 2021. The majority of the expenditures are expected to be recovered by a FEMA grant in 2022.

C. Schedule 6 Unreconciled Variance

The schedule 6 shows an error in the unreconciled variance of the Revenues and Other Increases and the Expenditures and Other Decreases. Both line items show \$1,072,000 which is double the amount of the investment purchase. Vision Software Solutions is currently researching this issue.

The unreconciled variance in the ending bank balance shows (\$141.45) which was an issue of the bank charging the Court account in error. This issue was resolved in January 2022.

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**City of Everson
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2021**

Federal Agency (Pass-Through Agency)	Federal Program	CFDA Number	Other Award Number	Expenditures			Passed through to Subrecipients	Note
				From Pass- Through Awards	From Direct Awards	Total		
Highway Planning and Construction Cluster								
FEDERAL HIGHWAY ADMINISTRATION, TRANSPORTATION, DEPARTMENT OF (via WSDOT)	Highway Planning and Construction	20.205	TAP-0544 (002)	36,649	-	36,649	-	
Total Highway Planning and Construction Cluster:				36,649	-	36,649	-	
Highway Safety Cluster								
NATIONAL HIGHWAY TRAFFIC SAFETY ADMINISTRATION, TRANSPORTATION, DEPARTMENT OF	State and Community Highway Safety	20.600	WASPC Everson	-	995	995	-	
Total Highway Safety Cluster:				-	995	995	-	
DEPARTMENTAL OFFICES, TREASURY, DEPARTMENT OF THE (via Association of Courts)	Coronavirus Relief Fund	21.019	Everson	1,000	-	1,000	-	
FEDERAL EMERGENCY MANAGEMENT AGENCY, HOMELAND SECURITY, DEPARTMENT OF (via Whatcom County Sherrif)	Disaster Grants - Public Assistance (Presidentially Declared Disasters)	97.036	EMW-2019-SS- 00101-501	54,712	-	54,712	-	
FEDERAL EMERGENCY MANAGEMENT AGENCY, HOMELAND SECURITY, DEPARTMENT OF (via Whatcom County Sherrif)	Disaster Grants - Public Assistance (Presidentially Declared Disasters)	97.036	EMW-2020-SS- 00101-501	7,706	-	7,706	-	
Total CFDA 97.036:				62,418	-	62,418	-	
Total Federal Awards Expended:				100,067	995	101,062	-	

The accompanying notes are an integral part of this schedule.

CITY OF EVERSON, WASHINGTON

Notes to the Schedule of Expenditures of Federal Awards

For the Year Ended December 31, 2021

Note 1 – Basis of Accounting

This Schedule is prepared on the same basis of accounting as the City's financial statements. The City uses the Cash Basis Budgeting, Accounting and Reporting (BARS) Manual.

Note 2 – Federal De Minimis Indirect Cost Rate

The (city/county/district) has not elected to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

Note 3 – Program Costs

The amounts shown as current year expenditures represent only the federal grant portion of the program costs. Entire program costs, including the City's portion, are more than shown. Such expenditures are recognized following, as applicable, either the cost principles in the OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments, or the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

SCHEDULE SUMMARY OF BANK RECONCILIATION

For the Year Ending December 31, 2021

FROM BANK STATEMENTS						
Bank & Investment Account Name	Beginning Bank Balance	Deposits		Withdrawals		Ending Bank Balance
		Receipts	Inter-bank transfers in	Disbursements	Inter-bank transfers out	
BNY Mellon - Pershing LIC	\$511,295.76	\$24,704.24	\$0.00	\$536,000.00	\$0.00	\$0.00
City Checking Account	\$785,220.19	\$5,716,903.37	(\$500,000.00)	\$4,892,571.04	\$0.00	\$1,109,552.52
Court Checking Account	\$5,196.91	\$207,666.58	(\$141.45)	\$210,461.96	\$0.00	\$2,260.08
First Federal CD	\$0.00	\$536,000.00	\$0.00	\$0.00	\$0.00	\$536,000.00
Money Market Account	\$2,004,801.42	\$2,214.04	\$500,000.00	\$0.00	\$0.00	\$2,507,015.46
Petty Cash Drawers	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
Bank Totals	\$3,307,014.28	\$6,487,488.23	(\$141.45)	\$5,639,033.00	\$0.00	\$4,155,328.06
RECONCILING ITEMS						
Beginning Deposits in Transit	\$6,519.11	(\$6,519.11)				
Year-End Deposits in Transit		\$5,786.97				\$5,786.97
Beginning Outstanding & Open Period Items	(\$238,359.31)			(\$238,359.31)		
Year-end Outstanding & Open Period Items				\$489,580.22		(\$489,580.22)
NSF Checks		\$0.00		\$0.00		
Cancellation of unredeemed checks/warrants		\$0.00				
Interfund transactions		\$0.00		\$0.00		
Netted Transactions		(\$2,300.60)		(\$2,300.60)		
Authorized balance of revolving, petty cash and change funds	\$0.00					\$0.00
Other Reconciling Items, net	\$0.00	\$0.00		\$0.00		\$0.00
Reconciling Items Totals	(\$231,840.20)	(\$3,032.74)		\$248,920.31		(\$483,793.25)
FROM GENERAL LEDGER						
	Beginning Cash & Investment Balance	Revenues & Other Increases		Expenditures & Other Decreases		Ending Cash & Investment Balance
General Ledger Totals	\$3,075,174.08	\$5,412,455.49		\$4,815,953.31		\$3,671,676.26
Unreconciled Variance	\$0.00	\$1,072,000.00		\$1,072,000.00		(\$141.45)

**Labor Relations Consultant(S)
For the Year Ended December 31, 2021**

Has your government engaged labor relations consultants? ___ Yes __X_ No

If yes, please provide the following information for each consultant:

Name of firm:
Name of consultant:
Business address:
Amount paid to consultant during fiscal year:
Terms and conditions, as applicable, including: Rates (e.g., hourly, etc.) Maximum compensation allowed Duration of services Services provided