



**EL DORADO HILLS COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

**May 13, 2021
MINUTES**

***Meeting Held Jointly In Person and Via Zoom Virtual Conferencing Due to COVID-19
Restrictions***

Board President, Noelle Mattock, called the meeting to order on Thursday, May 13, 2021, at 5:32 p.m., jointly in person at the Norm Rowett Pavilion at El Dorado Hills Community Services District (District), located at 1021 Harvard Way, El Dorado Hills, California and via Zoom Virtual Conferencing.

On-site attendees include the following:

Board Members

- Noelle Mattock, President
- Sean Hansen, Vice President
- Michael Martinelli, Director
- Benjamin Paulsen, Director
- Allan Priest, Director

District Staff

- Kevin A. Loewen, General Manager
- Teri Gotro, Controller
- Brittany DiTonno, Executive Assistant/Clerk of the Board
- Tauni Fessler, Director of Parks & Planning
- Dan Williams, Parks Superintendent
- Ryan Kukkola, Parks Supervisor
- Jason Kukkola, Recreation Supervisor

Other Attendees

- David Tyra, Legal Counsel
- Taylor Hall-Vining, IT

Virtual attendees include the following:

District Staff

- April West, Communications Specialist
- Cheri Fairchild, HR Manager
- Jen Leal, HR Manager
- Kate Miller, Recreation Supervisor
- Cara Layne, Staff Services Analyst

Special Guest

- Chelyssa Horvat, Office of Assemblyman Kiley

General Public

Approximately 38 Members

President Mattock asked Director Priest to lead the pledge of allegiance.

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President Mattock called for a moment of silence to honor American service members (military, law enforcement, fire and other emergency personnel).

Adoption of Agenda

President Mattock called for the adoption of the Agenda.

Motion No. 1. Vice President Hansen moved and Director Paulsen seconded the motion to adopt the agenda with the removal of Item 15 to be reviewed during a future scheduled Special Meeting of the Board.

Motion passed unanimously:

Yes - 5 - Hansen, Martinelli, Mattock, Paulsen, Priest

Adjournment to Closed Session - 5:35 p.m.

CLOSED SESSION ITEMS

A. Conference with Legal Counsel - Anticipated Litigation. Significant exposure to litigation. (Gov. Code section 54956.9(b).) - 1 item.

B. Conference with Legal Counsel - Anticipated Litigation. Significant exposure to litigation. (Gov. Code section 54956.9(b).) - 1 item.

Report out of Closed Session: 6:30 p.m.

Directions were provided to staff on Closed Session items.

General Manager Monthly Report

1. Loewen provided updates on additional items to the General Manager Report.

Legal Counsel Updates and Advice

Several Updates were received by Legal Counsel.

Board of Directors' Comments & Future Agenda Items

General thanks and comments were received by each Board Director.

Director Priest submitted his final comments:

“As my final meeting I just wanted to again tell the board it has been an honor and pleasure to work with you all and also to welcome the newest CSD staff members to the team. And also, thanks to the great staff at CSD for making it a great organization for our community and finally, thanks to the residents of EDH for electing me to take on the responsibility of serving on the board. I will certainly miss it.”

Review of Written Communications

2. Correspondence dated March 24, 2021 from CalRecycle_RE: Private and Public Operators of Curbside Programs, Drop-off/Collection Programs, Community Service Programs, and Recycling Centers
3. Correspondence dated April 08, 2021 from Director Allan Priest_RE: Letter of Resignation

Presentations & Announcements

Recognition of Service for Director Priest from the Office of Assemblyman Kiley (C. Horvat)

General Public Comment

Verbal Comments were received by the following:

Robin Valicenti

Consent Calendar

Receive & File:

- 4. 2021 Calendar of Upcoming Board Meetings and Special Events (K. Loewen)
- 5. Submittal of the Monthly Treasury Report (K. Loewen)
- 6. Submittal of 3rd Quarter Financial Statements and Treasury Report (T. Gotro)

Approve:

- 7. 2021 Calendar of Board Member Training Opportunities (K. Loewen)
- 8. Board Member Meeting/Training Report: Director Martinelli, April 24, 2021 - Waterpark Tour/ Lakeside Surf Demonstration (M. Martinelli)
- 9. Minutes of April 08, 2021 Board of Directors Regular Meeting - *Hybrid* (B. DiTonno)
- 10. April 2021 Summary of Director Meetings (K. Loewen)
- 11. Saratoga Estates – Amended Parkland Dedication and Construction Agreement (T. Fessler)
- 12. CAC Recommendation that the Board of Directors Authorize Staff to Direct District Legal Counsel to Send Third and Final Notices of Non-Compliance to: (C. Layne)

A. Property Owner: Rita Kay Shaw
 Property Address: 1038 Castle Craigs Court
 Village: Ridgeview Village, Unit 6, Lot 21
 APN: 120 381 005
 Case#: 21-61
 Violation: Section 13 – Parked Vehicles

B. Property Owner: Golconda-Keesari Family Trust
 Property Address: 4929 Concordia Drive
 Village: Creekside Greens, Unit 2, Lot 38
 APN: 118 090 038
 Case#: 21-77
 Violation: Section 5.12 - Trash

C. Property Owner: Melanie Barrett
 Property Address: 518 Ventura Court
 Village: Creekside Greens, Unit 2, Lot 73
 APN: 118 090 073
 Case#: 21-92
 Violation: Section 5.12 - Trash

Motion No. 2. Vice President Hansen moved and Director Priest seconded the motion to approve consent calendar with the removal of Item 8 for further discussion/review.

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Motion passed unanimously:

Yes - 5 - Hansen, Martinelli, Mattock, Paulsen, Priest

General Business

13. Heritage Village Park - Sport Court Lighting (D. Williams)

Verbal Public Comment for Item 13 was received by the following:

- Robin Valicenti
- Robert Williams
- Sue Williams
- Corde Wagner
- Roberta Chisam
- Kathy Cunningham
- George Turnboo

As no action was required on this item, direction was provided to staff.

14. Provide Staff with Board of Directors Preferred Election Ranking for El Dorado Local Agency Formation Commission (LAFCO) Special District Runoff Election (K. Loewen)

Motion No. 3. Director Priest moved and Director Paulsen seconded the motion to submit the following ranking for the LAFCO Runoff Election: 1 - Tim White; 2 - Tim Palmer.

Motion passed unanimously:

Yes - 5 - Hansen, Martinelli, Mattock, Paulsen, Priest

President Mattock called for a short recess - 8:30 p.m.

President Mattock reconvened the meeting - 8:38 p.m.

16. Review and Discuss Preliminary Fiscal Year 2021-2022 Budget (T. Gotro)

Verbal Public Comment for Item 16 was received by the following:

- Robert Williams

As no action was required on this item, direction was provided to staff.

17. Review and Approval of Resolution 2021-05 Regarding Preliminary Engineers Report for Fiscal Year 2021-2022 (T. Fessler/T. Gotro)

Verbal Public Comment for Item 17 was received by the following:

- Robert Williams
- Sita Burgess

Motion No. 4. Director Priest moved and Director Paulsen seconded the motion to Approve Resolution 2021-05: Approving Preliminary Engineers Reports, Declaring Its Intention to Continue FY2021-22 Annual Assessments as presented.

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Motion passed unanimously:

Yes - 5 - Hansen, Martinelli, Mattock, Paulsen, Priest

- 18. Approval of Resolutions of Intention (ROI) 2021-XX to Amend Preliminary Engineer’s Reports to Include an Annual Escalator for Bass Lake A LLAD, Green Valley LLAD, La Cresta LLAD, and Oakridge LLAD (T. Fessler/T. Gotro)

Motion No. 5. Director Priest moved and Vice President Hansen seconded the motion to Direct “DTA” to proceed with the voting process to correct the non-inflationary factor for Oakridge LLAD #3, La Cresta LLAD #6, Green Valley Hills LLAD #5, and Bass Lake A LLAD #16.

Motion passed unanimously:

Yes - 5 - Hansen, Martinelli, Mattock, Paulsen, Priest

Motion No. 6. Director Paulsen moved and Director Martinelli seconded the motion to adopt the Resolutions of Intention (2021-06 through 2021-09) as presented.

Motion passed unanimously:

Yes - 5 - Hansen, Martinelli, Mattock, Paulsen, Priest

Motion No. 7. Director Martinelli moved and Director Priest seconded the motion to Direct Staff to set the Notice of Hearing date for July 01, 2021 at 6:30 p.m.

Motion passed unanimously:

Yes - 5 - Hansen, Martinelli, Mattock, Paulsen, Priest

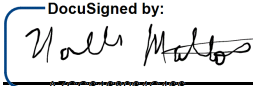
Review Items Pulled for Discussion

- 8. Board Member Meeting/Training Report: Director Martinelli, April 24, 2021 - Waterpark Tour/ Lakeside Surf Demonstration (M. Martinelli)

No action was required on this item, discussion only.

There being no further business of the Board, President Mattock called for adjournment of the meeting.

Adjournment: 9:48 p.m.

APPROVED: 

 Noelle Mattock, President
 District Board of Directors

DATE: 6/17/2021 | 2:24:29 PM PDT

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DocuSigned by:

Kevin Loewen

ATTEST:

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*Kevin A. Loewen, General Manager
Secretary to the Board of Directors*

DATE: 6/17/2021 | 4:13:19 PM PDT