MINUTES
Regular Council Meeting
Tuesday, April 16, 2019 at 6:00 PM
Eagle Nest Community Center
151 Willow Creek Drive
Eagle Nest NM 87718

I. Call to Order
Mayor Richard Cordova called the meeting to order at 6 PM.

II. Pledge of Allegiance
Mayor Cordova asked Tanaya Sutliff to lead us in the Pledge of Allegiance.

III. Roll Call
Present were Mayor Richard Cordova, Mayor Pro-tem Jamie McCaslin, Councilor Dave Bolsinger, Councilor Julie Kulhan and Councilor Fox Guinn. A Full Quorum was present. Also present were Administrator Mary Berglund, Finance Officer Cathy Coppin and Village Clerk Joyce Fricdt. See attached list of all in attendance.

IV. Approval of the Agenda
Councilor Bolsinger made the motion to approve the agenda; Councilor Kulhan seconded the motion. Motion carried 4-0.

V. Approval of the Minutes
1. Discussion/Action – March 19, 2019 – Regular Council Meeting Minutes
Councilor Kulhan made the motion to approve the March 19, 2019, Regular Council Meeting Minutes: Mayor Pro-tem McCaslin seconded the motion. Motion carried 4-0.

VI. Comments from the Public
Cathy Bolsinger addressed the Mayor and Council regarding the dog issue in the village. She stated she knows of a couple moving out of the village because their neighbors dogs are constantly barking. Since there is no solution, at this time, to handle all the dog issues maybe the village needs to make a 3 year or 5 year plan on hiring an officer that can not only take care of the dog issue but also traffic control and code enforcement.

VII. New Business
1. Discussion/Action – Appointment of Tanaya Sutliff as Finance Officer
Councilor Bolsinger made the motion to approve the appointment of Tanaya Sutliff as Finance Officer; Mayor Pro-tem McCaslin seconded the motion. During discussion Councilor Guinn inquired if there were more applicants for the position. Administrator Berglund stated there were four applicants total. With no further discussion, Mayor Cordova called for a vote. Votes were as follow: Mayor Pro-tem McCaslin – aye, Councilor Bolsinger – aye, Councilor Kulhan – aye, Councilor Guinn – aye. Motion carried 4-0.
2. **Discussion/Action – Resolution 2019-16. Acceptance and Approval of the FY 2018 Audit**

Chris Gardner, of Pattillo, Brown & Hill LLP, addressed the Mayor and Council regarding the FY 2018 audit. He stated their job, as auditors, is to form and express an opinion. He also stated their report on the Village of Eagle Nest financial statements issued an Unmodified Opinion or “Clean Opinion”. Last FY audit had five findings. Four of the findings have been cleared up. The cleared findings were, reconciliation of utility security deposits, utility receipting, controls over receipts and lack of bid documentation. The one finding not resolved is unreconciled water variances or water losses. This is the only finding that was repeated and no new findings were found for this FY audit. Mayor Cordova stated this finding will be on next FY audit. He stated the problem had been corrected but there have been two or more breaks this winter. Councilor Guinn asked if there is a legitimate reason for the water loss, will it still be a finding. Mr. Gardner stated, since this has been a finding since the 2017 audit, even though the reason for the water loss is found and corrected, if there is a significant water loss in the FY, it will still be a recurring finding until it is fully resolved. Councilor Bolsinger made the motion to approve Resolution 2019-16, Acceptance and Approval of the FY 2018 Audit; Councilor Kulhan seconded the motion. Votes were as follow: Mayor Pro-tem McCaslin – aye, Councilor Bolsinger – aye, Councilor Kulhan – aye, Councilor Guinn – aye. Motion carried 4-0.

3. **Discussion/Action – RFP 2018-003 Audit Services 2nd Year Award, Pattillo, Brown & Hill, LLP**

Finance Officer Coppy stated since the village is on a multi-year contract and with Council approval can resubmit the contract with the same auditors according to audit rule. The contract, with Pattillo, Brown & Hill LLP, will stay the same for all 3 years. Councilor Kulhan approved the RFP 2018-003 Audit Services 2nd Year Award to Pattillo, Brown & Hill LLP; Councilor Bolsinger seconded the motion. Votes were as follow: Mayor Pro-tem McCaslin – aye, Councilor Bolsinger – aye, Councilor Kulhan – aye, Councilor Guinn – aye. Motion carried 4-0.

4. **Discussion/Action – Eagle Nest Kiosk location in Enchanted Eagle Park**

Mayor Cordova stated the Economic & Development Committee would like to put a kiosk in the southwest corner of the Enchanted Eagle Park. He also stated the kiosk would allow bulletins and the locations of business in the village. He stated the committee requires the approval of the council for the placement. Councilor Kulhan made the motion to approve the location of the Eagle Nest Kiosk at the southwest corner of Enchanted Eagle Park; Mayor Pro-tem McCaslin seconded the motion. During discussion, Councilor Guinn inquired if the kiosk would have electricity. Mayor Cordova stated the committee is hoping to have electricity in the future. With no further discussion, Mayor Cordova called for a vote. Votes were as follow: Mayor Pro-tem McCaslin – aye, Councilor Bolsinger – aye, Councilor Kulhan – aye, Councilor Guinn – aye. Motion carried 4-0.

5. **Discussion/Action – Tony Felix Martinez – 150 N. State Rd. 127 – Water Leak**

Village Clerk Friedt stated the water leak was at Mr. Martinez second residential home that was recently vacated. She also stated a leak started in the bathroom between March 6 and March 14, when the leak was detected. Mr. Martinez came into the village office requesting to make payments on the bill. Also, the water has been turned off at the meter since no one is living at this location. Councilor Guinn made the motion to approve Tony Felix Martinez make payments
of $50 extra each month until the water leak amount is paid in full; Councilor Bolsinger seconded the motion. Votes were as follow: Mayor Pro-tem McCaslin – aye, Councilor Bolsinger – aye, Councilor Kulhan – aye, Councilor Guinn – aye. Motion carried 4-0.

VII. Mayor/Administrator Report
Mayor Cordova stated RFTW board has been meeting regularly and getting ready for the bikers arrival on May 17. He also stated the next NERTPO meeting is next week.

Administrator Report is attached.
Administrator Berglund reminded everyone Saturday, May 4 is Clean Up Day. The Eagle Nest Elementary/Middle School kids will be cleaning Friday, May 3. She also stated Carson National Forest needs ornaments to decorate the U.S. Capitol Christmas Tree and on November 2 the National Christmas Tree will be in Eagle Nest.

VIII. Department Reports
Department Report is also attached.

IX. Committee Reports
• Economic Development & Tourism – Mayor Cordova stated at their last meeting they discussed about the kiosk and designs for the road sign.

• Aquaponics – Mayor Pro-tem McCaslin stated they have not had a meeting. Mayor Cordova asked if the committee needs to be disbanded. Mayor Pro-tem McCaslin stated she will talk with the teacher, on the committee, and see if they wish to meet or disband the committee.

• Lodgers Tax – Councilor Kulhan stated they have no meeting scheduled.

• Beautification – Administrator Berglund stated at their last meeting they reviewed the grant, ordered a ‘bear’ safe container for the park and talked about the landscaping in the park.

• Library – Finance Officer Copper stated they discussed the summer reading program. The theme is “A Universe of Stories”. She also stated they will be ordering books and movies for the program and also discussed getting posters for the summer reading program.

X. Items for Next Agenda
Water rate increase Ordinance
Bid award for Gold Button Trail

XI. Adjourn
Councilor Kulhan made the motion to adjourn at 6:37 PM; Councilor Bolsinger seconded the motion. Motion carried 4-0.
Passed, Approved and Adopted this 21\textsuperscript{st} day of May 2019.

ATTEST:

[Signature]
Joyce F. Helt, Village Clerk

[Signature]
Richard Cordova, Mayor