PUBLIC NOTICE

INVITATION TO BIDS

BID NO. 2022-01

Sealed proposals will be received by the Village of Eagle Nest, New Mexico, at the office of the Clerk until 3:00 p.m. on March 11, 2022, at which time and place the proposals will be opened and tabulated.

The work includes the construction/installation of a drop ceiling in the Eagle Nest Senior Center, according to the specifications provided at the Village of Eagle Nest. Contractor will provide all materials unless other arrangements are made with the Village of Eagle Nest. Contractor is required to have a commercial construction license.

Copies of the Specifications and Contract Documents are on file in the office of the Clerk and are available to the bidders upon request.

Each bid shall be accompanied by a Proposal Guarantee in the amount of not less than five percent (5%) of the total amount bid.

Village of Eagle Nest, New Mexico

Mary Berglund
Village of Eagle Nest Administrator

Post on: February 24, 2022

NOTICE TO BIDDERS

The Procurement Code, Sections 13-1-28 through 13-1-199 NMSA 1978 imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

An Equal Opportunity Employer
INSTRUCTIONS TO BIDDERS

BIDS
Sealed "BIDS" will be received on or before the time and date set forth under "INVITATION TO BID".
The owner reserves the right to accept or reject any part or all bids.
Bidders submitting a "Bid" on this work will be required to figure and furnish everything as called for by these specifications and the requirements of the Bid sheet.
All bids shall be in a sealed envelope addressed to the Village of Eagle Nest, PO Box 168, 151 Willow Creek Drive, Eagle Nest, New Mexico 87718.

The following shall be written on the exterior of the envelope:

"BIDS FOR SUSPENDED CEILING IN EAGLE NEST SENIOR CENTER"

TO BE OPENED ON March 11, 2022 AT 3:00 PM."

Bids not received by 3:00 pm on March 11, 2022 will be rejected.

EXAMINATION OF THE SITE AND DOCUMENTS Pre-Bid Walk Through:
Refer all questions to Mary Berglund, Village Administrator at (575) 377-2486.

Before submitting a proposal the bidder shall:

1. Carefully examine the specifications.
2. Be fully informed of existing conditions and limitations.
3. Include in the bid, sums sufficient to cover all items required by the contract, and shall rely entirely upon his/her own examinations in making his proposal.

INTERPRETATIONS:
Should a bidder find discrepancies in or omissions from the specifications, or be in doubt as to their meaning, he should at once notify the Owner, who will send written instructions or addenda to all bidders. The owner will not be responsible for oral interpretations. Questions received less than 48 hours before time for bid opening cannot be answered. All addenda issued during the time of bidding will be incorporated in the contract.

EVIDENCE OF QUALIFICATIONS:
Upon request of the owner, a bidder whose bid is under consideration for award of the contract shall submit, promptly, satisfactory evidence of his financial resources, his experiences, and the organization and equipment he has available for performance of the contract.
PERFORMANCE BOND:
The successful bidder will be required to furnish a 100% performance bond when entering into the contract work, "...conditioned upon the faithful performance of the contract in accordance with the plans, specifications and conditions thereof."

CONTRACTOR'S LICENSE:
In compliance with New Mexico Laws, the contractor must be registered with the State of New Mexico, and hold the required Contractor's License before obtaining the contract documents and before submitting a bid for this work.

INSURANCE:
All contractors who provide goods or services to the Village of Eagle Nest are required to provide the Village with certificates of insurance for General Liability, Auto Liability, Workers Compensation, and Professional Liability if applicable.

The General Liability and/or Professional Liability certificate must name the Village of Eagle Nest as an additional insured under the contractor's policy. Certificates are to be provided to the Village prior to any work commencing on Village property. This would include the placement of any equipment or materials at the work site.

OWNER/CONTRACTOR AGREEMENT:
The Agreement for the work will be written on a Village provided Form of Agreement between Owner and Contractor where the basis of payment is a stipulated sum.

LAWS AND ORDINANCES:
The contractor hereby binds himself to protect and save harmless the owner from all damages arising from the violation of any and all Federal, State, County, City, and all other laws, rules, regulations, in the performance of the terms of the contract.

HOLD HARMLESS AGREEMENTS:
The Village expects your work to conform to professional standards. The contractor is expected to hold the Village harmless for all damages or claims arising out of the work performed by the contractor. The Village will not agree to hold the contractor harmless for damages or claims.

EQUIPMENT:
The contractor shall provide all labor, materials, tools, and equipment, etc. necessary for the complete and substantial execution of everything described in the specifications.

STORAGE OF MATERIALS:
The contractor shall make arrangement and coordinate with the Public Works Department and Eagle Nest Senior Center Staff for storage of materials. Any damages of life or property caused by storage of materials on the above indicated place shall be paid for by the contractor, who shall hold the owner harmless for any damages concerning the same.
SUPERVISION & INSPECTION OF WORK:

The supervision of this work will be done by the Village of Eagle Nest Administrator and Public Works Department. The representative of the Owner shall at all times have access to the work wherever it is in preparation or progress and the contractor shall provide facilities for such access and for inspection.

CHANGES IN THE WORK:

The owner, without invalidating the contract, may order extra work or make changes by altering, adding to, or the owner, without invalidating the contract, may order extra work or make changes by altering, adding to, or deducting from the work; the contract sum being adjusted accordingly. All such work shall be executed under the conditions of the original contract, except that any claim for extension of the time caused thereby shall be adjusted at the time of ordering such change.

The total allowance for combined overhead and profit for changes shall be included in the total cost to the owner and shall be based on the following schedule:

a) For the Contractor, 10% over cost;

b) For the Sub-Contractor, 15% over cost to be divided 10% for Sub-Contractor and 5% for Contractor; and

c) For any Sub-Subcontractor, 15% over cost to be divided 5% for Contractor, 5% for Sub-Contractor, and 5% for Sub-Subcontractor.

LIQUIDATED DAMAGES:

Contractor shall be required to pay Owner as liquidated damages the sum of $200 for each day, after the scheduled completion date, that the project is unfinished.

WARRANTY:

Manufacturer shall warrant products, projects under normal use to be free from defects in materials and workmanship for a period of one year from date of installation and completion of project.

Warranty shall cover repair or replacement of areas determined defective upon inspection.

CLEAN UP:

The contractor shall at all times keep the premises free from accumulations of waste material or rubbish caused by his employees or work, and at the completion of the work he shall remove all his rubbish from and about the building and all tools and surplus materials and shall leave his work clean. In case of dispute, the owner shall remove the rubbish and surplus materials and charge the cost to the contractor.

BIDDER CERTIFICATION FORM: All bidders must complete and submit the Bidder Certification Form included with this bid request.
PAYMENT:

Prices must remain firm as quoted by supplier until quantity awarded is received. Application for payment will be made to Cathy Coppy or Mary Berglund, Village of Eagle Nest. Payment will follow New Mexico and the Village of Eagle Nest procurement policies.

BID:

The following universal specifications are being used as a guideline. Alternate bids for equal equipment will be considered. Substitutions or major alternations must be indicated upon the proposal sheet at the time of the bid submission. Bids must be based upon conditions at the site and these specifications. Bids shall be submitted in accordance with the requirements shown on the bid form.

BID EVALUATION CRITERIA:

Contractor selection on this project will be evaluated based on the following:

1. Price

2. Contractor reputation for quality of work with current customers or past performance with Village of Eagle Nest. (please list all jobs/contracts greater than $10,000 performed in the past two years if contractor has not performed one for the Village of Eagle Nest in past 5 years)

3. Vendor ability to best match the listed criteria as specified.

The contract will be awarded to the lowest responsive and responsible bidder or bid/offer most advantageous to the Village with price and other factors considered.

DELIVERY AND START OF WORK:

The time frame for drop ceiling to be completed is between February 17, 2022 and May 20, 2022.

SCOPE OF WORK:

The Grid System will be installed first (wall angle, wires, main runner, cross tees) then install the lights and lower ceiling fans. Contractor will then install the ceiling tile, all before the May 20, 2022 date of completion.

SUSPENDED ACOUSTICAL TILE SYSTEMS

PART 1 – GENERAL

1.1 SECTION INCLUDES

A. Suspended metal grid ceiling system and perimeter trim.

1.2 SYSTEM DESCRIPTION

A. Suspension system to rigidly secure acoustical ceiling system including integral mechanical and electrical components with maximum deflection of 1/360.
1.3 QUALIFICATIONS

   A. Grid Manufacturer: Company specializing in manufacturing the Products specified in this section with minimum three years’ experience.

   B. Acoustical Unit Manufacturer: Company specializing in manufacturing the Products specified in this section with minimum three years’ experience.

PART 2 – PRODUCTS

2.1 MANUFACTURER’S – SUSPENSION SYSTEM

   A. Armstrong, World Industries, Inc.

   B. USG Interiors.

   C. Substitutions: Under provisions of Section 01600.

2.2 SUSPENSION SYSTEM MATERIALS

   A. Non-fire Rated Grid: ASTM C635, intermediate; exposed T; components die cut and interlocking.

   B. Grid materials: Commercial quality cold rolled steel with galvanized coating.

   C. Exposed Grid Surface Width; 15/16 inch as indicated with reveal.

   D. Grid Finish: color as selected.

   E. Accessories: stabilizer bars, clips, splices, edge moldings, and hold down clips required for suspended grid system.

   F. Support Channels and Hangers: Galvanized or Primed steel; size and type to suit application, seismic requirements, and ceiling system flatness requirement specified.

2.3 MANUFACTURERS – ACoustical UNITS

   A. Armstrong, Word Industries, Inc.

   B. USG Interiors, Inc.

2.4 ACoustical UNIT MATERIALS

   A. Acoustical Tile: Armstrong Armatuff – or USG Rock Face, conforming to the following:

      1. Size: 24 x 48 inches and 24 x 24 inches # 860

      2. Thickness: 5/8 inches

      3. Composition: Mineral fiber

      4. Suspension System: Prelude Exposed Tee Grid

      5. Light Reflectance: .75 min. percent
6. NRC Range: .50 to .60
7. STC Range: 35 to 39
8. Edge: Angled Tegular
9. Surface Color: White
10. Surface Finish: Non-directional fissured

2.5 ACCESSORIES

A. Touch-up Paint: Type and color to match acoustical and grid units.

PART 3 – EXECUTION

3.1 EXAMINATION

A. Verify site conditions.
B. Verify that layout hangers will not interfere with other work.

3.2 INSTALLATION – LAY-IN GRID SUSPENSION SYSTEM

A. Install suspension system in accordance with manufacturer’s instructions and as supplemented in this section.
B. Install system in accordance with ASTM E580.
C. Install system capable of supporting imposed loads to a deflection of 1/360 maximum.
D. Lay out system to a balanced grid design with edge units no less than 50 percent of acoustical unit size.
E. Install after major above ceiling work is complete. Coordinate the location of hangers with other work.
F. Hang suspension system independent of walls, columns, ducts, pipes, and conduit. Where carrying members are spliced, avoid visible displacement of fact plane of adjacent members.
G. Where ducts or other equipment prevent the regular spacing of hangers, reinforce the nearest affected hangers and related carrying channels to span the extra distance.
H. Do not support components on main runners or cross runners if weight causes total dead load to exceed deflection capability. Support fixture loads by supplementary hangers located within 6 inches of each corner; or support components independently.
I. Do not eccentrically load system or produce rotation of runners.
J. Install edge molding at intersection of ceiling and vertical surfaces, using longest practical lengths. Miter corners. Provide edge moldings at junctions with other interruptions.

3.3 INSTALLATION – ACOUSTICAL UNITS

A. Install acoustical units in accordance with manufacturer’s instructions.
B. Fit acoustical units in place, free from damaged edges or other defects detrimental to appearance and function.

C. Cut tile to fit irregular grid and perimeter edge trim. Field rabbett tile edge. Double cut and field paint exposed edges of tegular units.

3.4 ERECTION TOLERANCES

A. Maximum Variation from Flat and Level Surface: 1/8 inch in 10 feet.

B. Maximum Variation from Plumb of Grid Members Caused by Eccentric Loads: 2 degrees.

Furthermore, Install and/or modify the suspended ceiling at appropriate height to be determined by owner for window openings and normal office use with exposed white steel grid acoustic ceiling tiles (Armstrong or similar) for accommodating the ventilation ductwork, and other building systems (e.g. sprinkler system, lighting, etc.) for each room and usable area in accordance with the drawing.

Contractor will provide all misc. supports, bracing, backing, and accessories for this scope of work.

Contractor to provide necessary coordination for installation of HVAC, Electrical, and other trades that will affect this Scope of Work.

Contractor will furnish and install labor and equipment to clean debris left from this scope of work including but not limited to interior work, exterior areas, roadways, sidewalks and parking lots.

Contractor to provide 3% attic stock of acoustic tile.

Contractor will provide all necessary labor, materials, and equipment for ACT Ceiling, but not limited to: all submittals, clips, angles, supports, layout, staging, engineering, hoisting, rigging, track, “T”, mains, samples, patterns, molding, trims, hanger rods, fasteners and etc.

Contractor will have all employees trained and instructed in the safe use of tools and equipment.

All Village of Eagle Nest property is a no smoking and alcohol free site.
BID SHEET

SUSPENDED CEILING IN EAGLE NEST SENIOR CENTER
74 North Tomboy, Eagle Nest, NM 87718
To be opened March 11, 2022 at 3:00 PM

Village of Eagle Nest
151 Willow Creek Drive, PO Box 168
Eagle Nest, New Mexico 87718

We, the undersigned, propose to furnish all labor, materials, tools, and equipment to complete work called for by these specifications for Suspended Ceiling in Eagle Nest Senior Center.

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>TOTAL AMOUNT</th>
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<tbody>
<tr>
<td>Suspended Ceiling</td>
<td>$ __________</td>
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Work can begin as soon as possible after March 17, 2022 and completed by May 20, 2022

The Village of Eagle Nest reserves the right to reject any or all bids or to waive any informalities, or to accept the bid or bids deemed best for the Village of Eagle Nest, NM.

Respectfully submitted,

- Attached, if applicable, is a listing of subcontractors names and addresses for this project.
- Attached is Bidder Certification Form.

________________________________________                      ______________________________________
Company Name                                                Authorized Signature / Date

________________________________________                      ______________________________________
Address                                                     Title

________________________________________                      ______________________________________
City, State, Zip                                            Contractors Commercial License Number

________________________________________                      ______________________________________
Phone / Fax Number                                          Worker’s Comp & Liability Insurance Exp. Date.