



City of The Dalles
Community Development Dept
313 Court Street
The Dalles, OR 97058
(541) 296-5481, ext. 1125
www.thedalles.org

Application #: _____

Filing Fee: _____

Receipt #: _____

Deemed Complete: _____

Ready to Issue: _____

Date Issued: _____

Received: _____

Land Use Application

Building Permit

Demolition

Physical Constraints

Change of Use

Property Line

Minor Partition /

Adjustment

Fence

Adjustment

Tract Map

Applicant

Name: _____

Address: _____

Phone #: _____

Email: _____

Legal Owner (if different than Applicant)

Name: _____

Address: _____

Phone #: _____

Email: _____

Property Information

Address: _____

Map and Tax Lot: _____

Project Description:

Department Use Only

City Limits: Yes No Zone: _____ Overlay: _____ Airport Zone: Yes No

Geohazard Zone: _____ Flood Designation: _____

Historic Structure: Yes No Current Use: _____

Previous Planning Actions:

Erosion Control Issues? Access Issues? Utilities and Public Improvements? Items Needing Attention?

Ministerial

Administrative

Quasi-Judicial

Application Policy

I certify that I am the applicant or owner identified below. I acknowledge that the final approval by the City of The Dalles, if any, may result in restrictions, limitations, and construction obligations being imposed on this real property. I understand that if the property is owned in part or totality by a trust, partnership, corporation or LLC, I will be required to present legal documentation listing all persons that make-up the entity, as well as proof of my authorization to act on the entity's behalf. I consent and hereby authorize City representative(s) to enter upon my property for any purpose of examination or inspection related to this application. I certify that all information provided is true and correct, and consent to the filing of the application, authorized by my original signature below.

If the undersigned is different from the legal property owner, a notarized letter of authorization signed by the legal property owner must accompany this form.

Signature of Applicant

Signature of Property Owner

Additional Information

Department Comments

Conditions of Approval

Decision

Approved

Denied

Community Development Department

Public Works

Date

Date

Adjustment Application

#: _____

☐ New Construction ☐ Expansion/Alteration ☐ Change of Use ☐ Amend Approved Plan

Brief Explanation:

JUSTIFICATION OF REQUEST

Review Criteria for Adjustments are found in The Dalles Municipal Code Section 3.080.040

On a separate piece of paper provide sufficient information for the review body to determine each of the issues listed in the section chosen. The information may be written, photographic, or any other method which will provide useful information to the review body.

For the approval of an Administrative Adjustment, the Applicant must satisfy the following criteria (#1-5):

1. If in a residential zone, show that the proposal will not significantly detract from the livability or appearance of the residential area.
2. If more than one adjustment is being requested, the cumulative effect of the adjustments results in a project which is still consistent with the overall purpose of the zone.
3. City-designated scenic resources and historic resources are preserved.
4. Any impacts resulting from the adjustment are mitigated to the extent practical.
5. If in an environmental sensitive area, the proposal has as few detrimental environmental impacts on the resource and resource values as is practicable.

For the approval of a Quasi-Judicial Adjustment, the Applicant must satisfy the following criteria (#6-8):

6. Application of the regulation in question would preclude all reasonable economic use of the site.
7. Granting the adjustment is the minimum necessary to allow the use of the site.
8. Any impacts resulting from the adjustment are mitigated to the extent practical.

If the Applicant meets the approval criteria listed above, then the following criteria must also be met:

1. Provide adequate provisions of light, air, and privacy to adjoining property.
2. Provide for accessibility, including emergency vehicles, per City standards.
3. Result in a development that conforms to the general character of the neighborhood or zone district.
4. If a reduced number of parking is requested, provide adequate parking based on a parking demand analysis, or supplement on-site parking with joint use agreements.

There are no mandatory plans or other types of information required with this application. It is the applicant's responsibility to provide sufficient information and documentation on each of the issues for the review body to make a decision. Insufficient justification will result in a denial.

Signature of Applicant

Signature of Property Owner

Date

Date