



**CITY OF COLLEGEDALE
BOARD OF COMMISSIONERS
REGULAR MEETING
PACKET
SEPTEMBER 8, 2026 @ 06:00 PM**



**CITY OF COLLEGEDALE
BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
SEPTEMBER 8, 2026 @ 06:00 PM**

I. Call to Order by the Mayor

II. Invocation and Pledge of Allegiance

III. Roll Call by City Recorder

IV. Consent Agenda

Items listed on the 'Consent Agenda' are considered routine and shall be enacted by one motion of the City Commission with no separate discussion. If separate discussion is desired by a member of the Commission about any item on the Consent Agenda, that item will be removed from the 'Consent Agenda' and placed on the regular agenda as a final item under 'New Business'.

1. August 17, 2026- Commission Meeting Minutes

Attachment: [August 17, 2026.pdf](#)

2. August 24, 2026-Commission Workshop Meeting Minutes

Attachment: [8.24.26 workshop.pdf](#)

V. Comments from Citizens

* A citizen desiring to speak on an item not on the agenda may do so at this time. Each citizen is limited to three minutes and the Commission will not take action or discuss items at this time. Discussion should be limited to matters of City business and public comment is not permitted regarding personnel matters or on pending legal matters. Citizens are reminded of the Rules for Public Comment that were established by the City Commission. Items introduced under "Public Comment" may become agenda items at a later date.

VI. Commission Forum

VII. Unfinished Business

1. None

VIII. New Business

1. First and Final Reading, Resolution #579, a Resolution Approving Revisions to the Vacation

Time Accrual Schedule for Key Management in Employee Manual

Attachment: [MS for Resolutions _ 579 _ 580.pdf](#)

Attachment: [579 - Key Management Vacation Accrual Revision.pdf](#)

2. First and Final Reading, Resolution #580, a Resolution Approving Revisions to Section K in Employee Manual

Attachment: [580 - Employee Comp Time Revisions.pdf](#)

3. First and Final Reading, Resolution #581, a Resolution Adopting Policy for City of Collegedale Flags

Attachment: [Management Summary - Proposed Flag Policy - Resolution _ 581.pdf](#)

Attachment: [what-size-flag Flag and Banner Website.pdf](#)

Attachment: [581 Flag Policy.pdf](#)

Attachment: [Flag Administrative Policy.pdf](#)

4. First and Final Reading, Resolution #582, a Resolution Approving Dedication of Courtroom to Judge Kevin B. Wilson

Attachment: [Dedicating and Renaming the Collegedale Municipal Courtroom - Management Summary.pdf](#)

Attachment: [582 Dedication of the Judge Kevin B. Wilson Memorial Courtroom.pdf](#)

5. Approval Request for Structural Cabling for City Hall Bid

Attachment: [Cabling RFB - Management Summary.pdf](#)

Attachment: [Intec Cabling RFB.pdf](#)

Attachment: [NetPlanner Cabling RFB.pdf](#)

Attachment: [Ontivity Cabling RFB.pdf](#)

Attachment: [Prince Technologies Cabling RFB.pdf](#)

Attachment: [Wheeler Technologies Cabling RFB.pdf](#)

6. Selection of Airport Advisory Board Members

Attachment: [Airport Board Initial Appointment - Management Summary.pdf](#)

7. Withdraw Contract with Flock Safety

Attachment: [License Plate Reader Concerns and Discussion - Management Summary.pdf](#)

IX. Request for Reports from City Administration

X. Commissioner Closing Remarks

XI. Adjournment

**THE MINUTES OF THE REGULARLY SCHEDULED CITY OF COLLEGEDALE
BOARD OF COMMISSIONERS MEETING HELD IN THE MUNICIPAL BUILDING IN
COLLEGEDALE, TENNESSEE ON MONDAY, AUGUST 17, 2026 AT 6:00 P.M.**

INVOCATION AND PLEDGE OF ALLEGIANCE: Commissioner Tim Johnson

PRESENT: Vice Mayor Tonya Sadler, Commissioner Debbie Baker, Commissioner Laura Howse, Commissioner Tim Johnson, City Manager Jon Holmes, City Attorney Sam Elliott

STAFF: Assistant City Manager & Finance Director Michelle Toro, Chief of Police Jack Sapp, Public Works Director Kris McAloon, Airport Director Ryan Byford, IT Manager Thomas Cook, IT Technician Nick Stelmat, Communications McKenna Wallace, Planning & Economic Development Director Garrett Haynes, Human Resource and Risk Manager Kristen Boyd, City Recorder Kristi Wheeler

ABSENT: Mayor Morty Lloyd, Building & Codes Director Andrew Morkert

GUESTS: Jim Newton, Dan Palmer, Paul Leath, Mark Ray, Bryan Hardy, Charlie Hargis, Merritt MacLafferty, Gail MacLafferty, Mo Hilton, Rich Eberly, Jon Howse, Will Council, Dennis Smith, David Barto, Joe Kleinschmidt, Bryan Barrett, Volker Henning, Jessica Fields, David Fields

8-17-2026 (2096) CONSENT AGENDA

It was moved by Commissioner Johnson and seconded by Commissioner Baker to unanimously approve the consent agenda items listed below:

1. August 03, 2026- Commission Meeting Minutes

Vice Mayor Sadler opened the commission meeting for citizen comments. Dennis Smith, Commander of the American Legion Desmond T. Doss Post 257, was asked to comment on the next three agenda items that pertained to the veteran groups.

**8-17-2026 (2097) FIRST AND FINAL READING, RESOLUTION #577, A
RESOLUTION APPROVING THE SPACE FORCE STAR MONUMENT IN
VETERANS MEMORIAL PARK**

It was moved by Commissioner Johnson and seconded by Commissioner Howse to approve Resolution #577, a resolution of the City of Collegedale, Tennessee, authorizing the placement of a monument commemorating the United States Space Force at Veterans Memorial Park.

ROLL CALL:

COMMISSIONER BAKER	YEA
COMMISSIONER HOWSE	YEA
COMMISSIONER JOHNSON	YEA
VICE MAYOR SADLER	YEA
MAYOR MORTY LLOYD	ABSENT

The commission along with Commander Dennis Smith, of the American Legion Desmond T. Doss Post 257 and Commander Bryan Hardy, of the VFW Post 1697, discussed waiving the fees for special event applications for the American Legion Post 257 and VFW Post 1697. City Manager Holmes informed the commission that a revised special event application, which will include stipulations and regulations, will be presented for approval at a future commission meeting.

Dennis Smith, of the American Legion Desmond T. Doss Post 257, explained to the commission that the 20' x 30' garrison U.S. flag is the preferable size to be flown at Veteran's Memorial Park, due to several reasons, to include safety issues for those that handle it. City Manager Holmes suggested discussing this further at the next commission workshop meeting.

**8-17-2026 (2098) FIRST AND FINAL READING, RESOLUTION #575, A
RESOLUTION APPROVING THE CITY'S APPLICATION FOR AND ACCEPTANCE
OF A PUBLIC SAFETY GRANT FROM PUBLIC ENTITY PARTNERS**

It was moved by Commissioner Johnson and seconded by Commissioner Howse to approve Resolution #575, a resolution of the City of Collegedale, Tennessee, approving the City's application for and acceptance of a Public Safety Grant from Public Entity Partners.

ROLL CALL:

COMMISSIONER BAKER	YEA
COMMISSIONER HOWSE	YEA
COMMISSIONER JOHNSON	YEA
VICE MAYOR SADLER	YEA
MAYOR MORTY LLOYD	ABSENT

**8-17-2026 (2099) FIRST AND FINAL READING, RESOLUTION #576, A
RESOLUTION APPROVING THE GRANTING OF AN EASEMENT TO
CHATTANOOGA GAS COMPANY ON CERTAIN CITY REAL PROPERTY**

It was moved by Commissioner Howse and seconded by Commissioner Johnson, on the condition that it be made clear that the regulator will be placed underground, to approve Resolution #576, a resolution of the City of Collegedale, Tennessee, approving the granting of easements to Chattanooga Gas Company on certain City real property and will receive \$44,213.00 for the easement.

ROLL CALL:

COMMISSIONER BAKER	YEA
COMMISSIONER HOWSE	YEA
COMMISSIONER JOHNSON	YEA
VICE MAYOR SADLER	YEA
MAYOR MORTY LLOYD	ABSENT

**8-17-2026 (2100) FIRST AND FINAL READING, RESOLUTION #578, A
RESOLUTION RENEWING SRO CONTRACT WITH COLLEGEDALE ACADEMY**

It was moved by Commissioner Baker and seconded by Commissioner Howse to approve Resolution #578, a resolution of the City of Collegedale, Tennessee, approving the renewing of the School Resource Officer contract with Collegedale Academy.

ROLL CALL:

COMMISSIONER BAKER	YEA
COMMISSIONER HOWSE	YEA
COMMISSIONER JOHNSON	YEA
VICE MAYOR SADLER	YEA
MAYOR MORTY LLOYD	ABSENT

Commissioner Johnson, who requested the discussion on vacation accrual for the Department Heads/Key Managers, explained the reasons for allowing them to accrue vacation time at a quicker rate than hourly employees, with one reason being the ability to hire more qualified persons for those positions. After discussing, the commission and City Manager Holmes decided to discuss this further at the next commission workshop meeting.

8-17-2026 (2101) APPROVAL OF JUNE AND JULY FINANCE REPORT

It was moved by Commissioner Johnson and seconded by Commissioner Baker to approve the June and July finance reports presented by Assistant City Manager and Finance Director Michelle Toro.

ROLL CALL:

COMMISSIONER BAKER	YEA
COMMISSIONER HOWSE	YEA
COMMISSIONER JOHNSON	YEA
VICE MAYOR SADLER	YEA
MAYOR MORTY LLOYD	ABSENT

8-17-2026 (2102) MOTION TO ADJOURN

It was moved by Commissioner Johnson and seconded by Commissioner Baker to adjourn the meeting. No roll call was taken.

The meeting was adjourned at 7:03pm.

Mayor, Morty Lloyd

City Recorder, Kristi Wheeler

**MINUTES OF CITY OF COLLEGE DALE REGULARLY SCHEDULED
COMMISSION WORKSHOP MEETING HELD IN THE MUNICIPAL
BUILDING IN COLLEGE DALE, TENNESSEE, ON MONDAY,
AUGUST 24 2026, BEGINNING AT 4:30 P.M.**

PRESENT: Mayor Morty Lloyd, Vice Mayor Tonya Sadler, Commissioner Debbie Baker, Commissioner Tim Johnson, City Manager Jon Holmes, Assistant City Manager & Finance Director Michelle Toro, Director of Building & Codes Andrew Morkert, Director of Public Works Kris McAloon, City Recorder Kristi Wheeler, Director of Airport Operations Ryan Byford, Parks and Recreation Supervisor Christina Clark, Planning & Community Development Director Garrett Haynes, IT Director Thomas Cook, IT Technician Nick Stelmat, HR & Risk Management Director Kristen Boyd

ABSENT: Commissioner Laura Howse, Chief of Police Jack Sapp

GUESTS: Bryan K. Hardy

2026 CHRISTMAS PARADE

City Manager Jon Holmes presented the commission with an assessment of the operational advantages and concerns associated with the proposed City Christmas Parade scheduled for the evening of Saturday, November 21. After much discussion and suggestions, the commission requested that the parade route be slightly modified from the original plan and that City Manager Holmes contact McKee Foods Corporation to verify the timing that would work best for their Transportation Department. The proposed dates by the commission for the Christmas parade are Saturday, November 21st, November 28th or December 5th, with the parade to begin around 6:30pm.

U.S. FLAG AT VETERANS MEMORIAL PARK

City Manager Jon Holmes began the discussion concerning flying a larger U.S. flag on certain holidays at Veterans Memorial Park. Commander Bryan K. Hardy again recommended that the 20-foot by 38-foot Garrison flag be flown at all times, due to several issues, which include safety for the handlers, the hoisting equipment and cables, as well as the largest flag hanging very low when lowered to half-mast. The commission agreed with Commander Hardy and a resolution will be brought before the commission to implement this decision at the next commission meeting.

VACATION ACCRUAL FOR KEY MANAGERS

Human Resource and Risk Management Director Kristen Boyd presented the current vacation accrual schedule for all employees along with a revised vacation accrual schedule for key management positions, after Commissioner Johnson opened a discussion at the previous commission meeting on updating vacation accrual for key management staff as a recruitment and retention tool. After discussing, the commission requested that the revised vacation accrual for key management as well as the option for hourly employees to choose accrual of comp time for over time work, be presented to them for approval at the next commission meeting.

COMMISSIONER REPORTS

Commissioner Johnson mentioned trash piling up outside Dollar Tree over the last several weeks, non-functioning duck feeder beside the pond, issues with ditches on Ooltewah Ringgold Road, and a tractor trailer damaging parking area.

Vice Mayor Sadler thanked Parks & Recreation Supervisor Christina Clark for planning the Timberfest event that was held the previous weekend, and then mentioned a grate issue at the Shop on the Main business on Ooltewah Ringgold Road.

Commissioner Baker mentioned hanging limbs on certain power/cable lines on High Street.

CITY MANAGEMENT REPORTS

City Manager Jon Holmes informed the commission that he has been preparing the application for the Tourism Enhancement Grant with the City possibly receiving up to \$100,000 to be used for wayfinding signs as well as a larger monument City sign. He also informed the commission to choose their top five applicants for the Airport Advisory Board with those needing to be emailed to him by September 2nd with the final decision being made at the next commission meeting on September 8th.

Meeting was adjourned at 5:42pm.

Morty Lloyd, Mayor

Kristi Wheeler, City Recorder



To: Mayor Lloyd and Collegedale City Commissioners
From: Kristen Boyd, Director of HR & Risk Management
Date: 9/3/2026
RE: Resolutions #579 and #580 – Vacation Accrual and Compensatory Time

Background:

At the Commission workshop on 8/24/2026, there was consensus to bring forward resolutions addressing vacation accrual for key management positions and compensatory time accrual for hourly non-exempt employees.

Discussion:

Resolution #579 updates the vacation accrual schedule for key management positions. The proposed schedule recognizes the increased responsibilities and demands associated with these positions while helping the city remain competitive in attracting and retaining experienced leaders.

Resolution #580 addresses compensatory time accrual for hourly non-exempt employees by allowing eligible employees to continue accruing compensatory time beyond five years of employment, removing the previous limitation.

Conclusion:

Resolutions #579 and #580 are presented for the Commission's consideration and vote.

RESOLUTION #579**A RESOLUTION OF THE CITY OF COLLEGEDALE, TENNESSEE,
APPROVING REVISIONS TO THE VACATION TIME ACCRUAL SCHEDULE
FOR KEY MANAGEMENT IN THE EMPLOYEE MANUAL**

WHEREAS, the City of Collegedale endeavors to manage employees and resources in a manner that optimizes productivity, reduce risks, promotes the well-being of employees and ensures compliance with all state and federal employment laws; and

WHEREAS, the City maintains a consistent set of adopted rules and procedures for the administration of personnel matters; and

WHEREAS, the City Manager is charged with the duty to review the adopted policies and procedures that govern the City's personnel system and make recommendations of updates and improvements to the procedures; and

WHEREAS, the City Manager has designated that the Human Resources Manager to advise on personnel matters, including improvements to language contained in the Personnel Manual; and

WHEREAS, the Human Resources Manager has made recommendations to revise the personnel rules and procedures; and

WHEREAS, in accordance with those recommendations the City Commission wishes to amend the current personnel manual.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF COLLEGEDALE, TENNESSEE AS FOLLOWS:

SECTION 1: The following Vacation Time Accrual Schedule is established for Salaried Key Managers/Department Heads.

Years of Service	Hours Earned per Month	Total Hours Earned Per year
Hire Date	12 hours	144 hours
2nd Anniversary	14 hours	168 hours
6th Anniversary	16 hours	192 hours
10th Anniversary	18 hours	216 hours
20th Anniversary	20 hours	240 hours

Passed and approved by the Mayor and City Commission of the City of Collegedale on this _____
day of _____, 2026.

Mayor

City Recorder

Approved as to Form:

City Attorney

RESOLUTION #580

**A RESOLUTION OF THE CITY OF COLLEGEDALE, TENNESSEE,
APPROVING REVISIONS TO SECTION K IN THE EMPLOYEE
MANUAL**

WHEREAS, the City of Collegedale endeavors to manage employees and resources in a manner that optimizes productivity, reduce risks, promotes the well-being of employees and ensures compliance with all state and federal employment laws; and

WHEREAS, the City maintains a consistent set of adopted rules and procedures for the administration of personnel matters; and

WHEREAS, the City Manager is charged with the duty to review the adopted policies and procedures that govern the City's personnel system and make recommendations of updates and improvements to the procedures; and

WHEREAS, the City Manager has designated that the Human Resources Manager to advise on personnel matters, including improvements to language contained in the Personnel Manual; and

WHEREAS, the Human Resources Manager has made recommendations to revise the personnel rules and procedures; and

WHEREAS, in accordance with those recommendations the City Commission wishes to amend the current personnel manual.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF COLLEGEDALE, TENNESSEE AS FOLLOWS:

SECTION 1: Section K of the City of Collegedale Employee Manual, to wit: "*Employees who are classified as non-exempt may elect to receive compensatory time rather than overtime pay until the 5th anniversary of employment. Compensatory time is earned at 1.5 times the actual time worked and may be accrued up to a total of 40 hours. Employees and their supervisors must agree on a time for taking compensatory time that does not compromise the department's work objectives.*" shall be amended as stipulated in SECTION 2.

SECTION 2: Section K of the City of Collegedale Employee Manual shall be amended to read as follows: "*Employees who are classified as non-exempt may elect to receive compensatory time rather than overtime pay. Compensatory time is earned at 1.5 times the actual time worked and may be accrued up to a total of 40 hours. Employees and their supervisors must agree on a time for taking compensatory time that does not compromise the department's work objectives.*"

Passed and approved by the Mayor and City Commission of the City of Collegedale on this _____ day of _____, 2026.

Mayor

City Recorder

Approved as to Form:

City Attorney



Collegedale

Tennessee

To: Mayor Lloyd and Collegedale City Commissioners
From: Jon Holmes, City Manager
Date: Wednesday, September 2, 2026
RE: City of Collegedale Flag Policy – Commission Direction

Background:

The issue of flag size was discussed by the City Commission, and staff received direction from the Commission to bring a proposed flag policy forward for consideration. A full discussion is provided below.

Associated Documentation:

1. Resolution #581 – City of Collegedale Flag Policy
2. Flagpole & Flag Size Recommendation
Retrieved from Flag and Banner Website: <https://www.flagandbanner.com/flags/what-size-flag-to-use.asp>
[FlagandBanner.com](https://www.flagandbanner.com)
Arkansas Flag & Banner, Inc.
800 W 9th Street
Little Rock, Arkansas 72201

Discussion

At the August 17th, 2026 City Commission Regular Session Meeting, representatives of the local chapters of the American Legion and the Veterans of Foreign Wars addressed the City Commission regarding concerns that they had regarding the oversized flag that was being flown on the flagpole at the Veterans Memorial. The concerns that were expressed by the veterans were that the oversized flag that was being flown, while being impressive, was larger than what the existing flagpole should be handling on an ongoing basis. It was their position that continued use of a flag that size could cause undue wear and tear on the equipment (pole and hoisting apparatus), was an unnecessary size that was expensive to replace, was a size that did not conform to the flag code, and expressed concerns about flying the flag at half-mast, and was not proportional to the flagpole size. This issue was subsequently discussed at a Commission Workshop on August 28th, 2026. Representatives of the local veterans' groups attended that meeting and again made recommendations regarding the flag size. At that time the Commission directed staff to bring forward a policy that established a flag policy that stated a flag size of 20 x 38 should be the size flag flown at the Veterans Memorial.

Following a review of flag policies adopted by other cities, staff determined that a comprehensive flag policy for all City properties would promote consistency and provide clear guidance for addressing potential issues or requests going forward. Such a policy would also minimize the need for impromptu decisions and help ensure that any requests are addressed equitably, remaining consistent with direction provided by the City Commission.

Conclusion and/or Recommendations:

Request Approval of Resolution No. 581



What size flag do I need?

The standard American flag dimensions should be between one-quarter and one-third the height of the flagpole.

Using the one-quarter rule, you would need a 3 ft. by 5 ft. flag size for a 20 ft. flagpole.

Flagpole Style	Height (length) of Pole	Flag Size
House Mounted	5 ft.	2-1/2 ft. x 4 ft.
House Mounted	6 ft. to 8 ft.	3 ft. x 5 ft.
In Ground	8 ft.	3 ft. x 5 ft.
In Ground	10 ft.	3 ft. x 5 ft.
In Ground	15 ft. / 18 ft.	3 ft. x 5 ft.
In Ground	20 ft.	3 ft. x 5 ft. or 4 ft. x 6 ft.
In Ground	25 ft.	4 ft. x 6 ft. or 5 ft. x 8 ft.
In Ground	30 ft.	5 ft. x 8 ft. or 6 ft. x 10 ft.
In Ground	40 ft.	6 ft. x 10 ft. or 8 ft. x 12 ft.
In Ground	50 ft.	8 ft. x 12 ft. or 10 ft. x 15 ft.
In Ground	60 ft.	10 ft. x 15 ft.
In Ground	70 ft.	12 ft. x 18 ft. or 15 ft. x 25 ft.
In Ground	80 ft.	12 ft. x 18 ft. or 20 ft. x 30 ft.
In Ground	90 ft.	15 ft. x 25 ft. or 20 ft. x 30 ft.
In Ground	100 ft.	15 ft. x 25 ft. or 20 ft. x 38 ft.
In Ground	120 ft.	20 ft. x 38 ft.
In Ground	150 ft.	30 ft. x 50 ft. or 40 ft. x 80 ft.
In Ground	200 ft. +	30 ft. x 60 ft or 50 ft. x 100 ft.



RESOLUTION #581

**A RESOLUTION OF THE CITY OF COLLEGEDALE, TENNESSEE,
ADOPTING POLICY THAT ESTABLISHES CLEAR AND CONSISTENT
STANDARDS ON DISPLAY OF FLAGS ON CITY PROPERTIES**

WHEREAS, the City of Collegedale property, buildings, and grounds on which flags and flagpoles are, or may be, displayed; and

WHEREAS, the City of Collegedale recognizes the importance of the American flag, the Tennessee state flag, and other officially recognized flags as symbols of unity, heritage, and civic identity; and

WHEREAS, the U.S. Flag Code (4 U.S.C. §§ 1–10) provides guidance on the proper display, handling, and respect due to the flag of the United States and its prominence above other flags that the City may elect to display; and

WHEREAS, the City of Collegedale desires to establish clear, consistent, and viewpoint-neutral standards governing flags to be flown on City flagpoles and property, in order to avoid ambiguity, ensure uniform application, and prevent the property from being converted into a public forum for the display of flags representing private, political, or personal messages; and

WHEREAS, the absence of a written policy creates the potential for inconsistent practice, administrative burden, and ongoing questions and debate regarding the display of flags.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF COLLEGEDALE, TENNESSEE AS FOLLOWS:

Section 1: The City of Collegedale has reviewed the following administrative policy that establishes clear and consistent standards on the display of flags on City of Collegedale properties. The City of Collegedale Flag Policies are hereby adopted and attached as Exhibit A.

Passed and approved by the Mayor and City Commission of the City of Collegedale on this _____ day of _____, 2026.

Mayor

City Recorder

Approved as to Form:

City Attorney

City of Collegedale Flag Policy

Policy No. TBD

Policy Type: Administrative

Effective Date: Pending – September 8, 2026

Authorizing Action: Pending - Resolution #581

REASON FOR POLICY

The City of Collegedale recognizes that flags displayed on City property, especially the U.S Flag, are a visible and symbolic expression of civic identity, patriotism, and honor. Because these displays occur on government-owned property and are widely perceived as official government expression, the City has a responsibility to ensure they are handled with consistency, dignity, and respect for established custom and applicable laws.

POLICY STATEMENT

The City's flagpoles and other government-owned displays are government property and represent an extension of official government speech, not a public forum for private or organizational expression. Established policies, duly approved through resolution of the Collegedale City Commission prevents temporary or impromptu decisions by staff or the Commission regarding the flying of flags on City properties across the city.

SCOPE

This policy applies to:

1. Property covered.
All flagpoles, masts, and permanent flag-display fixtures located on property owned, leased, or controlled by the City, including but not limited to City Hall, municipal buildings, parks, public plazas, fire and police stations, and other City facilities.
2. Flags covered.
All flags, banners, or pennants displayed on City-owned flagpoles or fixtures, whether flown permanently, temporarily, or on a recurring basis, including flags proposed by City departments, elected officials, employees, residents, community organizations, or outside groups.
3. Applicability to personnel.
This policy governs decision-making by City staff, department heads, and any body (e.g., City Commission) authorized to approve flag requests, and supersedes any prior informal practice regarding flag display on City property.

PROCEDURES

The following policy shall apply to the flying of flags on City properties.

1. City Hall and Ancillary City Buildings, Parks and Facilities

The flags of the United States, Tennessee, and the City may be flown on City property. The United States flag shall always be given precedence, followed by the flag of Tennessee, which shall be given precedence over the City's flag. Display of these flags shall comply with

the U.S. Flag Code (4 U.S.C. § 1, et seq.). In all circumstances, the City of Collegedale endeavors to adopt and follow policies consistent with the U.S. Flag Code, subject to official action by the Collegedale City Commission.

Flag Size

City in-ground flagpoles between 20 ft. and 30 ft. in height shall fly flags sized according to the "one-quarter rule," a commonly used guideline stating that a flag's horizontal length (the fly) should be roughly one-quarter to one-third of the flagpole's height. Accordingly, these flagpoles shall fly a U.S. flag measuring either 4 ft. x 6 ft. or 5 ft. x 8 ft., the Tennessee State flag and the City flag shall not exceed 4 ft. x 6 ft. in dimension.

2. Veterans Memorial Park of Collegedale

The flags at Veterans Memorial Park shall be flown according to the following order of precedence: the United States flag shall always hold the position of greatest honor; the flag of Tennessee shall be displayed with precedence over, or equal standing with, the flags of other states; and the flags of the states shall take precedence over, or equal standing with, the flags of the various branches of the armed services.

Flag Size for Veterans Memorial Park

The U.S. flag flown on the in-ground flagpole measuring 125 ft. in height located at the Veterans Memorial Park shall be sized according to the "one-quarter rule," a commonly used guideline stating that a flag's horizontal length (the fly) should be roughly one-quarter to one-third of the flagpole's height. Based on this rule, the recommended U.S. flag size for the Veterans Memorial flagpole is 20 ft. x 38 ft.

Flags of the states and the branches of the armed services shall be flown on City in-ground flagpoles between 20 ft. and 30 ft. in height, and shall measure 4 ft. x 6 ft.

RELATED INFORMATION AND ADDITIONAL GUIDANCE

As with all policies of the City of Collegedale, the Collegedale City Commission retains sole authority to establish and set official policy for the City. Any modification, amendment, or deviation from this policy requires official action by the City Commission and must be approved through a formal resolution or vote.



To: Mayor Lloyd and Collegedale City Commissioners

From: Jon Holmes, City Manager

Date: September 2, 2026

RE: Resolution #582 Dedicating and Renaming of the Municipal Courtroom to Honor Judge Kevin B. Wilson

Background:

The City Commission has determined that it is necessary and proper to honor Judge Kevin B. Wilson for his 35 years of dedicated service to the City of Collegedale and to the citizens of the State of Tennessee by dedicating the City of Collegedale City Hall Courtroom as a memorial and renaming it the "Judge Kevin B. Wilson Memorial Courtroom".

Associated Documentation:

1. Resolution #582

Conclusion and/or Recommendations:

Request approval of Resolution No. 582

RESOLUTION #582

**A RESOLUTION OF THE CITY OF COLLEGEDALE, TENNESSEE,
FORMALLY DEDICATING AND RENAMING THE CITY COURTROOM
TO “JUDGE KEVIN B. WILSON MEMORIAL COURTROOM”**

WHEREAS, the Honorable Kevin B. Wilson served with distinction as a judge of the Collegedale Municipal Court from 1990 to 2025; and

WHEREAS, throughout his tenure on the bench, Judge Wilson presided over thousands of cases with unwavering fairness, integrity, and dedication to the rule of law; and

WHEREAS, Judge Wilson was widely respected by colleagues, attorneys, court staff, and the community for his judicial temperament, compassion, integrity, legal knowledge and scholarship; and

WHEREAS, prior to his election to the bench in 1990, Judge Wilson graduated Southern Adventist University in 1978 with a B.S. Degree in Business Management. He graduated from the University of Tennessee College of Law in 1981; and

WHEREAS, Judge Wilson began practicing law when he was admitted to the Tennessee Bar in 1981 and subsequently opened the practice of Wilson and Wilson in Chattanooga 1982; and

WHEREAS, Judge Wilson served with distinction on many professional associations and was admitted to practice before U.S. District Court, Eastern District Tennessee and U.S. 6th Circuit Court of Appeals in 1987; U.S. District Court, Middle District of Tenn., in 2011; and the Western District of Tennessee, in 2012, his lasting impact on the administration of justice in the State of Tennessee is immeasurable; and

WHEREAS, Judge Wilson passed away on January 9th, 2026, after a career spanning forty-five years in public service; and

WHEREAS, it is fitting and proper that this Court, and the community it serves, formally recognize and honor Judge Wilson's extraordinary contributions and lifetime of service to the Collegedale Community by dedicating a courtroom in name.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF COLLEGEDALE, TENNESSEE AS FOLLOWS:

SECTION 1: In accordance with the wishes of the Collegedale City Commission, the Municipal Courtroom of the City of Collegedale shall be formally known henceforth as the “Judge Kevin B. Wilson Memorial Courtroom” and dedicated in his memory.

Passed and approved by the Mayor and City Commission of the City of Collegedale on this _____ day of _____, 2026.

Mayor

City Recorder

Approved as to Form:

City Attorney



Collegedale
Tennessee

To: Mayor Lloyd and Collegedale City Commissioners
From: Thomas Cook – IT Director
Date: 09/08/2026
RE: Request for award, *Structured Cabling Bid*

Background:

The network and phone cabling in the city hall building are not suitable for the demands of current technologies. There are many office spaces with inadequate connections. This proposal updates the cabling to current standards and allows for the removal of old and abandoned cabling.

Bids were solicited for Structured Cabling for City Hall.
https://www.collegedaletn.gov/bid_detail_T12_R74.php

Associated Documentation:

Bids were received from five (5) vendors.

- 1. Prince Technologies - \$138,002.22**
- 2. NetPlanner Systems - \$104,260.93**
- 3. Intec - \$77,321.35**
- 4. Wheeler Technologies - \$143,850.00**
- 5. Ontivity, LLC - \$59,868.62**

Discussion:

Staff reviewed the submissions from all bidders. Many had relevant experience with government projects and municipal buildings.

Conclusion and/or Recommendations:

Staff recommendation is to award the project to Ontivity LLC.



Integrated Networking Technologies



CITY OF COLLEGEDALE,
TENNESSEE

Proposal



PRESENTED TO THE CITY OF COLLEGEDALE :

Request for Bid

For:

Attention: Thomas Cook:

**Providing structured cabling replacement and upgrades of the City Hall
building located at 4910 Swinyar Dr., Collegedale TN 37315**

**Presented by:
Jeff Hutchinson
Director of Sales
Integrated Networking
Technologies, LLC
423-704-5122
jhutchinson@intecsolutions.net**

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6111 Heritage Park Lane Ste. A100 Chattanooga, TN 37416
423/265-5454



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Integrated Networking Technologies

Executive Summary

At Intec, Structured Cabling, Wireless Installation, IP Cameras, and Access Control Systems are a few of our many strong points. We have installed and maintained everything from Single Camera DVR systems, Multiple Camera NVR Security Systems, large, medium, and small phone systems as well as cabling from Category 3 Voice cables to Category 6a cables, Single and Multimode Fiber as well as single and multi-zone paging systems and Wi-Fi design and installation for such accounts as City of Chattanooga, Dade County, Scripps Networks, Shaw Industries, CFI-Westgate Resorts, CIGNA, and Komatsu. Our installations range from more than a thousand cables of Category 6a, 6, 5e, and 3, with copper and fiber risers; to a single drop.

Intec maintains a staff comprised of electrical engineers and registered communications distribution designers, to fully trained installers, holding BICSI certifications to guarantee every job. We have installed both structured cabling and security/access control/Wi-Fi systems at sites as far away as Los Angeles, Ca. Chicago, IL and Cincinnati, Ohio, and closer to home, our Category 6/fiber installation with Scripps Networks and HGTV as well as installed the camera security system for the Chattanooga Waterfront. Our customers' needs are top priority, and Intec takes every effort to maintain the highest levels of certifications to get the job done.

It is our practice to keep installers and network engineers current on certifications each year to ensure quality work at current industry standards. We have weekly scheduled training classes coupled with manufacturing and industry training and certification classes to maintain the most competent technical staff.

Thank you for your consideration in potentially selecting Intec to serve as your vendor of choice. Our design and installation will provide you with an easy to maintain and control system with the fewest points of failure. We trust that as you look at our proposal, you will agree with us, that our design coupled with our experience and project team provides you with the best solution for your project.

Thank you for your time,

Jeff Hutchinson

Jeff Hutchinson
Director of Sales
INTEC
423-308-3793 – Direct line
423-704-5122 – Cell



Integrated Networking Technologies

Company Overview

Headquartered in Chattanooga, Tennessee and founded in 1997, Intec is a full-service Telecommunications and Construction Engineering firm providing professional services including structured cabling, audio visual systems, business phone systems, phone networks, door access control, video surveillance, Nurse Call, area of rescue, sound masking and support for all systems. Our company is focused on Information Technology, therefore all resources are trained and employed in the delivery of exceptional IT services.

Intec performs projects throughout the contiguous Continental United States and Canada and has had a long history of providing telecommunication installation services in commercial and industrial settings. Intec prides itself on its solid reputation for superior quality and timely completion of projects. Our management recognizes the importance of such and provides experienced and professional field technicians who are properly trained and equipped to install and troubleshoot all our projects. We are committed to listening to our client's needs, understanding their goals, and ensuring the client's confidentiality.

Our company has enjoyed assisting large and small companies located in the southeast United States for over 25 years. We have 2 RCDD's on staff and employ over 35 technicians holding various manufacturer certifications allowing Intec to be very responsive when troubleshooting calls come into our toll-free service line. This line is monitored 24 hours a day, 7 days a week via cell phones and e-mail notification from our phone server ensuring that your system remains online and productive.

We have been fortunate to be chosen to provide our services for many of the largest jobs in our area including:

City of Chattanooga
Trenton/Dade County
Volkswagen Manufacturing Plant in Chattanooga
Blue Cross Blue Shield Campus in Chattanooga
2 Amazon Distribution Plants, Charleston, TN and Cleveland, TN
Shaw Carpeting's Plants and Offices throughout the U.S.

Intec's corporate direction is to stand above its competition. Our engineering staff, our project management expertise, and our highly skilled technicians allow us to excel in large projects. We employ personnel in field operations, clerical, engineering, and marketing, as well as a highly skilled, experienced group of managers, supervisors, and technicians. Intec's primary focus and goal is to provide total solutions, quality products and technical expertise backed by unsurpassed service and support. Intec provides telecommunication services in the following specialties:

- Structured Cabling Systems
- Power, Grounding & Protection
- Networking
- Computer Telephone Integration
- Project Management
- System Design/CAD/Documentation
- Business Telephone Systems
- Surveillance & Security Systems
- Specification & Proposal Development
- Design Build Contracting
- System Analysis & Needs Assessment
- Health Care Systems – Nurse Call



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Company Services

- **Surveillance & Security Systems**

Intec designs, installs, and maintains video surveillance systems and has assisted numerous clients to protect and safeguard what is most important to them. From remote viewing, live monitoring, recording, to providing law enforcement with an "eye witness" account of an event, Intec has the skill set, the product offering and on hands experience available to suit each customer's individual and specialized needs. Intec's video surveillance systems are capable of providing video to authorized people across the Internet, can be implemented on an Ethernet backbone, Wide Area Network-able, and provide digital recording and storage. Intec also designs and provides traditional multi-controllers and monitor systems if needed.

- **Structured Cabling Systems**

Structured cabling systems are a specialty of Intec. Intec designs systems for offices, shared tenant occupancy, industrial plants, hospitals, campus environments, and dormitory cabling systems using all cable media. Intec personnel have designed, installed, and maintained hundreds of cabling systems, including major OSP contracts having underground, direct buried and aerial copper and fiber plant.

- **Power, Grounding & Protection**

Intec maintains a staff of electrical engineers that have years of experience in designing, installing, testing power, grounding, and protection of computer and communication systems. Intec personnel will test your system to help ensure proper operation and protection before problems occur and can test and correct systems that are experiencing problems. Intec personnel have designed, installed, and maintained systems in areas with high volumes of lightning strikes, strong electromagnetic sources, and large fault current sources.

- **Networking**

Intec designs, installs, and maintains networks across the US. Intec is a CISCO, 3Com, and Nortel partner and have personnel experienced in designing systems utilizing 3COM hubs and switches, Allied Tellisyn, Tellabs, IDNX network hubs, CISCO hubs and routers, Cabletron hubs, Nortel hubs, MAUs, Novell NOS, NT NOS, Windows 95 NOS, video systems, and kiosk systems utilizing all cable media - fiber, Cat 5, CAT3, Coax, and IBM Type II. Intec personnel have designed, installed, and operated both large and small networking systems including large private tandem switching systems, large private data and voice business systems, WAN networks, large and small campus networks, as well as many office LANs.

- **Computer Telephony Integration**

Today's business environment demands close integration of all productivity tools. Intec' staff is experienced in designing, installing and maintaining all sizes and types of integrated systems: Voice mail, fax servers, call recording, screen pop, predictive dialing, data base searches, web page interfaces, multimedia integration, PBXs and Communication servers.



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- **Project Management**

Project Management services begin with the preparation of a project management plan that identifies and formalizes the project resources, responsibilities, flow, and milestones. A detailed project schedule is then developed providing PERT and Gantt reports. Intec will then manage the implementation of the project utilizing the plan and project management system to track and control all project resources including manpower, equipment, and materials. Intec will facilitate project meetings and provide project status reports.

- **Specification & Proposal Development**

Specification & Proposal preparation and evaluation includes the preparation of technical and contractual specifications required to form a legal contract which will provide the customer the telecommunications services and systems meeting the technical and business needs as detailed in the specifications. Intec will also participate in the evaluation of the submitted bids and provide a recommendation for award.

- **Design Build Contracting**

Design Build Contracting services provide the customer with a "turn-key" project. Intec will take the project from the approved customer requirements, project manage the design, construction, installation, testing, and acceptance of the system.

- **System Analysis & Needs Assessment**

Consulting services activities associated with the above areas include surveying and evaluating the customer's existing systems, market and technology research to identify solutions to the customer's unique needs, preparation of reports detailing the existing status, strengths and weakness of the existing systems, options available, detailed business and financial analysis, and a recommended strategic plan to improve the customer's business position.

- **Health Care Systems**

Intec designs, installs, and maintains health care systems including telephone systems, paging systems, nurse call systems, video surveillance, wireless phones and PCs. Intec's nurse call systems give the location in the facility that a wireless pendant is activated. Intec's video surveillance systems are capable of providing video to authorized people across the Internet.



Integration Strategy - Project Timeline



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Intec has the manpower, experience and skill set to accomplish an expedited installation of new cabling by deploying the appropriate teams to fit changing scenarios that can adapt and endeavor to meet all deadlines within their control

Lead technician will be assigned

Project will be reviewed with lead technician and appropriate team(s) with necessary skillset will be chosen and assigned

Jeff Hutchinson will work closely with assigned team, tracking daily progress to remain on Collegedale schedule

Intec anticipates new cabling completion within a couple of weeks, removal of old cable to follow.

Intec will coordinate and work with the City of Collegedale, vendors and suppliers to integrate all applicable equipment into the new system with minimal downtime and/or disruption

Intec will coordinate and work with the City of Collegedale, vendors and suppliers to create a timeline for installation that will minimize disruption.

Intec will perform cable removal, as stated, after the initial new/refresh cabling has been installed.

The following is an ESTIMATED timeline.

- 9/1/2026 – Project awarded
- 9/2/2026 – Materials ordered, crews assigned
- 9/3/2026-9/4/2026 Crews arrive onsite, stage equipment, coordinate plans with Collegedale, begin cable installation
- 9/8/2026 – 9/11/2026 – Cable installation
- 9/14/2026-9/17/2026 – Label, terminations, testing, device installation
- 9/18/2026- TBD – Removal of old cable



COST PROPOSAL



Integrated Networking Technologies

To: Thomas Cook
 From: Jeff Hutchinson, Intec, 423-308-3793, jhutchinson@intecsolutions.net
 Date: September 1st, 2026
 Subject: City Hall – CABLING REFRESH (6 pages)

SCOPE OF WORK – COLLEGEDALE CITY HALL CABLE REFRESH – PG1 OF 3

TWO HUNDRED SIXTY SEVEN (267) cables will be provided and installed in the following manner at the following locations.

SEE EXHIBIT A FOR COMPLETE DETAILED LISTING

- This quote is based on the site survey and supplied information from [City Hall Structured Cabling RFB](#) and [City Hall Cabling Diagram for RFB](#) which was obtained from the City of Collegedale dot Gov website.
- Intec will provide, install, and terminate TWO HUNDRED SIXTY SEVEN (267) CAT6 cables as indicated on print in the following fashion:
 - Phone/Data (218)
 - Wireless Access Points (10)
 - Cameras (20)
 - Doors (16)
 - Projectors (3)

HORIZONTAL CABLING

- Provide, install, test and terminate two hundred eighteen (218) CAT6 cables for voice and data usage from locations on provided print to the nearest MDF/IDF.
- CAT6 cables will be routed and terminated on patch panels and appropriate connectors at the *head end*.
- CAT6 cables will be terminated in appropriate faceplates and modules at *jack side* on the interior of the building.
- Intec will leave a 6' service loop at the jack side for future options.
- Intec will provide and install one (1), two-post rack, 45RU, bolted to floor in the IDF, LVL 2.
- Intec will provide and install two (2) vertical cable managers, one on each side of the rack
- Intec will provide and install two (2) horizontal cable managers in the aforementioned rack.
- Intec will provide and install thirteen (13) patch panels, CAT6, unloaded, 1U 24-port in appropriate rack in MDF/IDF.
- Intec will provide and install appropriate ladder rack for cable management from backboard to the two-post rack
- Intec will provide and install one (1), wall mounted 12-port patch panel in the MDF.

WIRELESS ACCESS POINTS (WAPs)

- Provide, install, test and terminate ten (10) CAT6 cables for Wireless Access Point installation from locations on provided print to the MDF.
- Wireless Access Point connections will be terminated on a 1-port surface mount box at WAP side with CAT6 modules.
- Wireless Access Point connections will be terminated on patch panels with CAT6 modules in MDF.
- Intec will install ten (10) customer provided Wireless Access Points at newly cabled locations indicated on print.
- Intec will leave a 12' service loop at WAP side for future options.



SCOPE OF WORK – COLLEGEDALE CITY HALL CABLE REFRESH – PG2 OF 3

CAMERAS

- Intec will provide, pull, test and twenty (20) cables for camera installation from locations on provided print to the nearest MDF/IDF.
- All cables will be routed and terminated on patch panels and appropriate connectors at the head-end and terminated on a 1 port surface mount box with appropriate connectors at the jack side.
- Intec will leave a 12' service loop at the camera side of each camera for future options.
- Camera installation, patch cords from SMB to cameras and penetrations for cameras by others.

DOORS

- Intec will provide, install, test and terminate sixteen (16) cables access control doors from locations on provided print to the nearest MDF/IDF.
- All cables will be routed and terminated on patch panels and appropriate connectors at the head-end and terminated on a 1 port surface mount box with appropriate connectors at the jack side.
- Intec will leave a 6' service loop at the door side for future options.
- Access control door hardware, software, and multi-conductor cabling to be provided and installed by others.

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PROJECTORS

- Intec will provide, install, test and terminate three (3) cables for projector installation from locations on provided print to the MDF.
- All cables will be routed and terminated on patch panels and appropriate connectors at the head-end and terminated on a 1 port surface mount box with appropriate connectors at the jack side.
- Intec will leave a 6' service loop at the projector side for future options.

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423-308-3793



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SCOPE OF WORK – COLLEGE DALE CITY HALL CABLE REFRESH – PG3 OF 3

GENERAL

- INTEC WILL PROVIDE **CERTIFIED TEST RESULTS VS STANDARD WIRE MAPPING**. RESULTS WILL BE AVAILABLE IN ELECTRONIC AND HARD COPY FORMAT.
- INTEC WILL PROVIDE AS-BUILT DOCUMENT IN ADDITION TO CERTIFIED TEST RESULTS.
- All cables will be installed above the ceiling (where applicable) and supported according to all applicable codes, standards, and BICSI recommendations.
- Intec will identify proposed cable route from all locations to the MDF/IDF and install appropriate J-hook pathway.
- Intec will endeavor to use all existing pathways and supports in a cost saving effort to the City
- Intec will REMOVE AND DISPOSE of previous CAT(3/5/5e) and previous COAXIAL (RG59/RG6) cabling that has been abandoned or replaced by this refresh.
- All cables will be CAT6, NON-PLENUM rated.
- All Intec installed components will be machine labeled, and all cables will be tested according to industry standards.
- Patch cords from the patch panels to the switches to be provided and installed by others.
- Station side patch cords, unless otherwise noted, will be provided and installed by others.
- Intec will install system during normal business hours, M-F 8-5.
- Access Control work is not included in this quote and access control and electronics are being provided, installed and programmed/configured by others
- We are presuming that someone from the City will be available, and the network is up and running at the time of installation to confirm each camera configuration and proper operation as Intec is not providing any warranty on the cameras.
- Apart from where noted, cameras, mounts, and electronics are being provided, installed and programmed/configured by others.
- Installation is based on best available information and route barring unforeseen conditions. Additional time and material may be required should such conditions present themselves and added to the final invoice upon approval.
- **Total for project as listed above \$77,321.35**
50% down/Balance upon completion

Integrated Networking Technologies, LLC

Customer

Jeff Hutchinson

Name 09/01/2026

Name & Title Date

Jeff Hutchinson
Integrated Networking Technologies, LLC
6111 Heritage Park Dr, Suite A-100
Chattanooga, TN 37416-3660
(DID) 423-308-3793 (Cell) 423-704-5122

Invoices are due upon receipt and are considered past due if not paid within 14 days of the invoice date. Interest will be charged at the rate of 12% per annum on all unpaid balances that are more than 14 days old. In addition, Intec, LLC reserves the right to suspend services under this agreement for so long as a delinquent balance remains unpaid. In the event that Intec, LLC deems it necessary to employ an attorney to collect any unpaid balance which is due under the terms of this Agreement, Intec, LLC shall be entitled to receive from the customer all reasonable attorneys' fees and court costs incurred by Intec, LLC in collecting such unpaid balance. Further, the customer agrees that by entering into this Agreement it consents to the jurisdiction of the courts of Tennessee with respect to any dispute arising hereunder, and that any judicial proceeding regarding this Agreement shall be held in Chattanooga, Tennessee.

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EXHIBIT A – PAGE 1 of 3

Camera Drops – 1st FL - 18 cables

Corner 1 & A – Exterior
 1-A – Exterior
 Court – Interior
 Entry – Exterior
 Corner 1 & F – Exterior
 Corridor 2 @ door – Exterior
 Corridor 2 hallway – Interior
 Outside Chief's office – Exterior
 Corridor 3 South – Interior
 Sally Port – Interior
 Squad Room – Interior
 Corridor 3 North – Interior
 Corridor 4 – Interior
 Lobby – Interior
 Corridor 5 – Interior
 Mechanical Room Door – Exterior
 East Room – Interior
 West Room – Interior

Camera Drops – 2nd FL - 2 cables

#1 IDF adjacent room – Interior
 #2 IDF adjacent room – Interior

Projectors 1st FL – 3 cables

East Room – Interior
 West Room – Interior
 Court - Interior

Doors 1st FL – 16 cables

West room – Exterior door
 Court – Interior door
 Reception - Interior door
 Lobby/Corridor 1 - Interior door
 Corridor 1/Corridor 2 - Interior door
 Corridor 2 - Exterior door
 Sally Port/Stairs - Interior door
 Sally Port/Corridor 3 - Interior door
 Storage 2 - Interior door
 Corridor 3/Corridor 4 - Interior door
 Corridor 4/Stairs - Interior door
 Corridor4/Mechanical - Interior door
 Between Records and Mech – Exterior door
 Corridor 5/Staff Training - Interior door
 East Room – Exterior door
 Kitchen - Exterior door

Wireless Access Points 1st FL – 10 cables

West Room – Interior
 Staff Training - Interior
 Court – Interior
 Corridor 4 – Interior
 Outside Mech Room – Exterior
 Corridor 3 – Interior
 Sgt. & Chief Hallway – Interior
 Corridor 1 – Interior
 Outside Sgt Office – Exterior
 Outside Prop and Evidence – Exterior

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EXHIBIT A – PAGE 2 of 3

Quad Drops 1st FL – 160 cables

Court/West Room – 4D	Lieutenant Office, E wall – 1P/3D
Court Dias/Judge 1 – 4D	Lieutenant Office, S wall – 1P/3D
Court Dias/Judge 2 – 4D	Walkin 3, S wall – 1P/3D
Court Dias/Judge 3 – 4D	Walkin 3, W wall S – 1P/3D
Conference B – 1P/3D	Walkin 3, W wall N – 1P/3D
Reception Counter – 1P/3D	Squad Room, N wall E – 4D
Reception W Wall – 1P/3D	Squad Room, N wall center – 4D
Finance & Budget NW – 1P/3D	Squad Room, N wall W – 4D
CFO Office – 1P/3D	Squad Room Counter E – 1P/3D
Conference A, N wall E – 1P/3D	Squad Room Counter W – 1P/3D
Conference A, S wall – 1P/3D	Records Room W wall – 1P/3D
Conference A, W wall – 1P/3D	Records Room N wall – 1P/3D
City Manager, N wall W – 1P/3D	Maintenance Office – 1P/3D
City Manager S wall – 1P/3D	Mechanical Room – 1P/3D
Copy Room E wall – 1P/3D	HR – 1P/3D
Prop and Evidence, E wall – 1P/3D	Staff Training Room S wall – 1P/3D
Prop and Evidence, W wall – 1P/3D	Staff Training Room W wall – 1P/3D
Sergeant Office, E wall – 1P/3D	Staff Training Room N wall W – 1P/3D
Sergeant Office, W wall – 1P/3D	Staff Training Room N wall E – 1P/3D
Police Chief Office, E wall – 1P/3D	Staff Training Room E wall – 1P/3D

Dual Drops 1st FL – 20 cables

Finance & Budget, SE wall – 2D	City Manager, N wall – 2D
Conference A, N wall W – 2D	Copy Room, S wall – 2D
Conference A, E wall – 2D	Prop & Evidence, N wall – 2D
Police Chief Office, N wall – 2D	Sergeant Office, N wall – 2D
Squad Room, E wall – 2D	Records, N wall E – 2D

Single Drops 1st FL – 1 cable

Vending Machine Alcove – 1D

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EXHIBIT A – PAGE 3 of 3

Quad Drops 2nd FL – 20 cables

Office top of stairs, E wall – 1P/3D
Office top of stairs, N wall E – 1P/3D
Office top of stairs, N wall W – 1P/3D

Office top of stairs, S wall – 1P/3D
Evidence Cage – 1P/3D

Single Drops 2nd FL – 1 cable

Room Adjacent IDF – 1P

Miscellaneous Drops – 16 cables

MDF, terminated on wall panel - 8D
IDF, terminated on rack panel – 8D



REFERENCES



Integrated Networking Technologies

The following are several references for various projects in size, scope, timeframe, and cost. Please feel free to contact any or all listed.

Intec would also like to offer site visits to observe first-hand the quality of our work. Please let us know if we can arrange or coordinate any of these site visits.

City of Chattanooga: In addition to holding the City of Chattanooga cabling contract and cabling/recabling numerous buildings, floors, and offices, Intec designed and installed a network of fixed and PTZ cameras for the waterfront area for the city of Chattanooga. This consisted of Bosch cameras, boring and installing buried fiber optic cabling, installing poles, installation of an electrical meter and distributing power to each camera, establishing a network, and video monitoring server and software.

City of Knoxville Police Department: Installation of over 30 Axis IP cameras and ONSSI NVR in the police department and courthouse. Total value of over \$97,000.

Erlanger Hamilton County Hospital: Intec provided and maintained the video surveillance system for the Erlanger Hospital system. This included all campuses and involved many different manufacturers of cameras, Speco DVR and Nice NVRs. Intec evolved the video network towards a consistent, central monitored system in a cost-effective manner.

City of Rome Georgia: Intec designed and installed a fiber-based video surveillance system for the city of Rome that included several schools and several city buildings. This design featured Arecont cameras and the ONSSI NVR.

Dade County Government GA: Installation of over 30 Avigilon Megapixel IP cameras and NVR in the new Courts house facility. New phone systems for the county government. Approximate value of \$443,000+ to date.

Dade Board of Education: Designed system and installed multiple Avigilon IP cameras using ONSSI NVR across multiple school locations. Value to date of approximately \$375,000.

Georgia Regional Youth Detention Centers: Intec installed video surveillance systems for the state of Georgia at its Regional Youth Detention Centers. Georgia has specified the use of GE security cameras, DVRs, and matrix switchers (now UTC Security).

Tennessee YDCs: Provided video surveillance cameras for several Youth Detention Centers across Tennessee. Total value of over \$450,000.

Global Equipment Company: Installed IP security camera system that included 56 cameras, POE devices, DVR and appropriate software. Provided user training. This site was located in Suwanee, GA. We have completed several projects for Global Systemax for a total of over \$642,000.

EPB Building

Intec installed the access control, CCTV, under a subcontract with JCI for the new EPB (Electric Power Board of Chattanooga, TN) headquarters. This was a 140,000 sq ft building. Directly for EPB, Intec removed and replaced entire access control systems for all EBP buildings including biometrics.



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Waterfront security in the scenic city of Chattanooga

Overview

When Chattanooga residents envisioned a renaissance for their city 20 years ago, they returned to the river. Now the banks of the Tennessee River flourish with an aquarium, a children's museum, a carousel, theaters, walking paths, a pedestrian bridge and a score of other projects that helped revitalize a dying downtown. The 21st Century Waterfront project consisted of a \$120 -million, 129 -acre vision that now completes the city's return to their greatest natural resource, the Tennessee River.

However, Chattanooga now needed a reliable and innovative solution to protect that investment. When theft and vandalism began to rise, local businesses and city council called on community resources to give them the blanket of security they needed, Intec rose to the challenge and was selected due to their "top of the line technology" and their unique and reliable fiber optic solution.

Integrated Networking Technologies' Solution

As in any local municipality an RFP was issued outlining what it was they wished protected, leaving the design, manufacturer and method of transmission up to the individual companies. Integrated Networking Technologies (Intec) of Chattanooga, Tennessee, came up with the winning solution. Due to the terrain, and security issues a wireless system was not an option. Intec's project manager, Jeff Hutchinson, devised an ingenious plan combining Bosch cameras and an underground boring and laying of conduit to connect the over 1 mile planned layout, from the farthest camera to inside the police precinct that served the area. Through this solution, Intec was able to avoid needless cutting and patching of sidewalks and streets. Intec's use and placement of fixed and pan-tilt-zoom Bosch cameras insured all areas of concern would be covered without excessive and unsightly camera placements. The lynchpin in the design was the use of fiber optics as the method of video transmission, which provided one of the most reliable and secure methods available as well as allowing for further expansion should the city wish with little or no further cost needed.

In Conclusion

The fiber network and Bosch electronics enables flexibility for the system to grow as the city continues to expand their vision while providing the utmost thought to security. Intec's cutting edge design and implementation as well as their ability to think outside the box and share in their customer's vision has given the police department the ability to now dispatch their officers with greater accuracy and response time while capturing the image digitally. With the ability to archive the images for use in court, pan, tilt and zoom in on specific activity, the city of Chattanooga now has the means in which to protect their investment, but more importantly the citizens that enjoy this truly scenic city.

Links

Integrated Networking Technologies (Intec) www.intecsolutions.net

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Assumptions Discrepancies And Exceptions

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All cables will be installed above the ceiling (where applicable) and supported according to all applicable codes, standards, and BICSI recommendations. No net new cable trays or ladder rack is included in this quote unless otherwise noted.

Intec presumes all cameras and equipment are in good working order. Existing malfunctioning cameras and doors will not be repaired or replaced by this project unless specifically noted.

Intec presumes network has appropriate bandwidth and throughput

Intec presumes all POE(+, ++) switches are present, in good working order, and have the power budget to support existing cameras.

Installation is based on best available information and route barring unforeseen conditions. Additional time and material may be required should such conditions present themselves and added to the final invoice.

Prices do not include applicable taxes, customs duties, shipping and handling charges. Prices may change without notice after the expiry of the quote.

Prices are subject to change if items are purchased separately.

Prices are subject to change as a result of any change in law or regulation, including but without limitation tariffs

Intec would ask for a 50% materials deposit upon award, negotiable.



Original RFP With Responses

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423/265-5454

Request for Bids

City of Collegedale

4910 Swinyar Dr Collegedale, TN 37363

PO Box 1880 Collegedale, TN 37315

Intec complies with the general terms and conditions

General Terms and Conditions

The City of Collegedale requests bids from qualified vendors interested in providing structured cabling replacement and upgrades of the City Hall building located at 4910 Swinyar Dr.

This project includes:

Structured cabling – approximately 260 drops in multiple locations throughout the building, the majority are alongside existing legacy cabling which will have to stay in place until the cutover to the new cabling/switches.

Add/Move/Change – there may be some change requests during the project

Removal of old cabling – after cutover, removal of all old cabling to include coax, telecom, and network cabling.

Network rack – a suitable 2 post free standing rack with appropriate cable management shall be provided. The desired configuration is to have a patch panel above and below each 48-port switch with vertical and horizontal cable management integrated for patch cables to be routed to the appropriate switch port.

1. Preparations of Bids

1.1. Bids must be submitted with the initial submission, as specified in this Request for Bids (“RFB”). The proposal must be mailed or delivered to City of Collegedale, Attention: Thomas Cook, 4910 Swinyar Dr, Collegedale, TN 37363, no later than 9:30AM September 1, 2026. The bids will be publicly opened at City Hall at 10:00AM, September 1, 2026.

**Intec
Complies**

1.2. Bidders are instructed to carefully read all terms, conditions and specifications set forth in the RFB. Each bidder should furnish all information requested in the RFB.

**Intec
Complies**

2. Submission of Bids

2.1. Any bid received after the designated time, will be deemed late and will not be considered by the City of Collegedale.

**Intec
Complies**

2.2. Confidential Material – Any material to be considered as confidential must be clearly marked as such and will be treated as such by the City of Collegedale to the extent allowable. Bidders should be aware that the City is subject to state open records laws.

**Intec
Complies**

3. Specifications

3.1. Bidders may, and are encouraged to if necessary, include documentation that clearly explains their provided responses.

**Intec
Complies**

3.2. The expectation is that responses match the exact specifications listed in this RFB. Any deviation from the named specifications must be clearly noted on the bid document and clearly explained on the “Discrepancies Page” included with this RFB. The City of Collegedale shall determine at its sole discretion whether substitution, modifications, or deviations of the requested specifications are comparable to those contained within the RFB. If The City of Collegedale determines that the substitutions, modifications, or deviations from the specifications are not in compliance, they may reject the bid.

**Intec
Complies**

3.3. A vendor’s failure to deliver any item(s) outlined in their RFB response may result in cancellation of the purchase and permanent removal from future invitations to respond.

If any item(s) do not meet RFB specifications, the item(s) will be removed at the awarded vendor’s expense from the premises of The City of Collegedale.

**Intec
Complies**

3.4. It is the respondent’s responsibility to ensure they have a complete understanding of **these** specifications. If the respondent does not have a clear and complete understanding of the outlined specifications, questioned can be answered by emailing tcook@collegedaletn.gov.

**Intec
Complies**

3.5. If there is an error in the description or specifications contained in this RFB, the City of Collegedale reserves the right to notify each of the respondents independently of needed modifications. The City of Collegedale may require all RFB respondents to come into compliance with the identified modification(s). In the case of an error in the specifications or the descriptions, The City of Collegedale further reserves the right to cancel this RFB and release a new RFB altogether.

**Intec
Complies**

3.6. A respondent’s omissions of any provision in the RFB will not relieve the respondent of any responsibility or obligation as detailed in this RFB.

**Intec
Complies**

3.7. A pre-award, on-site meeting, walkthrough and Q & A session to better understand the needs of The City of Collegedale will be held on August 24, 2026 at 10:30 am. Attendance at this pre-award meeting, held at 4910 Swinyar Dr, will be factored in determining the awarded vendor.

**Intec
Complies**

3.8. The City of Collegedale will not be liable for any cost incurred by the respondents in preparing responses to this bid or negotiations associated with the award of a contract.

**Intec
Complies**

4. Prices Quoted

4.1. Bid responses must include all charges, excluding Change Request(s). The City of Collegedale will not allow any charges which fall outside the awarded vendor's submitted proposal except for approved Change Request(s).

**Intec
Complies**

5. Subcontracting

5.1. Subcontracting will be permitted under This agreement only if the company can provide a cable Manufacturer Certified Installation Warranty and with the written consent of the City of Collegedale. Acceptance by the City of Collegedale of an offer with subcontracting proposed shall constitute consent to such subcontracting. Consent by Collegedale to a proposed subcontractor shall not (1) constitute a determination of acceptability of any subcontract terms and conditions, or (2) relieve contractor of any of its responsibilities to the city under the contract.

**Intec
Complies**

6. Awards

6.1. The City of Collegedale reserves the right to accept or reject any part of a submitted bid, to accept the entire bid from one bidder, to accept portions of the bid from several bidders, or to reject all bids submitted. The city reserves the right to award the bid under the most beneficial and economic terms for Collegedale.

**Intec
Complies**

6.2. It is anticipated that a contract will be made with the provider whose proposal is determined to be in the overall best interest of Collegedale. The main evaluation considerations are defined more clearly below and may include items such as:

**Intec
Complies**

- the overall best pricing for product and services
- total cost of implementation
- proposer's experience with other municipalities and businesses
- vendor's proximity (business location) to Collegedale
- awarded vendor's overall performance record, including responsiveness and reputation based upon feedback from available references

- the perceived quality of the vendor's response, including completeness, accuracy and appropriateness
- stability/risk of the vendor, including assessment of risk that they may not be able to fulfill responsibilities

6.3. If after the award of the bid there is a **decrease** in the price of a product from the Manufacturer, or a rebate, the successful bidder will pass that price decrease and/or rebate onto the City of Collegedale.

**Intec
Complies**

6.4. This RFB does not obligate the City to award a contract, to pay for any costs incurred in the preparation of a proposal, or to procure or contract the services or supplies. The City of Collegedale reserves the right to accept or reject any or all proposals received as a result of this request, to negotiate with any qualified source, or to cancel in part or in its entirety the "Request for Proposal" if it is in the best interest of Collegedale.

**Intec
Complies**

6.5. Any contact or attempt to contact any City employee, other district contractor, or Commissioner for the purpose of securing privileged information or advantages in the proposal process will result in disqualification of the vendor.

**Intec
Complies**

7. Contract

7.1. Each bidder is responsible for having knowledge and understanding of any Tennessee procurement laws, or Collegedale regulations or policies pertaining to procurement. Should any dispute arise because of a bid, the dispute will be settled in accordance with the Laws of the State of Tennessee.

**Intec
Complies**

7.2. Whether or not a dispute arises, under no event will the City of Collegedale be liable to any vendor for costs incurred by such vendor in responding to this "RFB".

**Intec
Complies**

8. Invoicing

8.1. Payment will be made by Collegedale after installation and acceptance of all items. However, final acceptance will not be made until after inspection and approval by the Collegedale authorized representative.

**Intec
Complies**

8.2. The successful vendor will be required to supply an original invoice and to reference all invoices to the purchase order to which they pertain.

**Intec
Complies**

8.3. No invoice will be processed for payment until such time as all contractual obligations have been met and/or items ordered have been received and approved by the Collegedale authorized representative.

**Intec
Complies**

8.4. The City of Collegedale is a tax-exempt entity; Tax Exemption Certificates will be furnished upon request.

**Intec
Complies**

8.5. Collegedale will issue payment within thirty (30) days of final acceptance. **Intec
Complies**

9. Insurance

9.1. The Awarded vendor shall assume the full duty, obligation, and expense of obtaining and maintaining necessary insurance while providing services to Collegedale under the requirements of this RFB and any addendum. The Awarded vendor shall be fully liable to provide and maintain in force during the life of this contract coverage as will assure Collegedale the protection contained in the foregoing indemnification provision undertaken by the Awarded vendor. Such policies shall be issued by United States Treasury-approved companies authorized to do business in the State of Tennessee and having agents upon whom service of process may be made in the Customer and shall contain as a minimum, the following provisions, coverage, and policy limits of liability. **Intec
Complies**

9.2. The awarded vendor shall not commence work under this Contract until it has obtained all the insurance required hereunder. Nor shall the awarded vendor allow any subcontractor to commence work on its Subcontract until all similar insurance required of subcontractor has been obtained **Intec
Complies**

9.3. General Liability Insurance shall protect the City of Collegedale, its subcontractors, agents, and employees, from claims for damages. General Aggregate shall not be less than One Million Dollars (U.S. \$1,000,000.00) and it shall apply in total to this project only. **Intec
Complies**

Products

9.3.1. Comp/GP Aggregate coverage shall not be less than One Million Dollars (U.S.\$1,000,000.00). **Intec
Complies**

9.3.2. Personal & ADV Injury coverage shall not be less than One Million Dollars (U.S.\$1,000,000.00). Each Occurrence shall not be less than One Million Dollars (U.S.\$1,000,000.00). **Intec
Complies**

9.3.3. Fire Damage coverage shall not be less than Fifty Thousand Dollars (U.S. \$50,000.00) on any one (1) fire. **Intec
Complies**

9.3.4. Medical Expense shall not be less than Five Thousand Dollars (U.S. \$5,000.00) on any one (1) person. Broad Form Property Damage coverage shall include completed operations. **Intec
Complies**

9.4. Worker's Compensation Insurance Workers' Compensation and Employer's Liability Insurance shall meet minimum requirements set by the State of Tennessee, but in no case less than Five Hundred Thousand Dollars (U.S. \$500,000.00). **Intec
Complies**

9.5. Product Liability

Product Liability or Completed Operations Insurance shall have bodily injury limits of liability of not less than Five Hundred Thousand Dollars (U.S. \$500,000.00) per person; Five Hundred Thousand Dollars (U.S. \$500,000.00) per occurrence, and Five Hundred Thousand Dollars (U.S. \$500,000.00) aggregate.

Intec
Complies

A certificate of each insurance policy shall be furnished to the City of Collegedale detailing Collegedale as named insured, upon request. Notices of policy changes shall be furnished to the City of Collegedale. Awarded vendor shall furnish Collegedale notification thirty (30) days in advance of any material change in coverage or cancellation. Notification shall be in writing and signed in ink by a duly authorized officer of the Insurer. Insurance Companies are subject to approval and may be rejected by the city without stated cause.

9.6. Indemnification

The Contractor shall indemnify, defend, save, and hold harmless the City and its officers, employees, and agents from and against all suits or claims arising from acts, omissions, or negligence of the Contractor, its employees, agents, or subcontractors in connection with the performance of this contract”

Intec
Complies

Equipment/Services Specifications: Data/Cabling Requested

The City of Collegedale is requesting proposals from qualified vendors interested in providing compliant Data Network Cabling (Structured Cabling System).

Cabling and all associated equipment must be at least CAT6. **Intec
Complies**

Awarded vendor will provide parts, materials, installation, testing and certification. A cabling map is included in this RFB. **Intec
Complies**

Product:

Category 6 - Non-Plenum, Unshielded Twisted Pair, PVC jacket, 4-pair
Fully compliant with the recommendations set forth by IEEE 802.3bt (Type 4) for the safe delivery of power over LAN cable when installed according to ISO/IEC 14763-2, CENELEC EN 50174-1, CENELEC EN 50174-2 or TIA TSB-184-A **Intec
Complies**

The scope of the project includes:

1. Installation of Category 6 cabling for data locations with a 6 ft. service loop at the designated work area outlet for all data drops which are not drops designated for wall plates. **Intec
Complies**
2. Installation of Category 6 cabling for data locations with a 12 ft. service loop at the designated work area outlet for all data drops which are designated for wireless access points or cameras. The camera installer is responsible for the exterior wall penetrations, so only a biscuit jack in the area is required. **Intec
Complies**
3. Provide new wiring from MDFs to designated Work Area Outlet, with a cable run length not to exceed 90m/295ft. **Intec
Complies**
4. Termination of data cables at **vendor provided 1U network patch panel(s)** **Intec
Complies**
5. Do not remove more than 1" of cable insulation at termination point. **Intec
Complies**
6. Keep conductors twisted within 1/2" of the termination point at racks, terminal boards, and outlets. **Intec
Complies**
7. Cable color and wall jack colors coordinated with Collegedale. **Intec
Complies**
8. Cables should be in available cable tray, suspended every 4 feet in drop ceilings using J style hooks or in conduit. **Intec
Complies**

***see Assumptions, Discrepancies and Exceptions**

9. Labeling - patch panels and wall plate jacks and biscuits are to be with indelible labels/ink indicating panel and unique identified port number which will be coordinated with Collegedale. **Intec
Complies**

10. Provide testing and certification, with documentation of cable runs, to meet specifications – end- to-end. **Intec
Complies**

11. Awarded Contractor will need to be ready to start as needed to ensure a timely completion of the overall project. RFB respondents must provide an estimated timeline for completion with their RFB response. **Intec
Complies**

15. The awarded vendor must supply all supervision, tools, equipment, hardware, material, transportation, construction, and all other related services unless specific provisioning by the customer has been denoted. **Intec
Complies**

16. The awarded vendor is responsible for providing all necessary working/building permits required under this contract, which includes, local, state, or federal permits, as needed. **Intec
Complies**

17. The awarded vendor will be responsible for repairs of all damage to the building due to the negligence of its workers. **Intec
Complies**

18. Upon completion of any repair, replacement or installation activity, the awarded vendor must provide evidence of the completion with a successful test on said system with results provided to Collegedale in a city specified format (s). **Intec
Complies**

19. The awarded vendor will be responsible for the prompt correction of all defects in the system. **Intec
Complies**

20. The awarded vendor must leave the premises clean and neat including having all ceiling tiles in place (if required) after each work session. **Intec
Complies**

21. All work and any questions during work must be coordinated through a designated city contact (Thomas Cook). **Intec
Complies**

22. Awarded vendor must assume total responsibility for the actions of any/all subcontractors. **Intec
Complies**

Cabling/Installation Specifications

Responsive bidders will provide a complete design and itemized quotation for a Structured Cabling System as part of their RFB response consisting of: **Intec Complies**

Runs of CAT6 4-pair PVC Jacketed wire per Work Area Outlet. Each run will be terminated at the **vendor supplied Work Area Outlet (or biscuit)** in an RJ45 modular jack and color coordinated with Collegedale on one side and the wiring closet IDF end in an awarded vendor supplied RJ45 Modular Patch Panel port. The wiring standard shall be T568B. **Intec Complies**

Awarded vendor should also provide one (1) two-post rack and needed ladders in the IDF upstairs. Bidder is responsible for providing evidence that all materials and installation practices will meet or exceed BICSI specifications for CAT6 (minimum) materials and installation. The 2023 version of the NEC (National Electrical Code) must be followed. **Intec Complies**

APPLICABLE STANDARDS **Intec complies with all applicable standards**

ANSI/BICSI-N1-19 — Installation Practices for Telecommunications and ICT Cabling and Related Cabling Infrastructure

ANSI/NECA/BICSI-568 — Standard for Installing Commercial Building Telecommunication Cabling

ANSI/TIA/EIA-568-C.1 - Commercial Building Telecommunications Cabling Standard, Part 1: General Requirements

ANSI/TIA/EIA-568-C.2 - Commercial Building Telecommunications Cabling Standard, Part 2: Balanced Twisted Pair Cabling Components

ANSI/TIA/EIA-569-C - Commercial Building Standard for Telecommunications Pathways and Spaces

ANSI/TIA/EIA-606-A - The Administration Standard for the Telecommunications Infrastructure of Commercial Buildings

ANSI/TIA/EIA-607-A - Commercial Building Grounding and Bonding Requirements for Telecommunications

ANSI/TIA/EIA-758-A - Customer-Owned Outside Plant Telecommunications Cabling Standard

NEC 2023 – National Electrical Code

TERMINATION HARDWARE

Intec
Complies

Equipment Racks — Heavy duty, aluminum, 7’ floor mount racks with cable management channels mounted on both sides and mounting rails for 19” equipment are required on equipment racks. All racks are to be properly anchored, with space allocated between racks for installation of vertical cable managers.

Patch Panels — 1U keystone modular patch panel. All jacks will be Category 6. Different colors are assigned to the various types of network connections. The exposed front of the jack must be the correct color. The jack colors are assigned as follows:

Intec
Complies

Blue – General purpose Data Connections

White – IP Phone Connections

Yellow – Wireless AP connections

Intec
Complies

Orange – Camera connections

Green – Door Controllers

Wall plates – White 4-port keystone

Intec
Complies

Biscuit box – 1 or 2-port Keystone, surface mount box, white

Intec
Complies

MDF 8-cable run shall be terminated on a wall/surface mount keystone patch panel in the MDF and on the regular patch panels in the IDF.

Intec
Complies



Nolan Svalstedt
Account Manager
155 Jones Blvd., Bldg. A
La Vergne, TN 37086
Direct: (615) 516-6180
nolan.svalstedt@netplanner.com

Proposal Response

City of Collegedale

Data Network Cabling

September 1, 2026

Thomas Cook, IT Manager
City of Collegedale
4910 Swinyar Drive
Collegedale, TN 37363



155 Jones Blvd., Bldg. A
La Vergne, TN 37086
www.netplanner.com

September 1, 2026

Thomas Cook, IT Manager
City of Collegedale
4910 Swinyar Drive
Collegedale, TN 37363

Greetings:

Thank you for the opportunity to provide a proposal for the Data Network Cabling (Structured Cabling System) project. The detailed RFP has helped our team gain a comprehensive understanding of your needs. Based on the background information, NetPlanner Systems is pleased to provide the following proposal for a data cabling system. We are confident that this system meets all your requirements and provides a cost-effective, long-term solution.

NetPlanner Systems has more than 38 years of history completing projects of similar size and complexity for government, K-12 education, higher education, healthcare, manufacturing, and commercial facilities. We have been fortunate to have worked on numerous structured cabling systems over the years. This experience, combined with our highly qualified and certified technical staff, uniquely qualifies NetPlanner as the ideal partner for this initiative.

We look forward to the opportunity of partnering with City of Collegedale and welcome any questions you may have about this proposal. Please do not hesitate to contact me by phone at (615) 516-6180 or via email at nolan.svalstedt@netplanner.com. Again, thank you for considering NetPlanner Systems as your communications technology provider.

Sincerely,

Nolan Svalstedt

Nolan Svalstedt
Account Manager

Atlanta, GA • Augusta, GA • Columbus, GA • Savannah, GA • Raleigh, NC • Tampa, FL • Nashville, TN

Nolan Svalstedt, Account Manager
Direct: (615) 516-6180 • Email: nolan.svalstedt@netplanner.com

The information in this document is proprietary & confidential.



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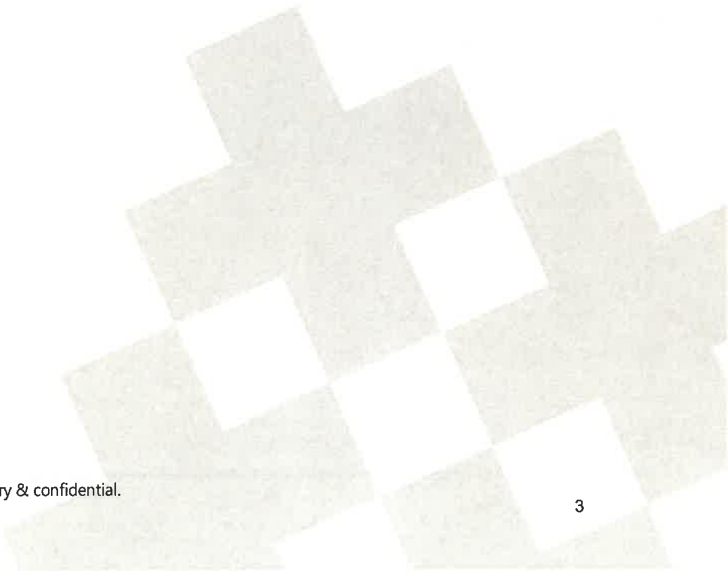
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Proposal NS26004738-P1

August 28, 2026

Proprietary and Confidential

Structured Cabling Renovation

Prepared For:

City of Collegedale
4910 Swinyar Drive
Collegedale, TN 37363

Job Site:

City of Collegedale
City Hall
4910 Swinyar Drive
Collegedale, TN 37363

Proposal Recipients

Thomas Cook, I.T Manager

Email

tcook@collegedaletn.gov

Phone

INTRODUCTION

Thank you for the opportunity to provide a proposal for this project. NetPlanner Systems has a long history of successfully completing projects of this scope and magnitude for clients nationwide since our founding in 1987.

As one of the Southeast's leading providers of integrated technology solutions, NetPlanner prides itself in delivering best-in-class solutions and services backed by the most technical and certified employees in the industry. Our expertise includes Communications Cabling, Wireless, Distributed Antenna Systems (DAS), Network Services, Access Control, Video Surveillance, Intrusion, A/V, Paging/Intercom, and Data Center Services. We also offer Intelligent Remote Monitoring & Management as well as service agreements that can be customized to meet your specific needs.

We dedicate our efforts to staying on top of the ever-changing world of communications technology to consistently deliver innovative, high performing systems. Our goal is to provide you with the highest quality solutions and a level of customer service that exceeds your expectations. Our commitment to the success of your technology systems will be evident in every project.

Please do not hesitate to contact me if you have any questions about this proposal. Again, thank you for this opportunity. We look forward to working with you.

Nolan Svalstedt
nolan.svalstedt@netplanner.com
(615) 516-6180

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155 Jones Boulevard · La Vergne, TN 37086

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**Proposal NS26004738-P1**

August 28, 2026

Proprietary and Confidential

Structured Cabling Renovation**SCOPE OF WORK - Structured Cabling - ESTIMATE NS26004738-COM-E3**

Structured Cabling

Please find our pricing to provide, install, test, and terminate cabling for the following:

- Request for Bids

Pricing for the above is based on the following:

- A-Series Drawing (10-7-1991)

SCOPE OF WORK**Structured Cabling****MDF – 1st Floor****Scope Summary:**

- Provide and install (1) Single Category 6 riser rated cables for data locations.
- Provide and install (10) Single Category 6 riser rated cables for wireless access point locations.
- Install (10) Customer Provided Wireless Access Points.
- Provide and install (18) Single Category 6 riser rated cables for CCTV camera locations.
- Provide and install (17) Single Category 6 riser rated cables for Door Controller locations.
- Provide and install (3) Single Category 6 riser rated cables for projector locations.
- Provide and install (10) Dual Category 6 riser rated cables for data wall locations.
- Provide and install (33) Triplex data/Single voice Category 6 riser rated cable for data locations.
- Provide and install (7) Quad Category 6 riser rated cables for data wall locations.
- Provide and install (2) 2-Post, 7' relay rack with horizontal and vertical cable management.
- Provide and install (2) Category 6 patch cords for all category cables listed above.
- Provide all testing, labeling, as-built, and support documentation as required per scope of work.

IDF – 2nd Floor**Scope Summary:**

- Provide and install (1) Single Category 6 riser rated cables for data locations.
- Provide and install (2) Single Category 6 riser rated cables for CCTV camera locations.
- Provide and install (4) Triplex data/Single voice Category 6 riser rated cable for data locations.
- Provide and install (1) 2-Post, 7' relay rack with horizontal and vertical cable management.
- Provide and install (2) Category 6 patch cords for all category cables listed above.
- Provide all testing, labeling, as-built, and support documentation as required per scope of work.

Backbone Cabling**Scope Summary:**

- Provide and install (8) Category 6 riser rated cables from MDF to IDF.
- Cables in MDF will be terminated on wall mount patch panel

Nolan Svalstedt
nolan.svalstedt@netplanner.com
(615) 516-6180

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**Proposal NS26004738-P1**

August 28, 2026

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Structured Cabling Renovation

- Cables in IDF will be terminated on rack mount patch panel.
- All fiber will be terminated on LC connectors in new fiber enclosure.
- Provide all testing, labeling, as-built, and support documentation as required per scope of work.

PROJECT SPECIFIC INCLUSIONS

- Pricing includes above described items by NetPlanner Systems, Inc. and applies to regular business hours unless otherwise stated, Monday - Friday 7:30 AM - 4:30 PM.
- This bid proposal and the pricing within are valid for 30 days.

PROJECT SPECIFIC EXCLUSIONS

- Overtime labor is not included in this proposal.
- Conduit, junction boxes, and pull-strings are not included in this proposal.
- Floor Cores and floor penetrations are not included in this proposal.
- Based on the information provided, overhead corridor cable tray is not included in this proposal.
- Fire sleeves are not included in this proposal.
- Communications room plywood backboards are not included in this proposal.
- Building ground conductors and ground bus bars are not included in this proposal.
- Active Network electronics and wireless network electronics and hardware are not included in this proposal.
- Cable/Basket tray is excluded outside of Communications closets.

PROPOSAL COST SUMMARY

Estimate	Description	Total
NS26004738-COM-E3	Structured Cabling - Structured Cabling	\$104,260.93
TOTAL:		\$104,260.93

INVOICING AND PAYMENT TERMS

NetPlanner Systems, Inc. will invoice Customer for all materials and for mobilization upon approval of proposal. Customer will be invoiced for labor at the end of the project or at the end of the month, whichever comes first, based upon the percentage of the project completed. The Customer agrees to pay any and all payments according to the payment schedule. Should said payment(s) not be made, or if satisfactory arrangements for payment have not been made, NetPlanner Systems, Inc. reserves the right to stop all work until such time as payment is rendered or satisfactory payment arrangements have been made. Standard payment terms are NET 15 in the absence of a specific payment schedule.

Any required closeout documents, including, but not limited to, as-built drawings, test results, and warranties, will be released to the Customer once 90% of the total project payment has been received by NetPlanner Systems, Inc.

NetPlanner Systems, Inc. operates primarily as a contractor for sales tax purposes. This means all sales tax is paid at the point of purchase of materials and no sales tax may be charged to NetPlanner Systems, Inc. customers.

Nolan Svalstedt
nolan.svalstedt@netplanner.com
(615) 516-6180

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**Proposal NS26004738-P1**

August 28, 2026

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Structured Cabling Renovation**INCLUSIONS**

Pricing includes above-described items by NetPlanner Systems, Inc. and applies to regular business hours unless otherwise stated, Monday – Friday from 7:30 AM - 4:30 PM.

Software updates/upgrades will be performed only on the equipment being installed.

This bid proposal and the pricing within are valid for 30 days. During this timeframe, if market volatility increases material and equipment costs, NetPlanner reserves the right to adjust the pricing accordingly until this proposal is signed by both parties. Should this occur, NetPlanner will provide written documentation immediately with a revised proposal reflecting the changes.

Due to current market conditions, including raw material shortages and ongoing price volatility in the industry, upon award, NetPlanner will invoice Customer for materials under standard payment terms. NetPlanner will order all materials immediately upon submittal approval or contract acceptance (if submittal is not required). Customer will have the option to store materials in NetPlanner's secure warehouse or on the job site.

NetPlanner is currently experiencing extremely long lead times on certain products. This can cause delay if appropriate action is not taken immediately at the start of the project. Because lead times are out of NetPlanner's control, NetPlanner will not be held responsible for delays due to product lead times.

EXCLUSIONS

Overtime labor is not included in this proposal.

Innerduct (Maxcell fabric, HDPE, microduct, ribbed, or smooth wall) is not included in this proposal unless it is specifically stated in the Scope of Work section of this NetPlanner proposal.

NetPlanner Systems is not responsible for conduit, millwork, or other general construction requirements that provide pathways to provided equipment. This also includes any ceiling reconstruction, i.e. ceiling tile/grid, sheetrock, etc.

NetPlanner Systems is not responsible for any configuration of Customer's network equipment that may impede the completion of the project.

NetPlanner Systems is not liable to the Customer or any third party for any delays, damages or equipment failure caused by any circumstances beyond our reasonable control.

NetPlanner Systems is not responsible for any applicable wall support, network, and power requirements.

GOVERNMENT IMPOSED TARIFFS

In the event that any tariffs, duties, or similar charges are imposed or increased on any materials, equipment, or products required for this project after the date of this contract, NetPlanner Systems shall be entitled to an equitable adjustment in the Contract Price and/or Contract Time to reflect the additional costs and/or delays incurred as a direct result of such tariff changes. The Contractor shall provide written notice to the Customer.

Nolan Svalstedt
nolan.svalstedt@netplanner.com
(615) 516-6180

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Proposal NS26004738-P1

August 28, 2026

Proprietary and Confidential

Structured Cabling Renovation

CHANGE ORDERS

Changes to the Scope of Work, delays due to site closings, limited access, or other events which the Customer requests will be handled as part of a Change Order. Customer should contact NetPlanner Systems' Project Manager with any requested changes, modifications, or enhancements to the project. NetPlanner Systems' Project Manager will prepare a Change Order which will address scope functionality changes, detail cost implications, and reflect any necessary equipment changes. The Project Manager must receive the signed Change Order before NetPlanner Systems will proceed with any ordering or changes in the project.

Additional labor resulting from a Change Order will be estimated at the time of request. If overtime or weekend work is required, the labor rate will be subject to a 1.5 multiplier. If holiday work is required, the labor rate will be subject to a 2.0 multiplier. The cost of additional materials and labor will be presented for Customer approval prior to commencing work on the Change Order. Additional charges for the changes will be added to the contract price and billed with the next scheduled contract payment.

The completion date shall be adjusted according to the change(s) mentioned above, and the original completion date shall become null and void. Agreements made by the Customer with other vendors or subcontractors on the job are not recognized.

CUSTOMER SUPPLIED ITEMS

All materials supplied by the Customer are to be on site by the specified date in the contract. It is the responsibility of the Customer to ensure that Customer-supplied items are in good and sufficient condition to be installed and that all necessary parts to install such items are present. The Customer bears all responsibilities pertaining to the condition, performance, and warranties of Customer-supplied items. NetPlanner Systems, Inc. shall install Customer-supplied items 'as is' and shall bear no responsibility, either explicit or implied, for the item or for its condition, performance, or warranty.

CUSTOMER RESPONSIBILITIES

To ensure that your project goes smoothly, please implement the following:

A) Designate one person to be the Customer's point of contact. This person shall be kept informed of the job's progress and shall be provided answers to questions as they arise.

B) Direct all questions to NetPlanner Systems, Inc.'s designated point of contact. Avoid trying to resolve questions or problems with workers, vendors, or other individuals on or off the job site.

C) Make any and all changes to the original contract in writing and ensure that a "Change Order" form is completed and signed before those changes are made.

D) NetPlanner Systems, Inc. shall in no way be held responsible for making the proposed system fully operational in the event that the Customer fails to disclose in explicit written terms the features required of the system and where lack of doing so is the cause for such failure to become operational. If such omissions by any third party or the Customer cause the system to be incomplete and unable to function as expected, it is up to the Customer to provide financial resources to correct such omissions.

QUALITY

All work shall be performed in a good and workmanlike manner per industry standards. All material is guaranteed to be new, unless otherwise specified.

Nolan Svalstedt
nolan.svalstedt@netplanner.com
(615) 516-6180

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155 Jones Boulevard · La Vergne, TN 37086

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**Proposal NS26004738-P1**

August 28, 2026

Proprietary and Confidential

Structured Cabling Renovation**SAFETY**

NetPlanner Systems, Inc. shall take all necessary precautions for the safety of persons and the protection of the work and adjoining property. NetPlanner Systems, Inc. shall comply with all applicable provisions of federal, state and local safety laws and building codes including, without limitation, the provisions of 29 CFR 1910.147 (OSHA Lockout/Tagout Standard).

INDEPENDENT CONTRACTORS

The relationship of Customer and NetPlanner Systems, Inc. created by this agreement shall be that of independent contractors and not one of joint venture, partnership, or employment.

During the term of this Agreement and for a period of two (2) years following the date of the termination or expiration of this Agreement (or the date of any subsequent termination of the parties' relationship, whichever is later), Customer covenants and agrees that Customer shall not, directly or indirectly: (i) solicit, recruit, or hire (or attempt to solicit, recruit, or hire) or otherwise assist anyone in soliciting, recruiting, or hiring, any employee of NetPlanner Systems, Inc. who performed work for NetPlanner Systems, Inc. within the last year of Customer's relationship with NetPlanner Systems, Inc. or who was otherwise engaged or employed with NetPlanner Systems, Inc. at the time of termination or expiration of this Agreement and the parties' relationship, or (ii) otherwise encourage, solicit, or support any such employee(s) to leave their employment with NetPlanner Systems, Inc., until such employee's employment with NetPlanner Systems, Inc. has been voluntarily or involuntarily terminated or separated for at least six (6) months. In the event the Customer hires a NetPlanner Systems, Inc. employee, the Customer agrees to compensate NetPlanner Systems, Inc. an amount equal to the employee's minimum annual salary.

DAVIS BACON ACT

NetPlanner Systems, Inc. is compliant with all State, Federal and local labor and employee relations laws including Davis Bacon and Davis Bacon Related Act regulations and guidelines. Based upon Federal guidelines, it is the contracting agency's and/or contractor's responsibility to (a) notify bidders when a project falls under the Davis Bacon Act and/or Davis Bacon Related Act guidelines and (b) provide the Prevailing Wage Determination attached to the contract. NetPlanner Systems, Inc. bids its labor based upon criteria and requirements outlined within the RFP; as such, we will not take into consideration Davis Bacon Act/DBRA wage requirements if it has not been designated within the RFP/bid documents as a requirement. If a contract is awarded and later determined to be a Davis Bacon/Davis Bacon Related Act project, NetPlanner Systems, Inc. will issue a change order for the additional labor costs and/or have the right to cancel the contract based upon the contractor's failure to properly notify bidders of the Prevailing Wage requirements. In some instances, the Prevailing Wage Determination provided within an RFP/bid package does not include an employee classification matching the specialized skills required of our employees. Under these circumstances, our quote is based upon the prevailing wage rates for our classification, in the project's specific geographic location. In addition, should the contract be awarded to our company, we would need to submit an SF1444 requesting a wage conformance to include a worker classification for Telecommunications / Voice / Data / Video technicians.

FEDERAL SUBCONTRACTOR STATUS

If applicable, the parties hereby incorporate the requirements of 41 CFR §§60 1.4 (a) (7), and 29 CFR Part 471, Appendix A to Subpart A.

If applicable, this contractor and subcontractor shall also abide by the requirements of 41 CFR § 60 300.5 (a) and 41 CFR § 60 741.5 (a). These regulations prohibit discrimination against qualified protected veterans and qualified individuals on the basis of disability, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and individuals with disabilities.

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Proposal NS26004738-P1

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Structured Cabling Renovation

BUILDING CODES

All work performed under this agreement shall comply with applicable building codes. Any additional work required by the Building Department beyond the agreement of this contract is not the responsibility of NetPlanner Systems, Inc.

ASBESTOS AND OTHER HAZARDOUS MATERIALS

It is the obligation of the Customer to determine if the structure covered by this contract contains asbestos and/or other hazardous materials. This proposal and contract does not include any provision (neither monetary provisions nor time-schedule provisions) to cover the unforeseen hazards or additional work necessitated by removal of asbestos and/or other hazardous materials. If asbestos and/or other hazardous materials are discovered after work is already in progress, and if the asbestos and/or other hazardous materials represent a changed condition from those described in the plans and specifications, then NetPlanner Systems, Inc. shall be entitled to additional compensation and an increase in time for completion of the project.

EXISTING CONDITIONS

NetPlanner Systems, Inc. makes no representation of existing conditions and assumes no responsibility of condition for any of the Customer's equipment that may or may not be relocated or affected by NetPlanner Systems, Inc.'s work.

HIDDEN DEFECTS

It is acknowledged that hidden defects, faulty wiring, or other defective components of existing systems may need to be updated or replaced in order to properly complete the above-quoted work, and further acknowledged that the expense, if any, will be the responsibility of the Customer.

PATHWAYS

All conduits installed by others are assumed to be passable. NetPlanner Systems, Inc. is not responsible for repairing or replacing pathways installed by others.

Any conduits routing below foundation grade must be identified by the Customer so that NetPlanner Systems, Inc. can properly specify outdoor rated cable. Failure to identify such conduits will result in cable being replaced at additional cost to Customer. Indoor cable routing below foundation grade will not be warranted by NetPlanner Systems, Inc.

LIENS

NetPlanner Systems, Inc. retains the right to file a mechanic's lien and will not indemnify Customer and/or Lessee against all claims or liens filed by NetPlanner Systems, Inc. Indemnity shall include costs and attorneys' fees.

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Proposal NS26004738-P1

August 28, 2026

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Structured Cabling Renovation

FINANCE CHARGES

Any contract payment or invoice amount not paid by the due date shall be considered delinquent and shall bear interest at the rate of one and one-half percent (1 1/2%) per month on the outstanding balance. If steps shall be taken, whether by suit or otherwise, to collect any sum including interest which has become delinquent, the Customer agrees to pay all costs thereby incurred, including any reasonable collector's fees, attorney fees, and court costs.

INDEMNITY AND LIABILITY

NetPlanner Systems, Inc.'s obligation to indemnify Customer or any other party shall be limited to the extent the loss, cost, expense, claim or demand for which indemnification is sought (i) arises out of or results from the negligence of NetPlanner Systems, Inc., its employees and subcontractors, and (ii) arises out of bodily injury (including death) or damage to tangible property of third parties. The indemnity shall not be interpreted to make NetPlanner Systems, Inc. liable for the negligence of any other party, nor for loss or damage to property or existing facilities of the Customer at or near the site of the Work. NetPlanner Systems, Inc. shall not be liable for any special or consequential damages, loss of profits, interest penalties or fines. Customer must make written demand for indemnity promptly after a claim is made against it.

NetPlanner Systems, Inc. absolves itself of any liability due to omissions or failures to perform by any engineering firm, consultant or other party engaged by the Customer. NetPlanner Systems, Inc. shall in no way be held responsible for making the proposed system fully operational if faulty design from any party not hired by NetPlanner Systems, Inc. is the cause for such failure to become operational.

WARRANTY

NetPlanner Systems, Inc. hereby guarantees that the work shall be free from defects in labor for one (1) year from the date of completion of the project. NetPlanner Systems, Inc.'s liability for breach of warranty or failure or defect in performance of the Contract shall be limited to re-performing corrective services of the type originally performed by NetPlanner Systems, Inc. with its own forces, beginning at final completion and continuing for twelve (12) months thereafter, provided NetPlanner Systems, Inc. receives written notice of defective work within the warranty period. Materials and active hardware are warranted as specified by individual manufacturers and not by NetPlanner Systems, Inc.

NetPlanner Systems, Inc. will exchange any defective equipment at no labor cost for a period of 30 days. After 30 days, the Customer is responsible for exchanging defective equipment. NetPlanner Systems, Inc. can install exchanged equipment on a time and materials basis.

NetPlanner Systems, Inc. reserves the right to repair or replace defective items and will not compensate others for repair or replacement services.

ACKNOWLEDGEMENTS

This Agreement represents the entire and integrated agreement between the parties and supersedes all prior negotiations, proposals, representations, commitments, understandings or agreements between the parties, either written or oral. This Agreement shall not be changed or modified by any oral agreement or any other agreement unless the same is in writing and signed by the party against whom enforcement of the change, modification or discharge is sought. If NetPlanner Systems, Inc.'s proposal is made a part of this Agreement and said proposal contains any terms or conditions inconsistent with the terms and conditions of this Agreement Form, then this Agreement Form shall govern.

ACCEPTANCE

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**Proposal NS26004738-P1**

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NetPlanner Systems, Inc. is hereby authorized to perform the work as specified. Payment shall be made as outlined above. Customer agrees this proposal constitutes in its entirety all that will be provided by NetPlanner Systems, Inc. Customer's signature certifies acceptance of the terms and conditions set forth in this proposal and posted at www.netplanner.com/termsandconditions.

If this proposal is distributed by e-mail, then replying to such e-mail with the subject or message "I Accept" or any request by the Customer for NetPlanner Systems, Inc. to begin work on this project will constitute full acceptance of the terms and conditions set forth in this proposal and posted at www.netplanner.com/termsandconditions.

Customer

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

NetPlanner Systems, Inc.

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

Nolan Svalstedt
nolan.svalstedt@netplanner.com
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Project Plan

Our Project Approach

NetPlanner's project management philosophy is to know and engage the end users so that we thoroughly understand the expectations and any nuances that might impact our work. We strictly adhere to BICSI guidelines and ensure standards compliance. Our project managers and team leaders implement firm quality control measures to deliver the highest quality solutions to our customers.

Communication is key to the success of our projects. We provide regular project updates to keep our clients informed every step of the way throughout the installation. If there are any issues, we address them quickly to obtain resolution and meet the project deadline. Through a phased approach, NetPlanner will combine project management and technically focused services in the phases described below.

Pre-Planning

In the pre-planning phase, NetPlanner will conduct a detailed site visit where our project manager will meet with City of Collegedale representative. Based on that meeting, we will prepare shop drawings for City of Collegedale approval and finalize a schedule for the implementation.

Our internal project team will hold a kick-off meeting that will include our account manager, CAD department, estimators, procurement department, and project manager to ensure the implementation flows as smoothly as possible from start to finish.

Sourcing/Product Acquisition

NetPlanner's procurement department will begin the procurement process once the project timeline and schedule have been verified, as well as any material changes required based on the site visit. Our procurement manager controls material quality by confirming the correct material is received in new and working condition. The material is then staged in an area of our warehouse designated for City of Collegedale. Not only does this procedure prevent the delivery of damaged equipment to the project site, but it also guarantees the project timeline is not compromised.

Delivery / Set-up / Storage / Security

NetPlanner has a warehouse and a clean lab facility for storage of all equipment. Typically, we have all equipment shipped directly to our office unless requested otherwise by the customer.

We will complete as much programming in advance as possible in our clean lab.

Installation

The project schedule drives the project milestones and deadlines. Our project manager will remain in close contact with City of Collegedale representatives to keep everyone apprised of the project status.

The information in this document is proprietary & confidential.



Project Plan

Written status reports will be provided on a weekly basis to confirm project progress. If any potential issues surface that could jeopardize on-time completion, the project manager will make City of Collegedale representatives aware immediately so that resolution can be quickly implemented.

Certification and Testing

We pride ourselves on the quality of our finished project, including certification and testing of all equipment installed by our highly qualified technical team. We thoroughly test each component of the system according to manufacturer and industry guidelines to ensure the system is fully functional and operating as expected.

Training

Once installation is complete, it is vitally important for clients to thoroughly understand and properly operate the new systems. That's why NetPlanner provides customized training options to best meet our clients' specific needs. We can offer training onsite or hold classes at our corporate training facility based on client preference. Our instructors ensure clients know how to take full advantage of the features the new systems provide. Online training resources and hard copy training manuals will also be provided for no additional cost.

Additional Services

In addition to hands-on installation services, a core group of personnel will support the project from NetPlanner Systems' project management office in Peachtree Corners to ensure a smooth execution:

- Our senior project coordinator will process contract-related documents (including change orders), hold an internal project kickoff meeting with all team members, make updated project details accessible to all team members, and oversee invoicing to confirm compliance with City of Collegedale's requirements.
- NetPlanner's procurement and logistics departments will work hand-in-hand to ensure smooth material management from purchasing to staging to on-time delivery at each project site.
- Our professional CAD experts are highly experienced in providing shop drawings, as-builts and other integrated equipment documentation provided and installed by NetPlanner Systems.
- Our pre- and post-construction coordinators are dedicated to providing timely submittals upon project award and thorough closeout documents, which include test results, as-built drawings, warranties, and O&M manuals, upon project completion.
- Our management team is committed to the success of the project, and while they will not be involved in the day-to-day activities, they will be provided with regular status updates and will be available to assist immediately should any escalation be required.

The information in this document is proprietary & confidential.



References

Project Name:

Description of Work Performed:

Contract Delivery Method:

Owner Name:

Owner Address:

Architect Name:

Architect Address:

General Contractor:

GC Contact:

GC Address:

GC Contact Phone:

GC Contact Email:

Contract Amount:

Completion Date:

Assembly Studios

Low voltage – structured cabling, audiovisual, wireless cabling, video surveillance

GC

Downtown Development Authority of the City of Doraville

3725 Park Avenue, Atlanta, GA 30341

Smith Dalia

621 North Avenue, NE, S-C140, Atlanta, GA 30308

The Gipson Company

Scarlett Gilland, COO

4392 Peachtree Rd., Atlanta, GA 30319

678-877-7294

scarlett@gipsonco.com

\$5.31 million

2024

Project Name:

Description of Work Performed:

Contract Delivery Method:

Owner Name:

Owner Contact:

Owner Email:

Owner Phone:

Owner Address:

Architect Name:

Architect Address:

Contract Amount:

Completion Date:

Atlanta Police Department

Camera Refresh and Expansion in APD Zones 1, 3, and 4

Direct

Atlanta Police Department

Daniel Caban, CTO

dcaban@atlantaga.gov

404-861-6601

68 Mitchell Street, S-6100, Atlanta, GA 30303

N/A

N/A

\$2.07 million

2025

Project Name:

Description of Work Performed:

Contract Delivery Method:

Owner Name:

Owner Address:

Owner Contact:

Owner Email / Phone

Architect Name:

General Contractor:

Contract Amount:

Completion Date:

WellStar Health Systems

VMS Conversion

Direct

Wellstar Health System, Inc.

1800 Parkway Place, SE, Marietta, GA 30067

Earnest Furgeison, Manager, Physical Security

efurgeison@augusta.edu / 706-564-1928

N/A

N/A

\$1.89 million

2025

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Other Requirements

Other Requirements

1. **Financial Credibility of NetPlanner:** NetPlanner's annual revenue topped \$115 million in 2025 and we're on track to finish 2026 at near \$120 million. We have been in business since 1987 with the same executive management team in place since that time. We have worked with thousands of customers across the U.S., providing low voltage design, installation, and service for structured cabling, physical security, audiovisual, paging/intercom, DAS, and wireless. Financial statements can be provided on request.
2. **Certification Regarding Debarment, Suspension:** NetPlanner certifies that it is not currently debarred, suspended, proposed for debarment, nor declared ineligible by any Federal Department or Government agency. Additionally, NetPlanner certifies that it has not been terminated from government contracts in the past three (3) years or ever.
3. **Proximity to Collegedale:** NetPlanner's Nashville office is 137 miles from the City of Collegedale.

The information in this document is proprietary & confidential.



Company Information

Legal Name of our Company: NetPlanner Systems, Inc.

Office Address: 155 Jones Blvd., Bldg. A
La Vergne, TN 37086

Proximity to Collegedale: 137 miles

Telephone Number: (629) 229-8602 (O)
(770) 441-3773 (F)

Point of Contact: Nolan Svalstedt
nolan.svalstedt@netplanner.com
(615) 516-6180

State of Tennessee
S-Low Voltage E Contractor
Low Voltage License # 66836



John E. Potts, RCDD
President of
NetPlanner Systems, Inc.



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Company Information

Our History

Your Pathway to Connectivity

NetPlanner Systems was established in 1987 by local Atlanta, Georgia leader, Clint Bridges, as a spin-off of his previously formed cable manufacturing company of computer cable assemblies for use in connecting peripherals to personal computers.

Bridges envisioned the future trajectory of the PC marketplace as local area networks began to emerge in the marketplace. In 1986, he elected to sell the original manufacturing company due to increased overseas competition, and in late 1987, Bridges raised the necessary capital to form NetPlanner Systems, Inc.

The company got its start by marketing cable installation services to many of the same customers that Bridges had served in his prior business. Since its inception, NetPlanner has served over 3,500 clients worldwide and continues to thrive as a leader of comprehensive technology solutions.

Over the years, NetPlanner has developed a reputation for consistently high-quality network installations using all types of fiber optic cabling (both multimode and single mode), copper cabling, Wi-Fi, and long-haul wireless. At the same time, NetPlanner has expanded its service offerings to include security systems, audio/visual systems, and professional services in order to meet our customers' ever-changing technology requirements. NetPlanner prides itself in providing best-in-class solutions and services backed by the most highly technical and certified employees in the industry.

NetPlanner has been recognized as one of the fastest growing middle market companies in Georgia (Georgia Trend Magazine), we were named to the Inc. 5000 and ranked among the top 100 companies in Metro Atlanta's Top Workplaces by the Atlanta Journal-Constitution. While this recognition is gratifying, we are most proud of our longstanding client relationships and the impressively high retention rate of our employees. More than thirty percent of our staff have been with us for greater than five years and our dedicated project managers average more than fifteen years of tenure – rare for companies in our industry.

Comprehensive Services

Communications

- Structured Cabling
- Data Center Infrastructure
- Unified Communications (VoIP)
- Nurse Call

Security

- Access Control
- Video Surveillance
- Intrusion Detection

Audio/Visual Systems

- Audio Conferencing
- Video Conferencing
- Interactive Whiteboards
- Intercom/Paging
- Sound Masking
- Digital Signage

Mobility Solutions

- Wireless/Wi-Fi
- Distributed Antenna Systems (DAS)/Small Cell

Professional Services

- Network Assessment
- Consulting and Design
- Deployment and Integration
- Engineer on Call

The information in this document is proprietary & confidential.



Company Information

Our People Make the Difference



Dedicated to delivering exceptional service

Our greatest strength is the hundreds of full-time professionals that make up the NetPlanner team. Our commitment to the customer and the industry, combined with our dedication to professionalism and integrity, is unparalleled. We continually upgrade our technical skills to remain on the leading edge of advanced and emerging technologies and standards.

Our people are dependable and knowledgeable, display an untiring focus to the details that impact results, respond quickly to all requests, and establish close working relationships with our customers. We are certified drug-free, have passed security / background checks, and consider safety our first priority.

Extensive industry knowledge and experience

More than thirty percent of our staff have been with us for more than five years and our project management staff averages more than fifteen years of tenure – rare for companies in our business. Customers tell us that their confidence in our people to meet and exceed their expectations for their projects is why time and again they turn to NetPlanner Systems for their technology needs.

Professional Certifications

Communications

- BICSI RCDD
- BICSI RTPM
- BICSI Technician
- BICSI Installer

Security

- NTS Level II
- NICET Level II

Audio/Visual Systems

- CTS
- CTS-I
- CTS-D

Networking

- Cisco CCIE
- Cisco CCNA
- Cisco CCNP
- Certified Wireless Network Administrator

The information in this document is proprietary & confidential.



Company Information

Why NetPlanner?

- ✓ Our turnkey philosophy – one source design, build, installation, testing and certification, repair, and maintenance.
- ✓ Our exceptional, certified expertise in the industry's leading technology.
- ✓ Our holistic approach to delivering the right solution in a timely and cost-efficient manner.
- ✓ Our willingness to jump through hoops when necessary to make things happen.

Our Presence

We are well known for our ability to provide the same consistent, high-quality approach to every installation, no matter the location. Our talented project managers have mastered the complexities of mobilizing a workforce as well as efficiently delivering materials and tooling to remotely located job sites in all parts of the country. NetPlanner Systems holds many contractor licenses in multiple states with the ability to quickly obtain additional licenses if required.



We work with clients of all sizes in all markets.

Whether you are a small business or a multi-national corporation, a private school or the largest school system in your state, a city courthouse or a large military base, NetPlanner Systems understands what drives your technology needs.

We regularly work with clients in the following markets:

- | | | |
|------------------|--------------------|--------------|
| • K-12 Education | • Government | • Commercial |
| • Data Centers | • Higher Education | • Industrial |
| • Financial | • Healthcare | • Military |

NetPlanner Systems, Inc. is headquartered in Atlanta, Georgia, with additional offices in Augusta, Savannah, and Columbus, Georgia, as well as in Nashville, Tennessee, Raleigh, North Carolina, and Tampa, Florida.

The information in this document is proprietary & confidential.



Support Overview

World Class Service Since 1987

At NetPlanner, our job is not complete when the systems have been designed, installed and turned over to our clients. Once the initial project is finished, we are committed to providing dependable service and support to your business, government entity, or medical facility. Whether it's a question we can assist with regarding your technology systems or a request for additional drops and equipment, as a NetPlanner client, our goal is to be a trusted technology partner and to continue to provide outstanding support that meets or exceeds our clients' expectations whenever service or upgrades are needed.

Dedicated Service Team

NetPlanner has a dedicated, highly responsive service team based out of our Atlanta corporate office capable of handling all of our clients' technology needs and issues. Calls made to our service number at (866) 861-5269 are answered 24 x 7, or service requests can be placed conveniently via email at service@netplanner.com or on our website. For immediate attention after hours, our service department has an escalation process to accommodate emergency requests.

Service Level Agreements

We offer comprehensive service agreements that are tailored to meet our clients' specific needs. Service Level Agreements are customizable and can include regular thorough preventative maintenance visits, guaranteed phone and on-site response times, equipment discounts, negotiated labor rates, and license renewals, for example.

NetPlanner also offers Block of Time Service Agreements at a discounted hourly rate for clients who need a consistent support model for a period of time. Purchased blocks of time have no expiration and unused hours automatically carry over to a new calendar year. Blocks of time can be used for any level of proactive services or client-generated support requests for network services or system administration functions. Examples of services covered by the blocks of time include:

- Network infrastructure support and administration of wired/wireless network systems
- Support and administration of Cisco IP-based phone systems
- Support and administration of firewalls / content filters

The information in this document is proprietary & confidential.



Support Overview

Security and Audio Video System Support

Our team of security and audio video professionals are available to our customers to help diagnose and resolve any issues impacting their systems, even if NetPlanner did not perform the installation. Many clients request to have our audio video experts on site when they are hosting certain meetings or conferences to help minimize any potential AV-related service disruptions.

Managed IT Services

NetPlanner understands that unprecedented demand on networks means our clients' IT teams are likely consumed with simply maintaining the current network infrastructure instead of focusing on their organizations' future needs. Our highly experienced team of certified network engineers can serve as an extension of our clients' IT departments, providing immediate responsiveness and support. Our expertise includes everything from the core to the edge of the network.

In addition, NetPlanner can provide Intelligent Remote Monitoring and Management that can monitor and manage your network on a 24 x 7 x 365 basis, proactively addressing network issues before they negatively impact business operations and potentially create costly downtime. Our solution is built on an open-sourced platform which has been customized to deliver a suite of monitoring and alerting operations for networks of any size.

Relevant live and historical metrics coupled with automated "weather reports" helps clients maximize the network uptime, significantly reduce the time to fix issues, and provides clear insight into budgeting for aging equipment replacement, identifying over/under-utilized hardware, and planning more effectively for future expansions.

Our professional network engineers work closely with our clients, applying a selective and intelligent monitoring approach rather than the typical blanket monitoring of anything and everything network related. We are able to offer our clients a cleaner holistic view of the data that matters most in optimizing network performance.

Features include:

- Availability Reporting
- Threshold alerting
- Scheduled PDF reporting (Daily, Weekly)
- Extensive vendor MIB support
- SNMP Traps
- Custom HTML-based alerting and text messaging
- Incident Reporting
- Hardware Inventory management
- Configurable dashboards
- SNMP v1/2/3
- Syslog

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/19/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Sutter, McLellan & Gilbreath, Inc 33 Buford Village Way Suite 329 Buford GA 30518	CONTACT NAME: Charlotte Boren PHONE (A/C, No, Ext): 770-246-8300 FAX (A/C, No): 678-802-3971 E-MAIL: cboren@smginsurance.com ADDRESS:														
INSURED NetPlanner Systems, Inc. 3145 Northwoods Parkway Suite 800 Peachtree Corners GA 30071	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: Chubb National Insurance Company</td> <td>10052</td> </tr> <tr> <td>INSURER B: Great Northern Ins. Co.</td> <td>20303</td> </tr> <tr> <td>INSURER C: Federal Ins. Co.</td> <td>20281</td> </tr> <tr> <td>INSURER D: Travelers Cas & Surety Co America</td> <td>31194</td> </tr> <tr> <td>INSURER E: QBE Specialty Insurance Company</td> <td>11515</td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Chubb National Insurance Company	10052	INSURER B: Great Northern Ins. Co.	20303	INSURER C: Federal Ins. Co.	20281	INSURER D: Travelers Cas & Surety Co America	31194	INSURER E: QBE Specialty Insurance Company	11515	INSURER F:	
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COVERAGES	CERTIFICATE NUMBER: 2054092987	REVISION NUMBER:																								
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Specimen Certificate

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Mary Cron

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ACORD 25 (2016/03)

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/19/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Sutter, McLellan & Gilbreath, Inc. 33 Buford Village Way Suite 329 Buford GA 30518	CONTACT NAME: Charlotte Boren PHONE (A/C, No, Ext): 770-246-8300 FAX (A/C, No): 678-802-3971 E-MAIL: cboren@smginsurance.com ADDRESS:														
INSURED NetPlanner Systems, Inc. 3145 Northwoods Parkway Suite 800 Peachtree Corners GA 30071	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A : Underwriters at Lloyd's London</td> <td>15792</td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Underwriters at Lloyd's London	15792	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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COVERAGES

CERTIFICATE NUMBER: 1150359760

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

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	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COM/PO/ AGG \$ \$
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A	Prof/Poll Liability - \$2M		PF01758A25	12/31/2025	12/31/2026	Deductible: \$50,000
A	Prof/Poll Liability - 3M X 2M		PFO1759A25	12/31/2025	12/31/2026	Excess - 3M X 2M
A	Prof/Poll Liability - 5M X 5M		PFO1760A25	12/31/2025	12/31/2026	Excess - 5M X 5M
	DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)					

CERTIFICATE HOLDER**CANCELLATION**

Incl'd w/Master Cert	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Our Partners



The information in this document is proprietary & confidential.



SAFETY SERVICE SOLUTIONS

**CITY OF COLLEGDAL CITY HALL
STRUCTURED CABLING REPLACEMENT
COLLEGDAL, TN**

Submitted By: Ontivity, LLC

Address: 1820 Watson Lane East, New Braunfels, TX 78130

UEI: GG3QUJJY1X35

CAGE Code: 9DQ75

Tax ID: 81-1556522

Robert Foster – Director of Wireless Services

Email: Robert.Foster@ontivity.com

Phone: 501-766-8376



August 28, 2026

City of Collegedale
4910 Swinyar Dr
Collegedale, TN 37363

Subject: City Hall Building Structured Cabling Replacement

Dear City of Collegedale ,

Ontivity is pleased to submit this proposal in response to your project requirements. We appreciate the opportunity to be considered and are confident in our ability to deliver a solution that aligns with your objectives.

Our team has thoroughly reviewed the project scope and requirements and has a clear understanding of the outlined expectations, deliverables, and performance standards. Ontivity brings extensive experience, technical expertise, and a commitment to quality, ensuring successful execution from project initiation through completion.

We are dedicated to providing a solution that is efficient, reliable, and tailored to meet your specific needs. Our approach emphasizes collaboration, clear communication, and adherence to all specified requirements to ensure project success.

The pricing in this proposal is valid for 30 days from the date of submission.

We look forward to the opportunity to partner with you on this project. Should you have any questions or require additional information, please do not hesitate to contact us.

Sincerely,
Mitch Bennett
Vice President Operations
Ontivity, LLC
Mitch.Bennett@ontivity.com, 501-766-8355

A handwritten signature in black ink, appearing to read "Mitch Bennett", written over a horizontal line.

1 | Page

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Executive Summary

Ontivity is pleased to provide a turnkey Category 6 Structured Cabling System solution for Collegedale City Hall, aligned with the objectives of the City of Collegedale Request for Bids. Our team is prepared to deliver a complete solution including design, coordination, installation, termination, testing, certification, and closeout to ensure a reliable, standards-compliant cabling plant while minimizing disruption to City operations.

In response to the RFB and issued cabling diagram, Ontivity developed a fully compliant design incorporating approximately 261 Category 6 horizontal cable runs serving 110 work-area and device locations, terminated on modular jacks and organized across a new two-post IDF equipment rack. This design is fully completed in AutoCAD and ready for construction, reflecting a complete set of coordinated cabling drawings, device locations, and rack elevations. Our engineering team performed an independent takeoff and field verification to ensure the City receives the most accurate and efficient solution.

Ontivity proposes a high-value rack configuration that maximizes long-term serviceability while eliminating wasted capacity. The design provides twelve (12) 24-port patch panels totaling two hundred eighty-eight (288) ports precisely matching the six (6) 48-port switch positions with a patch panel above and below each switch, a dedicated 1RU horizontal cable manager between each component, and full-height vertical cable management on both sides. This yields 27 spare ports for future growth while maintaining a clean, fully documented, and easily managed infrastructure.

Our independent takeoff reconciled the RFB's approximate drop count against the issued diagram to confirm exact quantities by service ensuring the city pays for precisely what is required. By installing all new cabling in parallel with the existing plant, we reduce maintenance exposure, eliminate unnecessary points of failure, and protect continuity of service; existing systems remain operational until the city is ready to cut over, and abandoned cable removal is performed on a separate return trip.

As a qualified contractor with a Manufacturer Certified Installation Warranty program, Ontivity provides competitive material pricing, direct manufacturer alignment, and specialized expertise, backed by a full manufacturer system warranty and a workmanship warranty. We test and certify 100% of installed permanent links using Fluke Networks Versiv/DSX tester, and deliver a complete closeout package including certification reports, as-built drawings, a coordinated labeling schedule, and O&M documentation.

Ontivity will execute this project in accordance with all applicable codes and standards including the 2023 NEC, ANSI/TIA-568 and related series, BICSI installation practices, and UL requirements while coordinating closely with the City's designated contact. Because our AutoCAD design package is complete and construction-ready, Ontivity can mobilize quickly upon award. Our execution plan includes approximately one (1) week for material procurement, an efficient ten to fifteen (10-15) working-day installation and certification window, and a two to four (3-5) working-day abandoned cable removal phase following City IT cutover. A dedicated field lead will oversee installation while our Project Manager maintains responsibility for coordination, schedule, and closeout.



Project Lead

Robert Foster – Project Designer / Engineer

Robert Foster brings over sixteen years of experience in the communications infrastructure industry, specializing in the design, coordination, installation, testing, and commissioning of large-scale structured cabling and in-building communication systems. He has led structured cabling, Public Safety DAS, BDA/ERRCS, and commercial network initiatives across multiple states, delivering code-compliant, standards-based systems for education, government, industrial, and enterprise environments. Robert brings deep expertise across copper and fiber cabling infrastructure as well as legacy and emerging wireless technologies, enabling him to design, implement, certify, and maintain reliable, mission-critical communication networks.

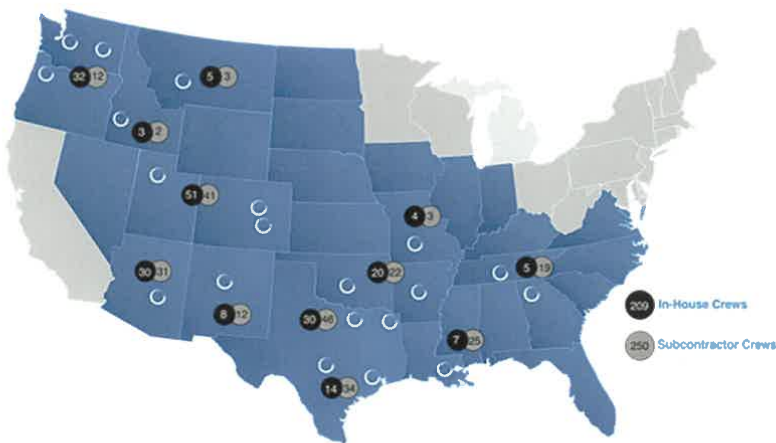
Responsibilities:

Robert's responsibilities include the design and development of structured cabling and communication solutions, production of construction-ready AutoCAD drawings and rack elevations, and oversight of installation scope, testing, and certification. He manages multidisciplinary field teams, coordinates with the City's designated representatives and Authorities Having Jurisdiction, ensures compliance with applicable BICSI, ANSI/TIA, NEC, and UL requirements, and delivers fully documented, certified, and operational cabling systems.

Local Project Office: Manchester, TN

Regional Field Support Office: Buford, GA

Corporate Office: New Braunfels, TX





Ontivity LLC
1820 Watson Lane East
New Braunfels, TX 78130

Friday, August 28, 2026

Site Name:Colleegdale, TN City Hall

Site Address:Colleegdale

City:TN

State, ZIP:

Customer:City of Colleegdale

Address:

Contact:Thomas Cook

Email Address:

Mobile:

Proposal

Item	Item Number	Unit Price	Quantity	Line Total
Structured Cabling Replacement & Decomm - Labor	1	\$50,624.14	1	50,624.14
Structured Cabling Replacement & Decomm - Material	2	\$9,244.48	1	9,244.48
Total:				\$59,868.62

Additional Services:

N/A

Notes:

Please feel free to call or email with any questions or concerns. Thank you for the opportunity.

Best Regards,
Robert Foster
Director of Wireless Services
Ontivity LLC
robert.foster@ontivity.com
501-766-8376

Terms and Conditions:

This proposal is valid 30 days from the above mentioned date.



Itemized Financial Proposal

City of Collegedale City Hall - Structured Cabling Replacement						
Qty	Model	Description	Equipment Unit Cost	Equipment Total Cost	Labor Unit Cost	Labor Total Cost
24,000	PVCAT6R-BLU-PB	Cat6 - Non-Plenum, Unshielded	\$ 0.20	\$ 4,800.00	\$ 1.05	\$ 25,200.00
468	CAT6MI45WHT	Cat6 RJ45 Punchdown Keystone Jack - Multi Colors	\$ 2.25	\$ 1,053.00	\$ 12.50	\$ 5,850.00
36	15-109-002 WH	Surface Mount Biscuit, Single Keystone	\$ 3.30	\$ 118.80	\$ 19.50	\$ 702.00
261	CAT6CERT	Cat6 Cable Test & Certification	\$ -	\$ -	\$ 19.50	\$ 5,089.50
100	2JHOOK	2" J-Hooks	\$ 3.87	\$ 387.00	\$ 3.50	\$ 350.00
1	IC107BP12V	Keystone Blank Patch Panel, Wall Mount, 12 Port	\$ 42.52	\$ 42.52	\$ 30.00	\$ 30.00
12	NKFP24Y	Panduit Blank Modular Patch Panel, 24 Port, 1RU, 19"	\$ 35.25	\$ 423.00	\$ 20.00	\$ 240.00
260	70709	6" Cat6 24awg Patch Cable	\$ 4.15	\$ 1,079.00	\$ 2.50	\$ 650.00
1	407276	19-inch Width, 45U 2-Post Open Rack Threaded	\$ 335.70	\$ 335.70	\$ 295.00	\$ 295.00
2	63033	Vertical Cable Management, 4 x 4, Black, 45RU	\$ 285.23	\$ 570.46	\$ 30.00	\$ 60.00
7	29038	Horizontal Cable Management, 3.5" Depth, 1RU	\$ 30.00	\$ 210.00	\$ 20.00	\$ 140.00
1	DECOMM-CABLE	Decommission of Old Cabling	\$ -	\$ -	\$ 9,715.00	\$ 9,715.00
1	MISC-SUPPLIES	Misc. Consumable Supplies	\$ 225.00	\$ 225.00	\$ -	\$ -
1	MGMT	Project Management	\$ -	\$ -	\$ 2,302.64	\$ 2,302.64
			Equipment Total Cost		\$ 9,244.48	
			Installation Total Cost		\$ 50,624.14	
			Project Total Cost		\$ 59,868.62	



Project Schedule

City of Collegedale City Hall - Structured Cabling Replacement												
Project Task	Start Date	End Date	9/7/2026	9/8/2026	9/9/2026	9/10/2026	9/11/2026	9/12/2026	9/13/2026	9/14/2026	9/15/2026	9/16/2026
Contract / PO# Receipt (Estimated Timeframe)	9/7/2026	9/8/2026										
Material Procurement	9/8/2026	9/11/2026										
Construction Kickoff Meeting	9/14/2026	9/14/2026										
Installation of Rack & Associated Equipment	9/14/2026	9/15/2026										
Installation & Testing of Cat6 Cabling on South Side of Building	9/15/2026	9/22/2026										
Installation & Testing of Cat6 Cabling on North Side of Building	9/23/2026	9/30/2026										
Closeout Package Submittal	10/1/2026	10/2/2026										

References

Location: City of Republic, MO – New City Hall & Public Works Building 150,000sq ft
Contact Name: Michael Sallee
Contact Email: MSallee@republicmo.com
Contact Phone: 417-732-3404

Location: Midway, GA – Distribution Facility 350,000sq ft.
Contact Name: Greg Tsrulnik
Contact Email: GTsrulnik@YMFinc.com
Contact Phone: 732-393-1800 Ext. 307

Location: Lewisville, TX – Lewisville ISD 63 Campuses 9.2M sq ft
Contact Name: Chris Langford
Contact Email: langfordc@lisd.net
Contact Phone: 972-350-1812

Location: Little Rock, AR – Pulaski Technical College South Campus
Contact Name: Grant Moritz
Contact Email: GMoritz@uaptc.edu
Contact Phone: 501-812-2200 Ext. 2858

Location: Fort Knox, KY – US Army Multiple Buildings
Contact Name: Chelsey Price
Contact Email: Chelsey.G.Price@army.mil
Contact Phone: 502-942-1193



Warranty Agreement

August 28, 2026

RE: Warranty Agreement

This letter certifies that Ontivity LLC hereby warrants all construction and installation services for the proposed Collegedale, TN City Hall Structured Cabling Replacement and Upgrade. All installation and construction will be free from defects due to defective workmanship for a period of Two (2) years from the Date of Final Completion, that date being the Construction Completion Date, and in accordance with the contract documents and bid documents between the parties.

In addition to the workmanship warranty, Ontivity LLC will provide a Twenty-Five (25) Year Manufacturer Certified Structured Cabling System Warranty on the installed Category 6 cabling plant. This manufacturer-backed warranty covers the performance of the certified copper cabling system including cable, connectors, patch panels, and jacks confirming that the installed system meets or exceeds the applicable ANSI/TIA Category 6 performance standards for the full warranty term. This warranty is issued upon manufacturer review and acceptance of the completed installation and certification test results.

The Owner will give the Contractor written notice of defective work or product, and Ontivity LLC will facilitate an on-site response by the next business day. Next-business-day response time is required for any service-affecting outage of the structured cabling system. All other warranty repairs will be facilitated within three (3) business days of notification

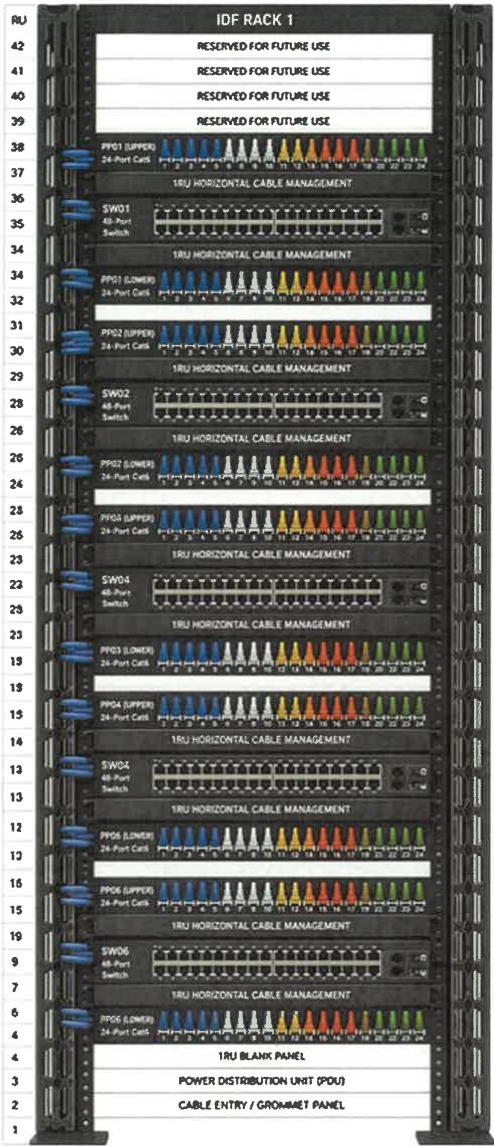
Robert Foster
Director of Wireless Services
Ontivity, LLC
Cell: 501-766-8376

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IDF Concept Design



Color Code Legend			
Color		Service	Application
Blue		Data	General Purpose Data
White		IP Phone	IP Phone Connection
Yellow		WAP	Wireless Access Point
Orange		Camera	Cameras
Green		Door	Door / Access Control

Labeling Convention

Work Area Outlet (Faceplate/Jack)

IDF-PP03-02

Example:
IDF-PP03-02

Meaning:
IDF = Upstairs IDF
PP03 = Patch Panel 03
02 = Port 02

Patch Panel Port (Rack Side)

WA-101-D1

Example:
WA-101-D1

Meaning:
WA-101 = Work Area 101
D1 = Data Jack 1
(Work Areas will be associated to room naming)



Device and Cable-Run Summary

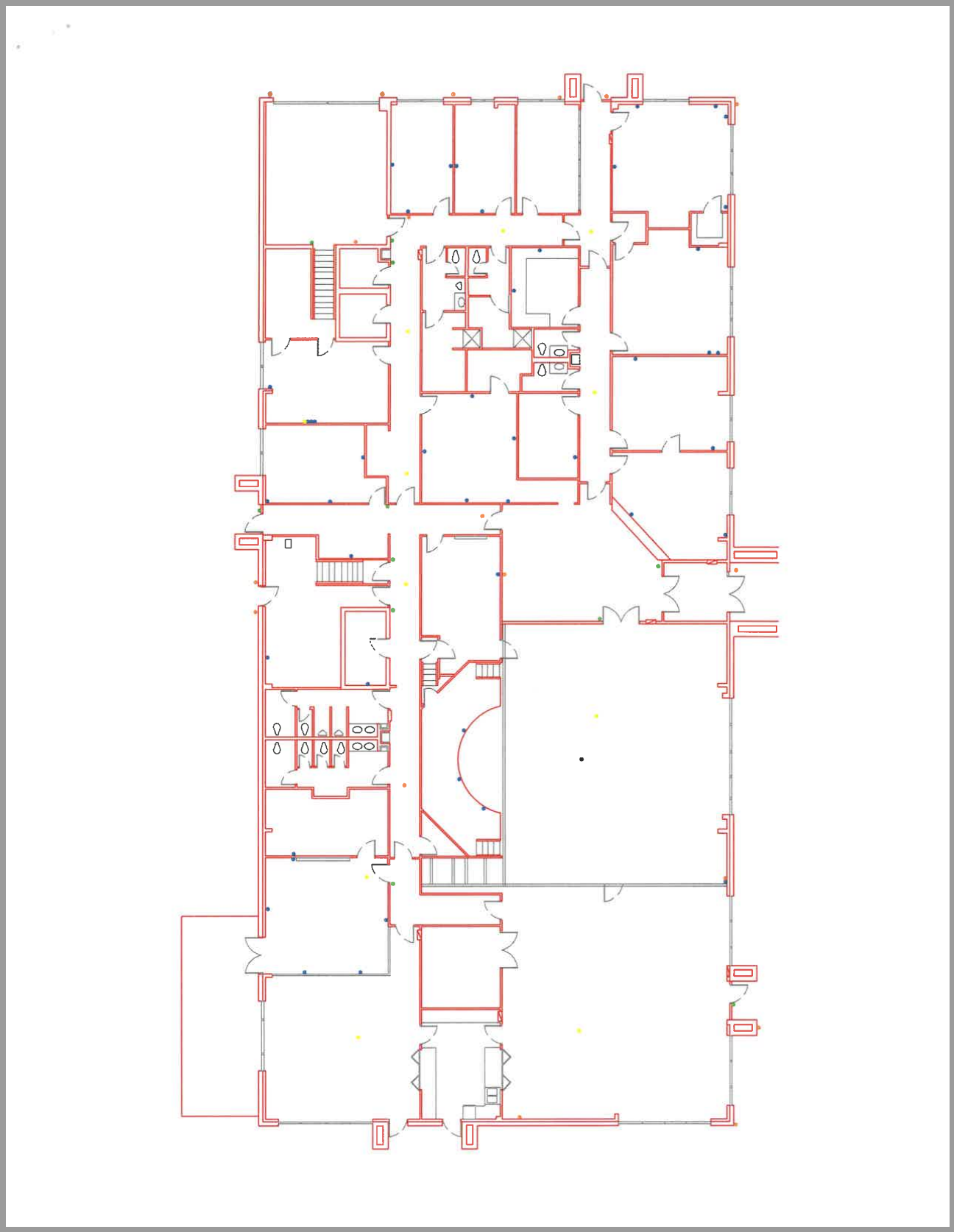
Diagram ID	Description	Locations / devices	Cables each	Cable runs
1P/3D	Phone + three general data jacks	37	4	148
1P/1D	Phone & Single general data outlet	1	2	2
1P	Single Phone	1	1	1
1D	Single general data outlet	1	1	1
2D	Two-port general data outlet	10	2	20
4D	Four-port general data outlet	7	4	28
8D MDF	Eight-cable MDF-to-IDF run	1	8	8
CAM	Camera Location	23	1	23
WAP	Wireless Access Point	9	1	9
DOOR	Door/access-control connection	17	1	17
PROJECTOR	Projector network connection	3	1	3
TOTAL		110	-	260

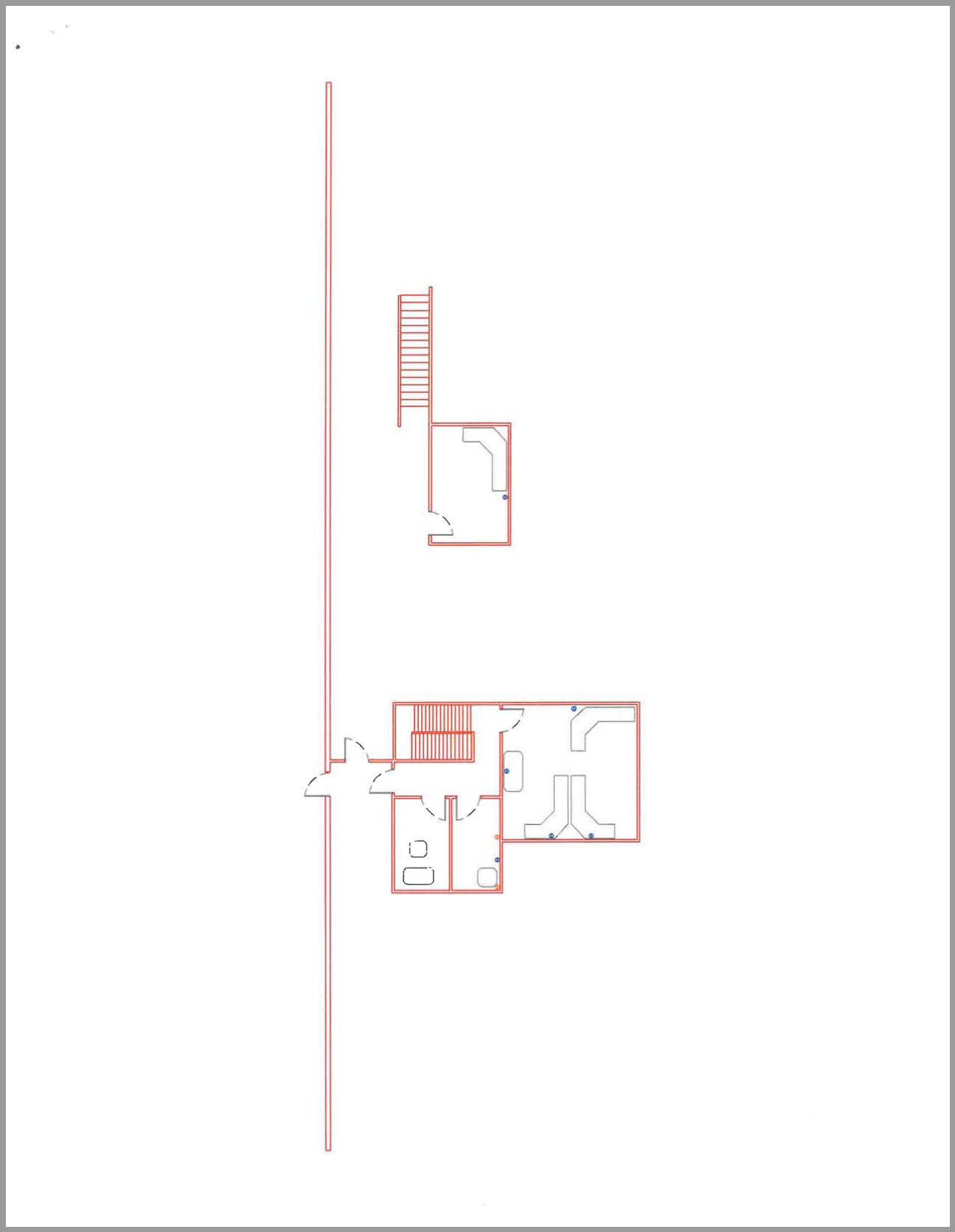
Jack Quantities by Color

Jack color	Service	Quantity
Blue	General-purpose data, including projector data	338
White	IP phone	78
Yellow	Wireless access point / Projector	12
Orange	Camera	23
Green	Door/access control	17
TOTAL	Category 6 modular jacks	468
TOTAL	Surface Mount Biscuit, Single Keystone	35

CAD Design

Upon award, Ontivity will provide our completed cabling design in AutoCAD. The design is already fully developed and construction-ready, incorporating all work-area outlets, device locations, cable pathways, and IDF rack elevations coordinated to the issued cabling diagram. This allows Ontivity to mobilize quickly and begin installation with minimal lead time.







PROPOSAL TO:

City of Collegedale

FOR:

Structured Cabling Updates

SITE:

City of Collegedale - Municipal Building

Quote # 4627

8/25/2026



Confidential Proposal

Prince Technologies is pleased to provide this proposal for the structured cabling improvements at the City of Collegedale Municipal Building. This proposal is based on the provided RFB documents, cabling drawings, and information gathered during the pre-bid walkthrough. The work includes installation of the new CAT6 structured cabling system and removal of existing abandoned low-voltage cabling as detailed in the following sections.

Network Cabling

CAT6 CABLING

This section is to provide and install approximately 260 CAT6 cables throughout the City of Collegedale Municipal Building. Cabling will be installed to the data, phone, wireless access point, camera, door controller, projector, and other locations shown on the provided drawings and clarified during the pre-bid walkthrough.

All cabling will be routed to the new network rack located in the second-floor IDF. Cabling will be installed above accessible ceilings and supported using J-hooks or other manufacturer-approved support methods. New faceplates and surface-mount boxes will be installed as required, with CAT6 keystone connectors color-coded by application in accordance with the RFB.

A new 7-foot two-post network rack will be installed and equipped with 24-port modular patch panels, horizontal and vertical cable management, cable runway, patch cables, and required grounding/bonding components. Eight CAT6 cables will also be installed between the IDF and existing MDF and terminated on the appropriate patch panels at each location. Existing EPB equipment and cabling will remain undisturbed unless otherwise directed by the City. Network switches and other active network equipment will be provided by others.

CAT6 cabling to door controller locations is limited to the network connection and does not include access control equipment, door hardware, or additional access



Confidential Proposal

control wiring. Cabling serving outdoor cameras and wireless access points will terminate at accessible interior locations as discussed during the walkthrough. Exterior penetrations and device installation will be performed by others.

Upon completion, all new cabling will be labeled and certified, with electronic test results and a labeled as-built drawing provided to the City. Existing cabling will remain operational until the City completes the network cutover. Removal of existing and abandoned cabling is included separately under the Existing Cabling Removal section of this proposal.

TOTAL	\$107,657.22
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EXISTING CABLING REMOVAL

This section is to remove abandoned network, telephone, coaxial, and other low-voltage cabling throughout the City of Collegedale Municipal Building. Removal will take place after the City has completed the cutover to the new cabling system to avoid disruption to existing services.

Abandoned cabling will be removed back to its source or point of entry where accessible. Care will be taken to identify and preserve cabling and equipment that is to remain in service. Existing EPB-owned cabling, fiber, and equipment will remain undisturbed unless specifically identified and authorized for removal by the City.

Removed cabling and associated debris will be collected and properly disposed of upon completion. Any cabling that cannot be safely removed due to inaccessible pathways, concealed construction, or other existing building conditions will be brought to the City's attention before proceeding.



Confidential Proposal

Project Schedule: Project scheduling will be coordinated with the City upon award. The new cabling installation is anticipated to require approximately 10 weeks from mobilization, with removal of existing abandoned cabling to follow the City's network cutover.

TOTAL	\$30,345.00
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Confidential Proposal

FINANCIAL

PAYMENT SCHEDULE

30% Deposit, Progress Billing
Net 30 days

SUBTOTAL	\$138,002.22
TOTAL TAX	\$0.00
PROJECT TOTAL	\$138,002.22

TERMS

Attached Below

This quote is valid for 30 days from the date of issue. Pricing and availability are subject to change after this period.

ACCEPTANCE

City of Collegedale



Confidential Proposal

Terms and Conditions

The provisions hereof constitute all of the terms and conditions of the agreement (this "Agreement") between Prince Technologies, LLC ("PT") and the customer described above ("Customer"). No changes or additions to this Agreement shall be binding upon PT unless in writing and signed by an authorized representative of PT. Any terms or conditions on an order form or similar document from Customer which are inconsistent herewith or in addition hereto shall be of no force and effect and are hereby expressly rejected and Customer's order shall be governed only by the terms of this Agreement. This Agreement is not subject to cancellation, suspension or reduction in amount, except with PT's written consent and upon terms which reimburse PT for work to be performed hereunder as described above ("work"), handling charges, and reasonable overhead. Certain terms of payment have been set out above. A service charge will be made and added to all payments past due and owed by the Customer under this Agreement, at a rate of 24% per annum, or if such rate is prohibited under applicable law, then at such maximum rate as is permitted under applicable law. Customer shall pay any reasonable attorney's fees incurred by PT in the collection of past due accounts. PT shall proceed with the Work until substantially complete (the "Completion Date"). However, PT shall not be liable for any damage or penalty for delays in Work due to acts of God, acts or omissions of the Customer, acts of civil or military authorities, government regulations, fires, floods, war, riots, strikes, or materials delay in transportation, defaults of PT's subcontractors, impossibility or impracticability of performance or any other cause or causes beyond the control of PT, whether or not similar to the foregoing. In the event of any delay caused as aforesaid, the completion shall be extended for a period equal to any such delay, and this Agreement shall not be void or voidable as a result of any such delay. In the event the Work includes excavation, the Customer shall pay, in addition to the contract price indicated above, the cost for any additional Work performed by PT due to water, quicksand, rock or other unforeseen obstruction encountered. Customer shall furnish all necessary facilities for performance of the Work by PT, including adequate space for storage and handling of material, light, water, heat, local telephone, and any necessary permits. Customer shall be responsible to coordinate the work of other trades (ducting, piping, electrical, etc.) and Customer shall be responsible for additional costs incurred by PT arising out of interferences to PT's Work caused by such other trade(s). PT shall be under no responsibility for loss or damage due to the character, condition or use of foundations, walls or other structures not erected by it or resulting from excavation in proximity thereto, or for damage resulting from concealed piping, wiring, fixtures or other equipment. All shoring or protection of foundations, walls or other structures subject to being disturbed by any excavation required hereunder shall be the responsibility of the Customer unless otherwise specified. Customer warrants the sufficiency of any structures to support the conduit, wiring, cable and/or mounted equipment and/or devices included within the Work. The Customer shall have all things prepared for installation, including, but not limited to, other materials, floor or suitable working base, and connections and facilities for erection at the time the materials are delivered. In the event the Customer shall fail to have all things prepared at the time of receipt of the materials, the Customer shall reimburse PT for any and all expenses caused by such failure to have such things in readiness. Failure to make areas available to PT during performance in accordance with schedules, which are the basis of PT's proposal, shall be considered a failure prepared in accordance with the terms of this Agreement. In no event shall PT be liable for special or consequential damages. PT's liability on any claim whether or not based in contract or in tort or occasioned by PT's active or passive negligence for loss or liability arising out of or connected with this Agreement, or any obligation resulting therefrom, or from the manufacture, fabrication, sale, delivery, installation, or use of any materials covered by this Agreement, shall be limited to the obligations provided in the immediately succeeding paragraph. PT warrants to Customer that the Work will be free from faults in respect to workmanship only for one (1) year from the Completion Date, and any warranty claims, whether known or unknown, accrued or unaccrued, not submitted by Customer in writing within that one (1) year period are hereby expressly waived. This warranty excludes any materials or equipment included in the Work and excludes damage or defect in the workmanship caused by abuse, modifications not executed by PT, improper or insufficient maintenance, improper operation, or ordinary wear and tear under normal usage. Warranty claims should be submitted in writing to PT at 1501 Linden Ave, Knoxville, Tennessee 37917. This warranty gives the Customer specific legal rights, and the customer may also have other rights which vary from state to state. The foregoing express warranty is in lieu of, and PT expressly disclaims, any and all other warranties of any nature whatsoever, express or implied, including without limitation implied warranties of merchantability, habitability and fitness for a particular purpose. PT furthermore disclaims any and all warranties and indemnifications against infringement of any intellectual property rights. Customer's exclusive remedy pursuant to the foregoing warranty shall be limited to repair or replacement, in PT's discretion, of any defective Work. Notwithstanding the foregoing, PT's maximum liability under this Agreement is limited to the contract price specified above. PT shall not be liable for any special, incidental, consequential or penal damages. If PT furnishes customer with advice or other assistance which concerns the Work, and which is not required pursuant to this Agreement, the furnishing of such advice or assistance will not subject Customer to any liability, whether based on contract, warranty, tort (including negligence) or other grounds. To the extent that PT has received any warranties with respect to goods or services supplied by third parties which are included in the Work, PT agrees that such warranties shall inure to the benefit of Customer, and PT hereby assigns Customer a mutual and enforceable interest in such warranties, to the extent permitted by law and to the extent that such assignment does not void, limit, or diminish such warranties. Changes, alterations and additions to this Agreement shall be invalid unless approved in writing by PT. Changes approved by PT, which increase or decrease the cost of work to PT, shall constitute a corresponding increase or decrease in the contract price as provided above. The value of additional Work shall be agreed upon in writing prior to the performance of said Work. In addition, Customer shall pay for all extra Work requested by Customer or made necessary because of incompleteness of or inaccuracy in plans or other information submitted by Customer with respect to the details of Work to be performed hereunder. The terms and conditions specified herein shall be in addition to those set out in PT's technical specifications and any inconsistencies shall be resolved by PT. Customer agrees that the Work is limited to the installation of the structured cabling systems on the Property and does not include any type of information technology services, including server, hardware or software support. In the event the layout of Customer's facilities has been altered, or is altered by Customer prior to the Completion Date, Customer shall advise PT, and PT may amend this Agreement as necessary. In case of any default by Customer, PT shall be entitled to all remedies available at law; including but not limited to, payment for all Work performed, all termination costs incurred, and any other costs incurred by PT, including handling, overhead, and lost profit. PT shall also be entitled to shut off the power to any system installed as part of the Work and remove all or a portion of the same. All such remedies of PT are cumulative and not exclusive. Default by Customer shall include, but not be limited to: (i) failure to pay any amount due hereunder promptly as and when due, no demand being necessary, (ii) any act or omission on the part of Customer whereby PT is prevented from completing said Work, (iii) any breach of this Agreement by Customer, (iv) a receivership, bankruptcy, assignment for the benefit of creditors, or any other form of insolvency proceedings is instituted by or against Customer, or (v) any portion of the Work is attached, lien or seized by process of law if such attachment or lien is not vacated or seizure terminated within ten (10) days after its occurrence. PT shall not be liable to Customer or to any other person whatsoever for any injury, loss, or damage suffered by any person other than PT's employees and contractors ("Other Persons"), while such Other Persons are present on the Property. Customer assumes liability for, and indemnifies PT and PT's agents, employees, contractors and successors, against and holds them harmless from any and all claims (including, without limitation, claims for injury to, or death of, any person, or damage to, or loss of, any property), actions (including, without limitation, actions for negligence, recklessness, willful misconduct or strict liability in tort), suits, proceedings, costs, expenses (including legal expenses, expert fees, and attorneys' fees), damages and liabilities arising, or alleged to arise, out of or in connection with, the presence of Other Persons upon the Property. Customer will indemnify and hold harmless PT from and against any claims, demands or damages resulting from the enforcement of the Occupational Safety Health Act (Public Law 91-596) or the Americans With Disabilities Act (Public Law 101-336) related to the Customer's facilities. If a dispute, disagreement, claim or any other cause of action of any kind or nature related to, under, or otherwise in connection with this Agreement, cannot be settled by mutual agreement, the parties agree to then submit such dispute to mediation. If such mediation fails to resolve the dispute, the parties agree such dispute will be submitted to final and binding arbitration in accordance with the rules of the American Arbitration Association. Any mediation or arbitration conducted hereunder will be conducted in Knoxville, Tennessee. The parties hereto shall equally share the costs of mediation. If any party hereto resorts to arbitration to remedy a breach of this Agreement, the prevailing party in the arbitration, in addition to any other remedies available under this Agreement or by law, may collect all or a portion of its reasonable attorney fees and other costs and expenses of arbitration at the discretion of the arbitrator, who shall consider both the reasonableness of the attorney fees and other costs and the relative merits of each party's position. This Agreement shall be governed by and construed in accordance with the laws of the State of Tennessee without resort to its conflicts of laws and jurisdiction and venue for any actions brought in spite of the above provisions requiring mediation and arbitration shall be solely in any state court in Knox County, Tennessee, or the Federal District Court for the Eastern District of Tennessee, Northern Division, sitting in Knoxville, Tennessee. Should any part, term or provision of this Agreement be found by the courts to be unenforceable the validity of the remaining provisions hereof shall not be affected thereby. This Agreement may not be assigned by Customer without the written consent of PT, which may be withheld in PT's sole discretion.



Proposed To:



August 31, 2026

Scope of Work:

This proposal is for the installation of 260 Category 6 PVC Network Drops.



WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

THE INSTALLATION OF 260 DROPS OF CATEGORY 6 PVC CABLE, AND REMOVAL OF OLD CABLE, PER THE RFB. ALL DROPS WILL BE LABELED AND CERTIFIED. NO PATCH CABLES OR NETWORK SWITCHES / ELECTRONICS ARE INCLUDED IN THIS PROPOSAL. ANY ADDITIONAL CABLING REQUESTED WILL BE DONE ON A TIME AND MATERIALS BASIS. WE WILL INCLUDE A 1 YEAR PARTS AND LABOR WARRANTY - LIGHTNING AND ABUSE EXCLUDED.

MATERIALS CONSIST OF:

- 1 - LOT CATEGORY 6 PVC RISER TWISTED PAIR CABLE
- 520 - VERTICAL CATEGORY 6 DATA INSERTS
- 1 - LOT VERTICAL FACE PLATES & SURFACE MOUNT HOUSINGS
- 11 - VERTICAL 24 PORT 1U FIELD CONFIGURABLE PATCH PANEL
- 2 - VERTICAL 19" X 7" 45U RACK - BLACK, WITH WALL TO RACK KIT
- 4 - SLOTTED DUCT 45 RACK UNIT VERTICAL WIRE MANAGEMENT (FRONT AND BACK)
- 24 - SLOTTED DUCT 2 RACK UNIT HORIZONTAL WIRE MANAGEMENT (FRONT AND BACK)
- 1 - LOT J HOOKS
- 1 - LOT MISCELLANEOUS INSTALLATION MATERIALS

WE PROPOSE HEREBY TO FURNISH MATERIAL AND LABOR, COMPLETE IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS, FOR THE SUM OF:

\$143,850.00

TAX EXEMPT

THE ABOVE PROPOSAL IS ACCEPTED AND YOU ARE AUTHORIZED TO PROCEED

X _____ DATE: _____
PAYMENT TERMS AS FOLLOWS: 50% DUE UPON ACCEPTANCE OF PROPOSAL, BALANCE IN FULL UPON COMPLETION OF INSTALLATION.

ALL MATERIALS ARE OF THE DESCRIPTION SPECIFIED. WORK WILL BE PERFORMED IN ACCORD WITH STANDARD PRACTICE. ANY CHANGE IS SUBJECT TO MATERIAL AGREEMENT, AND IN THE EVENT OF SUCH CHANGE, AN EQUITABLE ADJUSTMENT WILL BE MADE IN PRICE. WE ARE NOT RESPONSIBLE FOR ANY CAUSE OR CONDITION BEYOND OUR CONTROL. PURCHASER RESPONSIBLE FOR ALL NECESSARY INSURANCE. SHOULD COLLECTION BE ENFORCED ON THIS AGREEMENT, ALL LEGAL FEES AND COURT COSTS WILL BE PAID BY PURCHASER. A FINANCE CHARGE OF 1.5% MONTHLY WILL BE ADDED TO ALL PAST DUE ACCOUNTS. TR ALARM LLC. C1750

130 WILDWOOD AVENUE - CLEVELAND, TN 37311 - 423.664.8324



Collegedale

Tennessee

To: Mayor Lloyd and Collegedale City Commissioners

From: Jon Holmes, City Manager

Date: September 3, 2026

RE: Airport Board appointments

Background:

At the July 20, 2026, City Commission meeting, the City Commissioners considered and passed Resolution #572 which created an Airport Board for the Collegedale Municipal Airport. The Commission directed staff to advertise that the City was soliciting Letters of Interest from the community for anyone that had interest in being appointed to the Airport Board. The Commission would be provided the Letters of Interest, then they would provide the names to the City Manager that they would like to appoint to this advisory Board.

Discussion

The Airport Board is composed of five members, with no more than two allowed to be non-residents. After announcing that the City was seeking Letters of Interest from community members willing to serve, the following individuals submitted their names for consideration.

- | | |
|--------------------------------------|-------------------------------------|
| 1. Jack Farrow – Resident | 7. Zoe Krohne – Non-Resident |
| 2. John Record – Resident | 8. Leslie Slay – Non-Resident |
| 3. Heath Merz – Resident | 9. Todd Pettibone – Non-Resident |
| 4. Michae Brown – Non-Resident | 10. Thomas Sherman – Non-Resident |
| 5. Jeff Ctherbertson – Non- Resident | 11. Roxanne Peterson – Non-Resident |
| 6. Andrew Godbold – Non- Resident | 12. Maggie Jensen – Non-Resident |

These names were provided to the City Commission, and the following recommendations were made by the Commission for appointment to the Airport Board.

	Candidates	Residency	Mayor Lloyd	Vice Mayor Sadler	Commissioner Johnson	Commissioner Baker	Commissioner Howse	Total
1	JACK FARROW	RESIDENT	X	X	X	X	X	5
2	JOHN RECORD	RESIDENT		X	X	X	X	4
3	HEATH MERZ	RESIDENT	X	X	X		X	4
4	MICHAEL BROWN	NON-RESIDENT	X	X		X	X	4
5	JEFF CUTHBERTSON	NON-RESIDENT Sub 8/16	X				X	2
6	ANDREW GODBOLD	NON-RESIDENT Sub 8/20 @ 2:30 PM	X			X		2
7	ZOE KROHNE	NON-RESIDENT Sub 8/20 @ 9:20 PM			X	X		2
9	LESLIE SLAY	NON-RESIDENT		X				1
10	TODD PETTIBONE	NON-RESIDENT			X			1
8	THOMAS SHERMAN	NON-RESIDENT						0
11	ROXANNE PETERSON	NON-RESIDENT						0
12	MAGGIE JENSEN	NON-RESIDENT						0

The Commission may nominate the above-named individuals or other individuals of their choosing to serve on the Airport Board. It is recommended that a motion be made for appointment, and a second, followed by a vote by the Commission. This will initially appoint them to the Airport Board pending the final appointment, which will require official Commission approval through Resolutions and/or Ordinances. That will be brought forward at the next meeting scheduled for September 21, 2026.

Conclusion and/or Recommendations:

Commission Direction.



Collegedale

Tennessee

To: Mayor Lloyd and Collegedale City Commissioners

From: Jon Holmes, City Manager

Date: September 4, 2026

RE: Discussion to cease utilizing License Plate Reading Cameras and withdrawal from contract – Commissioner Sadler, Chief of Police and City Manager Requesting

Background:

The City of Collegedale began utilizing License Plate Reading Technology in 2022.

Associated Documentation:

None

Discussion

The City of Collegedale began testing, deploying, and utilizing License Plate Reading (LPR) technology in 2022, with additional expansions implemented in the years that followed.

As LPR systems have become more widespread and additional companies have entered the market, concerns have continued to grow nationwide. Issues such as mass and indiscriminate collection of vehicle movement data, the potential for tracking individuals' locations, broad data sharing across multiple levels of government, risks of misuse, questions about accuracy, and ongoing debates around privacy, data security, and constitutionality represent just some of the significant concerns being discussed across the country.

As this debate has intensified nationwide in recent months, the Collegedale Police Department Administration and the City Manager have engaged in ongoing discussions regarding these issues and concerns. Concurrently, members of the City Commission have privately communicated their concerns to the City Manager. In light of the Hamilton County Sheriff's Office's decision to suspend its use of this technology, the City Manager and the Police Chief determined that a formal discussion with the Commission on this matter would be beneficial. Separately, two Commissioners contacted the City Manager to convey their concerns, with one requesting that the item be placed on the agenda for discussion.

Proactively, the Police Chief recommended deactivating the Flock LPR system utilized by the City pending discussion with the Commission on this issue, and the City Manager concurred with this course of action. Accordingly, the City has deactivated the Collegedale Police Department's access to those cameras, as well as all access by partner agencies with which the City maintains agreements. This action was taken pending discussion with the Commission and direction from them regarding the future use of LPR technology by the Police Department, as well as discussion of any contractual obligations the City may be bound to, potential financial impacts, and the process for withdrawing from the contract.

and removing the cameras from Collegedale roadways, should the Commission elect to end the partnership with the LPR service contractor.

In light of the ongoing questions regarding the legality of this technology, the limited utilization observed in the Police Department's application of the technology, and the significant public sentiment expressed by citizens via social media, the Police Chief and the City Manager are in agreement in their recommendation to withdraw from the City's agreements with the vendor and to direct the vendor to remove the cameras from the City.

Police Chief Sapp will provide more information regarding that process at the meeting on Tuesday evening.

Conclusion and/or Recommendations:

Direction of Commission