

**TUESDAY, DECEMBER 10, 2019 – 7:00 P.M.**  
**REGULAR MEETING OF THE OXFORD BOARD OF COMMISSIONERS**  
**OXFORD CITY HALL – COMMISSIONERS’ BOARD ROOM**

The Board of Commissioners for the City of Oxford met at the above-mentioned time and place. All members of the Board and local news media were notified of the same as well as the purpose of the meeting.

Present: Mayor Jackie Sergent, MPT Calvin (C.J.) Harris, Jr., Commissioners James (Danny) Currin, S Quon Bridges, Ron Bullock, Al Woodlief, and Patricia Fields. Also present were City Manager M. Alan Thornton, City Attorney J. Thomas Burnette, and City Clerk Cynthia Bowen.

**CALL TO ORDER**

Mayor Sergent called the meeting to order at approximately 7:00 PM.

Hak Ung, Finance Director, gave the prayer, the Pledge to the flag followed, led by Commissioner Al Woodlief.

**ADJUSTMENTS TO AND APPROVAL OF THE AGENDA**

COMMISSIONER WOODLIEF MADE A MOTION TO APPROVE THE AGENDA WITH THE ADDITION OF THE FOLLOWING ITEMS:

- Discussion on paving Wall Street.

ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

**OPENING REMARKS BY MAYOR SERGENT**

Mayor Sergent read the opening remarks statement as stated on the agenda with no conflicts of interest noted.

**NO ONE SIGNED UP TO SPEAK FOR THE PUBLIC COMMENT.**

**ACCEPTED THE OFFICIAL RESULTS OF THE MUNICIPAL ELECTION.**

The Mayor and Board of Commissioners reviewed the certified results of the municipal election held on November 5, 2019, as shown below.

**For Mayor – 2-year Term:**

Jackie Sergent – 825 votes - Elected  
Calvin (CJ) Harris – 697 votes  
Larry Thomas – 62 votes  
Write-In – 5 votes

**For Commissioner – 4-year Term:**

Teresa S. Gilreath – 941 votes – Elected  
John Tovey – 736 votes - Elected  
Ron Bullock – 732 votes - Elected  
Kenneth Moss – 639 votes  
Michael Hunt, Sr. – 613 votes  
Justin Paynter – 430 votes  
Write-In – 9 votes

There was no discussion.

COMMISSIONER WOODLIEF MADE A MOTION TO ACCEPT THE OFFICIAL RESULTS OF THE MUNICIPAL ELECTION HELD ON NOVEMBER 5, 2019. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

### **CONSENT AGENDA APPROVED**

Approved the November 2019 Financial report.

Approved the following meeting minutes:

- \*November 4 - Agenda Session
- \*November 12 - Regular Session

COMMISSIONER WOODLIEF MADE A MOTION TO APPROVE THE CONSENT AGENDA. ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

### **DELEGATIONS**

Mayor Sergent presented a plaque honoring former Commissioner Frank Strickland for his years of service to the City of Oxford. Commissioner Danny Currin accepted the plaque on Mr. Strickland's behalf and read a note from Mr. Strickland, giving his parting comments. Commissioner Currin also added his comments thanking Mr. Strickland for the Veterans parade, as well as the Granville County Veterans Memorial .

Mayor Sergent presented a plaque to Commissioner Woodlief, who gave parting comments on his activities and accomplishments during his tenure as a Commissioner as well as his entire tenure with the City of Oxford.

### **MEETING ADJOURNED SINE DIE**

COMMISSIONER WOODLIEF MADE A MOTION TO ADJOURN SINE DIE. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.** THE MEETING WAS ADJOURNED SINE DIE BY MAYOR SERGENT.

### **RECESS**

**The Board took a 30-minute Recess.**

### **MAYOR-ELECT AND COMMISSIONERS ELECT TAKE OATH OF OFFICE**

City Manager Thornton reconvened the Board for the purpose of administering the oaths of office to the newly elected officials.

City Manager Thornton recognized Carolyn J. Thompson to conduct the swearing-in ceremony for the Mayor-Elect Jacqueline vdH Sergent.

Carolyn J. Thompson recognized Mayor Elect Sergent. Mayor-Elect Sergent subscribed and swore to the oath of the elected office according to the statutes of North Carolina. Mayor Sergent's husband, Herve, stood with her.

Mayor Sergent recognized The Honorable S. Katherine Burnette to conduct the swearing-in ceremony for Commissioners Elect Ron Bullock.

Judge Burnette recognized Commissioner Elect Ron Bullock. Commissioner Elect Bullock subscribed and affirmed to the oath of the elected office according to the statutes of North Carolina. Bullock's wife Sandy stood with him.

City Clerk Cynthia Bowen recognized Commissioner Elect John Tovey. Commissioner Tovey subscribed and affirmed to the oath of the elected office according to the statutes of North Carolina. His neighbor Sandy Bullock stood with him.

Mayor Sergent recognized Commissioner Elect Teresa Gilreath. Commissioner Gilreath subscribed and affirmed to the oath of the elected office according to the statutes of North Carolina. Gilreath's husband Vincent stood with her as well as other members of her family.

**MAYOR AND BOARD RECONVENED FOR THE PURPOSE OF CONDUCTING BUSINESS.**

**CALVIN "C.J." HARRIS ELECTED MAYOR PRO TEM**

Mayor Sergent opened the floor for nominations for the office of Mayor Pro Tem.

**The Nominations were as follows:**

Commissioner Calvin C.J. Harris (nominated by Commissioner Currin with a motion).

No other nominations were received. Mayor Sergent closed the nominations.

Commissioner Harris was elected Mayor Pro Tem by majority vote.

**CYNTHIA BOWEN REAPPOINTED CITY CLERK**

ON MOTION BY COMMISSIONER, FIELDS THE BOARD VOTED UNANIMOUSLY TO REAPPOINT CYNTHIA BOWEN AS CITY CLERK. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED**

**J. THOMAS BURNETTE REAPPOINTED CITY ATTORNEY**

ON MOTION BY COMMISSIONER BRIDGES, THE BOARD VOTED UNANIMOUSLY TO REAPPOINT J. THOMAS BURNETTE AS CITY ATTORNEY. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED**

**MAYOR PRO TEM HARRIS ADMINISTERED OATH OF OFFICE**

Mayor Sergent recognized Commissioner Harris for swearing in. Commissioner Harris asked Carolyn J. Thompson to administer his Oath of Office. Ms. Thompson accepted and administered the Oath of Office of Mayor Pro Tem to Commissioner Harris.

**CITY CLERK BOWEN ADMINISTERED OATH OF OFFICE**

Pursuant to Article VI, Section 7, of the Constitution of the State of North Carolina, City Clerk Cynthia Bowen was sworn to the oath of office by Mayor Jacqueline vdH Sergent. Commissioner Patricia Fields stood with her.

**CITY ATTORNEY ADMINISTERED OATH OF OFFICE**

Pursuant to Article VI, Section 7, of the Constitution of the State of North Carolina, and N.C. Statute 11-11, Attorney J. Thomas Burnette was sworn to the oath of office of City Attorney by The Honorable S. Katherine Burnette.

**APPOINTMENT OF BOARD COMMITTEES & REPRESENTATIVES**

Mayor Sergent appointed the Board Committees as follows:

**MAYOR'S 2015-2017  
BOARD OF COMMISSIONERS' COMMITTEE APPOINTMENTS**

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| <p style="text-align: center;"><b><u>Budget &amp; Finance</u></b><br/>Teresa Gilreath, Chair<br/>Danny Currin – Quon Bridges<br/>M. Alan Thornton City Manager, Staff Advisor<br/>Hak Ung, Finance Director, Staff Advisor</p> <p style="text-align: center;"><b><u>Planning, Business, and<br/>Community Development</u></b><br/>John Tovey, Chair<br/>Calvin (C.J.) Harris Jr. – Teresa Gilreath<br/>Cheryl Hart, Planning Director, Staff Advisor</p> <p style="text-align: center;"><b><u>Property, Buildings and Real Estate</u></b><br/>Danny Currin, Chair<br/>Ron Bullock – Patricia Fields<br/>Kenny Manning, Bldgs. &amp; Grounds, Staff Advisor</p> <p style="text-align: center;"><b><u>Personnel</u></b><br/>Pat Fields, Chair<br/>Ron Bullock - C.J. Harris<br/>Melissa LaBar, HR Director, Staff Advisor</p> | <p style="text-align: center;"><b><u>Public Safety</u></b><br/>Quon Bridges, Chair<br/>John Tovey – Pat Fields<br/>AL Coley, Police Chief, Staff Advisor<br/>David Cottrell, Fire Chief, Staff Advisor</p> <p style="text-align: center;"><b><u>Public Works, Water, and<br/>Infrastructure</u></b><br/>Ron Bullock, Chair<br/>Danny Currin – Teresa Gilreath<br/>Amy Ratliff, City Engineer, Staff Advisor<br/>Dud Frazier, PW Director, Staff Advisor</p> <p style="text-align: center;"><b><u>Recreation, Parks, and the Environment</u></b><br/>Calvin (C.J.) Harris Jr., Chair<br/>Quon Bridges – John Tovey<br/>Tina Cheek, Recreation Director, Staff Advisor</p> |
| <p style="text-align: center;"><b><u>Kerr Lake Regional Water System<br/>Representative</u></b><br/>Ron Bullock – M. Alan Thornton</p> <p style="text-align: center;"><b><u>Granville Greenways Advisory Council</u></b><br/>Teresa Gilreath</p> <p style="text-align: center;"><b><u>Masonic Home for Children Community<br/>Communications Committee</u></b><br/>Pat Fields</p>   | <p style="text-align: center;"><b><u>COG Representative</u></b><br/>Quon Bridges</p> <p style="text-align: center;"><b><u>Downtown EDC Representative</u></b><br/>Danny Currin</p> <p style="text-align: center;"><b><u>Chamber Representative</u></b><br/>M. Alan Thornton</p> <p style="text-align: right;">Revised 12/27/20</p>   |

**REMARKS BY NEWLY ELECTED OFFICIALS**

Words of thanks to the citizens of Oxford, City Staff, friends, and family members, and other heartfelt comments were made by Mayor Sergent, Commissioners Tovey, Bullock, and Gilreath.

WITH THERE BEING NO FURTHER BUSINESS, COMMISSIONER BULLOCK MADE A MOTION TO ADJOURN. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

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Cynthia Bowen, City Clerk

ATTEST:

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Jacqueline vdH Sergent, Mayor