

**TUESDAY, NOVEMBER 10, 2020 – 7:00 PM.
REGULAR MEETING OF THE OXFORD
BOARD OF COMMISSIONERS VIA ZOOM**

The Board of Commissioners for the City of Oxford met at the above-mentioned time and place. All members of the Board and local news media were notified of the same as well as the purpose of the meeting.

Present: Mayor Jackie Sergent, MPT Calvin (C.J.) Harris Jr., Commissioners; Commissioner James (Danny) Currin, S Quon Bridges, Ron Bullock, Patricia Fields, Teresa Gilreath, and John Tovey. Also present were City Manager M. Alan Thornton, City Attorney J. Thomas Burnette, and City Clerk Cynthia Bowen.

CALL TO ORDER

Mayor Sergent called the meeting to order at approximately 7:00 PM. Prayer by Reverend Phillip Betts, of Cornerstone Christian Community Church. Commissioner Quon Bridges led the Pledge to the Flag.

CONSIDER ADJUSTMENTS TO AND APPROVAL OF THE AGENDA:

COMMISSIONER BRIDGES MADE A MOTION TO APPROVE THE AGENDA WITH THE ADDITION OF ADDING STOP SIGNS IN KEY PLACES ON FOREST ROAD. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

OPENING REMARKS BY MAYOR SERGENT

Mayor Sergent read the opening remarks statement as stated on the agenda with no conflicts of interest noted.

DELEGATIONS

- USDA representative Jonathan Jones gave a presentation on the USDA Letter of Conditions for the Water & Sewer Improvements – Contract 2.
- Phil Dixon and Gabby Barber gave a short presentation on the Oxford Center for the Arts
- Mayor Sergent presented the Arbor Day proclamation.
- Mayor Sergent presented the CAFR Award to Finance Director Hak Ung.
- Lt. Lynn Curl was recognized for being chosen as Crime Stoppers Officer of the Year.

DICKON HOUSMAN APPOINTED TO THE HISTORIC PRESERVATION COMMISSION TO COMPLETE THE UNFULFILLED TERM OF JACALYN THOMAS.

COMMISSIONER CURRIN MADE A MOTION APPOINT DICKON HOUSMAN TO THE HPC TO COMPLETE THE UNFULFILLED TERM OF JACALYN THOMAS. NO DISCUSSION. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

THE BOARD ACCEPTED THE MCGILL MAIN STREET RE-STRIPE AND BUMP-OUT DESIGN IN CORRELATION WITH THE DOWNTOWN MASTER PLAN ADOPTED BY THE CITY OF OXFORD IN 2016.

COMMISSIONER BULLOCK MADE A MOTION ACCEPT THE MCGILL MAIN STREET DESIGN. NO DISCUSSION. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

THE BOARD AUTHORIZED CITY STAFF TO PROCEED WITH DISCUSSIONS WITH THE DIVISION OF WATER INFRASTRUCTURE, THE FUNDING SOURCE FOR THE 2018 WATER AND 2018 SEWER PROJECTS, AND THE NC DOT TO IMPLEMENT THE MEDIANS IN THEIR RESPECTIVE PROJECTS. ALSO, TO AUTHORIZE STAFF AND MCGILL TO PROCEED WITH DETERMINING COST AND FEASIBILITY OF ADDING TO THE NC DOT RESURFACING PROJECT A REVISED PAINTING SCHEMATIC THAT MATCHES THE DOWNTOWN MASTER PLAN.

COMMISSIONER BULLOCK MADE A MOTION TO AUTHORIZE CITY STAFF TO PROCEED WITH DISCUSSIONS ON THE FUNDING SOURCE FOR THE 2018 WATER AND SEWER PROJECTS AND THE DOT RESURFACING PROJECT. NO DISCUSSION. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

EXECUTED AN ON-CALL ENGINEERING SERVICES MASTER AGREEMENT.

Commissioner Bridges questioned if the \$90,000 would be total or for each project? Per Amy, it would cover each project in an emergency providing no budget amendment is needed.

COMMISSIONER TOVEY MADE A MOTION TO EXECUTE AN ON-CALL ENGINEERING SERVICES MASTER AGREEMENT. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

THE CITY MANAGER AND STAFF AUTHORIZED TO FINALIZE A TASK ORDER WITH CDM SMITH, INC. FOR A NOT TO EXCEED AMOUNT OF \$760,000 TO PROCEED WITH THE WWTP REHABILITATION PROJECT.

COMMISSIONER BULLOCK MADE A MOTION TO AUTHORIZE THE CITY MANAGER AND CITY STAFF TO FINALIZE A TASK ORDER WITH CDM SMITH, INC. NO DISCUSSION. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

A RESOLUTION ADOPTED TO ACCEPT A USDA-RD LOAN AND GRANT OFFER AND CAPITAL PROJECT ORDINANCE FOR THE 2017 USDA-RD WATER & SEWER IMPROVEMENTS PROJECT CONTRACT 2.

COMMISSIONER BRIDGES MADE A MOTION TO ADOPT A RESOLUTION TO ACCEPT THE USDA LOAN AND GRANT OFFER FOR THE 2017 USDA-RD WATER & SEWER IMPROVEMENTS PROJECT. NO DISCUSSION. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

CITY MANAGER AUTHORIZED TO SIGN AN ENGINEERING SERVICES AGREEMENT FOR THE 2017 USDA-RD WATER AND SEWER IMPROVEMENTS PROJECT CONTRACT 2.

COMMISSIONER BULLOCK MADE A MOTION TO AUTHORIZE THE CITY MANAGER TO SIGN AN ENGINEERING SERVICES AGREEMENT FOR THE 2017 USDA-RD WATER & SEWER IMPROVEMENTS PROJECT. NO DISCUSSION. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

Discussion regarding stop signs: Commissioner Currin requested that Forest and Tranquil Intersection be turned into a 4-way stop and Forest and Parker be made into a three-way stop. After much discussion, it was decided to make Forest and Parker a three-way stop to see if that slowed the speeders down before adding another 4-way stop to Forest and Tranquil. It was agreed to use flashing lights to help draw attention to the new stop signs and put out a notice in the paper and social media forms.

CONSENT AGENDA APPROVED

Approved the October Financial Report.

Approved the following meeting minutes:

October 5, Agenda Session * October 13, Regular Session

COMMISSIONER FIELDS MADE A MOTION APPROVE THE CONSENT AGENDA. NO DISCUSSION. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

WITH THERE BEING NO FURTHER BUSINESS, COMMISSIONER TOVEY MADE A MOTION ADJOURN THE MEETING. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

Cynthia Bowen, City Clerk

ATTEST:

Jacqueline vdH Sergent, Mayor