

TUESDAY, OCTOBER 15, 2019 – 7:00 P.M.
REGULAR MEETING OF THE OXFORD BOARD OF COMMISSIONERS
OXFORD CITY HALL – COMMISSIONERS’ BOARD ROOM

The Board of Commissioners for the City of Oxford met at the above-mentioned time and place. All members of the Board and local news media were notified of the same as well as the purpose of the meeting.

Present: Mayor Jackie Sergent, MPT Calvin (C.J.) Harris, Jr., Commissioners James (Danny) Currin, S Quon Bridges, Ron Bullock, Al Woodlief, and Patricia Fields. Also present were City Manager M. Alan Thornton, City Attorney J. Thomas Burnette, and City Clerk Cynthia Bowen.

CALL TO ORDER

Mayor Sergent called the meeting to order at approximately 7:00 PM.

Reverend Betts could not attend the meeting Commissioner Patricia Fields gave the prayer in his absence; the Pledge to the flag followed, led by Mayor Pro Tem Harris.

ADJUSTMENTS TO AND APPROVAL OF THE AGENDA

COMMISSIONER BULLOCK MADE A MOTION TO APPROVE THE AGENDA WITH THE ADDITION OF THE FOLLOWING ITEMS:

- ITEM #17 REAPPOINTING SANDRA PRUITT AND ROBERT WILLIFORD SR. TO THE PARKING AUTHORITY
- ITEM #18 ANNEXATION PETITION FOR 4045 SALEM ROAD
- REMOVING ITEMS #10 THE PUBLIC HEARING ON PLACING A MORATORIUM ON ANY NEW SWEEPSTAKES ESTABLISHMENTS
- ITEM # 10A THE VOTE PLACING A MORATORIUM ON ANY NEW SWEEPSTAKES.

ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

OPENING REMARKS BY MAYOR SERGENT

Mayor Sergent read the opening remarks statement as stated on the agenda with no conflicts of interest noted.

DELEGATIONS

Leadership Granville attended the Board meeting as part of their yearly class. They arrived at 6:15; the Board and City Manager Thornton introduced themselves and educated the class on their function in local government as well as the services that the City provides.

Fire prevention week was October 6th through October 12th the Mayor and Board presented the Oxford Fire Department with a proclamation to honor their dedication to reducing the occurrence of home fires and home fire injuries through prevention, protection, and education and for their courage, discipline, and professionalism. Assistant Fire Chief Powell Wilkins accepted the proclamation on behalf of Fire Chief David Cottrell.

DOEDC Stan Fox

October Yard of the Month winner was Janine Reed, 322 High Street. Ms. Reed was unable to attend the meeting but will be presented with a yard of the month certificate, the book “Looking Back” by Lewis Bowling, a City of Oxford “Green and Clean” license plate, and she was entered for the Grand Prize to be drawn in October.

2019 YOM winners were as follows:

- Grand Prize of \$75.00 Downtown Dollars – Janine Reed
- \$30.00 Gift Card – Keith and Lynn Cox
- \$25.00 Gift Certificate – Tarquenia Cooper
- \$25.00 Downtown Dollars – Julius Stroud and Todd Comer
- \$15.00 Downtown Dollars – Allen and Ruth Morgan
- \$15.00 Downtown Dollars – Doug and Dot Adcock

PUBLIC COMMENT

Eddie McCoy – 408 Kingsbury Street – Spoke regarding blight throughout the City and that the condemned house on Orange and Raleigh Streets need to be torn down.

FINAL PLAT FOR A REQUEST MADE BY MAGGIE LEWIS HEIRS OF A 1.75-ACRE TRACT FROM THE FAMILY FARM APPROVED.

The 1.75-acre tract of land has the apartment units on it known as Sunnybrook Apartments. Mrs. Lewis heirs are asking that the property with the apartments be separated from the remaining undeveloped land.

No discussion.

COMMISSIONER BRIDGES MADE A MOTION TO APPROVE THE 1.75 ACRES AS A FINAL PLAT. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

PROJECT BUDGET ORDINANCE ADOPTED.

In order to begin expenditures of the 2017 grant, the City must adopt a Project Budget Ordinance as required by NC law for projects that operate for more than one fiscal year.

No discussion.

COMMISSIONER BULLOCK MADE A MOTION TO ADOPT THE PROJECT BUDGET ORDINANCE. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

RESOLUTION THAT SUPPORTS FAIR HOUSING PRACTICES WITHIN THE CITY OF OXFORD ADOPTED.

By adopting this resolution, the City is pledging that no one in the project area will be denied the benefits of the CDBG program because of their race, religion, color, sex, familial status, handicap status, or national origin. The City is only responsible for Fair Housing practices directly connected to its CDBG project.

Commissioner Bridges asked what happens with complaints regarding fair housing? It was explained that complaints within the CDBG project go to Mayor Sergeant, and complaints outside of the CDBG Project are referred to the NC Human Relations Commission in Raleigh.

COMMISSIONER FIELDS MADE A MOTION TO APPROVE THE RESOLUTION THAT SUPPORTS FAIR HOUSING PRACTICES TO PARTNER WITH THE US CENSUS BUREAU. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

APPROVED THE VARIOUS POLICIES, PROCEDURES, AND PLANS THAT ARE REQUIRED FOR THE 2017 NEIGHBORHOOD REVITALIZATION CDBG PROJECT.

The required policies, procedures, and plans must be adopted before any funds can be requested.

No discussion.

COMMISSIONER BULLOCK MADE A MOTION TO APPROVE ALL POLICIES, PROCEDURES AND PLANS REQUIRED FOR THE 2017 NEIGHBORHOOD REVITALIZATION CDBG PROJECT. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

APPROVED THE ACQUISITION OF THE 125 BELLE STREET PROPERTY.

Acquiring this parcel would solidify the City's control over the entire block bordered by Belle, Spring, Cooper, and Williamsboro Streets.

Commissioner Bridges asked what the plan is if the City acquires this property. City Manager Thornton stated that it would potentially be used in the Parks & Recreation Master Plan.

COMMISSIONER CURRIN MADE A MOTION TO ACQUIRE THE 125 BELLE STREET PROPERTY. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

APPROVED THE SELECTION OF A FINANCIAL INSTITUTION TO PURCHASE \$5,000,000 WATER AND SEWER SYSTEM REVENUE BOND ANTICIPATION NOTE ("NOTE"); A BOND ORDER AND ADOPTED A SERIES RESOLUTION AUTHORIZING ISSUANCE OF THE NOTE.

The Board approved the selection of Regions Equipment Finance Corporation as purchaser of the City's Note and approved the following related documents: (1) Bond Order, which authorizes the issuance of bond anticipation notes, water and sewer revenue bonds, and pledges the revenues of the water and sewer system; (2) Series Resolution, authorizing the issuance of the Note to Regions Equipment Finance Corporation.

No Discussion.

COMMISSIONER WOODLIEF MADE A MOTION TO APPROVE THE SELECTION OF A FINANCIAL INSTITUTION TO PURCHASE \$5,000,000 WATER AND SEWER SYSTEM REVENUE BOND ANTICIPATION NOTE ("NOTE"); A BOND ORDER AND ADOPTED A SERIES RESOLUTION AUTHORIZING ISSUANCE OF THE NOTE. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

SANDRA PRUITT AND ROBERT WILLIFORD SR. REAPPOINTED TO THE OXFORD PARKING AUTHORITY.

Ms. Pruitt and Mr. Williford had requested a second term that will end on October 31, 2024.

No discussion.

DENIED 4045 SALEM ROAD REQUEST FOR WATER SERVICE AND PETITION FOR ANNEXATION

Mr. Alexander Williams, Jr. of 4045 Salem Road had requested water service from the City of Oxford because his well is dry. Per City Policy that you must request annexation to be connected to City services.

The discussion centered on what would happen if we denied Mr. Williams's request for annexation, how would he get water? Public Works Director, Dud Frazier explained the annexation would be relevant if Mr. Williams and the neighbors needed sewer, but they do not, there is a water line that the City can hook Mr. Williams up to to provide him water. It would be costly to run a sewer line outside the City limits.

COMMISSIONER WOODLIEF A MOTION TO DENY THE ANNEXATION REQUEST. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

CONSENT AGENDA APPROVED

Approved the September 2019 Financial report.

Approved the following meeting minutes:

- *September 3 - Agenda Session
- *September 10 - Regular Session

COMMISSIONER BRIDGES MADE A MOTION TO APPROVE THE CONSENT AGENDA. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

BOARD COMMENTS

Commissioner Woodlief thanked the Police and Fire Department on behalf of the Shriners for the job they did at the Masonic Homecoming Parade. He also stated that he has been in some of these areas that Mr. McCoy is bringing up and that he believes the Police and Planning Departments are doing what they can to keep the City safe.

Commissioner Fields gave out a paper that she had received from the Granville Greenways meeting.

Commissioner Bridges commented on the parade and that he had spoken to a lot of the participatens, and they had thanked him for the hospitality that Oxford had shown them. Thanked Leadership Granville for coming to the meeting.

Mayor Pro Tem thanked Leadership Granville for coming and also mentioned the Bullock family, who won \$10,000 on America’s Funniest Videos.

Commissioner Currin thanked everyone involved in the Hot Sauce Contest. City Manager brought the Board’s attention to his Manager’s report and the Infrastructure Spreadsheet provided by the City Engineer.

WITH THERE BEING NO FURTHER BUSINESS, COMMISSIONER CURRIN MADE A MOTION TO ADJOURN. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

Cynthia Bowen, City Clerk

ATTEST:

Jacqueline vdH Sergent, Mayor