

TUESDAY, MAY 11, 2021 – 7:00 P.M.
REGULAR MEETING OF THE OXFORD
BOARD OF COMMISSIONERS VIA ZOOM

The Board of Commissioners for the City of Oxford met at the above-mentioned time and place. All members of the Board and local news media were notified of the same as well as the purpose of the meeting.

Present via Zoom: Mayor Jackie Sergent, MPT Calvin (C.J.) Harris Jr. Commissioners James (Danny) Currin, S Quon Bridges, Patricia Fields, Ron Bullock, Teresa Gilreath, S Quon Bridges, John Tovey, City Manager M. Alan Thornton, City Attorney J. Thomas Burnette, and City Clerk, Cynthia Bowen.

CALL TO ORDER

Mayor Sergent called the meeting to order at approximately 7:00 PM Prayer by Mayor Jackie Sergent, and Commissioner Quon Fields led the Pledge of Allegiance.

OPENING REMARKS BY MAYOR SERGENT

Mayor Sergent read the opening remarks statement as stated on the agenda with no conflicts of interest noted.

CONSIDER ADJUSTMENTS TO AND APPROVAL OF THE AGENDA:

COMMISSIONER FIELDS MADE A MOTION TO APPROVE THE AGENDA WITH A PROCLAMATION FOR PUBLIC WORKS WEEK ADDED TO THE AGENDA. **THE MOTION CARRIED.**

DELEGATIONS

The May Yard of the Month winner is Bryan & Ashley Cohn of 119 W. Front Street.

Mayor Sergent presented a proclamation for the following:

- **National Police Week**
- **Historic Preservation Month**
- **Public Works Week**

PUBLIC COMMENT

Donnell “D.J.” Jones of 105 West Street – Mr. Jones introduced himself as the new CEO for the Boys & Girls Clubs. He stated that he took this job a week before COVID started and did not get to introduce himself. He said that despite COVID, they had a successful year engaging and feeding young people. They opened remote learning labs and supporting the young people of Oxford. Mr. Jones also stated that no one entity can do it alone, and he looks forward to partnering with the City to ensure that all young people can meet their goals.

Joan Roberson – 502 N. Country Club Drive – Ms. Roberson spoke regarding the conversation at the Budget meeting regarding the pool. She wanted to know where the money would come from to finance a pool in the City? With everyone stretched to the limits with the price of gas and food, raising taxes would not be in the best interest of the City’s citizens.

PUBLIC HEARING

A Public Hearing was held to receive citizen input regarding the adoption of the Unified Development Ordinance (UDO).

Robert Fountain of 115 Saddletree Road – Mr. Fountain is a food truck owner and would like to expand into the City of Oxford. He would be willing to pay a vendor fee or, as in Raleigh, 1% of sales. He noted that they are held to the same or higher standards than restaurants.

Charlie Yokley stated that there are two categories for temporary food vendors:

1. Food trucks on private property need a temporary use permit for 90 days, then you must be off that location for one month.
2. Food trucks on public property no time length; you need a permit.

After much discussion on Food Trucks

COMMISSIONER TOVEY MADE A MOTION TO CALL FOR A CONTINUATION OF THIS MEETING UNTIL 8:30 AM ON THURSDAY, MAY 13TH. AT 8:30 AM TO VOTE ON THE UDO. ALL VOTES IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

CITY BUSINESS

FY 2021-2022 BUDGET PRESENTED BY CITY MANAGER/BUDGET OFFICER M. ALAN THORNTON.

City Manager Thornton presented the budget and stated that it was essentially the same that was presented at the Budget and Finance meeting. One change is the addition of a new server that increased the budget by \$25,000—no increase in Ad-Valorem Taxes. A 5% increase in water & sewer rates to help fund the infrastructure improvements taking place in the City and a \$1.00 per month increase in the Stormwater fees to continue to build the Stormwater fund to address some of the issues we are facing and to fund a new employee in Engineering.

There was a discussion regarding the pool—take-home vehicles. Merit pay, if approved, will be 0 to 4% based on the level of performance. Commissioner Tovey asked if the merit pay would be if an employee were trained for a specific task. Mr. Thornton said no, that would fall under career development. There was a discussion on a COLA raise for this year, and it was decided that it would be discussed further in the Personnel Committee meeting.

PUBLIC HEARING SET FOR THE JUNE 8TH 2021 REGULAR BOARD MEETING TO HEAR CITIZEN INPUT REGARDING THE ADOPTION OF THE FY 2021-2022 BUDGET.

No discussion.

COMMISSIONER CURRIN MADE A MOTION TO ACCEPT THE DRAFT BUDGET AND CALL FOR THE PUBLIC HEARING. ALL VOTES IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

RESOLUTION ADOPTED IN SUPPORT OF THE TAR RIVER REGIONAL HAZARD MITIGATION PLAN

RESOLUTION BY THE CITY OF OXFORD TO ADOPT THE TAR RIVER REGIONAL HAZARD MITIGATION PLAN

WHEREAS, the citizens and property within the City of Oxford are subject to the effects of natural hazards that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the County are particularly vulnerable to drought, extreme heat, hailstorm, hurricane, and tropical storm, lightning, thunderstorm wind/high wind, tornado, winter storm and freeze, flood, hazardous material incident, and wildfire; and

WHEREAS, the County desires to seek ways to mitigate the impact of identified hazard risks; and

WHEREAS, the Legislature of the State of North Carolina has in Part 6, Article 21 of Chapter 143; Parts 3, 5, and 8 of Article 19 of Chapter 160A; and Article 8 of Chapter 160A of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Legislature of the State of North Carolina has enacted General Statute Section 166A-19.41 (*State emergency assistance funds*), which provides that for a state of emergency declared pursuant to G.S. 166A-19.20(a) after the deadline established by the Federal Emergency Management Agency pursuant to the Disaster Mitigation Act of 2002, P.L. 106-390, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act; and.

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000 states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding and that said Plan must be updated and adopted within a five-year cycle; and

WHEREAS, the City of Oxford has performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and has updated the said plan as required under regulations at 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management.

WHEREAS, it is the intent of the Board of Commissioners of the City of Oxford to fulfill this obligation in order that the City will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the County;

NOW, THEREFORE, be it resolved that the Board of Commissioners of Oxford hereby:

1. Adopts the Tar River Regional Hazard Mitigation Plan.
2. Vests Granville County Emergency Management with the responsibility, authority, and the means to:
 - (a) Inform all concerned parties of this action.
 - (b) Cooperate with Federal, State, and local agencies and private firms that undertake to study, survey, map, and identify floodplain areas, and cooperate with neighboring communities to manage adjoining floodplain areas to prevent exacerbation of existing hazards impacts.
3. Appoints Granville County Emergency Management to assure that the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the Granville County Board of Commissioners for consideration.
4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the Hazard Mitigation Plan.

Adopted this the 11th day of May 2021.

No discussion.

COMMISSIONER CURRIN MADE A MOTION TO ADOPT THE RESOLUTION IN SUPPORT OF THE TAR RIVER MITIGATION PLAN. ALL VOTES IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

PUBLIC HEARING SET FOR THE JUNE 8TH REGULAR BOARD MEETING TO HEAR CITIZEN INPUT ON THE PLANNED UNIT DEVELOPMENT (PUD) REFERRED TO AS IVEY MEADOWS, LOCATED OFF IVEY DAY ROAD AND N. COUNTRY CLUB DRIVE.

Commissioner Bridges stated that he thought all this development was wonderful. Mayor Sergent asked that the Covenants be corrected to say Granville County instead of Franklin

County and asked about the updated site plan. Ms. Hart stated that it had been updated to include the correct buffers.

COMMISSIONER TOVEY MADE A MOTION TO CALL FOR THE PUBLIC HEARING. ALL VOTES IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

RESOLUTION ADOPTED TO AWARD RETIRING CAPTAIN PATRICIA FORD HER SERVICE SIDEARM AND CREDENTIALS UPON RETIREMENT.

**RESOLUTION BY THE CITY OF OXFORD TO
AWARD RETIRING CAPTAIN PATRICIA FORD
HER BADGE AND SERVICE SIDEARM**

WHEREAS, retiring members of municipal law enforcement agencies may receive, at the time of their retirement, the badge and credentials worn or carried by them during their service with the municipality; and

WHEREAS, the governing body of the municipal law enforcement agency, upon request by the retiring officer, may also award to the retiring officer their service sidearm upon compliance with G.S. 14-402 or G.S. 14-409; and

WHEREAS, Patricia Ford has served as on the City of Oxford Police Department beginning April 28, 1997; and

WHEREAS, Patricia Ford is retiring from the City of Oxford Police Department on April 30, 2021, and has requested her badge, credentials, and service sidearm in writing to Chief Alvin Coley.

NOW, THEREFORE BE IT RESOLVED by the City of Oxford, Board of Commissioners that the City Manager is hereby authorized to transfer to retiring Police Captain Patricia Ford, at no cost, the badge and credentials used by her during her service with the City of Oxford Police Department and her service sidearm, a 40 Caliber Glock, Model 22 Gen, Serial number PTA-864, upon compliance with G.S. 14-402 or G.S. 14-409.

Adopted this 11th day of April 2021.

The Commissioners expressed their gratitude for Captain Ford's loyal service to the City of Oxford.

COMMISSIONER FIELDS MADE A MOTION TO ADOPT THE RESOLUTION TO AWARD RETIRING CAPTAIN FORD HER BADGE AND SIDEARM.

CONSENT AGENDA APPROVED

Approved the April Financial Report

Approved the following meeting minutes:

- April 5 – Agenda Meeting
- April 13 – Regular Meeting

COMMISSIONER CURRIN MADE A MOTION TO APPROVE THE CONSENT AGENDA. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

WITH THERE BEING NO FURTHER BUSINESS, COMMISSIONER FIELDS MADE A MOTION TO RECESS THE MEETING UNTIL 8:30 AM ON THURSDAY, MAY 13TH. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

Cynthia Bowen, City Clerk

ATTEST:

Jacqueline vdH Sergent, Mayor