

**TUESDAY, MARCH 12, 2019 – 7:00 P.M.**  
**REGULAR MEETING OF THE OXFORD BOARD OF COMMISSIONERS**  
**OXFORD CITY HALL – COMMISSIONERS’ BOARD ROOM**

The Board of Commissioners for the City of Oxford met at the above-mentioned time and place. All members of the Board and local news media were notified of the same as well as the purpose of the meeting.

Present: Mayor Jackie Sergent, MPT Calvin (C.J.) Harris, Jr., Commissioners James (Danny) Currin, Frank Strickland, S Quon Bridges, Ron Bullock, Al Woodlief, and Patricia Fields. Also present were City Manager M. Alan Thornton, City Attorney J. Thomas Burnette, and City Clerk Cynthia Bowen.

**CALL TO ORDER**

Mayor Sergent called the meeting to order at approximately 7:00 PM.

Reverend Cam Ford, New Horizons Baptist Church gave the prayer; the Pledge to the flag followed, led by MPT C.J. Harris.

**ADJUSTMENTS TO AND APPROVAL OF THE AGENDA**

COMMISSIONER WOODLIEF MADE A MOTION TO APPROVE THE AGENDA AS PRESENTED. ALL VOTES WERE IN THE AFFIRMATIVE. THE MOTION CARRIED.

**OPENING REMARKS BY MAYOR SERGENT**

Mayor Sergent read the opening remarks statement as stated on the agenda with no conflicts of interest noted.

**DELEGATIONS**

Chris and Amanda Welsh from FLY HNZ, new management at the Oxford Henderson Airport gave a summary of the changes taking place at the airport since they have taken over as Managers. Some of the changes include; LED lighting upgrades, and apron for parking, longer runways, and increased community involvement.

**PUBLIC COMMENT**

Kathy Burnette – 145 Williamsboro Street – Ms. Burnette spoke regarding the crosswalk on Williamsboro Street at the Courthouse and how dangerous it is. She requested that the City put up a sign or do something to make people slow down.

Larry Thomas – 207 E. Front Street – Mr. Thomas spoke regarding the WWTP, High Street sidewalk, the water supply report, and the upcoming resurfacing project.

George Foster – 313 Cherry Street – Mr. Foster is requesting that the City do more about the derelict buildings in the City Limits.

**PUBLIC HEARING TO AMEND THE ZONING ORDINANCE TO INCLUDE THE DEFINITION OF A CRAFT DISTILLERY AND AMEND THE TABLE OF PERMITTED USES TO ALLOW A CRAFT DISTILLERY IN THE B-1 ZONING DISTRICT.**

The Mayor opened the Public Hearing.

Phil Dixon – 507 Williamsboro Street – Mr. Dixon wanted to express his support of the Distillery. He verbalized a list of questions that he suggested the Board ask themselves before voting. Those questions were:

- Is it good for the community?
- Is it going to increase the energy of the City?
- What is it going to do to the environment?
- What is it going to do for the economy?
- How profitable will it be?
- How will it be run?

Take a look at other places that have a distillery, and see how successful they have been. Mr. Dixon stated that he has researched it and has found no negative connotations from communities that have distilleries.

The Mayor closed the Public Hearing.

**ZONING ORDINANCE CHANGE APPROVED TO INCLUDE THE DEFINITION OF A CRAFT DISTILLERY AND AMEND THE TABLE OF PERMITTED USES TO ALLOW A CRAFT DISTILLERY IN THE B-1 ZONING DISTRICT.**

COMMISSIONER WOODLIEF MADE A MOTION TO AMEND THE ZONING ORDINANCE INCLUDE THE DEFINITION OF A CRAFT DISTILLERY AND TO ALLOW A CRAFT DISTILLERY IN THE B-1 ZONING DISTRICT. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

**PUBLIC HEARING TO REZONE 8 ACRES OF LAND FROM R-A TO B-2 FOR MR. EDDIE CAUDLE.**

The Mayor opened the Public Hearing.

Eddie Caudle – asking that the Board approve the rezoning so that more businesses can come to Oxford.

The Mayor closed the Public Hearing.

**REZONE 8 ACRES OF LAND FROM R-A TO B-2 FOR MR. EDDIE CAUDLE APPROVED.**

COMMISSIONER BRIDGES MADE A MOTION TO REZONE THE 8 ACRES OF LAND FROM R-A TO B-2. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

**2019 CONCESSIONAIRE CONTRACT FOR OXFORD PARK ATHLETIC COMPLEX AWARDED TO FARMER JOHN'S ICE CREAM, ROBERT GLOVER.**

Discussion on this item included Commissioner Strickland asked how much revenue this generated during the 17-18 season? City Manager stated that year to date the income is \$8,691.26. Commissioner Bridges wanted to know why there was only one bid. Parks & Director Cheek answered that there are very few of these types of vendors and we are in competition with other municipalities and the County for their business.

COMMISSIONER BRIDGES MADE A MOTION TO AWARD THE CONTRACT TO ROBERT GLOVER. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

**CERTIFICATE OF SUFFICIENCY FOR PETITION OF VOLUNTARY, CONTIGUOUS, ANNEXATION ACCEPTED.**

The City Clerk and City Attorney confirmed annexation boundaries and applicant signatures.

COMMISSIONER BULLOCK MADE A MOTION TO ACCEPT THE PETITION OF VOLUNTARY, CONTIGUOUS, ANNEXATION. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

### **GEORGE SUMMERS APPOINTED TO THE PLANNING BOARD.**

No discussion.

COMMISSIONER CURRIN MADE A MOTION TO APPOINT GEORGE SUMMERS TO THE PLANNING BOARD FOR THE REMAINDER OF FORMER MEMBER MOSELEY'S TERM WHICH WILL END JUNE 2019. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

### **RESOLUTION FOR 2017 LOCAL WATER SUPPLY PLAN ADOPTED**

Mayor Sergent asked, "What is the requirement of the State in regards to updating the Water Supply Plan?" City Engineer Amy Ratliff stated, "The North Carolina General Assembly, has provided a good basis for water supply planning by requiring all local government water systems to prepare Local Water Supply Plans that assess their water supply needs and available supplies over at least a 20-year planning period. These local water supply plans, are to be updated every five years."

Mayor Sergent also asked, "Is the required 44 gallons per day per capita high?" Engineer Ratliff stated that she believed it was average, but she could check on that."

COMMISSIONER BULLOCK MADE A MOTION TO ADOPT THE RESOLUTION FOR THE 2017 LOCAL WATER SUPPLY PLAN. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

### **BUDGET AMENDMENT FOR WWTP HEADWORKS REPAIRS APPROVED**

The grit collector and bar screen headworks systems and it has been down since October 12th. It was damaged during Hurricane Michael. The City filed an insurance claim for this damage, and it was approved. The proposed Budget Amendment would be Proceeds from Insurance (030-3840-384001-85) into the WWTP Equipment Maintenance & Repairs (030-7141-3504). The quotes for the work and the insurance claim amount were based on the best information available. It is possible this amount could change when the actual repairs are being completed.

Commissioner Bridges asked why it has been down for so long? Engineer Ratliff stated that because of Hurricane Michael and all the damage done, it was hard to get contractors as they were all taking on more urgent jobs in harder hit areas.

COMMISSIONER FIELDS MADE A MOTION TO APPROVE THE BUDGET AMENDMENT TO MOVE PROCEEDS FROM INSURANCE (030-3840-384001-85) INTO THE WWTP EQUIPMENT MAINTENANCE & REPAIRS (030-7141-3504). ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

### **CONSENT AGENDA APPROVED**

Approved the February 2019 Financial report.

Approved the following meeting minutes:

- \*January 4 - Agenda Session
- \*January 12 - Regular Session

COMMISSIONER BULLOCK MADE A MOTION TO APPROVE THE CONSENT AGENDA. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

**COMMISSIONER COMMENTS**

**Commissioner Bridge** stated that he is very excited about the direction the airport is headed.

**Commissioner Strickland** stated that the GS of NC does not allow a closed session but that he was trying to get the Board to meet and feel free to talk and work out issues and to get to know one another.

**Commissioner Bridges** stated that the Retreat would have been the perfect place to do that. Commissioner Strickland agreed.

**ADJOURNMENT**

WITH THERE BEING NO FURTHER BUSINESS, COMMISSIONER CURRIN MADE A MOTION TO ADJOURN. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

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Cynthia Bowen, City Clerk

ATTEST:

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Jacqueline vdH Sergent, Mayor