



Regular Meeting Agenda

Minutes

Monday, June 6, 2022 at 6:00 pm

621 11th Street, Fortuna CA

- We May Disagree, But We Will Be Respectful of One Another
- All Comments Will Be Directed to the Issue at Hand, and Addressed to the City Council
- Personal Attacks are Unacceptable
- The City Council May Take Action on any Item on this Agenda.

1. CALL TO ORDER / FLAG SALUTE / ROLL CALL

Minutes:

Mayor Long called the meeting to order at 6:00 pm and led the flag

Roll Call: Council Member Johnson - absent, Council Member Losey - present, Council Member Stanfield - present, Mayor Pro Tem Trent - present, Mayor Long - present

2. PRESENTATIONS / PROCLAMATIONS

a. Introduction of New Treatment Plant Operator Matthew Engleman

Minutes:

Chief Treatment Plant Operator Chris Christianson introduced the new Treatment Plant Operator Matthew Engleman.

b. Introduction of New Community Services Officer Autumn Wilson

Minutes:

Chief of Police Casey Day introduced the new Community Services Officer Autumn Wilson.

c. Upcoming Mandatory Drought Regulation from the State, presented by Public Works Director Brendan Byrd

Minutes:

Public Works Director Brendan Byrd provided a presentation on the Mandatory Drought Regulations from the State.

PUBLIC COMMENTS: Walt Wilson resident of Royal Crest in Fortuna explained that residents who live in Royal Crest don't receive water bills from the city, so

they don't see the notices.

There being no additional comments, Mayor Long closed public comment.

3. ORAL COMMENTS FROM THE PUBLIC

Minutes:

Katie Garrison, Director of St. Joseph's Food Pantry explained that their new hours starting July 1st will be Monday's and Wednesday's from 10am - 12pm.

There being no additional comments, Mayor Long closed the oral comment section.

4. CONSENT CALENDAR

Minutes:

PUBLIC COMMENTS: There being no public comments, Mayor Long closed the public comment section. CITY COUNCIL ACTION: Mayor Pro Tem Trent pulled item a. She asked that the roll call results be added to the minutes. She also noted that the draft minutes for the May 16 regular meeting had a public comment from "Jack Rice" and it should be "Ryan Rice". Council Member Losey moved, Seconded by Mayor Pro Tem Trent to approve Consent Calendar item "a" as amended and Consent Calendar items b-f. Voice vote. AYES: Council Member Losey, Stanfield, Mayor Pro Tem Trent, Mayor Long NOES: None ABSTAIN: None ABSENT: Council Member Johnson MOTION CARRIED: 4/0

- a. **City Council Minutes - May 16 , 2022 (Regular Meeting), May 16, 2022 (Special Meeting), May 23. 2022 (Special Meeting), May 25, 2022 (Special Meeting)**
- b. **Report of Disbursements**
- c. **Call for a Municipal Election, Resolution 2022-16**
- d. **Additions to the FY22-23 Fee Schedule for Recreation Skating Program**
- e. **Adopt the Senate Bill 1 (Transportation Funds) Project List for Fiscal Year 2022-23**
- f. **Authorize the Submission of a 2021 Community Development Block Grant, Resolution 2022-18**

5. CITY COUNCIL BUSINESS

- a. **Approve the Five-Year Capital Improvement Program for Fiscal Year 2022-23**

Minutes:

STAFF REPORT: Public Works Director Brendan Byrd provided a staff report on approving the Fiscal Year 2022-2023 Five-Year Capital Improvement Program.

PUBLIC COMMENTS: There being no public comments, Mayor Long closed the public comment section. CITY COUNCIL ACTION: Council Member Losey moved, seconded by Council Member Stanfield to adopt the FY 2022-2023 Five-Year Capital Improvement Program, and appropriate funding and inclusion of FY 2022-2023 projects into the 2022-2023 overall budget. AYES: Council Members Losey, Stanfield, Mayor Pro Tem Trent, Mayor Long NOES: None ABSTAIN: None ABSENT: Council Member Johnson MOTION CARRIED 4/0

b. Adopt the Full and Part-time Pay Rate Schedules for Fiscal Year 2022-23, Resolution 2022-19 and 2022-20

Minutes:

STAFF REPORT: Finance Director Aaron Felmlee provided a staff report on approving the full and part time classification and pay rate schedules for Fiscal Year 2022-2023. PUBLIC COMMENTS: There being no public comments, Mayor Long closed the public comment section. CITY COUNCIL ACTION: Council Member Stanfield moved, seconded by Council Member Losey to adopt Resolution 2022-19; A Resolution Of The City Council of the City Of Fortuna Adopting the Full Time Classification And Pay Rate Schedules For Fiscal Year 2022-23. CITY COUNCIL ACTION: Council Member Stanfield moved, seconded by Council Member Losey to adopt Resolution 2022-20; A Resolution Of The City Council of the City Of Fortuna Adopting the Part Time Classification And Pay Rate Schedules For Fiscal Year 2022-23. AYES: Council Members Losey, Stanfield, Mayor Pro Tem Trent, Mayor Long NOES: None ABSTAIN: None ABSENT: Council Member Johnson MOTION CARRIED 4/0

c. Adopt the Budget for Fiscal Year 2022-23

Minutes:

STAFF REPORT: Finance Director Aaron Felmlee provided a staff report on approving the Fiscal Year 2022-2023 operating Budget. PUBLIC COMMENTS: There being no public comments, Mayor Long closed the public comment section. CITY COUNCIL ACTION: Mayor Pro Tem Trent moved, seconded by Council Member Stanfield to adopt Resolution 2022-21; A Resolution of the City Council of the City of Fortuna Adopting the City of Fortuna's Annual Operating Budget for Fiscal Year 2022-23. AYES: Council Members Losey, Stanfield, Mayor Pro Tem Trent, Mayor Long NOES: None ABSTAIN: None ABSENT: Council Member Johnson MOTION CARRIED 4/0

d. Receive and File Basic Financial Statement Audit for the Year Ended June 30, 2021

Minutes:

STAFF REPORT: Finance Director Aaron Felmlee provided a staff report on the Fortuna's basic financial statement audit. PUBLIC COMMENTS: There being no public comments, Mayor Long closed the public comment section. CITY COUNCIL ACTION: Mayor Pro Tem Trent moved, seconded by Council Member Losey to receive and file the City of Fortuna's Comprehensive Annual Financial Report for the year ended June 30, 2021. Voice vote. AYES: Council Members Losey, Stanfield, Mayor Pro Tem Trent, Mayor Long NOES: None ABSTAIN: None ABSENT: Council Member Johnson MOTION CARRIED 4/0

e. Authorization to Award a Construction Contract for the Kenmar and Drake Hill Water Systems Generator Project (CIP 9102)

Minutes:

STAFF REPORT: Public Works Director Brendan Byrd provided a staff report on awarding a construction contract to Robert Colburn Electric for the Kenmar & Drake Hill Water Booster Station Generator project. PUBLIC COMMENTS: There being no public comments, Mayor Long closed the public comment section. CITY COUNCIL ACTION: Council Member Losey moved, seconded by Council Member Stanfield to authorize the City Manager to award the Kenmar and Drake Hill Water Booster Station Generators Project (CIP 9102) to Robert Colburn Electric and establish a maximum contract amount of \$376,600. Voice vote.. AYES: Council Members Losey, Stanfield, Mayor Pro Tem Trent, Mayor Long NOES: None ABSTAIN: None ABSENT: Council Member Johnson MOTION CARRIED 4/0

f. Approve a Supplemental Budget Request to Develop a Baseline Determination for Vehicle Miles Travelled (VMT) Pursuant to Senate Bill 743 Supplemental Budget Request for VMT Analysis

Minutes:

STAFF REPORT: Public Works Director Brendan Byrd provided a staff report on a supplemental budget request for the Vehicle Miles Travelled, SB 743. PUBLIC COMMENTS: There being no public comments, Mayor Long closed the public comment section. CITY COUNCIL ACTION: Mayor Pro Tem Trent moved, seconded by Council Member Losey to approve a supplemental budget request in the amount of \$22,500 to develop a baseline determination for Vehicle Miles Travelled pursuant to SB 743. Voice vote. AYES: Council Members Losey, Stanfield, Mayor Pro Tem Trent, Mayor Long NOES: None ABSTAIN: None ABSENT: Council Member Johnson MOTION CARRIED 4/0

g. Review and Consider Approving the Annual Report for the Fortuna Business Improvement District

Minutes:

STAFF REPORT: City Manager Merritt Perry provided a staff report the Fortuna Business Improvement Districts (FBID) Annual Report and former FBID Executive Director Kaylyn Stainbrook provided a presentation. PUBLIC COMMENTS: There being no public comments, Mayor Long closed the public comment section. CITY COUNCIL ACTION: Council Member Stanfield moved, seconded by Mayor Pro Tem Trent to adopt the FBID Annual Report either (1) as presented or (2) with specified modifications. Voice vote. AYES: Council Members Losey, Stanfield, Mayor Pro Tem Trent, Mayor Long NOES: None ABSTAIN: None ABSENT: Council Member Johnson MOTION CARRIED 4/0

h. Discuss and Consider Adopting Resolution 2022-22 Declaring the Council Intent to Levy the Fortuna Business Improvement District Assessment for the 2022-2023 Fiscal Year and Setting Date for Public Hearing Thereon

Minutes:

STAFF REPORT: City Attorney Ryan Plotz provided a staff report Fortuna

Business Improvement Districts (FBID) assessment for Fiscal Year 2022-2023. PUBLIC COMMENTS: There being no public comments, Mayor Long closed the public comment section. CITY COUNCIL ACTION: Council Member Losey moved, seconded by Council Member Stanfield to adopt Resolution 2022-22, A Resolution of the City Council of the City of Fortuna Declaring Its Intention To Levy An Annual Assessment For 2022-2023 Fiscal Year For The Fortuna Business Improvement District And Fixing The Time And Place Of A Public Meeting And A Public Hearing Thereon And Giving Notice Thereof. AYES: Council Members Losey, Stanfield, Mayor Pro Tem Trent, Mayor Long NOES: None ABSTAIN: None ABSENT: Council Member Johnson MOTION CARRIED 4/0

i. Discuss and Consider Introducing and Conducting a First Reading, by Title Only, of Ordinance 2022-756 to Amend Certain Regulations Relating to the Fortuna Business Improvement District

Minutes:

STAFF REPORT: City Attorney Ryan Plotz provided a staff report on the first reading of amending the Fortuna Business Improvement Districts (FBID) regulations. PUBLIC COMMENTS: There being no public comments, Mayor Long closed the public comment section. CITY COUNCIL ACTION: Council Member Losey moved, seconded by Mayor Pro Tem Trent to introduce and conduct first reading, by title only, of Ordinance 2022-756, An Ordinance of the City Council of the City of Fortuna, California Amending Chapter 5.40 – Fortuna Business Improvement District – Of The Fortuna Municipal Code And Determining The Ordinance To Be Exempt From CEQA. AYES: Council Members Losey, Stanfield, Mayor Pro Tem Trent, Mayor Long NOES: None ABSTAIN: None ABSENT: Council Member Johnson MOTION CARRIED 4/0

j. Second Reading: Organic Waste Ordinance for SB 1383

Minutes:

STAFF REPORT: City Manager Merritt Perry provided a staff report on the second reading of Ordinance 2022-755 regarding the mandatory Organic Waste Disposal. PUBLIC COMMENTS: Walt Wilson, resident of Royal Crest in Fortuna explained he hasn't seen a notice for changes to the garbage pick up. City Manager Merritt Perry explained that Recology will be notifying residents of the changes. There being no additional public comments, Mayor Long closed the public comment section. CITY COUNCIL ACTION: Council Member Stanfield moved, seconded by Mayor Pro Tem Trent to conduct second reading and adopt Ordinance 2022-755, An Ordinance Of The City Council Of The City Of Fortuna, California Amending Title 8 – Health and Safety Of The Fortuna Municipal Code By Adding Chapter 8.14- Organic Reduction and Recycling Ordinance. AYES: Council Members Losey, Stanfield, Mayor Pro Tem Trent, Mayor Long NOES: None ABSTAIN: None ABSENT: Council Member Johnson MOTION CARRIED 4/0

6. CITY MANAGER'S REPORT

Minutes:

City Manager Merritt Perry provided a verbal report.

7. FUTURE AGENDA ITEMS**Minutes:**

Council Member Stanfield asked for an item to be added regarding sharps containers in the community.

City Manager Merritt Perry would like to add a discussion item regarding multi-family housing.

8. CITY COUNCIL REPORTS AND COMMENTS

- a. **Council Member Mike Johnson**
- b. **Council Member Mike Losey**
- c. **Council Member Jeremy Stanfield**
- d. **Mayor Pro Tem Tami Trent**
- e. **Mayor Sue Long**

9. ADJOURN**Minutes:**

CITY COUNCIL ACTION: Mayor Pro Tem Trent moved, seconded by Council Member Stanfield to adjourn at 7:43 p.m. MOTION CARRIED 4/0