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ORDINANCE NO. 828 - 2020

CITY OF ALGOMA
COUNTY OF KEWAUNEE
STATE OF WISCONSIN

AN ORDINANCE AMENDING CHAPTER 2 OF THE CODE OF ORDINANCES
CREATING SECTION 2-48 AND AMENDING SECTION 2-106 (2): MINIMUM
REQUIREMENTS FOR AGENDA ITEMS

WHEREAS, The City Administrator recommended to the Finance and Personnel Committee during its regular meeting on August 18, 2020 that minimum requirements be established to add items to the Common Council and Finance and Personnel Committee agendas; and

WHEREAS, The Finance and Personnel Committee deliberated the matter and recommended to the Common Council for approval the establishment of minimum requirements to place items on the agendas listed above; and

WHEREAS, The requirement that the City Administrator, Mayor, or two members of the Common Council or Finance and Personnel Committee is considered a best practice;

NOW, THEREFORE the Common Council of the City of Algoma does ordain that:

I. Section 2-48 of the Algoma Code of Ordinances is created as follows:

Sec. 2-48 Minimum Requirements for Agenda Items

The City Administrator will prepare the agenda for each meeting of the City Council. Items may be placed on the agenda by the City Administrator or Mayor. Two or more members of the Council may notify the City Administrator or Mayor of items to be placed on the Common Council agenda. Agenda subject items will generally include: boards and commissions, ad hoc committees, administration, finance, public works, public safety, public property, personnel, public comments, and announcements.

II. Section 2-106 (2) of the Algoma Code of Ordinances be amended as follows:

Sec. 2-106 Standing Committees of the Council:

(2): Finance and Personnel Committee Consisting of all the members of the Common Council and chaired by the Mayor. The Mayor shall only vote to break ties. The Finance and Personnel Committee shall have responsibility for all matters concerning finances; financial resources and financial policies; personnel matters; and human resource issues, projects, programs and policies. *Items may be placed on the agenda by the City Administrator or Mayor. Two or more members of the Committee may notify the City Administrator or Mayor of items to be placed on the Finance and Personnel Committee agenda.*

III. This ordinance amendment shall take effect upon passage and publication as provided by law.

Adopted by the Common Council of the City of Algoma, Wisconsin at a regular meeting thereof on the 5th day of October, 2020, by a vote of 8 for and 0 opposed.

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Approved: Wayne R. Schmidt
Wayne R. Schmidt,
Mayor of the City of Algoma

Attest: Jamie Jackson
Jamie Jackson,
Clerk of the City of Algoma

Date Adopted: 10/5/2020
Date Published: 10/7/2020