

CITY OF ALGOMA
COUNTY OF KEWAUNEE
STATE OF WISCONSIN

COMMON COUNCIL
RESOLUTION No. 1024 - 2020

A RESOLUTION AMENDING THE CITY OF ALGOMA FEE SCHEDULE

WHEREAS, The Common Council of the City of Algoma has the power to: (1) manage and control city finances, and (2) act for the government and good order of the City, for its commercial benefit, and for the health, safety, and welfare of the public, pursuant to the general grant of authority to the City according to Wisconsin Statutes, Section 62.11(5); and

WHEREAS, The powers hereby conferred shall be in addition to all other grants, and shall be limited only by express language; and


WHEREAS, The Common Council of the City of Algoma has the authority to carry out its powers by license, regulation, suppression, borrowing of money, tax levy, appropriation, fine, imprisonment, confiscation, and other necessary or convenient means; and

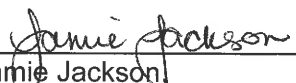
WHEREAS, The Finance & Personnel Committee met on May 20, 2020 and recommends a change to the Street Occupancy Permit fee and the addition of an administrative fee for public works materials and labor; and

WHEREAS, The Common Council finds that it is necessary, desirable, and in the best interest, of the City to amend and clarify the general schedule of the fees charges by the City of Algoma for various fees, licenses, permits, and other services.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Algoma, duly assembled this 1st day of June, 2020, hereby approves the amendment of the City of Algoma Fee Schedule as attached.

ADOPTED BY THE COMMON COUNCIL AT A REGULAR MEETING THEREOF ON THE 1ST DAY OF JUNE, 2020, BY A VOTE OF 8 FOR AND 0 OPPOSED.

Approved: 
Wayne R. Schmidt,
Mayor of the City of Algoma

Attest: 
Jamie Jackson
Clerk of the City of Algoma

City of Algoma Fee Schedule adopted June 1, 2020

Department and Item Description	Duration/Unit	Fees	Notes
Administration			
Alcohol Licenses			
Class "A" Beer (off-premise only)	Annual	\$100.00	
Class "B" Beer (on & off premise)	Annual	\$100.00	
Class "C" Wine (on-premise)	Annual	\$100.00	
Retail "Class A" Liquor (off premises)	Annual	\$250.00	
Retail "Class B" Liquor (on premises)	Annual	\$250.00	
Retail "Class B" Liquor Reserve	Initial Application Fee/Annual	\$10,000 initial app fee and annual fee	
Fermented Malt Beverage Wholesaler License	Annual	\$25.00	
Temporary (Picnic) "Class B" or Class "B"	Per Event	\$10.00	
Temporary (6-month) Class "B" Beer		\$75.00	Non-renewable during the calendar year of issuance
Change of Agent	Each	\$10.00	
Publication Fee - Renewal Liquor License	Each	cost	
Publication Fee - New Liquor License	Each	cost	
Operator's Licenses (Bartenders)	2 year	\$40.00	Includes background check
Temporary Operator's Licenses (Bartenders)	per day	\$1.00	minimum of \$5.00
Provisional Operator's License (Bartenders)	60 days	\$10.00	
Transfer of Retail License to Another Premise (by Same Owner)	As needed	\$15.00	
Background check for Liquor License Agent	Annual	\$10.00	One fee per calendar year if applying for both agent & operator
Animal Licenses			
Neutered/Spayed	Annual	\$3.00	
Intact	Annual	\$8.00	
Late fee	Each	\$5.00	
Kennel	Annual	\$35.00	
Business Licenses/Permits			
Cigarette/Tobacco	July 1-June 30	\$25.00	
Fireworks Display	Per Event	\$50.00	
Fireworks Display - Site Inspection	Per Event	\$25.00	Fire Department inspects location
Hotel/Motel Permit	Annual	\$0.00	No \$ amount provided in code but annual registration is required
Mobile Home Park License	Annual	\$2.00 per space	Minimum \$25
Second Hand Dealer/Pawn Brokers		per WI Stats 134.71	
Peddler's Permit	Annual	\$100.00	
Taxicab License - 1st Vehicle	Annual	\$50.00	Expires annually on June 30
Taxicab License - 2nd Vehicle	Annual	\$25.00	
Automatic Amusement Devices	each	\$5.00	
Bowling Alley (each alley)	annually	\$5.00	
Circus, Carnival, Exhibition, or Show	per day	\$10.00	
Pool Table or Billiard Table (each)	annually	\$5.00	
Theater, Opera House, Moving Picture Show	annually	\$25.00	
Non-Sufficient Funds Check Handling Charge	Per Check	\$35.00	

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Department and Item Description	Duration/Unit	Fees	Notes
Administration			
Public Records			
Copies	Per Page	cost	
Certified Survey Maps	As needed	\$3.00	
Cost to Locate Record	As needed	Actual cost if exceeds \$50	
Cost to Mail Records/Copies	As needed	Actual Cost	
Prepayment of Fees	As needed	Prepayment may be required if more than \$5	
Miscellaneous			
Biennial Tax Exempt Report Filing Fee	every 2 years	\$10.00	
Letter of Special Assesments - 3-7 days	each	\$50.00	
Letter of Special Assesments - expedited 1-2 days	each	\$100.00	
Meeting Fees - Calling a Special Meeting	Meeting	\$150.00	

City of Algoma Fee Schedule adopted June 1, 2020

Department and Item Description	Duration/Unit	Fees	Notes
Building Inspection			
One & Two Family Residential			
New Principal Buildings:		Per Application	
<i>Fees include building, electric, plumbing, HVAC, and erosion</i>			
Building Permit	0 - 1,499 sq ft	\$850.00	
Building Permit	1,500 - 1,999 sq ft	\$1,000.00	
Building Permit	2,000 - 2,499 sq ft	\$1,100.00	
Building Permit	2,500 - 3,000 sq ft	\$1,150.00	
Building Permit	3,001 sq ft +	\$1,150.00	plus \$0.10 per sq ft over 3,000 square feet
Manufactured Dwellings		\$500.00	Any additions require permits as listed under "additions/remodeling/alterations"
State Seal		\$35.00	
Additions/Remodeling/Alterations:			
Building	per sq. ft.	\$0.12	minimum \$75
Electrical, Plumbing, or HVAC (each)	0 - 600 sq. ft	\$40.00	fees are per each (ex: a permit for electrical, plumbing, and heating, in an area of 450 sq ft would be \$120)
	601 - 1,000 sq ft	\$50.00	
	1,001 - 1,500 sq ft	\$75.00	
	1,501 - 2,500 sq ft	\$100.00	
	Over 2,500 sq ft	\$0.04	
Electric Service		\$45.00	
HVAC (New or Replacement Units)	per unit	\$40.00	
Manufactured Homes - HUD Homes or House Trailers		\$150.00	fee includes slab, electric service & occupancy
Temporary Occupancy		\$50.00	
Early Start (Footing & Foundation Only)		\$50.00	
Erosion Control (additions only)	over 400 sq ft	\$35.00	
Re-roof, Re-siding		\$30.00	
Accessory Structures			
Detached Garages (200 sq. ft. and up)	Per sq ft	\$0.08	minimum \$50
Storage Buildings (under 200 sq. ft.)	each	\$30.00	
Deck	Per sq ft	\$0.08	minimum \$40
Electrical	Per sq ft	\$0.04	minimum \$40

Commercial & Multi-Family Projects		Per Application	
New Buildings, Additions, Alterations, Remodels:			
Building Permits	per sq ft	\$0.12	
Electric, Plumbing, or HVAC (each)	0 - 600 sq ft	\$50.00	fees are per each (ex: a permit for electrical, plumbing, and heating, in an area of 450 sq ft would be \$150)
	601 - 1,250 sq ft	\$75.00	
	1,251 - 2,000 sq ft	\$100.00	
	2,001 - 2,500 sq ft	\$125.00	
	over 2,500 sq ft	\$0.05	
Storage Buildings, warehouse, detached garage	per sq ft	\$0.08	
Temporary Occupancy, Change of Use or Occupancy		\$50.00	
Early Start		\$100.00	
Electric Service		\$55.00	

City of Algoma Fee Schedule adopted June 1, 2020

Department and Item Description	Duration/Unit	Fees	Notes
Building Inspection			
HVAC (New or Replacement Units)	per unit	\$50.00	
Erosion Control		\$75.00	
Plan Review (other than state review)		\$100.00	

General & Miscellaneous Fees			
Fence		\$40.00	
Signs		\$40.00	
Temporary Signs	per day	\$5.00	maximum of \$40
Razing Fees			
Commercial or Residential Building Demolition		\$40.00	
Miscellaneous Inspection Fees			
Re-inspection Fee		\$30.00	
Failure to call for inspection		\$30.00	
Construction Started before Permit Issued			Permit costs double
Permit Extension Requests		Greater of 25% of original permit or Minimum Cost for permit	Permits are valid for 24 months

General Notes:

1. If work is started before a permit is issued permit fees double.
2. A Wisconsin Uniform Building Permit Seal is required for all new single family and two family dwellings
3. All electrical work shall be done by a State of Wisconsin certified master or journeyman electrician. [Exception, a homeowner who owns and occupies his/her own dwelling may do their own work.]
4. Electricians must obtain a City Issued license before working within the City of Algoma. City licenses will only be issued to state licenses master electricians. \$20/year
5. All permit fees are rounded to the nearest dollar.
6. Areas included for fee calculation purposes shall include all floor levels, basement, attached garages, porches and all spaces enclosed and under roof. The Building Inspection Department will make the final determination regarding the square footage of all buildings.
7. The construction referred to in this section shall comply with all building, zoning and applicable codes regardless of building permit requirements.

Construction Exempt from Building Permit Requirements

1. Repairs necessary for building maintenance and upkeep which do not exceed a cost of \$500

City of Algoma Fee Schedule adopted June 1, 2020

Department and Item Description	Duration / Unit	Fees	Notes	
Cemetery				
Burial Plots: (includes perpetual care)				
Single Lot	each	\$650.00		
Double Lot	each	\$1,300.00		
Infant Lot in Baby Section	each	\$350.00		
Burial Cost (Weekdays)				
Grave Opening	each	\$700.00	No burials shall take place on the following holidays: >New Year's Day >Easter >Memorial Day >4th of July >Labor Day >Thanksgiving >Christmas Eve >Christmas Day	
Grave Opening (infants)	each	\$400.00		
Cremations	each	\$400.00		
Burial Cost (Sundays)				
Grave Opening	each	\$1,400.00		
Grave Opening (infants)	each	\$800.00		
Cremations	each	\$800.00		
Burial Cost (Miscellaneous)				
Ground Thawing	each	\$275.00		plus additional costs incurred above \$250
Snow Removal	each	\$200.00		
Burial on legal Federal Holiday	each	\$525.00	Allowed only on holidays not listed above	
Removal of Bedrock	each	\$375.00	plus additional costs incurred above \$350	
Removal of Obstacles	each	\$275.00	plus additional costs incurred above \$250; obstacles include but are not limited to: tree roots, limbs, monuments or markers, etc.	
Burial Services - After Hours	per hour	\$125.00	Any burials scheduled to start after 2pm CST will be charged an additional fee per hour, or portion thereof	
Monument Setting				
Foundations	per square inch	\$0.10		
Placement of Monument Permit Fee	each			
Disinterment				
		Actual Cost + \$200.00		

City of Algoma Fee Schedule adopted June 1, 2020

Department and Item Description	Duration/Unit	Fees	Notes
Harbor/Marina			
Launching Passes			
Daily Launch	per day	\$8.00	
Resident Seasonal Pass	Summer	\$65.00	Must show proof of property ownership in City Limits
Non-Resident Seasonal Pass	Summer	\$90.00	
Resident Seasonal Pass - Senior Citizen	Summer	FREE	Ages 65+ with proof of boat reg.
Miscellaneous			
Gasoline	per gallon	Cash or Check - Cost plus no more than \$0.40 Credit Card - Cost plus no more than \$0.45	
Sanitary Pump Out	each	\$10.00	
Winter Boat Storage	each	\$350.00	
Slips			
Seasonal (Water, Electricity, & Pump Outs are included. Free WiFi)	per foot	\$60.00	\$1,000 minimum May 1 - Oct 1, must be paid in full by March 1st
Transient (daily fee, under one month)	per foot, per day	\$1.65	\$25 minimum May 1 - Oct 1
Transient (monthly)	per foot, per month	\$18.00	\$500 minimum May 1 - Oct 1
Transient - Pump Outs	each	\$10.00	

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Department and Item Description	Duration / Unit	Fees	Notes
Parks & Recreation			
Knudson Hall Rental	1st hour per addtnl hr	\$35.00 \$10.00	Set-up included
Birthday Parties (at the Youth Club)	1st Hour per addtnl hr	\$35.00 \$10.00	Set-up included
Peterson Park Pavillion Rental with use of Kitchen	per day	\$25.00	
Pavilion Rental	per day	\$15.00	
Table Rental (from Community Building)	per table	\$5.00	
Chair Rental (from Community Building)	per chair	\$0.50	
Picnic Table over and above what is at the park or to rent	per table	\$5.00	
Picnic Table Delivery	per table	\$10.00	
Field Prep Fee for Penguins Season	Seasonal	\$100.00	Seasonal Team Fee
Player Fee for League Members	Seasonal	\$10.00	Per Player
Youth Club Membership	Annual	\$10.00	

City of Algoma Fee Schedule adopted June 1, 2020

Department and Item Description	Duration/Unit	Fees	Notes
Planning & Development			
Impact Fees			
Parkland Impact Fee	Per Dwelling Unit	\$380.00	Fee Basis - 2007 Parks & Playground Needs Assessment
Subdivision Land Dedication			
Fee In-lieu-of Land Dedication	Upon Application	\$500 for each residential lot or \$300 per dwelling unit, whichever is greater	
Zoning and Development Requests			
Certified Survey or Plat of Survey Map Approval	Upon Application	\$150.00	
Preliminary Plat	Upon Application	\$250.00	
Final Plat	Upon Application	\$150.00	
Street/Alley Discontinuance	Upon Application	\$500.00	
Variance Request	Upon Application	\$250.00	+ costs
Board of Appeals Variance Appeal	Upon Application	\$150.00	
Conditional Use Permits	Upon Application	\$200.00	
Rezoning Request	Upon Application	\$350.00	+ costs

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Department and Item Description	Duration/Unit	Fees	Notes
Police			
Reports			
Accident Report	Up to 6 pages	\$10.00	\$0.25/page after 6
Offense Report	Up to 6 pages	\$10.00	\$0.25/page after 6
Copy of DVD or CD	Each	\$10.00	
Dispatch Audio Recordings	Each	\$15.00	
Fingerprinting			
Fingerprinting	Per Card	\$10.00	
Paper Service			
Serving Papers	per visit	\$50.00	
Parking			
Impounded Vehicle Storage - First Day	Per Vehicle	\$50.00	plus cost of towing
Impounded Vehicle Storage - Additional Days	Per Vehicle	\$25.00	plus cost of towing
Abandoned Vehicle Administrative Fee	Per Vehicle	\$50.00	plus cost of towing
Photographs			
CD	Each	\$10.00	
Officer Standby Fee			
Part Time Officer	Per Hour	Composite Hourly Rate	Actual cost to city (wages+tax/benefits)
Full Time Officer	Per Hour	Composite Hourly Rate	Actual cost to city (wages+tax/benefits)
Animal Impound Fee			
	Per Day	\$25.00	
Recovery of Library Materials Fee			
	Each	\$25.00	
Postage			
		Actual Cost	

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Department and Item Description	Duration/Unit	Fees	Notes
Public Works			
Erosion Control and Stormwater Management Permits			N/A - See Building Permits on Building Inspector Sheet
Right-of-Way - Excavation			
Open Cut Pavement	per open cut	*See Notes	No Fee - just reimburse City's actual costs to repair
Street Excavation Permit			
Permit Fee		\$30.00	Plus time and materials
Bond		*See Notes	\$5,000 bond
Street Occupancy Permit			
Permit Fee		\$25.00	
Public Works Supplies, Equipment, and Labor			
Labor	per hour	Composite Hourly Rate	Minimum Charge of 1 Hour
Equipment	per hour	Determined by Highway Maintenance Manual	Minimum Charge of 1 Hour
Supplies	cost	cost	
Admin Fee	per invoice	3% or \$50.00	whichever is greater
Snow & Ice Removal			
Snow Removal by City Employee	per hour	\$60 + admin fee	Minimum Charge of 1 Hour
Snow Removal by Contractor	cost	cost + admin fee	
Snow Removal - Admin Fee at invoicing	Per Parcel, Per Invoice	\$25.00	
Snow Removal - Admin Fee when added to taxes	Per Parcel	\$75.00	
Noxious Weeds			
Noxious Weed Removal by City Employee	per hour	\$60 + admin fee	Minimum Charge of 1 Hour
Noxious Weed Removal by Contractor	per cutting	cost + admin fee	
Noxious Weeds Removal - Admin Fee at invoicing	Per Parcel, Per Invoice	\$25.00	
Noxious Weeds Removal - Admin Fee when added to taxes	Per Parcel	\$75.00	

City of Algoma Fee Schedule adopted June 1, 2020

Department and Item Description	Duration/Unit	Fees	Notes
Rescue Department			
Items			
ALS Base Rate, Level I		\$700.00	
ALS Base Rate Non-Resident, Level I		\$800.00	
ALS Base Rate, Level II		\$1,000.00	
ALS Base Rate Non Resident, Level II		\$1,100.00	
Advanced Airways		\$110.00	
Albuterol		\$25.00	
ALS Non Transport - Resident		\$200.00	
ALS Non Transport - Non-Resident		\$250.00	
Aspirin		\$10.00	
Atrovent		\$25.00	
BLS Baserate Resident		\$550.00	
BLS Baserate Non-Resident		\$650.00	
Capnography		\$25.00	
CPAP		\$95	
Defib Supplies		\$100	
Dextrose - D50		\$25.00	
EKG Supplies ALS		\$50.00	
EKG Supplies BLS		\$30.00	
Mileage, Excess		\$18.00	
EPI Sub-Q		\$300.00	
Extrication		\$500.00	
Glucagon		\$400.00	
Intercept ALS & BLS		\$250.00	
I/O Needle		\$200.00	
IV Start		\$75.00	
LUCAS CPR Device		\$100.00	
Megamover		\$50.00	
Mileage BLS		\$18.00	
Mileage ALS		\$18.00	
Misc Drug		\$30.00	
Mileage, Beyond Closest Hospital		\$18.00	
Narcan/Naloxone		\$50.00	
Nitro		\$25.00	
BLS Non Transport Resident		\$200.00	
BLS Non Transport Non Resident		\$250.00	
Normal Saline - 1000ML		\$35.00	
NSF Check Charge		\$30.00	
Oxygen		\$75.00	
Oximetry		\$25.00	
OB Kit or Burn Kit		\$25.00	
Oral Glucose		\$10.00	
ALS Supplies		\$75.00	
BLS Supplies		\$75.00	
Simple Lift Assist		\$100.00	
Saline Flush		\$10.00	

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Department and Item Description	Duration/Unit	Fees	Notes
Fire Department			
Items			
Air Bottles	Fill	\$5.00	
Alarm C/O - Smoke, Duty Crew Only	per Hour	\$16.00	
Basic Fire Run/Service Call Townships	per Hour	\$16.00	
Called and Canceled		\$100.00	At the Discretion of the Officer in Charge
CD of Photos	per disc	\$10.00	
Eagle III Landing Zone, (out of City limits)	per Hour	\$16.00	After 1st hour additional man hours at cost
EOC Operations - Additional Man Hours	per hour	\$20.00	Per Person
Extinguisher Re-Charge	20 lb	\$50.00	
Extinguisher Re-Charge	10 lb	\$41.00	
Fire Inspections (Townships)	Per Visit	\$15.00	
Fire Inspection Follow-ups (within City limits)	Per Visit	\$15.00	
Fire Reports	per page	\$0.50	
Fire Run/Service Call - Additional Man Hours	per hour	\$16.00	Per Person
Fireworks - Site Inspection	Per Visit	\$25.00	
Foam - Class A or Class B	per 5 gal	\$100.00	
Fuel		Cost	
Hydration Fee (Service/Fire Calls)	per run	\$50	
Marine Fueling Permit	annual	\$25	Dispensing Diesel directly from truck to boats; permit valid from May 1 - Oct 31
Mutual Aid - Respond to Another Department	Fuel	Cost	Fuel ONLY
Mutual Aid - Response by another Department	Fuel	Cost	Fuel ONLY; if the responding department has any special cost we will pass those fees along to the townships
Photos	per photo	\$1.00	
Salvage Covers (Non-returnable)		\$15.00	Plastic
Haz-Mat Clean Up (City or Townships)			
Absorbent Boom - 10'	Per 10' of Boom	\$20.00	
Absorbent Pads - 15" X 20"	Per Pad	\$2.50	
Floor Dry - Clay	Per Bag	\$15.00	

