



SITE PLAN REVIEW APPLICATION

Charter Township of Brownstown
Community Services Department

21313 Telegraph Road, Brownstown, Michigan 48183

(734) 675-0166 www.brownstown-mi.org

building@brownstown-mi.org

Project Information

Project Name

Subject Property Address

Parcel Number

General Site Location (north/south of each road, east/west of each road)

Proposed Use of Property

Current Zoning

Proposed Zoning

Site Acreage

Building SqFt/Number of Units

Proposed Number of Employees

Space for additional information, if necessary

Applicant Information

Name

Street Address

City/State

Zip

Phone

Applicant's email address

Applicant's signature

Property Owner Information (if not the applicant)

Name

Street Address

City/State

Zip

Phone

Owner's email address

Owner's signature

Requirements for Site Plan Submittal

- Completed application form and fee
- Sheets – 24 in. x 36 in. sheets, with graphics at engineer's scale of:
 - 1" = 50' for properties of less than 3 acres
 - 1" = 100' for properties of 3 acres or more in size
- Copies – Five (5) hard copies of site plan, folded to be 8.5 x 11, and one (1) digital copy (PDF) of plan.
- Completed Site Plan Review Checklist (attached here)
- Proof of ownership – Current proof of ownership of the land to be utilized or evidence of contractual ability to acquire such land, such as an option or purchase agreement
- If applicant is not owner –
 - Detailed explanation of applicant's interest in property
 - Notarized letter from the owner, acknowledging the filing of application and owner's concurrence in application
- *Electronic submittal materials can be submitted to building@brownstown-mi.org.