

**CHARTER TOWNSHIP OF BROWNSTOWN REGULAR TOWNSHIP BOARD
MEETING OF APRIL 20, 2026**

The Charter Township of Brownstown regular meeting of the Board of Trustees was held in the Township Hall, 21313 Telegraph Road, on Monday, April 20, 2026.

The meeting was called to order by Supervisor Berecz at 6:00 p.m. and began with the Pledge of Allegiance.

Motion of Chapman, supported by Jones, to appoint Trustee Allen as the temporary Clerk. All present voting aye.

ROLL CALL BY TRUSTEE ALLEN:

PRESENT: Supervisor Berecz, Treasurer Eberth, and Trustees: Chapman, Allen, Killian, and Jones. Also in attendance were Township Manager Peters; Fire Chief Raumen; Police Chief Watson; Deputy Police Chief Lafayette; Deputy Police Chief Starzec; IT Director Martin; Director of Economic and Community Services Kibby; Building Official Brandau; DDA Director Trussell; and Township Attorney Foley.

ABSENT AND EXCUSED: Clerk Brinker

MINUTE ACCEPTANCE:

Motion of Jones, supported by Chapman, to approve the regular meeting minutes of April 6, 2026, as presented. All present voting aye.

AGENDA APPROVAL:

Motion of Chapman, supported by Killian, to approve the agenda of April 20, 2026, as submitted. All present voting aye.

PUBLIC HEARING:

INTENT TO CREATE AND PROVIDE FOR THE OPERATION OF A BROWNFIELD REDEVELOPMENT AUTHORITY:

Motion of Eberth, supported by Chapman, to open the Public Hearing to consider the intent to create and provide for the operation of a Brownfield Redevelopment Authority at 6:03 p.m. Roll call vote: Eberth, aye; Killian, aye; Allen, aye; Chapman, aye; Jones, aye; and Berecz, aye. Absent and Excused: Brinker. Motion carried.

No public comment was received.

Motion of Chapman, supported by Jones, to close the Public Hearing to create and provide for the operation of a Brownfield Redevelopment Authority at 6:05 p.m. All present voting aye.

PUBLIC FORUM: Public Forum was held at 6:05 p.m. There was no public comment.

RESOLUTION 2026-11 ESTABLISHING A BROWNFIELD REDEVELOPMENT AUTHORITY FOR THE TOWNSHIP OF BROWNSTOWN AND APPOINTING BOARD MEMBERS PURSUANT TO, AND IN ACCORDANCE WITH, THE PROVISIONS OF ACT 381 OF THE PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996, AS AMENDED:

Motion of Eberth, supported by Jones, to approve and adopt Resolution 2026-11 establishing a Brownfield Redevelopment Authority (BRA) for the Township of Brownstown and appointing Board members pursuant to, and in accordance with, the Provisions of Act 381 of the Public Acts of the State

of Michigan of 1996, as amended. The main goals of BRA are to help redevelop eligible properties; create new jobs and/or increase the tax base; encourage growth in areas with existing utilities; and limit urban sprawl. Additionally, the Authority shall be under the supervision and control of the Brownstown Downtown Development Authority Board. Roll call vote: Jones, aye; Chapman, aye; Killian, aye; Allen, aye; Eberth, aye; and Berecz, aye. Absent and Excused: Brinker. Motion carried.

RESOLUTION 2026-12 AMENDMENT OF THE INSPECTION AND SERVICE FEE SCHEDULES FOR CERTAIN PERMITS, INSPECTIONS, AND APPLICATIONS:

Motion of Chapman, supported by Jones, to approve and adopt Resolution 2026-12 an amendment of the inspection and service fee schedule for certain permits, inspections, and applications. The service fee schedule now includes Building/Zoning permits; Data/Telecommunication inspection fees; and a variance application fee. The fees will be updated as outlined in the chart below:

<i>BUILDING/ZONING PERMIT FEES</i>	
Accessory Structure Over 200 sq. ft	(Based on construction value -See Below)
Accessory Structure 200 sq. ft. and under, without concrete.....	\$150
Accessory Structure 200 sq. ft. and under, with concrete.....	\$225
<i>TEMPORARY PERMITS</i>	
Portable Temporary Storage Container.....	\$75
<i>DATA / TELECOMMUNICATION OUTLETS</i>	
1-19 devices.....	\$6 each
20-300 devices.....	\$150
Over 300 devices.....	\$300
<i>BOARD OF APPEALS – VARIANCE APPLICATIONS</i>	
Residential.....	\$500
Commercial.....	\$750 + consultant/review fee
Industrial.....	\$750 + consultant/review fee
Renewal.....	\$150 + consultant/review fee
Administrative Appeal	\$500

Roll call vote: Allen, aye; Jones, aye; Chapman, aye; Eberth, aye; Killian, aye; and Berecz, aye. Absent and Excused: Brinker. Motion carried.

RESOLUTION 2026-13 DECLARING APRIL 28, 2026, AS WORKERS MEMORIAL DAY:

Motion of Chapman, supported by Killian, to approve and adopt Resolution 2026-13 to declare April 28, 2026, as Workers Memorial Day in recognition of lives lost or workers injured on the job and in support of safer workplaces. Roll call vote: Jones, aye; Allen, aye; Chapman, aye; Eberth, aye; Killian, aye; and Berecz, aye. Absent and Excused: Brinker. Motion carried.

RESOLUTION 2026-14 FINANCE A NEW SPARTAN ERV 77’ QUINT LADDER FIRE TRUCK THROUGH A MASTER EQUIPMENT LEASE PURCHASE AGREEMENT WITH COMMUNITY FIRST NATIONAL BANK, AND TO DIRECT THE APPROPRIATE OFFICIALS TO SIGN AS REQUIRED:

Motion of Eberth, supported by Jones, to approve and adopt Resolution 2026-14 to finance a new Spartan ERV 77’ Quint Ladder Fire Truck through a master equipment lease purchase agreement with Community First National Bank, and to direct the appropriate officials to sign as required. The Township Board previously approved the purchase amount of \$1,432,574.00 and the funding allows the Township to responsibly manage cash flow while securing the necessary apparatus. Roll call vote: Chapman, aye; Allen, aye; Killian, aye; Eberth, aye; Jones, aye; and Berecz, aye. Absent and Excused: Brinker. Motion carried.

REAPPOINT ZONING BOARD OF APPEALS COMMISSIONERS: R. WHEATON AND ALTERNATE K. PAQUETTE:

Motion of Chapman, supported by Killian, to approve the reappointment of Robert Wheaton and alternate Keith Paquette to the Zoning Board of Appeals. The term of these reappointments will be effective May 31, 2026, for a three (3) year-term expiring on May 31, 2029. All present voting aye.

SUPERVISOR:

BOARD OF REVIEW MEMBER REMOVAL AND APPOINT ALTERNATE D. LOZON TO FILL THE RESULTING VACANCY:

Motion of Chapman, supported by Allen, to approve the removal of a Board of Review member Aziza Akbar and appoint alternate David Lozon to fill the resulting vacancy. Aziza Akbar no longer meets the legally required qualifications to serve on the Board. To maintain a fully seated Board of Review, alternate David Lozon will be appointed as a regular member to fill the vacancy, with the term ending January 1, 2027. All present voting aye.

HUMAN RESOURCES: AUTHORIZATION TO HIRE FULL-TIME POLICE OFFICER TIMOTHY ELLIS:

Motion of Jones, supported by Allen, to approve to hire Timothy Ellis for the full-time position of Police Officer with lateral pay at the rate of \$42.13 per hour plus benefits, in alignment with the current POLC Collective Bargaining Agreement. This position will be effective May 18, 2026, contingent upon successful completion of all screenings and exams. This role is being backfilled from a vacancy, and funds are available in the Police Department's approved 2026 budget. All present voting aye.

FIRE: REQUEST FOR PAY RATE ADJUSTMENT FOR FULL-TIME FIREFIGHTER KYLE HENSLEY:

Motion of Chapman, supported by Jones, to approve the request for an adjustment to the rate of pay for Firefighter Kyle Hensley. Based on his prior full-time fire service experience, Firefighter Hensley qualifies for lateral pay credit in accordance with the Collective Bargaining Agreement. The rate of pay will be adjusted to the two-year step of \$21.84 per hour, retroactively effective to his hire date of February 9, 2026. This represents additional pay of approximately \$450.00 before applicable deductions. Regular and overtime funds will come from the Fire Departments Firefighter and Overtime account numbers 206.336.706.000 and 206.336.709.000. All present voting aye.

CLERK:

BOARD INFORMATION:

Motion of Eberth, supported by Jones, to accept the Clerk's report which consists of one set of disbursements for the meeting of April 20, 2026, and correspondence from the Wayne County Commission. The Commission approved and adopted Resolution 2026-226 on April 7, 2026. The Resolution cited 2025 Michigan Hazard Mitigation Plan identifying mitigation goals and actions to reduce or eliminate long-term risks to people and property in Wayne County from the impacts of future hazards and disasters. The plan will commence upon U.S. Department of Homeland Security, Federal Emergency Agency approval for a term of five years. All present voting aye.

TREASURER:

DISBURSEMENTS FOR APRIL 20, 2026: \$1,589,051.90

Motion of Chapman, supported by Jones, to approve disbursements for April 20, 2026, as follows: Disbursements in the amount of \$754,863.07; and Payroll in the amount of \$834,188.83; bringing the total amount to \$1,589,051.90. Roll call vote: Eberth, aye; Jones, aye; Allen, aye; Killian, aye; Chapman, aye; and Berecz, aye. Absent and Excused: Brinker. Motion carried.

BOARD INFORMATION:

Motion of Killian, supported by Chapman, to accept the Treasurer's report which consists of the Disbursement breakdown; and Treasurer's Monthly Investment Report for March 2026. All present voting aye.

COMMUNITY SERVICES:**BOARD INFORMATION:**

Motion of Eberth, supported by Jones, to accept the Community Services report, which consists of a brief Economic and Community Development update; Building Department Monthly Totals report from March 2026; Building Department First Quarter Totals report; and Enforcement Log from March 2026. All present voting aye.

RECREATION: No report submitted.

PUBLIC WORKS: No report submitted.

TOWNSHIP MANAGER UPDATE:

Township Manager Peters provided a brief update on several ongoing projects that may be of interest to Brownstown residents:

- As of April 13, 2026, the consolidated dispatch center officially went live. Additionally, on April 22, 2026, the Brownstown Dispatchers will make their formal transition into the new dispatch center. Township Manager Peters acknowledges the hard work the Brownstown Police Department has put in to make this project a success.
- Since the passing of a millage in 2022, staffing has expanded for the Brownstown Police Department. With the approval of hiring a new officer, this is the first time in quite some time that Police Department has been fully staffed.
- There has been a growing concern on how to best regulate short-term rentals in our community, and the Township has been working hard to address these concerns. Recently, the Township came together to begin developing an ordinance that may be able to regulate the placement of rentals if they are going to be allowed in the community. There are several steps to this process, and updates will be provided as they become available.
- Township Manager Peters gave an update on an ADA (Americans with Disability Act) compliance geared towards governmental websites, and other digital content requirements. The Township is required to improve the accessibility to support people with a broad range of disabilities in and outside of our community. Executive Office Administrator Pimpedly and IT Director Martin have been working together to make sure the Township meets the required guidelines that have been set before April 2027 and ensure that the Township will be able to continue to communicate effectively to all of its residents.

ADJOURNMENT:

Motion of Chapman, supported by Jones, to adjourn the regular Township board meeting at 6:24 p.m. All present voting aye.

Respectfully submitted,



Maureen Brinker, Clerk
Charter Township of Brownstown
MB/akt