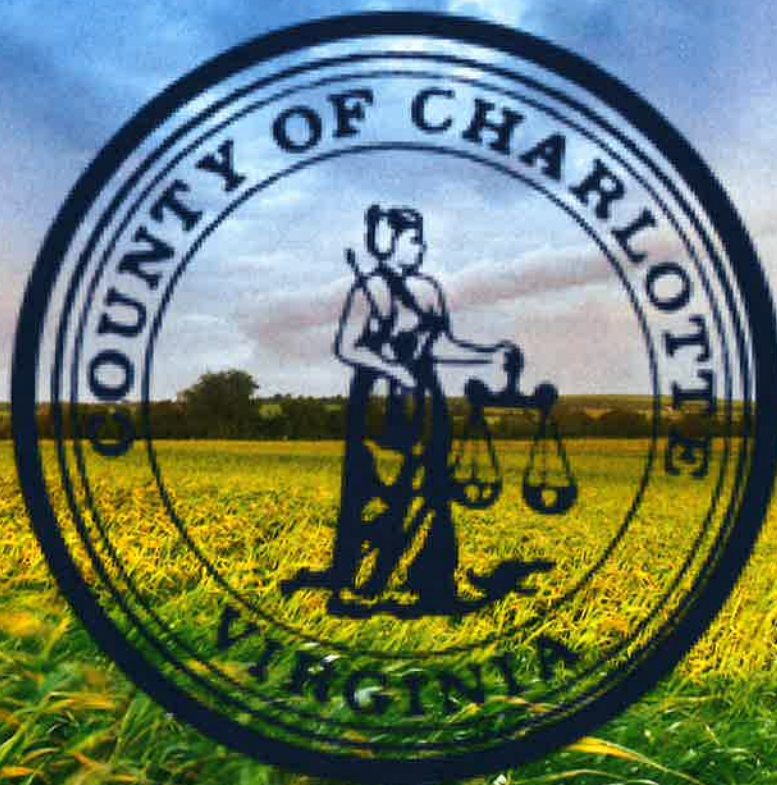


Charlotte County Board of Supervisors



May 14, 2025 at 1PM



TABLE OF CONTENTS

Page

1	Agenda
3	Minutes: Regular Meeting 4/9/2025
10	Minutes: VDOT & Budget Work Session 4/16/25
13	Minutes: Emergency Services Committee 4/23/25
16	Minutes: FY2025/2026 School Budget PH 5/1/25
19	CCHOUSE, LLC Staff Report & CUP Application
26	Resolution: Gary Walker
27	Resolution: Murrie Bates
28	Resolution: Aubrey Fane
29	CCPS FY2025/2026 Budget
41	Request to Transfer to Chowan River Region WSP
43	Appointments: Board of Equalization
47	Administrator's Report
70	Front Desk Newsletter
71	Public Works Report
73	Public Safety Report

75	FOIA Tracking
84	May Invoices
85	Utilities Paid After April Meeting
86	Appropriations
87	Refund Request: Bldg. Permit #1513
88	CRC Items of Interest
89	Delinquent Tax Report
90	Building Permit Report
91	School Fund 71: 1% Sales Tax

Charlotte County Board of Supervisors Meeting
Board of Supervisors Conference Room
County Administration Building
Regular Meeting 1:00 pm
May 14, 2025

- 1:00 pm Call to Order
- Accessibility Statement
 - Invocation
 - Pledge of Allegiance
 - Approve Agenda (1)
 - Approve Minutes- April 9th Regular Meeting (3), April 16th VDOT & Budget Work Session (10), April 23rd Emergency Services Committee Meeting (13), & May 1st FY2025-2026 School Budget Public Hearing (16)
- 1:05 pm Public Hearing- CCHOUSE LLC- CUP Application- Convenience Store & Gas Station, 17700 Kings Hwy, Wylliesburg
- Call Public Hearing to Order
 - Staff Report
 - Applicant Comments- optional
 - Public Comments
 - Board Questions/Comments
 - Adjourn Public Hearing
- 1:15 pm Resolutions of Appreciation for Years of Service
- Gary Walker
 - Murrie Bates
 - Aubrey Fane
- 1:20 pm Consider CCHOUSE LLC CUP application
- 1:25 pm Committee Reports
- 1:30 pm VDOT Update- Scott Frederick
- 1:40 pm Dominion Solar Projects Update
- 1:55 pm Public Comments

- 2:00 pm Approval of School's FY 2025-2026 Budget (29)
- 2:05 pm Request- Transfer to Chowan River 1 Regional Planning Area for Water Supply Plan (41)
- 2:10 pm Board Appointments:
- Board of Building Code Appeals- District A
 - IDA- District A
 - Piedmont Senior Resources- Supervisor Shook (Term Expired 5/9/25)
 - Committee Assignments- Supervisor Tharpe
 - Tri-County Community Action Board
 - South Central Workforce Investment Board
 - Recreation Committee
 - Board of Equalization- 5 Members Minimum (43)
 - Set Board Payment Rate
 - Set Hourly Rate for Board Secretary
- 2:20 pm Administrator & Department Reports (47)
- Front Desk-Administration
 - Public Works
 - Public Safety
- 2:25 pm Other County Business
- Consider Invoices for Payment FY2025 (84)
 - Consider Invoices paid after April Meeting (85)
 - Consider FY2025 Appropriation Request (86)
 - Consider Building Permit Refund: May Bell Holcomb (87)
- 2:30 pm Board Members – Other Comments
- 2:40 pm Adjourn

Informational Items

CRC Items of Interest (88)
Delinquent Tax Report (89)
Building Permit Report (90)
Schools Fund 71- 1% Revenue Report (91)

At the special called and regular meetings of the Charlotte County Board of Supervisors held at the Administration Building on April 9, 2025, at 5:30 p.m.

Present: Walter Bailey, Chairman
Hazel Bowman Smith, Vice-Chair
Henry Carwile
Derek Toombs
Noah Davis
Robert L. Shook, Jr.

Absent:

NOTE: Sherry Tharpe- appointed to fill County Seat A vacancy

Chairman Bailey called the special meeting to order at 5:30 p.m. as it was held directly before the regular meeting.

Supervisor Toombs made the motion, pursuant to Virginia Code Section 2.2-3711 that the Charlotte County Board of Supervisors hold a closed meeting to discuss the following matters:

1. Candidates for appointment to the vacant position on the Board of Supervisors for the Charlotte Court House District
2. Whether the Board has power and duty to oversee matters of concern regarding the Cullen Volunteer Fire Department

Roll call vote as required by Virginia Code Section 2.2-3712.D recorded below:

Supervisor	Yea	Nay	Absent/Abstain
Walter T. Bailey	X		
Derek Toombs	X-1 st		
Noah Davis	X		
Henry Carwile	X		
Robert L. Shook, Jr.	X		
Hazel Bowman Smith	X-2 nd		

With all supervisors present and voting Aye, motion passed.

Motion made by Vice-Chair Smith, seconded by Supervisor Davis, to approve the below Certification of Closed Session:

Pursuant to Virginia Code Section 2.2-3712.B., the Supervisors signing below certify that, to the best of each Supervisor's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act and (ii) only such public business matters as were identified in the Motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting of the Charlotte County Board of Supervisors.

Roll call vote as required by Virginia Code Section 2.2-3712.D. Call each Supervisor's name and record how they voted.

Supervisor	Yea	Nay	Absent/Abstain
Walter T. Bailey	X		
Derek Toombs	X		
Noah Davis	X-2 nd		
Henry Carwile	X		
Robert L. Shook, Jr.	X		
Hazel Bowman Smith	X-1 st		

With all supervisors present and voting Aye, motion passed.

Being no further business to discuss, the special called meeting was adjourned.

Chairman Bailey called the regular meeting to order.

County Administrator Daniel Witt read the Code of Accessibility.

Supervisor Davis gave the invocation.

Supervisor Shook led the Pledge of Allegiance.

Motion was made by Supervisor Davis seconded by Supervisor Shook and carried with all other members present and voting yes to approve the agenda, as amended.

Motion was made by Vice-Chair Smith, seconded by Supervisor Toombs, and carried with all other members present and voting yes to approve the March 12, 2025 regular meeting minutes, the March 18, 2025 joint work session minutes, and the March 26, 2025 special called meeting minutes.

Appointment of District A Board Member

Chairman Bailey opened the floor for nominations for the District A Board member. Nomination was made by Vice-Chair Smith to name Sherry Tharpe as the District A interim Board appointee. No other nominations were made. Motion was made by Supervisor Davis, seconded by Supervisor Shook, and carried with all other members present and voting yes, to close nominations. The following resolution was then adopted by roll call vote as follows:

**CHARLOTTE COUNTY BOARD OF SUPERVISORS
RESOLUTION**

RE: INTERIM APPOINTMENT TO FILL VACANCY ON
BOARD OF SUPERVISORS COUNTY SEAT (A)

IT IS HEREBY RESOLVED by the Charlotte County Board of Supervisors ("Board") that, after conducting a special meeting on March 26, 2025 in accordance with Virginia Code Section 2.2-3707, at which the Board announced the names of all persons being proposed for the interim appointment to the Board for County Seat (A), and made available for public inspection each person's resume and other materials required by the Board, pursuant to Virginia Code Section 24.2-228, the Board hereby appoints **Sherry Hudson Tharpe** to fill the vacancy on the Board for County Seat (A) and hold office until the qualified voters of County Seat (A) fill the vacancy by special election on November 4, 2025, pursuant to Virginia Code Section 24.2-226, and the person so elected has qualified.

ADOPTED this 9th day of April, 2025.

Supervisors	Yea	Nay	Absent/Abstain
Hazel Bowman Smith	X		
Noah Davis	X		
Robert L. Shook, Jr.	X		
Henry Carwile		X	
Walter T. Bailey	X		
Derek Toombs	X		

The undersigned hereby certifies that the foregoing is an accurate account of the vote taken at a duly convened meeting of the Charlotte County Board of Supervisors on the 9th day of April, 2025, at which a quorum was present at the time the meeting was convened and at the time said vote was taken.

Resolution of Service: W.V. Nichols, Planning Commission

Supervisor Toombs read and presented the following resolution to Mr. Nichols for his years of service to the Charlotte County Planning Commission:

A RESOLUTION

HONORING WILLIAM V. NICHOLS, JR.

FOR HIS SERVICE

TO THE CHARLOTTE COUNTY PLANNING COMMISSION

WHEREAS, William V. Nichols, Jr. served the citizens of Charlotte County as a member of the Charlotte County Planning Commission from January 2012 through January 2025, representing citizens of the Bacon/Saxe District; and

WHEREAS, William V. Nichols, Jr. carried out his duties as a Planning Commissioner with dedication and care, and was an asset to his fellow commissioners, the Charlotte County Board of Supervisors, staff, and the citizens of Charlotte County; and

WHEREAS, during his tenure, William V. Nichols, Jr. also served his community as a Director on the Southside Soil and Water Conservation District Board and a member of the Natural Resources Conservation Services Board, working to protect soil and water resources and support sustainable agriculture; and

WHEREAS, William V. Nichols, Jr. retired from his position on the Charlotte County Planning Commission in January 2025, after thirteen years of faithful service.

NOW THEREFORE BE IT RESOLVED, that the Charlotte County Board of Supervisors wishes to express its sincere gratitude and appreciation to William V. Nichols, Jr. for his many years of dedicated service.

BE IT FURTHER RESOLVED, that this resolution be permanently recorded in the minutes of the Charlotte County Board of Supervisors.

Adopted this 9th day of April, 2025.

Sheriff's Office Request

Andy Colbert with the Sheriff's Office addressed the Board to ask if the \$172,390 allocated for 2 replacement vehicles could be appropriated early. Administrator Witt explained that this amount was already in the FY2026 budget; if approved, the funds would be taken from the General Fund Reserves and removed from the FY2026 budget. Motion made by Vice-Chair Smith, seconded by Supervisor Shook, and carried with all other members present and voting yes, to approve the request for early appropriation in the amount of \$172,390 for 2 vehicles for the Sheriff's Office.

Treasurer's Report

Treasurer Patricia Berkely presented examples of the new real estate and personal property tax statements. She stated that there would be a few changes in how they look and should be mailed out for June billing.

DSS Update

Amanda Lee introduced herself as the new Director of Social Services for Charlotte County, effective 4/1/2025. She reported that in FY2024, 47% of the County's population received some sort of assistance from Social Services. She stated that in FY2023, DSS spending was \$54 million, with only \$707,000 coming from local funds. She also reported that her agency was fully staffed. Vice-Chair Smith stated that Ms. Lee did a great job with the CSA budget, and she expects she will do great things as Director. Chairman Bailey thanked Ms. Lee and her agency for the great work and services provided to the County.

Committee Reports:

Supervisor Carwile reported that Crossroads saw 213 patients in February. He reported that the agency is currently worried about funding.

Vice-Chair Smith reported that the Planning Commission's main focus is still Battery Energy Storage Systems (BESS); she believes they have a good plan laid out on how to address future applications. She reported that the CPMT continues to do a great job. She reported that she attended the VGA as Chairman Bailey's alternate. She reported that the VGA will dissolve as of June 30th and there may be another meeting before then to discuss how any funds they have left will be spent.

Chairman Bailey reported that the Board of Directors for CCRS had met prior to this meeting and passed a resolution directing the Board of Supervisors to start exploring options to take CCRS under the County umbrella. He stated that he believed this step is necessary for retaining and recruiting good providers.

Supervisor Davis reported that he attended his first CRC meeting, and he is impressed with the staff and the work that they are doing for the area.

Public Comment Period

Vice-Chair Smith read a statement from County Attorney Russell Slayton regarding the Board's role in overseeing the volunteer fire departments within the county.

Bill Devin, Wylliesburg, congratulated Mrs. Tharpe on her appointment. He stated that new businesses needed to be recruited to bring in revenue and suggested a monthly report from the County Administrator.

George Toombs, Saxe, stated that he believed there was rampant corruption and double standards. He stated that the County is pushing its solar agenda with its Planning Commission and Board appointments.

Robert Schaefer, Mayor of Keysville, spoke in favor of keeping town representation on the Planning Commission.

Planning Commission Composition

Administrator Witt gave the staff report regarding the Planning Commission composition and outlined several options. Chairman Bailey stated much of the community discussion that he has heard has been to leave the composition as it is.

Vice-Chair Smith stated that she was concerned that the districts that also have a town representative have more influence on decisions that affect the whole county. Motion made by Supervisor Smith to keep town representation on the Planning Commission, as non-voting members, seconded by Supervisor Carwile. Supervisor Toombs said he understood and respected that opinion, but he felt like town insights are too important to not be able to have a vote. Supervisor Davis stated he agreed with Mayor Schaefer and reiterated that the Planning Commission is just an advisory board. He recommended keeping the composition as it is and not take away the voice of the towns. With no further discussion, a vote was taken; with 2 ayes and 5 no's, the motion to make town representatives on the Planning Commission non-voting members failed.

Motion made by Supervisor Shook, seconded by Vice-Chair Smith, and carried with all other members present and voting yes, to approve leaving the Planning Commission composition as is.

SRPSA Guarantee Approval

Administrator Witt explained that a local government guarantee had previously been adopted by former County Administrator Clark but needed to be updated.

Motion made by Supervisor Shook, seconded by Vice-Chair Smith, and carried with all other members present and voting yes, to approve the updated local government guarantee.

Appointments: Boards and Committees

Local Board of Building Code Appeals (LBBCA)

A: Deferred until next meeting to allow Supervisor Tharpe time to consider her appointment

B: Motion made by Vice-Chair Smith, seconded by Supervisor Toombs, and carried with all other members present and voting yes, to appoint Jon Hughes of Cardinal Homes to the LBBCA.

C: Motion made by Supervisor Davis, seconded by Supervisor Carwile, and carried with all other members present and voting yes, to appoint Freddie Lee to the LBBCA.

D: Motion made by Supervisor Shook, seconded by Supervisor Toombs, and carried with all other members present and voting yes, to appoint Justin Mason to the LBBCA.

E: Motion made by Supervisor Carwile, seconded by Supervisor Davis, and carried with all other members present and voting yes, to appoint Johnny Reed to the LBBCA.

F: Motion made by Chairman Bailey, seconded by Supervisor Carwile, and carried with all other members present and voting yes, to appoint Andy Lipscomb to the LBBCA.

G: Motion made by Supervisor Toombs, seconded by Supervisor Davis, and carried with all other members present and voting yes, to appoint Charles “Chuck” Clay to the LBBCA.

Motion made by Supervisor Davis, seconded by Vice-Chair Smith, and carried with all other members present and voting yes, to appoint Chairman Bailey as Supervisor Shook’s alternate representative and Assistant County Administrator Monica Elder as Administrator Witt’s alternate to the Southside Regional Public Service Authority Board.

Motion made by Supervisor Shook, seconded by Vice-Chair Smith, and carried with all other members present and voting yes, to appoint Sari Goff to the Piedmont Senior Resources Board to fill an unexpired term ending 4/10/2027.

The appointment for District A’s IDA vacancy was deferred until the next meeting to allow for Supervisor Tharpe to consider her appointment.

Administrator & Department Reports

There were no questions or comments regarding the Administrator’s or department reports.

Other County Business

Motion made by Vice-Chair Smith to approve invoices for payment, except for the amount \$55,419.07 due to Pearson’s appraisal, in the amount of \$671,898.86 for FY2025, seconded by Supervisor Toombs, with all other members present and voting yes, motion carried.

Motion made by Supervisor Davis to approve invoices received after the March Board meeting in the amount of \$4,409.76, seconded by Supervisor Carwile, with all other Supervisors present and voting Aye, motion passed.

Motion made by Vice-Chair Smith to approve appropriations in the amount of \$40,712.00 seconded by Supervisor Shook, with all other Supervisors present and voting Aye, motion passed.

Motion made by Supervisor Davis to approve the request for funding by Trucker's Parade Against Cancer (TPAC) in the amount of \$2,000, seconded by Supervisor Toombs. With all other Supervisors present and voting Aye, motion passed.

Set Work Session for VDOT 6-Year Plan & FY2025-2026 Budget

By consensus of the Board, the work session for the VDOT 6-Year Plan and FY2025/2026 budget was scheduled for Wednesday, April 16th at 4 PM.

Set Public Hearing for Schools FY2025-2026 Budget

By consensus of the Board, the public hearing for the Schools FY2025/2026 budget was scheduled for Thursday, May 1st at 5 PM.

Board Member Comments:

Supervisor Shook announced that he will not be seeking re-election and stated that it has been an honor to serve.

Supervisor Toombs reported that he continues to work with VDOT regarding Mossingford Bridge and hopes to have more news in the coming weeks.

Chairman Bailey stated that public safety is the government's most important priority, and he felt like now is the time to start working on getting CCRS under the county's umbrella.

Vice-Chair Smith agreed with Chairman Bailey that the process should start now.

Being no further business to discuss, the meeting was adjourned.

BY:

Daniel N. Witt, Clerk

ATTEST:

Walter T. Bailey, Chairman

At the special-called meeting and VDOT 6-Year plan and budget work session meetings of the Charlotte County Board of Supervisors held at the Administration Building on April 16, 2025, at 3:00 p.m.

Present: Walter Bailey, Chairman
Hazel Bowman Smith, Vice-Chair
Henry Carwile
Derek Toombs
Noah Davis
Robert L. Shook, Jr.
Sherry Tharpe

Absent:

Chairman Bailey called the special-called meeting to order at 3:00 p.m. as it was held directly before the scheduled work sessions.

Supervisor Tharpe made the motion, pursuant to Virginia Code Section 2.2-3711.A.1, that the Charlotte County Board of Supervisors hold a closed meeting to discuss the following matter:

1. Discussion of the applications and the process for hiring for the position of County Administrator

Roll call vote as required by Virginia Code Section 2.2-3712.D recorded below:

Supervisor	Yea	Nay	Absent/Abstain
Walter T. Bailey	X		
Noah Davis	X		
Robert L. Shook, Jr.	X		
Derek Toombs	X		
Hazel Bowman Smith	X-2 nd		
Henry Carwile	X		
Sherry Tharpe	X-1 st		

With all supervisors present and voting Aye, motion passed.

Motion made by Vice-Chair Smith, seconded by Supervisor Davis, to approve the below Certification of Closed Session:

Pursuant to Virginia Code Section 2.2-3712.B., the Supervisors signing below certify that, to the best of each Supervisor's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act and (ii) only such public business matters as were identified in the Motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting of the Charlotte County Board of Supervisors.

Roll call vote as required by Virginia Code Section 2.2-3712.D. Call each Supervisor's name and record how they voted.

Supervisor	Yea	Nay	Absent/Abstain
Walter T. Bailey	X		
Noah Davis	X-2 nd		
Robert L. Shook, Jr.	X		
Derek Toombs	X		
Hazel Bowman Smith	X-1 st		
Henry Carwile	X		
Sherry Tharpe	X		

With all supervisors present and voting Aye, motion passed.

Being no further business to discuss, the special called meeting was adjourned.

Chairman Bailey called the regular meeting to order.

County Administrator Daniel Witt read the Code of Accessibility.

Motion was made by Supervisor Davis, seconded by Vice-Chair Smith and carried with all other members present and voting yes to approve the agenda.

VDOT Six-Year Plan: Scott Frederick

Scott Frederick provided the Board with a copy of last year's six-year plan and stated that anything on the scheduled list after Horsepen Creek Road could be moved, if it was the pleasure of the Board to do so. He then asked the Board which roads it would like to add to the list and stated that typically, it needs to be a road that has approximately 5 houses located on it, or traveled by at least 50 vehicles per day.

By consensus of the Board, it was decided that Rt. 619, from Rt 645 back to the bridge, would be added to the list. Mr. Frederick stated he would provide Administrator Witt with the draft, as a public hearing would have to be advertised for two weeks and held before July 1st.

Budget Requests

Douglas Randolph addressed the Board on behalf of the Piedmont Area Veterans Association. He thanked the Board for their support in the past and asked for continued support this year. Administrator Witt reported that a \$5,000 contribution was included in the FY2026's budget.

Budget Overview Discussion

The Board received a copy of the FY25/26 budget; Administrator Witt stated that an additional \$5,000 for Meals on Wheels needed to be added to the total expenditures, as well as \$45,000 for Charlotte County Public Schools(CCPS). He reported that CCPS approved its budget on Tuesday, to include an additional \$45,000; the governor will have until May 2nd to sign or veto the State budget. He stated that if the governor makes any changes to the legislative budget, it will result with an additional \$159,000 in local funds will have to go to CCPS. He also stated that once updated reassessments are completed, the Board will have to set a new tax rate. He stated that transitioning the Charlotte County Rescue Squad (CCRS) to operate under the County umbrella would require an additional \$500-600,000, not including the capital improvements that are typically done every few years. Chairman Bailey stated that moving CCRS over is going to be a monumental task and suggested starting with the funding now by setting aside \$200-300,000 to help start the process of changing the agency name, licensure, and re-lettering of the vehicles. Vice-Chair Smith agreed, stating that she felt like every bit of leftover money in the budget needed to go towards moving CCRS under the County umbrella. Administrator Witt suggested establishing a committee similar to the finance committee with all Board members part of the committee, to discuss the issue. He reminded the Board that the deadline for approving the budget is June 30th.

Chairman Bailey appointed a committee to discuss CCRS to include himself, Vice-Chair Smith, Supervisor Davis, and Supervisor Toombs. The 1st meeting was scheduled for Wednesday, April 23, 2025 at 5:00 p.m.

Administrator Witt stated the next item of business would be to establish a Board of Equalization once the reassessment information was finalized; he informed the Board that he would send out a memo regarding this. He reported that the Commonwealth Regional Council (CRC) had started discussing regionalizing future reassessments, but that no action had been taken, as they are just in an early phase of discussions.

Being no further business to discuss, the meeting was adjourned.

BY:

Daniel N. Witt, Clerk

ATTEST:

Walter T. Bailey, Chairman

At the Emergency Medical Services Committee meeting of the Charlotte County Board of Supervisors held at the Administration Building on April 23, 2025, at 5:00 p.m.

Present: Walter Bailey, Chairman
Hazel Bowman Smith, Vice-Chair
Derek Toombs
Noah Davis
Sherry Tharpe

Absent: *Supervisors Robert L. Shook, Jr. and Henry Carwile arrived at
Approximately 5:30 p.m.

Others present: Daniel Witt, County Administrator
Norma Tuck, Finance Director
Chris Russell, Public Safety Director
Vanessa Waddell, Administrative Assistant
Mr. Terry Ramsey

Chairman Bailey called the meeting to order.

Motion made by Vice-Chair Smith, seconded by Supervisor Toombs, and carried with all other members present and voting yes, to approve the agenda.

Chairman Bailey stated that this committee was established to discuss beginning the process of moving Charlotte County Rescue Squad (CCRS) under the County umbrella due to frequent turnover and increasing costs. He stated that there are several obstacles ahead, with cost being the greatest one identified. He stated the next biggest task would be to get the licensure straight, because at this time the office that is responsible for doing that at the state level is currently in the process of rebuilding.

Vice-Chair Smith stated she would like to hear from each committee member regarding the issues they've identified within CCRS.

Supervisor Toombs stated the most common complaint he has heard was that there was no clear leadership. He stated that he feels this problem should have been addressed years ago, but that it can't all be accomplished at once and will need to be done in phases.

Supervisor Davis stated that he feels CCRS is headed in the right direction since last year but agreed that there seemed to be an issue with clearly identifying leadership. He stated at the last CCRS Board of Directors meeting, Chris was appointed as the President and feels like he does and will continue to do a great job.

Vice-Chair Smith reported receiving complaints from citizens of CCRS being "top-heavy", with having a Public Safety Director and two full-time supervisors.

Chairman Bailey stated that compared to other localities, the County would be light on staff, not top-heavy. He reminded the committee that the state recommended the County work on implementing 4 units, instead of the 3 it currently has in service. He also reminded the committee that the two supervisors are also running calls in addition to conducting CCRS business and providing ALS when needed.

Vice-Chair Smith asked Public Safety Director Russell if he could provide an estimate on how much of his time is dedicated to 911/Fire/Rescue operations. Public Safety Director Russell stated that it varies greatly every week, depending on need. He stated that having Sally and Magen as supervisors has helped tremendously, but he still doesn't have enough time to do everything that he needs to do.

Supervisor Davis stated that he would like to see Public Safety Director Russell as the person with the ultimate authority regarding CCRS.

Administrator Witt stated that he believed Sally and Magen needed to be granted a certain amount of authority to act without having to go to Public Safety Director Russell for everything.

Chairman Bailey stated that until the recent resolution adopted by the CCRS Board of Directors, Sally and Magen didn't know exactly who they worked for. He stated that policies and procedures could now be created and implemented. He stated that he did not want to increase taxes but suggested starting to set aside excess revenue into a separate account to be solely used for the transition of CCRS. He stated that the main priorities right now should be: 1) developing the roles and responsibilities for Public Safety Director Russell, Supervisors Sally Pyle and Magen Bratton, and the four shift supervisors; 2) consolidating the entire outfit under one name and license; and 3) maintaining a steady revenue flow. He recommended starting the process with making Sally and Magen county employees, who would report to Public Safety Director Russell.

Vice-Chair Smith stated that from a human resources standpoint, it may not be that simple, as there may have to be advertising done, such as with any other new position with the County.

Supervisor Toombs asked for clarification on what the estimated \$200,000 that Chairman Bailey recommended would be used for. Chairman Bailey stated that it would be set aside for the one-time expenses of name and licensure changes and an increase in benefits' expense.

Administrator Witt explained that this money would not be appropriated, that it would be assigned as a designated reserve fund and then appropriated by the board when needed.

Chairman Bailey addressed fire department funding and the needs that they have. Administrator Witt stated it was not included on the agenda and suggested scheduling another work session, if necessary, to be held before the public hearing on the FY2026 budget.

Vice-Chair Smith made the motion, pursuant to Virginia Code Section 2.2-3711.A.1, that the Charlotte County Board of Supervisors hold a closed meeting to discuss the following matters:

1. The Board will meet with a Berkley Group consultant to discuss applications and the process for hiring the position of County Administrator

Roll call vote as required by Virginia Code Section 2.2-3712.D recorded below:

Supervisor	Yea	Nay	Absent/Abstain
Walter T. Bailey	X		
Noah Davis	X		
Robert L. Shook, Jr.	X		
Derek Toombs	X-2 nd		
Hazel Bowman Smith	X-1 st		
Henry Carwile	X		
Sherry Tharpe	X		

With all supervisors present and voting Aye, motion passed.

Motion made by Supervisor Davis, seconded by Vice-Chair Smith, to approve the below Certification of Closed Session:

Pursuant to Virginia Code Section 2.2-3712.B., the Supervisors signing below certify that, to the best of each Supervisor's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act and (ii) only such public business matters as were identified in the Motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting of the Charlotte County Board of Supervisors.

Roll call vote as required by Virginia Code Section 2.2-3712.D. Call each Supervisor's name and record how they voted.

Supervisor	Yea	Nay	Absent/Abstain
Walter T. Bailey	X		
Noah Davis	X-1 st		
Robert L. Shook, Jr.	X		
Derek Toombs	X		
Hazel Bowman Smith	X-2 nd		
Henry Carwile	X		
Sherry Tharpe	X		

With all supervisors present and voting Aye, motion passed.

Being no further business to discuss, the meeting was adjourned.

BY:

Daniel N. Witt, Clerk

ATTEST:

Walter T. Bailey, Chairman

At the public hearing meeting of the Charlotte County Board of Supervisors held at the Administration Building on May 1, 2025, at 5:00 p.m:

Present: Walter T. Bailey, Chairman
Hazel Bowman Smith, Vice-Chair
Noah Davis
Derek Toombs
Henry Carwile
Robert L. Shook, Jr.

Absent: Sherry Tharpe

Chairman Bailey called the meeting to order.

County Administrator Daniel Witt read the Code of Accessibility.

Motion was made by Supervisor Toombs seconded by Supervisor Davis and carried with all other members present and voting yes to approve the agenda.

Public Hearing on Proposed 2025/2026 CCPS Operations Budget

Chairman Bailey called the public hearing to order.

County Administrator Witt presented a staff report and stated the following: This is the first time in his tenure as County Administrator that a consolidated budget has not been feasible due to deadlines and the schools needing to approve their budget to negotiate teacher salaries for the upcoming year. The locality has committed \$5,454,660 to CCPS, including the \$45,000 discussed at the last work session to offset the increase in employee insurance costs. In addition, the county will be paying \$143,750 for ongoing debt service from previous years.

Chairman Bailey asked how the county was performing in revenue from the sales tax allocated for schools. Administrator Witt stated that this month's revenue was around \$53,000, but it has been as high as \$84,000. These funds go toward school renovations and CIP and are separate from this budget. No citizens signed up for public comments.

Board Questions/Comments

Vice-Chair Smith inquired about the total budget increase for the schools compared to last year's figure. Administrator Witt responded that the total increase was \$250,000, which included the previously mentioned \$45,000, with the remainder resulting from the state-mandated budget.

Chairman Bailey adjourned the public hearing and called the meeting back to order.

Being no further business to discuss, the meeting was adjourned.

Daniel N. Witt, Clerk

Walter T. Bailey, Chairman

CHARLOTTE COUNTY
NOTICE OF PUBLIC HEARING
CONDITIONAL USE PERMIT FOR CONVENIENCE STORE/GAS STATION

The Charlotte County Board of Supervisors will hold a public hearing on May 14, 2025, at 1:00 pm, or as soon thereafter as possible, at the Charlotte County Administration Office, 250 LeGrande Avenue, Suite A, Charlotte Court House to receive public comment regarding J. Mukeshkumar Patel's (CCHOUSE LLC) conditional use permit application for a proposed convenience store / gas station to be located on property currently owned by Diane Raines, identified as Tax Parcel #85-A-110, located at 17700 Kings Highway, Wylliesburg, & formerly operated as Sundae's Restaurant.

Persons affected may present their views at the hearing or may provide comments in writing. Written comments can be delivered to the Administration Office; mailed to PO Box 608, Charlotte Court House, VA, 23923; or emailed to publiccomments@charlottecountyva.gov & should identify the subject and commenter's name & address.

The Board may take action following the hearing, or at a subsequent public meeting. Application details can be obtained at the Administration Office at the above address during business hours (8:30 am - 5:00 pm, Monday through Friday) or by calling 434- 542-5117.

J. Mukeskumar Patel / CCHOUSE LLC
Conditional Use Permit Application Review
May 14, 2025

General Information

Application Date: March 18, 2025

Applicant / Owner: CCHOUSE LLC

Tax Parcel: 85-A-110

Zoning District: General Agriculture

Location: Located at 17700 Kings Highway, Wylliesburg, at the intersection of Hebron Church Road and Kings Highway (Route 360). Formerly operated as Sundae's Restaurant.

Parcel Acreage: 3.43 Acres

Current Property Use: Restaurant

Future Land Use Map Designation: Growth Corridor

Proposed Use: Convenience Store / Gas Station to include eight fuel pumps. Current plans include demolishing an existing, vacant building on the west side of the restaurant building; adding two fuel islands with two pumps on each and converting the restaurant building into a convenience store that also serves hot food, primarily for takeout.

Setbacks: Meets Requirements

Front - 125' from centerline of the closest traffic lane on Hwy. 360

Rear - Approximately 105'

Side (West) - Approximately 300'

Side (East) – No closer than the existing structure (Approximately 90' from centerline of Hebron Church Road)

Ingress/Egress: Since this is a change in use, VDOT has reviewed the entrances for compliance. Brian Lokker with VDOT has advised the following:

- The existing gravel access points on Highway 360 are to be eliminated/obscured as they do not meet the standard. There appears to be adequate parcel frontage to relocate the access to meet the minimum spacing if desired.
- Relocation of the Hebron Church Road access is not required. However, access improvements are required.
- Should the County approve the CUP, engineered plans and a traffic analysis is required for VDOT review/acceptance prior to permit issuance. Items to address include:
 - Provide a traffic study/turn lane warrant analysis at the access point(s) signed/sealed by professional engineer. Turn lane(s)/taper(s) to be constructed as warranted.

- New and existing accesses are to be constructed/improved in accordance with the Appendix F standards/detail. Paved or concrete; radius and width to accommodate WB-67 vehicles - verify using Auto-Turn, showing the truck turning movements on the plans.
- Verify sight distance (vertical/horizontal) at the access point(s). It appears that the sight line looking left on Hebron Church Rd. may be compromised.
- Evaluate drainage. Limit onsite drainage into the right-of-way. Evaluate/size access culverts as appropriate.

Parking: Meets Requirements - Fifteen parking spots planned / Per Zoning Ordinance §10-7-10, six spaces are required (One parking space for every 300 square feet of retail floor area)

Screening: Not required – Per Zoning Ordinance §10-7-9, parking lot screening is only required for lots with twenty spaces or more.

Zoning References for Convenience Stores and Gas Stations:

Article 9, Use Matrix

Both Convenience Stores and Gas Stations are listed as a conditional use in the General Agricultural Zoning District.

10-7-9. Parking lots—screening.

For the purposes of this section the term "parking lot" shall mean and refer only to a parking lot containing twenty (20) or more spaces.

10-7-10 Parking Requirement Matrix

Retail Uses – Requirement of one space per 300 square feet of floor area (not including storage areas)

Adjacent Parcel List :

Adjacent Landowner List for Tax Map #85-A-110

<i>Tax Parcel</i>	<i>Landowner</i>	<i>Land Use</i>
85-A-106A	John Tucker Sr. & Mark Tucker	Dwelling & Outbuildings
85-A-106E	Mark Tucker	Open Land
85-A-111	Diane Raines	Open Land
85-A-113	Ronnie & Linda Howard	Dwellings, Farm Buildings, Cell Tower
85-A-113D	May Bell Holcomb	Dwelling & Outbuilding
85-A-113F	Sharcon Properties, LLC	Dollar General
85-A-108	Lillian Vaughan	Dwelling
85-A-109	David Estes	Dwelling
85-A-107	Shellie McClean	Dwelling
85-A-106	Kituwah LLC	Cardinal Homes Office Building & Lot for Inventory
86-A-18	Raleigh E. Osborne, Jr. & Myrtle Osborne	Timber & Farmland
85-A-112	Raleigh E. Osborne Jr. & Teresa Osborne	(Near Adjacent) Open Land

CUP Application Considerations:

Issues to be considered when reviewing a conditional use permit applications per Zoning Ordinance Section 2-8-7.6:

- a) Whether the proposed use is consistent with the comprehensive plan.
- b) Whether the impacts of the proposed use on surrounding properties and public facilities, services, and infrastructure will be adequately mitigated so as to protect adjacent owners and the general public.
- c) The compatibility of the proposed use with other existing, planned, or proposed uses in the neighborhood, and adjacent parcels.
- d) The timing and phasing of the proposed development and the duration of the proposed use.
- e) Whether the proposed use will result in the preservation or destruction, loss or damage of any significant topographic or physical, natural, scenic, agricultural, archaeological or historic features.
- f) Whether the proposed use at the specified location will contribute to or promote the welfare of the public.
- g) Whether the proposed use will provide desirable employment and enlarge the tax base by encouraging economic development activities consistent with the comprehensive plan.
- h) The effect of the proposed use in enhancing affordable shelter opportunities for residents of the County.

Planning Commission Action

After conducting a public hearing on this application on April 17th, the Planning Commission voted unanimously to recommend approval with the following conditions:

Recommended Conditions

1. The applicant/owner shall adhere to all federal, state, and local laws, regulations, ordinances and permit requirements for the construction and operation of the proposed facility.
2. The project shall be constructed and operated in substantial compliance with the application provided and the approved site plan.
3. Prior to the issuance of a building permit, an approved VDOT entrance permit is required.
4. To help ensure proper disposal of trash generated from the business, the applicant/owner shall maintain eight outdoor trash receptacles for customer use on site.
5. The applicant shall comply with Charlotte County's Outdoor Lighting requirements, found in Zoning Ordinance §10-7-10 and designed to preserve the dark skies of Charlotte County by requiring full cutoff luminaires, to protect the general welfare by controlling the spillover of light onto adjacent properties, and to protect the public safety by preventing glare from outdoor luminaires

6. The County Administrator, Building Official, Zoning Administrator, or any other parties designated by those County officials, shall be allowed to enter the property to check for compliance with the provisions of this permit, with reasonable advanced notice and subject to the security, health and safety standards and regulations that apply to the project site.
7. Any infraction of the above-mentioned conditions may lead to a stop order and revocation of the Conditional Use Permit, if it be the wishes of the Charlotte County Board of Supervisors.

Board Options:

The Board has three options to consider. Please note the findings below are just potential findings and the Board should incorporate any findings they deem appropriate.

- **Option 1 – Approval of the Application**

I make the motion to approve CCHOUSE LLC's Conditional Use Permit for a convenience store and gas station, with the Planning Commission's recommended conditions, based on the following findings:

- The vision statement in the comprehensive plan includes the provision of "retail and service establishments that meet the needs of county residents."
- Approval of the proposed use supports the Comprehensive Plan goal of supporting the expansion of a diversified economy.
- The proposed use will help grow the local tax base.
- The nature of this business does not negatively impact the rural character of the community.
- The location is identified on the County's future land use map as a growth corridor.

- **Option 2 - Denial of the Application**

I make the motion to deny CCHOUSE LLC's Conditional Use Permit for a convenience store and gas station, based on the following findings:

- The proposed use is not compatible with the rural character of the community.
- The proposed use has negative impacts that cannot be mitigated. (Please specify)

- **Defer making a decision on the application until another specified meeting date**

Attachments:

- 1) Conditional Use Permit Application
- 2) Preliminary Site Plan



CONDITIONAL USE PERMIT APPLICATION
Charlotte County, Virginia

250 LeGrande Avenue, Suite A, PO Box 608, Charlotte Court House, VA 23923
Phone: 434-542-5117 Fax: 434-542-5248

PROPERTY DESCRIPTION

Tax Map Parcel Number(s): 72489 85-A-110

Property Address (if an E-911 address has not been assigned, provide directions to site):
17700 Kings Hwy Wylliesburg

VA 23976

Current Zoning: A, Restaurant Proposed Zoning: C-store Gas station

Current Use(s): Restaurant

Proposed Use: C-store or/and Gas station

Total Lot Area (Acres): 3.44 Does proposed use include entire property? ☒ YES ☐ NO
If no, how much will be used for proposed use? 3.44 Acres

APPLICANT

Name: Prateek Mukeshkumar J.

Mailing Address: 109 Watlington DR

Telephone Number(s): South Boston VA 24592

E-mail Address: mukesh_53@hotmail.com

PROPERTY OWNER (If different from applicant)

Name: Diane Raines

Mailing Address: 20 Shady Ln Charlottesville VA 23927

Telephone Number(s): 434-374-4966

E-mail Address: dx4lines@email.com

UTILITIES

Water Supply: Public Water _____	Private Well <input checked="" type="checkbox"/>
Is water supply <input type="checkbox"/> New or <input checked="" type="checkbox"/> Existing?	
Sewage Disposal: Public Sewer _____	Private Septic <input checked="" type="checkbox"/>
Is sewage disposal system <input type="checkbox"/> New or <input checked="" type="checkbox"/> Existing?	

APPLICANT SIGNATURES

As the Applicant, I hereby certify that this application is complete and accurate to the best of my knowledge, and I freely consent to its filing. I authorize Charlotte County officials and other authorized government agents on official business to enter the property as necessary to process this application.

Signature: MJP
Printed Name: Patel Mukesh Kumar Date: 03/18/25

Signature: _____
Printed Name: _____ Date: _____

OWNER SIGNATURES

As the Owner ☒ or Owner's Power of Attorney _____, I hereby certify that this application is complete and accurate to the best of my knowledge, and I freely consent to its filing. I authorize Charlotte County officials and other authorized government agents on official business to enter the property as necessary to process this application.

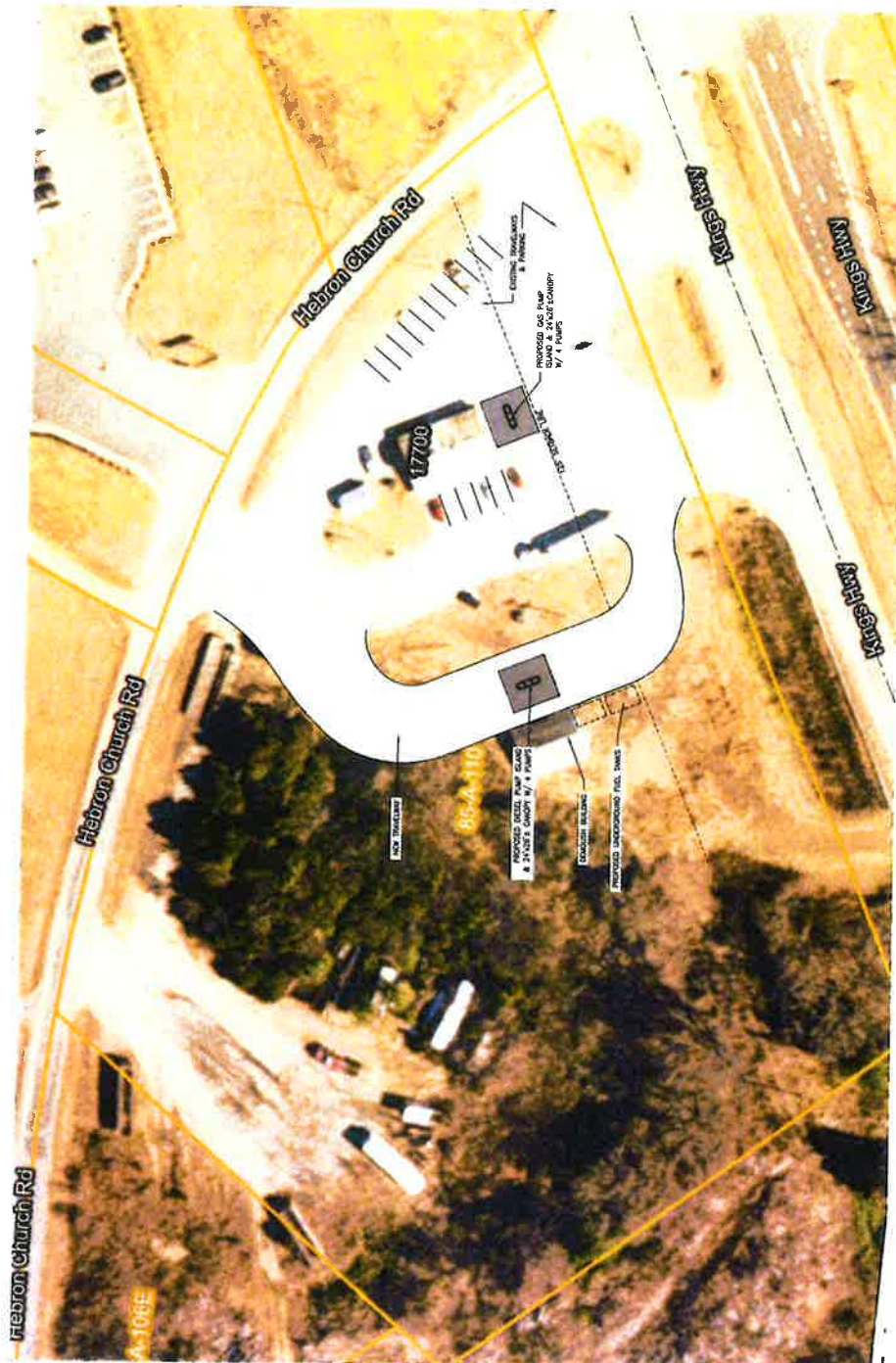
Signature: Diane Raines
Printed Name: Diane Raines Date: 3-18-2025

Signature: _____
Printed Name: _____ Date: _____

Signature: _____
Printed Name: _____ Date: _____

*If there are more than three owners, please contact the County to request an additional signature page. All owners must sign the Conditional Use Permit application.

In accordance with the Charlotte County Zoning Ordinance, additional documents may be required before this application is considered complete. County staff can assist you in determining specific requirements associated with your application.



**A RESOLUTION OF APPRECIATION
HONORING GARY D. WALKER
FOR HIS SERVICE TO CHARLOTTE COUNTY**

WHEREAS, Gary D. Walker was elected to serve the citizens of Charlotte County as a member of the Charlotte County Board of Supervisors, representing the Charlotte Court House District from January 1996 until March 2025; and

WHEREAS, during his twenty-nine-year tenure on the Board of Supervisors, Gary D. Walker served as Chairman of the Board for eleven years and as Vice-Chairman for six years; and

WHEREAS, prior to serving on the Board of Supervisors, Gary D. Walker served his community as a member of the Charlotte Court House Town Council for twelve years, beginning in 1975, and then served as a member of the Charlotte County School Board for eight years; and

WHEREAS, Gary D. Walker has been actively involved in supporting youth recreation in Charlotte County for more than fifty years, serving as a Dixie Youth baseball coach and as a founder and board member of Charlotte Court House Dixie Youth Baseball Park, Inc.; and

WHEREAS, Gary D. Walker has represented the interest of Charlotte County and the region through his service on both regional and state boards including the Virginia's Heartland Regional Industrial Facilities Authority Board, Commonwealth Regional Council, Halifax Hospital Board, Mid-Atlantic Broadband Board, Tobacco Region Revitalization Commission, and the Commonwealth Transportation Board; and

WHEREAS, Gary D. Walker performed his duties as a member of the Board of Supervisors with dedication and care, demonstrating his commitment to serving the community and promoting the best interests of the citizens of Charlotte County,

NOW THEREFORE, BE IT RESOLVED, that the Charlotte County Board of Supervisors wishes to express their sincere gratitude and appreciation to Gary D. Walker for his service to the citizens of Charlotte County.

BE IT FURTHER RESOLVED, that this resolution be permanently recorded in the minutes of the Charlotte County Board of Supervisors.

Adopted this 14th day of May 2025.

BY: _____
Walter T. Bailey, Chairman
Charlotte County Board of Supervisors

ATTEST: _____
Daniel N. Witt, Clerk

***A RESOLUTION
HONORING W. MURRIE BATES, JR.
FOR HIS SERVICE
TO THE INDUSTRIAL DEVELOPMENT AUTHORITY***

WHEREAS, W. Murrie Bates, Jr. served the citizens of Charlotte County as a member of the Charlotte County Industrial Development Authority from September 1992 until January 2025, representing the Charlotte Court House District; and

WHEREAS, as a member of the Industrial Development Authority, W. Murrie Bates, Jr. worked to expand economic development in Charlotte County, promote sustainable development, and create new opportunities; and

WHEREAS, during his tenure, W. Murrie Bates, Jr. took on additional leadership responsibilities, serving as vice-chairman of the Industrial Development Authority for thirty years; and

WHEREAS, W. Murrie Bates, Jr. has also dedicated his time and talents to public service in numerous other capacities over the years, having previously served as the Mayor of Charlotte Court House, a member of the Board of Supervisors, and an Electoral Board member.

NOW THEREFORE BE IT RESOLVED, that the Charlotte County Board of Supervisors wishes to express its sincere gratitude and appreciation to W. Murrie Bates, Jr. for his many years of dedicated service.

BE IT FURTHER RESOLVED, that this resolution be permanently recorded in the minutes of the Charlotte County Board of Supervisors.

Adopted this 14th day of May, 2025.

BY: _____
Walter T. Bailey, Chairman
Charlotte County Board of Supervisors

ATTEST: _____
Daniel N. Witt, Clerk

***A RESOLUTION
HONORING AUBREY C. FANE
FOR HIS SERVICE
TO THE INDUSTRIAL DEVELOPMENT AUTHORITY***

WHEREAS, Aubrey C. Fane served the citizens of Charlotte County as a member of the Charlotte County Industrial Development Authority from January 2019 until January 2025, representing the Drakes Branch District; and

WHEREAS, as a member of the Industrial Development Authority, Aubrey C. Fane worked to expand economic development in Charlotte County, promote sustainable development, and create new opportunities; and

WHEREAS, Aubrey C. Fane carried out his duties as a member of the Charlotte County Industrial Development Authority with dedication and care and was an asset to his fellow board members, the Charlotte County Board of Supervisors, staff, and the citizens of Charlotte County; and

WHEREAS, during his tenure, Aubrey C. Fane further demonstrated his commitment to service as a member of the Charlotte County Electoral Board;

NOW THEREFORE BE IT RESOLVED, that the Charlotte County Board of Supervisors wishes to express its sincere gratitude and appreciation to Aubrey C. Fane for his dedicated service.

BE IT FURTHER RESOLVED, that this resolution be permanently recorded in the minutes of the Charlotte County Board of Supervisors.

Adopted this 14th day of May, 2025.

BY: _____
Walter T. Bailey, Chairman
Charlotte County Board of Supervisors

ATTEST: _____
Daniel N. Witt, Clerk

Charlotte County Public Schools
2025-2026 Operating Budget
Revenue

Standards of Quality (SOQ) Programs	2023-2024 Actual Revenue	2024-2025 Estimated Revenue	2025-2026 Projected Revenue	Difference
ADM	1,605.04	1,600.00	1,600.00	0.00
Basic School Aid	7,179,681.00	8,402,593	8,260,927	(141,666)
State Sales Tax	2,230,719.60	2,228,116	2,416,709	188,593
Vocational Education - CTE	450,739.00	506,016	506,016	0
Gifted Education	65,758.00	75,902	75,902	0
Special Education	741,268.00	1,140,946	1,142,150	1,204
Prevention, Intervention, Remediation	261,835.00	Included with AT-RISK Funding		
VRS Retirement	1,003,104.00	1,065,043	1,065,043	0
Social Security	430,414.00	495,173	495,173	0
Group Life	29,890.00	30,120	30,120	0
English as Second Language	11,337.00	32,238	34,817	2,579
At-Risk	0.00	1,568,964	1,729,864	160,900
Remedial Summer School	41,762.00	51,537	51,537	0
Subtotal SOQ Funds	12,446,507.60	15,596,648	15,808,258	211,610
Incentive Programs				
VPSA Technology Grant	180,000.00	180,000	180,000	0
Compensation Supplement	1,109,444.00	341,177	693,305	352,128
Grocery Tax Hold Harmless	332,923.00	345,862	363,004	17,142
Rebenchmarking Hold Harmless	552,424.00	0	0	0
School Construction	867,049.00	0	0	0
SOQ Bonus	0.00	178,860	0	(178,860)
Subtotal Incentive Funds	3,041,840.00	1,045,899	1,236,309	190,410
Categorical Programs				
Special Education Homebound	14,727.44	21,579	21,794	215
School Lunch/Breakfast	13,630.19	14,803	13,829	(974)
Subtotal Categorical Programs	28,357.63	36,382	35,623	(759)
Lottery Funded Programs				
At - Risk	944,304.00	780,308	622,975	(157,333)
Early Reading Intervention	61,238.00	92,960	92,960	0
Mentor Teacher Program	555.00	599	599	0
K-3 Class Size Reduction	266,154.00	428,676	428,962	286
SQL Algebra Readiness	33,874.00	42,513	42,512	(1)
Project Graduation	3,907.00	3,857	3,857	0
ISAEF	8,173.37	8,027	8,027	0
Special Education Regional Program	110,467.00	72,439	72,439	0
Career and Technical Education	28,267.78	23,497	23,497	0
ALL-IN Virginia*	853,010.00	727,807	689,175	(38,632)
Infrastructure & Operations Per Pupil Allocation	484,120.00	540,611	494,795	(45,816)
Subtotal Lottery Program Funds	2,794,070.15	2,721,294	2,479,798	(241,496)
Early Childhood Care & Education Programs				
Virginia Preschool Initiative (VPI)	336,237.00	357,281	345,272	(12,009)
Virginia Preschool Initiative-Additional Programs	24,906.00	0	0	0
Subtotal Early Childhood-Funded Programs	361,143.00	357,281	345,272	(12,009)

Textbook Fund

State Textbook Payment*	158,273.00	192,937	192,937	0
Local Textbook*	4,100.14	0	1,500	1,500
Subtotal Textbook Fund	162,373.14	192,937	194,437	1,500
Direct Aid State Revenue	18,834,291.52	19,950,441	20,099,697	149,256

Other State Revenues

Jobs for Virginia Graduates	30,000.00	30,000	30,000	0
National Board Certification Bonus	5,000.00	5,000	5,000	0
School Security Grant	145,205.75	0	0	0
Miscellaneous State Funds	110,790.63	0	0	0
Subtotal Other State Revenues	290,996.38	35,000	35,000	0
Total State Revenue	19,125,287.90	19,985,441	20,134,697	149,256

Federal Funds

Title I	830,024.83	782,038	782,038	0
Title II- Part A	99,589.65	98,366	98,366	0
Title III	2,118.35	1,668	1,668	0
Title IV-A Student Support	65,170.89	58,969	58,969	0
Title IV-A Stronger Connections Grant	8,865.02	318,338	186,072	(132,266)
Title V- Part B Rural	43,449.20	58,909	58,909	0
21st Century Grant	323,282.53	290,158	240,713	(49,445)
Pre-School Handicapped Special Ed	19,418.00	19,398	19,398	0
IDEA 611 Special Ed.	410,843.95	471,145	471,145	0
Federal Food Service & Summer Program*	1,176,976.15	1,485,421	1,270,311	(215,110)
Career Technical - Carl Perkins Award	50,832.62	51,933	51,664	(269)
CARES ACT Funding	1,706,380.50	2,060,515	0	(2,060,515)
Other Federal Funds/Federal Carry-over	201,867.19	229,823	0	(229,823)
Total Federal Funds	4,938,818.88	5,926,681	3,239,253	(2,687,428)

Other Funds

Reimbursements/ Other Funds	831,246.56	1,409,356	836,500	(572,856)
Pack the Bus *	4,051.23	2,953	3,500	547
Total Other Funds	835,297.79	1,412,309	840,000	(572,856)

Local Funds

Local Operational	4,650,173.00	5,203,932	5,454,660	250,728
Debt Service	143,750.00	143,750	143,750	0
Total Local Funds	4,793,923.00	5,347,682	5,598,410	250,728
Grand Total CCPS Revenue	29,693,327.57	32,672,113	29,812,360	(2,860,300)
Virtual VA (Fiscal Agent)	18,196,220.61	32,804,421	18,123,423	(14,680,998)
RACE TO GED (Fiscal Agent)	57,126.14	60,043	60,043	0
Grand Total Revenue	47,946,674.32	65,536,577	47,995,826	(17,541,298)

*Remaining balance will be carried over to FY26 and re-allocated to the school division

Approved April 15, 2025- Charlotte County School Board

**Charlotte County Public Schools
2025-2026 Operating Budget
Expenditure**

Expenditure By Category	2023-2024 Actual Expenditures	2024-2025 Estimated Expenditures	2025-2026 Projected Expenditures	Difference
ADM	1,604.80	1,600.00	1,600.00	0.00
Instruction K-12	12,869,119.80	15,292,099	16,348,218	1,056,119
Administration/Health	1,369,080.93	1,540,245	1,635,720	95,475
Transportation	1,752,713.33	2,199,196	2,163,850	(35,346)
Maintenance/Operation	4,222,844.15	3,868,049	3,688,679	(179,370)
Textbooks	221,215.58	416,043	192,937	(223,106)
Food Service	1,250,988.68	1,920,757	1,784,640	(136,117)
Technology	762,122.11	1,214,120	1,268,396	54,276
At-Risk 4 Year Old Program	459,832.32	487,815	484,379	(3,436)
Consolidated Federal Programs	5,126,813.91	5,408,038	1,916,791	(3,491,247)
Subtotal	28,034,730.81	32,346,362	29,483,610	(2,862,752)
Debt Service	143,750.00	143,750	143,750	0
School Safety-Resource Officers	151,040.54	185,000	185,000	0
CCPS Total	28,329,521.35	32,675,112	29,812,360	(2,862,752)
Race to GED (Fiscal Agent)	60,423.00	60,043	60,043	0
Virtual Virginia (Fiscal Agent)	18,284,462.38	32,801,421	18,123,423	(14,677,998)
Total	46,674,406.73	65,536,576	47,995,826	(17,540,750)

Expenditure Breakdown

Division Instruction

Salaries	8,788,029.97	10,139,406	10,766,799	627,393
Fringe Benefits	3,147,315.18	3,666,309	4,028,563	362,254
Purchased Services	489,387.56	808,514	873,017	64,503
Workers Compensation/Insurance	35,212.00	46,000	43,000	(3,000)
Travel	11,839.28	25,050	22,450	(2,600)
Materials/Supplies	269,998.98	389,959	329,458	(60,501)
Miscellaneous	45,965.86	55,000	122,664	67,664
Leases and Rentals	61,875.00	74,250	74,250	0
Other Instructional Programs	19,495.97	87,611	88,017	406
Total Division Instruction	12,869,119.80	15,292,099	16,348,218	1,056,119

Instruction- Districtwide Instructional Services/ALL-IN

Salaries	316,087.38	854,556	913,039	58,483
Fringe Benefits	123,030.16	177,660	187,071	9,411
Purchased Services	15,511.50	23,500	17,000	(6,500)
Travel	1,341.39	5,050	8,350	3,300
Materials/Supplies	121,917.97	223,799	170,233	(53,566)
Total Districtwide	577,888.40	1,284,565	1,295,693	11,128

Instruction- Bacon District Elementary School

Salaries	797,645.54	892,542	975,642	83,100
Fringe Benefits	310,198.44	359,077	414,727	55,650
Purchased Services	56,788.26	99,184	105,000	5,816
Workers Compensation/Insurance	5,346.00	8,000	8,000	0
Travel	0.00	1,000	100	(900)
Leases and Rentals	8,250.00	9,900	9,900	0
Miscellaneous	0.00	10,000	5,000	(5,000)
Materials/Supplies	13,837.15	18,000	20,920	2,920
Total Bacon District Elem.	1,192,065.39	1,397,703	1,539,289	141,586

Instruction- Eureka Elementary School

Salaries	1,853,548.11	1,953,128	2,134,132	181,004
Fringe Benefits	621,193.34	693,747	798,323	104,576
Purchased Services	11,880.09	57,184	114,280	57,096
Workers Compensation/Insurance	7,785.00	9,000	8,000	(1,000)
Travel	244.55	5,500	1,000	(4,500)
Leases and Rentals	12,375.00	14,850	14,850	0
Miscellaneous	3.30	10,000	5,000	(5,000)
Materials/Supplies	25,740.35	29,880	29,020	(860)
Total Eureka Elem.	2,532,769.74	2,773,289	3,104,605	331,316

Instruction- Phenix Elementary School

Salaries	980,271.14	1,234,395	1,283,914	49,519
Fringe Benefits	360,618.89	476,549	519,108	42,559
Purchased Services	69,519.44	100,184	101,497	1,313
Workers Compensation/Insurance	5,770.00	9,000	8,000	(1,000)
Travel	459.62	500	500	0
Leases and Rentals	8,250.00	9,900	9,900	0
Miscellaneous	14.40	10,000	5,000	(5,000)
Materials/Supplies	19,781.49	20,440	20,740	300
Total Phenix Elem.	1,444,684.98	1,860,968	1,948,659	87,691

Instruction- Central Middle School

Salaries	1,873,333.42	1,972,751	2,120,826	148,075
Fringe Benefits	686,163.84	765,975	854,854	88,879
Purchased Services	32,393.14	40,684	53,000	12,316
Workers Compensation/Insurance	7,042.00	10,000	10,000	0
Travel	2,257.71	2,500	3,500	1,000
Leases and Rentals	12,375.00	14,850	14,850	0
Miscellaneous	5,820.85	20,000	10,000	(10,000)
Materials/Supplies	29,150.18	34,660	26,120	(8,540)
Total Central Middle	2,648,836.14	2,861,420	3,093,150	231,730

Instruction- Randolph-Henry High School

Salaries	2,967,144.38	3,232,034	3,339,246	107,212
Fringe Benefits	1,046,110.51	1,193,301	1,254,480	61,179
Purchased Services/Tuition	303,295.13	487,778	482,240	(5,538)
Workers Compensation/Insurance	9,269.00	10,000	9,000	(1,000)
Leases and Rentals	20,625.00	24,750	24,750	0
Travel	7,536.01	10,500	9,000	(1,500)
Miscellaneous	45,965.86	55,000	97,664	42,664
Materials/Supplies	59,271.84	63,180	62,425	(755)
Total Randolph-Henry High	4,459,217.73	5,076,543	5,278,805	202,262
Other Instructional programs Total	19,495.97	87,611	88,017	406
Division Instruction Total	12,874,958.35	15,342,099	16,348,218	1,006,119

Instruction- Textbooks

Bacon District Elementary School	62,726.51	59,971	16,364	(43,607)
Eureka Elementary School	70,213.03	92,607	52,093	(40,514)
Phenix Elementary School	60,028.79	69,570	26,082	(43,488)
Central Middle School	10,303.16	88,767	44,376	(44,391)
Randolph-Henry High School	17,944.09	105,128	54,022	(51,106)
Total Textbooks	221,215.58	416,043	192,937	(223,106)

Administration/Health Services

Salaries	882,317.57	881,269	931,224	49,955
Fringe Benefits	337,189.92	346,368	384,835	38,467
Purchased Services	82,312.25	122,500	172,500	50,000
Miscellaneous	12,428.88	110,814	68,911	(41,903)
Travel	10,123.47	13,750	13,250	(500)
Leases and Rentals	13,608.96	17,000	17,000	0
Materials/Supplies	28,650.47	43,000	43,000	0
Community Donations/Pack the Bus	2,449.41	5,544	5,000	(544)
Total Administration	1,369,080.93	1,540,245	1,635,720	95,475

Transportation

Salaries	1,085,767.65	1,268,103	1,281,805	13,702
Fringe Benefits	182,357.11	208,073	232,045	23,972
Workers Compensation	5,514.00	7,000	7,000	0
Insurance	55,147.00	60,000	60,000	0
Purchased Services	25,583.11	29,000	43,000	14,000
Materials/Supplies	12,048.56	14,000	20,000	6,000
Fuel	282,999.80	400,000	400,000	0
Leases and Rentals	2,971.81	15,000	15,000	0
Vehicle/Equipment Parts & Supplies	100,324.29	105,000	105,000	0
Miscellaneous	0.00	93,020	0	(93,020)
Total Transportation	1,752,713.33	2,199,196	2,163,850	(35,346)

Maintenance/Operations

Salaries	243,670.12	258,828	251,378	(7,450)
Fringe Benefits	48,646.64	65,056	65,880	824
Workers Compensation	5,514.00	7,000	7,000	0
Purchased Services	883,438.64	900,000	930,000	30,000
Utilities	486,427.35	500,000	500,000	0
Miscellaneous	0.00	36,160	50,000	13,840
Insurance	39,972.00	40,000	40,000	0
Leases and Rentals	19,880.65	34,650	25,000	(9,650)
Site/Building/Capital Improvements	1,443,042.28	1,685,557	1,679,421	(6,136)
State School Construction Funds	867,049.09	0	0	0
Materials/Supplies	110,053.66	140,000	140,000	0
Security Equipment Grant	75,149.72	200,798	0	(200,798)
Total Maintenance/Operation	4,222,844.15	3,868,049	3,688,679	(179,370)

Food Service

Salaries	450,451.89	468,725	497,277	28,552
Fringe Benefits	121,839.00	181,547	182,199	652
Purchased Services	11,636.93	118,530	115,000	(3,530)
Travel	1,396.79	1,000	1,000	0
Materials/Supplies	69,229.59	160,000	160,000	0
Food	596,434.48	990,955	829,164	(161,791)
Total Food Service	1,250,988.68	1,920,757	1,784,640	(136,117)

Debt Service

Principal	80,000.00	80,000	80,000	0
Interest	63,750.00	63,750	63,750	0
Total Debt Service	143,750.00	143,750	143,750	-

School Safety-Resource Officers

Salaries/Benefits	140,547.54	170,000	170,000	0
Security-Sporting Events/School Activities	10,493.00	15,000	15,000	0
Total School Safety-Resource Officers	151,040.54	185,000	185,000	-

Technology

Salaries	342,560.08	351,774	362,169	10,395
Fringe Benefits	123,727.09	134,346	146,127	11,781
Purchased Services	29,129.30	35,000	35,000	0
Materials/Supplies	2,743.19	10,900	10,000	(900)
Software	171,477.37	250,000	325,000	75,000
Hardware/Equipment/Infrastructure	35,139.23	373,000	330,000	(43,000)
Leases and Rentals	4,125.00	5,500	5,500	0
Insurance	3,000.00	3,000	3,000	0
Communication	49,920.58	49,600	49,600	0
Miscellaneous	300.27	1,000	2,000	1,000
Total Technology	762,122.11	1,214,120	1,268,396	54,276

At-Risk 4 Year Old Program

Salaries	321,018.96	336,477	332,185	(4,292)
Fringe Benefits	123,709.89	133,138	141,194	8,056
Purchased Services	3,475.03	4,000	1,500	(2,500)
Travel	1,129.87	1,800	0	(1,800)
Materials/Supplies	10,498.57	12,400	9,500	(2,900)
Total At Risk 4 Year Old	459,832.32	487,815	484,379	(3,436)

Consolidated Federal Programs

Salaries	1,296,399.97	1,497,764	1,225,083	(272,681)
Fringe Benefits	239,815.01	256,934	244,421	(12,513)
Purchased Services	616,066.18	240,445	219,242	(21,203)
Travel	60,400.54	156,359	67,145	(89,214)
Materials/Supplies	1,195,253.09	2,204,397	160,900	(2,043,497)
Miscellaneous/Capital Projects	1,718,879.12	1,052,139	0	(1,052,139)
Total Consolidated Federal Programs	5,126,813.91	5,408,038	1,916,791	(3,491,247)

Total CCPS Expenditures	28,329,521.35	32,675,112	29,812,360	(2,639,646)
--------------------------------	----------------------	------------	-------------------	--------------------

Race to GED (Fiscal Agent)

Professional Services	60,423.00	60,043	60,043	0
Total Race to GED	60,423.00	60,043	60,043	0

Virtual Virginia Program (Fiscal Agent)

Salaries	9,205,749.43	23,021,553	6,734,270	(16,287,283)
Fringe Benefits	2,941,999.83	2,836,599	1,942,344	(894,255)
Purchased Services	5,528,907.89	5,117,000	5,508,000	391,000
Travel	26,672.07	186,000	100,000	(86,000)
Miscellaneous	566,822.12	1,570,269	3,788,809	2,218,540
Materials/Supplies	14,311.04	70,000	50,000	(20,000)
Total Virtual Virginia	18,284,462.38	32,801,421	18,123,423	(14,677,998)

Grand Total Expenditures	46,674,406.73	65,536,576	47,995,826	(17,590,750)
---------------------------------	----------------------	-------------------	-------------------	---------------------

Approved April 15, 2025- Charlotte County School Board



Board of Supervisors Regular Meeting Staff Report

Meeting Date: May 14, 2025

Subject Title: Regional Water Plan

SUBJECT HIGHLIGHTS

In December staff received notice from Virginia DEQ that each locality is required to participate in a Regional Water Supply Plan, with regional plans due in 2029 (See Code § 25-780-50 attached). The State provided the attached map showing the 23 regions in the state. However, the State also allows localities to request a change in region. Charlotte County was placed in the Roanoke River 3 Regional Planning Area with Mecklenburg and Halifax Counties. Brunswick County has also recently submitted a request to transfer to that region. Staff are of the opinion that the neighboring Chowan River 1 region is a better fit for us since the Commonwealth Regional Council will be assisting with their plan and the CRC is already familiar with our water resources and town utilities. Staff have provided a draft letter asking the State to allow us to transfer to the Chowan River 1 Region for planning purposes.

Staff recommendation, if applicable:

Staff recommends the Board approve the letter and authorize Chairman Bailey to sign it.

Action(s) requested or suggested motion(s):

I make the motion to approve the letter to Mr. Cloe in support of Charlotte County's requested change from the Roanoke River 3 Regional Planning Area to the Chowan River 1 Regional Planning Area and authorize Chairman Bailey to sign the letter.

Staff Review Record

Exhibits Included:

State Requirement - 9 Va. Admin. Code § 25-780-50
Draft Letter for Consideration
Regional Planning Area Map

9 Va. Admin. Code § 25-780-50 - Preparation of local information and regional water supply plan; submission requirements for a regional water supply plan

A. Each locality in a regional planning area shall assist its regional planning unit in developing and submitting a single jointly produced regional water supply plan to the department within five years from October 9, 2024. To meet this requirement, local governments must complete the following for use by the regional planning unit:

1. Prepare water source information from its jurisdiction that complies with 9VAC25-780-70.
2. Prepare existing water use information from its jurisdiction that complies with 9VAC25-780-80. This information must include a review of water reporting data provided by the department and supplemented to the extent practicable, with any locally known omissions of water users and service area maps for public water utilities.
3. Prepare existing water resource information from its jurisdiction that complies with 9VAC25-780-90.
4. Prepare a 30-year demand projection of water demand and any alternatives for deficits in meeting this demand from existing sources of supply for its jurisdiction that complies with 9VAC25-780-100.
5. Prepare water demand management information from its jurisdiction that complies with 9VAC25-780-110.
6. Prepare a minimum three-stage drought response and contingency plan for its jurisdiction consistent with local sources of supply and water use patterns that complies with 9VAC25-780-120.

B. In developing a regional water supply plan, regional planning units shall use the following process:

1. Each local government and water authority shall designate a representative and one or more alternates to represent its interests in the regional planning unit by submitting the names and contact information of such individuals to the department by December 8, 2024. Local governments and alternates may jointly represent the local government and any water authority created by the local government. The department will collect and distribute the contact information for the designated representatives and alternates, and a list of the available data for all registered community water systems and self-supplied users that utilize more than 300,000 gallons of water in any month, to the members of each respective planning unit. The department shall maintain a current list of designated representatives and alternates and shall make the list publicly available to facilitate coordinated water supply planning.
2. The department will schedule and convene a kickoff meeting for each regional planning unit to provide guidance on the regional water plan development process, requirements, and timelines. The department will provide notice of the kickoff meeting, at a minimum, to (i) each designated representative for the regional planning unit; (ii) any

other community water systems and self-supplied users that utilize more than 300,000 gallons of water in any month, including agricultural, industrial, and power generation users within the respective regional planning area; and (iii) any planning district commission whose territory includes all or part of the regional planning area. A kickoff meeting will be convened by April 7, 2025. On the department's initiative or at the request of any designated representative, the department will schedule a kickoff meeting in preparation for revising a regional water supply plan in accordance with subsections I and J of this section.

3. Subdivisions B 1 and B 2 of this section shall not apply to any regional planning unit in which a planning district commission notifies the department that it will coordinate local government participation in the regional water supply plan development process in accordance with its authority under Chapter 42 (§ 15.2-4200 et seq.) of Title 15.2 of the Code of Virginia. Such notice may be submitted by any planning district commission whose territory includes the entire regional planning area. If the regional planning area embraces the territory of more than one planning district commission, a joint notice may be submitted by or on behalf of all such planning district commissions.

4. Each local government shall make reasonable efforts to consult and coordinate with all community water systems and self-supplied users that utilize more than 300,000 gallons of water in any month, including agricultural, industrial, and power generation users within its jurisdiction during the preparation of regional water supply plans. Regional planning units shall develop a process for other stakeholder participation in the preparation of a regional water supply plan.

5. To the extent practicable, regional water supply plans shall be consistent with the goals of § 62.1-44.38:1A of the Code of Virginia to (i) ensure that adequate and safe drinking water is available; (ii) encourage and protect all beneficial uses; (iii) encourage and promote alternate water sources, including desalinization; (iv) promote water conservation; and (v) encourage the development of cross-jurisdictional water supply projects.

C. Local governments shall be responsible for collecting and compiling the information from within their locality necessary to comply with these requirements. Any information required to be collected, compiled, or provided by a local government shall be derived from existing, readily available information. Additional studies shall not be required. Information is readily available to a local government if it is (i) in the possession of the local government; (ii) provided by the department; (iii) available from a website or electronic database known to and accessible by the local government in an appropriate format; or (iv) provided by a third party in response to a written request from the local government. The regional water supply plan shall document any known information gaps.

D. Regional water supply plans shall contain the following elements:

1. A description of existing water sources in accordance with the requirements of 9VAC25-780-70;

2. A description of existing water use in accordance with the requirements of 9VAC25-780-80;

3. A description of existing water resource conditions in accordance with the requirements of 9VAC25-780-90;

4. An assessment of projected water demand in accordance with the requirements of 9VAC25-780-100;

5. A description of water management actions in accordance with the requirements of 9VAC25-780-110 and 9VAC25-780-120;

6. An identification of water supply risks and regional strategies to address identified risks in accordance with the requirements of 9VAC25-780-125;

7. A statement of need for the regional planning unit in accordance with the requirements of 9VAC25-780-100;

8. An alternatives analysis to address projected deficits in water supplies in accordance with the requirements of 9VAC25-780-100; and

9. A map identifying important elements discussed in the water supply plan that may include existing environmental resources, existing water sources, significant existing water uses, and proposed new sources.

E. Except as provided in subsection F of this section, a draft regional water supply plan shall not be deemed final and eligible for submission to the department until:

1. The public participation process in 9VAC25-780-55 has been completed; and

2. Each of the governing bodies of the local governments in the regional planning area has adopted a resolution authorizing the submission of the plan by the regional planning unit on the local government's behalf and provided a copy of the resolution to the regional planning unit.

F. If a local government fails or refuses to timely adopt the resolution referenced in subsection E of this section, the regional planning unit may provide written notice to the department identifying such local government. The regional planning unit may submit the water supply plan without a local government's authorization 60 days after the notice is provided to the department.

G. Regional water supply plans shall reflect the consensus of the local governments and water authorities in the regional planning unit. The regional planning units shall attempt to resolve any disagreement to produce a consensus. Any disagreements among local governments or water authorities that cannot be resolved through the plan development process shall be documented in the plan.

H. The following documents and supporting materials shall be appended to and submitted with the regional water supply plan for reference.

1. A copy of supporting documents including any revisions to comprehensive plans, water supply plans, water and sewer plans, and other local ordinances necessary to implement the regional water supply plan;
2. Copies of any drought response and contingency plans required by 9VAC25-780-120;
3. A resolution approving the regional water supply plan from each local government;
4. A copy of all written comments and a response to all written comments received as required by 9VAC25-780-55; and
5. A summary of the processes used to ensure cross-jurisdictional coordinated water resource planning between local governments and to ensure stakeholder consultation, including a list of local governments and stakeholders that participated during the regional water supply plan development, including the process developed in accordance with subdivision B 4 of this section. Copies of any public notices, written comments received, and responses to the comments shall be included. Other correspondence and documentation, such as invitations, meeting agendas, and outreach materials may be included and shall be provided upon request by the department.

I. No later than 180 days before the five-year anniversary of the most recent compliance determination by the board in accordance with 9VAC25-780-140 F, each regional planning unit shall initiate a process to review the regional water supply plan. If this review indicates that circumstances have changed or new information has been made available that impacts one or more local governments within a regional planning unit resulting in substantial changes in current or proposed sources, demands, or water demand deficits or water supply risks that were not considered in the regional water plan, the regional planning unit shall prepare a supplement to the regional water supply plan addressing such circumstances or changed information. The supplement shall be submitted to the department no later than 180 days after the five-year anniversary of the most recent compliance determination. Such circumstances may include changes in demands, availability of anticipated sources, cumulative impacts, in-stream beneficial uses, or other factors. In the case where the review by the regional planning unit indicates that the circumstances have not changed sufficiently to warrant a revision of the water supply plan after five years, the regional planning unit shall notify the department that the information in the existing plan is still the most current available on or before the five-year anniversary of the most recent compliance determination. The actions of each regional planning unit under this subsection shall reflect the consensus of its local governments. A supplement to a regional water supply plan need not be publicly noticed or approved by resolution of the local governments.

J. Notwithstanding subsection I of this section, all regional water supply plans shall be reviewed, revised, and resubmitted to the department every 10 years after the date of last approval in accordance with procedures and requirements set forth in this chapter. Except in regional planning areas for which notice has been provided by a planning district commission in accordance with subdivision B 3 of this section, no later than 180 days before the 10-year anniversary of the most recent compliance determination by the board, the department shall schedule and convene a kickoff meeting to initiate the planning process for the development of

the regional water supply plan. In regional planning areas for which notice has been provided by a planning district commission in accordance with subdivision B 3 of this section, the identified planning district commission shall convene a kickoff meeting no later than 180 days before the 10-year anniversary of the most recent compliance determination and shall invite the department to participate.

May 14, 2025

W. Weedon Cloe III, PWS
Manager, Office of Water Supply
Virginia Department of Environmental Quality
1111 East Main Street, Suite 1400
Richmond, VA 23219

RE: Request to Change Assigned Regional Planning Area

Dear Mr. Cloe:

We are requesting a change in our designated Regional Planning Area (RPA) per 9 VAC 25-780-45.C. Charlotte County is currently assigned to the Roanoke River 3 Regional Planning Area; however, we propose leaving that RPA and joining the adjacent Chowan River 1 RPA.

The Commonwealth Regional Council (Planning District #14) will be assisting the Chowan River 1 RPA with their upcoming water supply planning process. As a member of the Commonwealth Regional Council (CRC), Charlotte County has worked with the CRC staff and other member localities that are also in the Chowan River 1 RPA on many projects associated with planning, economic development, and public safety. We are confident that the CRC's knowledge of local utility infrastructure and water resources will be an asset during development of the water supply plan and their existing relationship with county and town leaders will be an advantage during the planning process.

We appreciate your consideration of this matter. If any further information is needed, please contact County Administrator Daniel Witt at dwitt@charlottecountyva.gov or 434-542-5117.

Sincerely,

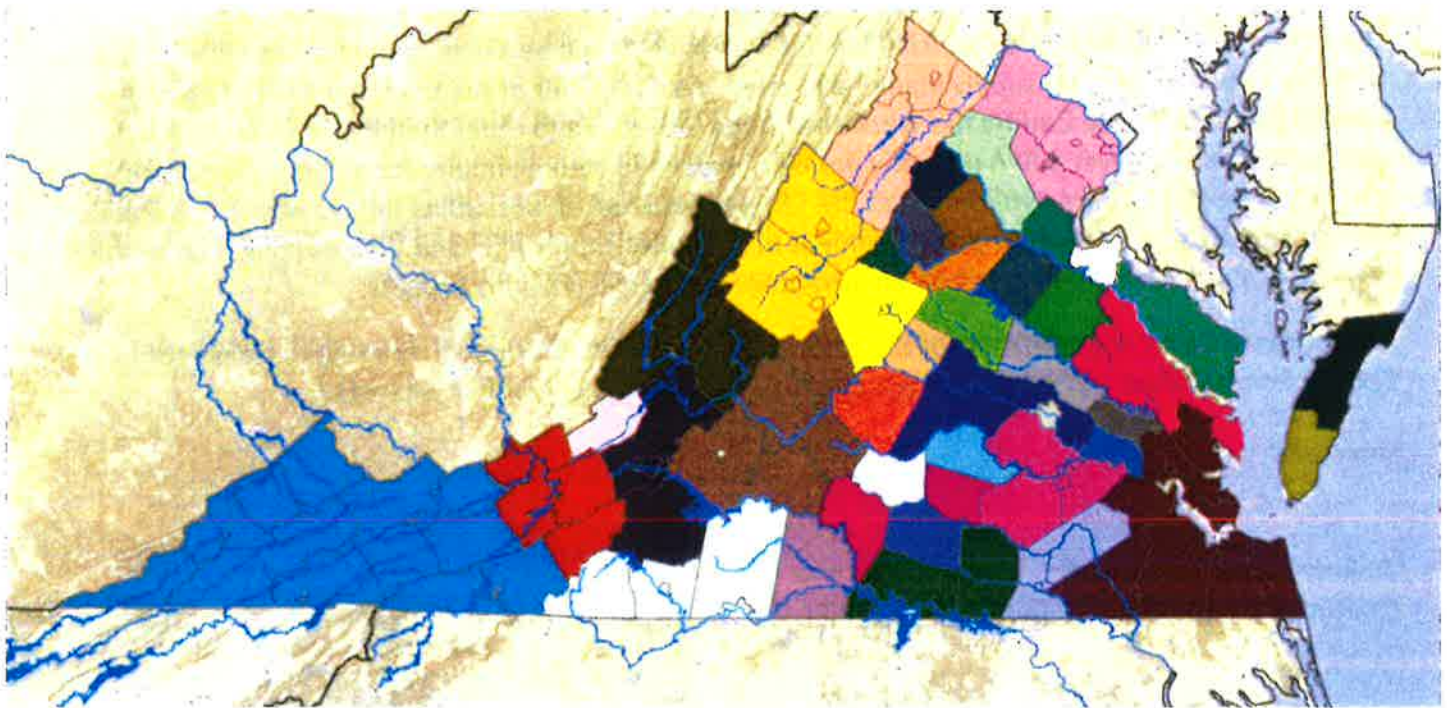
Walter T. Bailey, Chairman
Charlotte County Board of Supervisors

Cc: Daniel Witt, Charlotte County Administrator
Christin Jackson, Executive Director, Commonwealth Regional Council
Andy K. Wells, Director of Local Government Services, Southside PDC

Proposed Water Supply Planning Divisions - Grouped by River Basins



2008-2011 Water Supply Planning Divisions





Board of Supervisors Regular Meeting Staff Report

Meeting Date: May 14, 2025

Subject Title: Board of Equalization (BOE)

SUBJECT HIGHLIGHTS

Currently Pearson's Appraisal's is completing informal appeals related to the most recent reassessment. They have been very busy with this process. Once completed, the next step is for formal appeals conducted by the Board of Equalization.

In 2019 the Board of Supervisors appointed 5 members to the BOE. The five members were Randy Andrews (deceased), James Pugh, Robert Tate, Richard Vaughan, and Charles Vilushis. I will include an attachment, Article 14, that includes such details as appointment, terms, qualifications, and vacancies. A brief overview of Article 14:

1. BOE is recommended by the Board and appointed by the Circuit Court.
2. Members shall be comprised of not less than 3 or more than 5 members, unless the county has more than 5 election districts.
3. The term will expire on June 30, 2026- one year after the effective date of the assessment.
4. Members shall be residents.
5. Thirty percent of the members of the board shall be commercial or residential real estate appraisers, other real estate professionals, builders, developers, or legal or financial professionals, and at least one such member shall sit in all cases involving commercial, industrial or multi-family residential property, unless waived by the taxpayer.
6. Each prospective member of such board shall attend and participate in the basic course of instruction given by the Department of Taxation under § [58.1-206](#)

The Board of Supervisors will need to establish a rate of pay for the BOE. In 2019, they were paid \$150 per day or \$100 per ½ day of hearings. Additionally, the Board will need to hire an administrative assistant/secretary for the BOE. This person makes the schedule, compiles property records for the BOE's review, sits in on the hearings, and keeps a record of the BOE's activities. In 2019, this person was paid \$13.50 per hour. The staff's estimate for the cost of

the BOE hearings is \$20,000. Below are rates from some of our neighboring counties who responded to an email about what their county's paid the BOE.

Buckingham: Last time we paid \$50 per meeting plus mileage with the chair getting \$75 per meeting plus mileage.

Nottoway: This year we paid a flat rate of \$250.00 for an organizational meeting, a training meeting, and two days of hearings . They came back later for one more citizen, so we paid them an additional \$25.00.

Lunenburg: \$25 per hour plus mileage at the current IRS rate of \$0.67 per mile.

Prince Edward: \$100/day - \$50/half-day.

Staff recommendation, if applicable:

Based on the information from our neighboring counties, Charlotte County's 2019 rate still seems reasonable. I would recommend increasing the rate for the secretary to \$15/hour.

Action(s) requested or suggested motion(s):

Staff suggests the board appoint at least a 5-member board and set the rate of pay for both the BOE and the hourly rate for the board secretary.

Staff Review Record

Are there exhibits for this agenda item? Yes

List them in the order they appear in the packet. Article 14

Article 14. Boards of Equalization.

§ 58.1-3370. Appointment.

- A. The circuit court having jurisdiction within each city and each county other than those counties operating under § 58.1-3371 shall, in each tax year immediately following the year a general reassessment or annual or biennial assessment is conducted in such city or county, appoint for such city or county a board of equalization of real estate assessments, unless such county or city has a permanent board of equalization appointed according to law. In addition, at the request of the local governing body, the circuit court may appoint alternate members as provided in subsection B of § 58.1-3373, and the provisions of that subsection shall apply mutatis mutandis.
- B. The term of any board of equalization appointed under the authority of this section shall expire one year after the effective date of the assessment for which it was appointed. However, if a taxpayer applies to the commissioner of the revenue or other official performing the duties imposed on commissioners of the revenue for relief from a real property tax assessment prior to the expiration of the board of equalization's term, and the term of the board of equalization expires prior to a final determination on such application for relief, and the taxpayer advises the circuit court that he wishes to appeal the determination to the board of equalization, then the circuit court may reappoint the board of equalization to hear and act on such appeal.

Code 1950, § 58-895; 1975, c. 575; 1979, c. 577; 1983, c. 304; 1984, cc. 273, 675; 1991, c. 240; 2014, c. 19; 2018, c. 604.

§ 58.1-3374. Qualifications of members; vacancies.

Except as provided in § 58.1-3371 or 58.1-3373, every board of equalization shall be composed of not less than three members nor more than five members or the number of local election districts in the locality, whichever is greater. In addition to such regular members, at the request of the local governing body, the circuit court for any locality shall appoint one alternate member in the case of a board with less than five members, and two alternate members in the case of a board with five or more members. The qualifications, terms and compensation of alternate members shall be the same as those of regular members. A regular member when he knows he will be absent from or will have to abstain from any proceeding at a meeting shall notify the chairman of the board of equalization at least 24 hours prior to the meeting of such fact. The chairman may select an alternate to serve in the absent or abstaining member's place and the records of the board shall so note. Such alternate member may vote on any proceeding in which a regular member is absent or abstains.

All members of every board of equalization, including alternate members, shall be residents, a majority of whom shall be freeholders, in the county or city for which they are to serve and shall be selected from the citizens of the county or city. Appointments to the

board of equalization shall be broadly representative of the community. Thirty percent of the members of the board shall be commercial or residential real estate appraisers, other real estate professionals, builders, developers, or legal or financial professionals, and at least one such member shall sit in all cases involving commercial, industrial or multi-family residential property, unless waived by the taxpayer. No member of the board of assessors shall be eligible for appointment to the board of equalization for the same reassessment. In order to be eligible for appointment, each prospective member of such board shall attend and participate in the basic course of instruction given by the Department of Taxation under § 58.1-206. In addition, at least once in every four years of service on a board of equalization, each member of a board of equalization shall take continuing education instruction provided by the Tax Commissioner pursuant to § 58.1-206. Any vacancy occurring on any board of equalization shall be filled for the unexpired term by the authority making the original appointment.

On any board or panel thereof considering appeals of commercial or multi-family residential property in a locality with a population exceeding 100,000, 30 percent of the members of such board or panel shall be commercial or multi-family residential real estate appraisers who are licensed and certified by the Virginia Real Estate Appraiser Board to serve as general real estate appraisers, other commercial or multi-family real estate professionals or licensed commercial or multi-family real estate brokers, builders, developers, active or retired members of the Virginia State Bar, or other legal or financial professionals whose area of practice requires or required knowledge of the valuation of property, real estate transactions, building costs, accounting, finance, or statistics. For the purposes of this section, commercial or multi-family residential property shall be defined as any property that is either operated as or zoned for use as commercial, industrial or multi-family residential rental property.

Code 1950, § 58-899; 1979, c. 577; 1983, c. 304; 1984, c. 675; 1995, c. 24; 2003, c. 1036; 2009, c. 25; 2010, c. 552; 2011, c. 10; 2013, c. 197; 2016, c. 38.



Board of Supervisors Meeting

Charlotte County, Virginia

Administrator's Report May 14, 2025

1. Solar Update:

CPV County Line Solar- No change in status. This project is on hold until a new 230kV line is built. Delay for this project is estimated to be 3 years.

Charlotte Solar 1 - Gibson Project- No updates to report on this project.

NOTE: Dominion will be present at the meeting on May 14th to provide project updates. This update will include a request related to the Randolph Solar Project.

Tall Pines Solar – As reported in March, this project will also be impacted by the PJM study that will require a new 230kV line to be built prior to connection to the grid. PJM is currently doing a second study, with a new report expected in August 2025. The results of this study will dictate the delay on this project. However, completion of the project is now estimated for 2030 or 2031. Also, while the CUP was issued for a nameplate capacity of 240MW's, due to site constraints identified during field studies, the project is now estimated at 188MWs.

Courthouse Solar- Depcom mobilized on April 28th and began construction on the entrance just southeast of Shady Oaks Lane on Route 40, George Washington Highway. Construction will continue for an estimated two years.

Staff reached out to Dominion and requested an update for the woody debris removal/burn plan for the site. Depcom and their civil subcontractor have determined use of air curtains to direct smoke upwards, as the County requires, would preclude any cost savings so they intend to chip and haul.

As reported in March, based on the most recent report from PJM, this project must connect to the planned 230kV.

Randolph Solar – No changes to report.

- Phase 1 design, 200MWs, is about 30% completed and is expected to be 90% completed by the end of 2025. Approvals and permitting are expected to be completed in 2026. Construction is expected to begin in Q2 of 2027.
- Phase 2 timeline, 300MWs, schedule runs from 2028-2031.
- Phase 3, 300MWs, schedule runs from 2029-2032.

- Dominion has begun construction of a laydown yard on parcels 85-1-3 & 85-A-131. Both parcels have been purchased by Dominion and staff have approved of this site. A commercial entrance permit has been approved by VDOT.
- Dominion has a \$500K siting agreement payment due to the county by April 30, 2025.
- This project will move forward on schedule without the need for a new powerline as it will connect to an existing line that has the necessary capacity.

Quarter Horse Solar – Quarter Horse is also included in the PJM study that will require the construction of the new 230kV line. The amendment for this project was only recently approved, therefore Dominion’s construction schedule aligns with the anticipated construction timeline for the 230 kV line, with estimated project completion in 2030.

Other Solar Projects & Applications:

- **Red Oak Solar** – No updates to report on this project. Last staff review was in October 2024, no resubmittal received. The developer has reached out about Battery Energy Storage Systems (BESS) and the status of an ordinance, expressing an interest in changing their application to a BESS project. NOTE: Staff cannot accept a BESS application at this time.
- **Taro Solar** –A community meeting for Taro Solar was held on April 24th. The Planning Commission will conduct a 2232 comprehensive plan compliance review at their May 15th meeting. A member from the Berkley Group will present the staff report, virtually, and the board could have a 2232 findings report from the PC to consider at your June 11 meeting. Following the 2232 review, the Planning Commission will then begin their conditional use permit application review.
- **Other projects** – Staff conducted a preapplication meeting on May 5th for a small project (approximately 5 MW) near Drakes Branch. This has become a popular area for solar developers due to the proximity of a powerline and available line capacity.

2. **Planning Commission Update:** At its April meeting, the PC held a public hearing for Mr. Patel’s CUP application for a Convenience Store/Gas Station. This would be located at the former Sundae’s Restaurant in Wylliesburg. The PC is recommending approval of the CUP application with conditions. You will have a public hearing on this application at the beginning of your May 14th meeting.

The PC continues to review the issues associated with the Battery Energy Storage Systems (BESS) draft ordinance. The Commission expects to finish their review of BESS in June.

3. **VDOT:** Scott Frederick will attend the May 14th meeting. He requested the public hearing for the county’s VDOT 6-year plan be held at your June 11th meeting. If there are road issues that need to

be checked and/or corrected, Scott's contact information is shown below. You may contact him, or I'd be happy to relay any items VDOT needs to address.

Scott D. Frederick, P.E.
Resident Engineer - Farmville
 Virginia Department of Transportation
 434-394-8684
scott.frederick@VDOT.Virginia.gov

4. Broadband:

Below is an Excel spreadsheet containing expenditures as of the end of May. No invoices were received so there are no changes in the report shown below.

ARPA Funding - Broadband

West Piedmont PDC				Southside PDC				West Piedmont			
ARPA Funding	Payments	VATI 2022	Remaining Bal.	ARPA Funding	Payments	Remaining Bal.		Local Match	Payments	VATI 2023	Remaining Bal.
10/12/2022 Payment	51,325.64	1,287,900.00	1,236,574.36	6/12/2023 Payment	77,532.05	651,000.00	573,467.95	6/12/2024 Pymt Partial	80,960.12	404,250.00	323,289.88
12/12/2022 Payment	6,021.30		1,230,553.06	9/11/2023 Payment	4,216.98		569,250.97	6/12/2024 Payment	57,849.43		265,440.45
1/9/2023 Payment	42,630.73		1,187,922.33	12/12/2023 Payment	47,746.52		521,504.45	7/10/2024 Payment	48,739.20		216,701.25
2/13/2023 Payment	38,041.84		1,149,880.49	3/13/2024 Payment	11,479.40		510,025.05	7/10/2024 Payment-22	47,445.66 (revised 7/8)		169,255.59
3/13/2023 Payment	76,081.61		1,073,798.88	6/12/2024 Payment	7,591.49		502,433.56	8/14/2024 Payment	10,156.80		159,098.79
4/10/2023 Payment	690.76		1,073,108.12	9/12/2024 Payment	48,056.84		454,376.72	9/12/2024 Payment-22	5,959.80		153,138.99
5/8/2023 Payment	119,895.78		953,212.34	11/14/2024 Payment	33,848.32		420,528.40	9/12/2024 Payment-23	79,386.61		73,752.38
6/12/2023 Payment	214,498.16		738,714.18	3/12/2025 Pament	387,978.39		32,550.01	11/14/2024 Pymt-23	31,010.79		42,741.59
7/11/2023 Payment	45,270.66		693,443.52					11/14/2024 Pymt-22	13,165.00		29,576.59
8/15/2023 Payment	125,021.28		568,422.24					11/14/2024 Pymt-23	15,200.44		14,376.15
9/11/2023 Payment	141,824.09		426,598.15					refund WPPS	-18,566.24		32,942.39
10/10/2023 Payment	18,412.28		408,185.87					3/12/2025	32,669.21		273.18
11/15/2023 Payment	40,354.93		367,830.94					4/9/2025 Pymt-23	61.07		212.11
12/12/2023 Payment	51,196.90		316,634.04								
2/14/2024 Payment	34,457.74		282,176.30								
2/14/2024 Payment-23	28,279.86		253,896.44								
3/13/2024 Payment-23	33,727.85		220,168.59								
3/13/2024 Payment	18,578.99		201,589.60								
4/10/2024 Payment	139.59		201,450.01								
4/10/2024 Payment-23	11,119.79		190,330.22								
5/8/2024 Payment-23	57,563.77		132,766.45								
5/8/2024 Payment	31,686.12		101,080.33								
5/8/2024 pymt 23 void	-57,563.77		158,644.10								
5/8/2024 pymt void	-31,686.12		190,330.22								
6/12/2024 Payment-23	55,836.87		134,493.35								
6/12/2024 Payment	73,340.15		61,153.20								
6/12/2024 Pymt Part	61,153.20		0.00								
Totals	1,287,900.00	1,287,900.00	0.00	Totals	618,449.99	651,000.00	32,550.01	Totals	404,037.89	404,250.00	212.11

RiverStreet Update: Attached are minutes from the April management team meeting.

Empower Update: Notes from the April management team meeting with Empower are included.

5. **Rescue Squad Update:** The CCRS Board of Directors did not meet in May. Financials for April 2025 are attached.

6. Economic Development:

Virginia's Growth Alliance (VGA) – The VGA marketing committee did not meet in May. The VGA Board, which meets bimonthly, plans to meet again in June. VGA continues to work towards finalizing their grants and closing out activities to dissolve the organization at the end of June.

The grants obtained by VGA from GO Virginia and Tobacco Commission for site development projects at various locations including Heartland Park must be completed by June 30, 2025. Staff are working to ensure the projects are complete and all documentation is submitted.

Virginia's Heartland Regional Economic Development Alliance (VHREDA) – Mr. Alex McCoy started his position as the Executive Director of VHREDA on April 14th. He is making his rounds within the region to meet with each board and/or council. I have arranged for him to meet with you at the June 11th meeting.

Heartland Regional Industrial Park – Staff is currently reviewing the site plans provided by the Timmons Group for single lot development that could contain a 70,000 sq. ft shell building. This is part of the due diligence and site development grant funded by the Tobacco Commission and Go Virginia. The project to enhance water capacity that these two agencies also funded is now complete with well sites identified and approved and bid specifications complete.

7. Scheduled Public Hearings:

- a. FY2025-2026 County Budget- May 28th at 5:00 pm
- b. VDOT 6-year Plan- June 11, 2025 at 4:00 pm

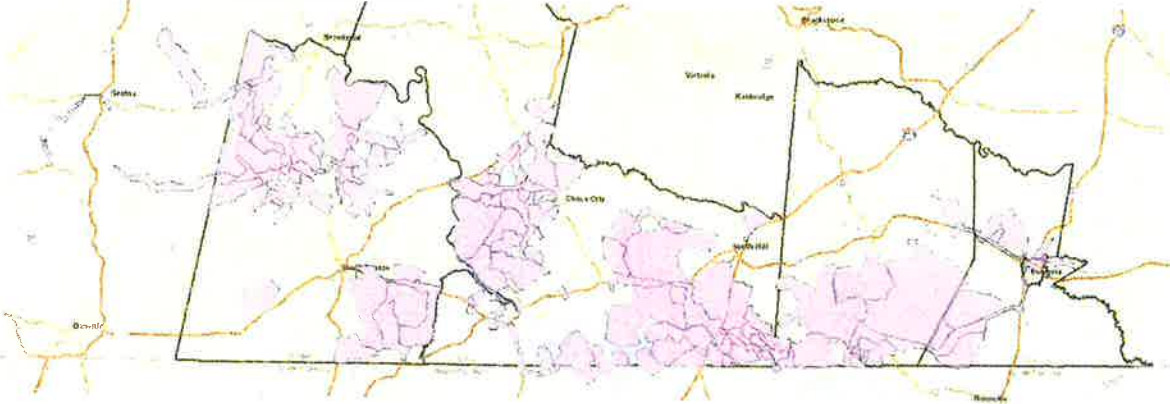
FY 2025 EXPENDITURE BUDGET CHARLOTTE COUNTY RESCUE SQUAD																
DESCRIPTION	FY2025 BUDGET	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL EXP	BAL REMAINING	% USED
SALARIES/GROSS(SAL&TAXES NOW)	1,500,000.00	111,081.52	139,468.56	121,952.83	142,667.94	110,934.71	111,499.51	151,510.19	114,799.53	115,197.05	114,574.31	0.00	0.00	1,233,686.15	266,313.85	82.25%
PART/TIME GROSS														0.00	0.00	
OVERTIME GROSS														0.00	0.00	
FICA 6.2%														0.00	0.00	
MEDICARE 1.45%														0.00	0.00	
WORKERS COMP	48,000.00	0.00	0.00	9,451.75	0.00	0.00	9,451.75	0.00	0.00	0.00	9,451.75	0.00	0.00	28,355.25	19,644.75	59.07%
HEALTH INS-EE	45,000.00	4,078.73	4,244.92	5,586.04	4,657.89	4,657.89	4,510.65	4,510.65	2,420.42	3,542.46	2,706.92	0.00	0.00	40,916.57	4,083.43	90.93%
VEHICLE INS	40,000.00	0.00	6,600.00	9,486.00	0.00	404.00	6,932.00	0.00	0.00	6,931.00	0.00	0.00	0.00	30,353.00	9,647.00	75.88%
FUEL & OIL	60,000.00	4,318.40	3,393.33	4,943.45	2,721.18	3,138.73	2,923.06	5,145.09	1,773.69	6,984.06	4,414.65	0.00	0.00	39,755.64	20,244.36	66.26%
RENT	3,700.00	0.00	0.00	0.00	0.00	3,600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,600.00	100.00	97.30%
RADIOS & REPAIRS	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0.00%
MAINT BLDG GR	7,000.00	1,119.00	2,247.00	359.99	240.97	1,372.28	241.98	602.24	1,176.56	5,343.44	1,840.60	0.00	0.00	14,544.06	-7,544.06	207.77%
MAINT VEHICLES	35,000.00	680.33	719.17	254.41	5,940.69	6,375.39	1,401.09	1,784.24	1,557.95	1,606.70	1,668.54	0.00	0.00	21,988.51	13,011.49	62.87%
MAINT EQUIP	15,000.00	0.00	2,949.83	679.35	0.00	531.00	0.00	0.00	6,720.00	945.48	0.00	0.00	0.00	11,851.86	3,148.14	78.84%
CORNERSTONE BILLING	70,000.00	4,632.57	13,089.41	4,768.63	3,770.55	6,558.42	4,640.08	3,298.56	4,259.12	3,444.91	3,304.66	0.00	0.00	51,766.91	18,233.09	73.95%
SUPPLIES BLDG	7,000.00	616.50	627.17	287.57	347.69	4.36	72.76	1,065.86	988.32	340.18	499.83	0.00	0.00	4,850.24	2,149.76	69.29%
SUPPLIES MEDICAL	100,000.00	2,234.01	1,155.89	1,887.76	525.50	619.92	1,039.91	1,682.05	1,041.00	11,590.29	2,449.73	0.00	0.00	24,226.06	75,773.94	24.23%
SUPPLIES OXYGEN	9,000.00	327.27	1,426.48	398.41	1,016.19	518.01	675.94	325.30	912.43	776.20	703.63	0.00	0.00	7,079.86	1,920.14	78.67%
SUPPLIES OFFICE	2,000.00	81.60	40.87	0.00	70.47	0.00	674.40	330.87	63.75	296.20	105.16	0.00	0.00	1,663.32	336.68	83.17%
PROFESSIONAL FEES	9,000.00	450.00	450.00	460.00	450.00	450.00	660.55	550.00	450.00	450.00	450.00	0.00	0.00	4,820.55	4,179.45	53.56%
MEMBERSHIP/DUES/FEES	5,000.00	5,675.00	0.00	20.00	6.75	0.00	0.00	354.00	0.00	1,507.50	6.75	0.00	0.00	7,570.00	-2,570.00	151.40%
BANK SERVICE CHARGES	1,500.00	138.00	15.00	92.00	97.00	15.00	15.00	15.00	70.00	73.00	67.00	0.00	0.00	597.00	903.00	39.80%
ELECTRICITY	6,500.00	834.73	833.87	989.68	516.87	275.12	596.57	278.16	532.66	703.72	447.34	0.00	0.00	6,008.72	491.28	92.44%
TELEPHONE/WIRELESS	2,500.00	117.32	117.03	189.35	46.53	118.27	118.10	190.70	45.48	190.83	119.47	0.00	0.00	1,253.08	1,246.92	50.12%
INTERNET	5,500.00	555.22	207.21	390.72	380.92	207.21	564.55	403.69	216.66	502.87	347.69	0.00	0.00	3,776.74	1,723.26	68.67%
TV	2,500.00	188.14	188.14	188.14	188.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	752.56	1,747.44	30.10%
FUNDRAISING	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0.00%
ADVERTISING	1,500.00	0.00	0.00	0.00	0.00	496.75	0.00	0.00	0.00	0.00	321.90	0.00	0.00	818.65	681.35	54.58%
TRAINING	6,000.00	0.00	292.27	176.66	5.00	5.00	5.00	120.00	349.00	1,221.77	219.54	0.00	0.00	2,394.24	3,605.76	39.90%
RESCUE 22 LOAN	22,000.00	1,640.42	1,640.42	1,640.42	1,640.42	1,640.42	1,640.42	1,640.42	1,640.42	1,640.42	1,640.42	0.00	0.00	16,404.20	5,595.80	74.56%
UNIFORMS	5,000.00	1,234.27	579.78	145.41	194.36	596.02	1,052.93	365.28	0.00	0.00	942.00	0.00	0.00	5,110.05	-110.05	102.20%
SOCIAL	2,000.00	0.00	0.00	0.00	94.69	0.00	329.38	36.80	26.56	0.00	484.70	0.00	0.00	972.13	1,027.87	48.61%
TOTAL EXPENDITURE BUDGET	2,015,200.00	140,003.03	180,286.35	164,348.77	165,579.75	142,518.50	149,045.63	174,709.10	139,043.55	163,288.08	146,766.59	0.00	0.00	1,565,089.35	450,110.65	77.66%

VATI REGIONAL FIBER BROADBAND PROJECT
PROJECT MANAGEMENT TEAM
SOUTHSIDE PLANNING DISTRICT COMMISSION
APRIL 23, 2025

Agenda

I. Project Updates

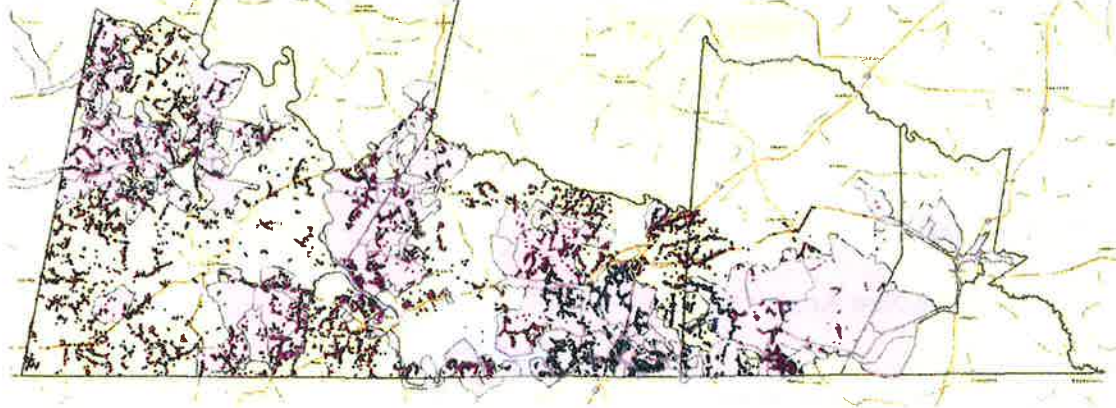
1. Available Now Areas



2. Virginia Address Points in Available Now Areas: 23,443

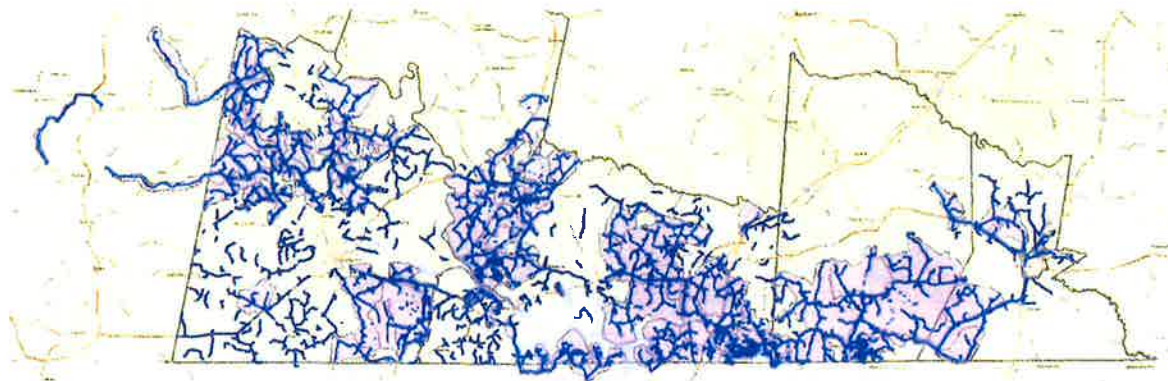


3. 2022 VATI locations in Available Now Areas: 8,434



County	Passings	Passings in Open Now	Percentage
Brunswick	2303	1636	71.0%
Charlotte	400	390	97.5%
Halifax	4917	2212	45.0%
Mecklenburg	6480	4196	64.8%
VATI 2022 TOTALS	14100	8434	59.8%

4. Installed Fiber



5. VATI Report Summary

	Miles of Fiber	Serviceable Passings	Current Subscribers
'22 Completed	936.10 (mainline and drops)	8,434 11,961	2,230
'22 Project Total	1,842.54	14,100	
% Complete	50.8%	59.8%	
'23 Completed	110.12	1327	124
'23 Project Total	545	4,804	
% Complete	20.2%	27.6%	
'24 Completed	24.54	1,276	128
'24 Project Total	140	3,757	
% Complete	17.5%	33.96%	

6. Applications in the Queue 4-9-2025



Total Number of Applicants:

- 838 applications in the queue
- 20 add on phone applications
- 50 Installs completed and awaiting move to billing
- Resulting in **768 unique locations** for construction

Total Number of Subscribers April 1 Billing: 7,376

7. MEC/EMPOWER, Magellan/Entrust & TRC Updates

March

- a) MEC/EMPOWER/TRC continue procuring private easements and staking
- b) Monitor continuation of Dominion CX work Clarksville, Boydton, South Hill, Turbeville, Halifax Co.
- c) Continue management of backhaul CX in Dominion Areas
- d) Continue Drops/Installs in Brunswick, Charlotte, Halifax & Mecklenburg Counties
- e) Magellan/Entrust perform field inspections
- f) MEC/EMPOWER Continue management and aerial construction
- g) MEC/EMPOWER managing close out of Permits
- h) MEC/EMPOWER tracking aerial construction
- i) MEC/EMPOWER tracking VDOT & wetlands permits

8. S&N Communications

S&N crew work areas in Greenville County during the past few weeks.

March 31- Grassy Pond Rd to Purdy Rd, including Cannon's Lane, Deerfield Rd, MacLins Creek Rd, Waltons Lane and the southern portion of Tryall Mill Rd. *Now Open.*

April 8 - Low Ground Rd and Meadow Bank Rd

April 9 - Sunnyside Lane, Horton Rd and Brickyard Rd

9. National On Demand Updates

- a) Production CX
 - i. 4.0 miles Halifax
 - ii. 4.0 miles Mecklenburg
- b) Crew Count
 - i. 6 Plows, 7 Bore Crews, 3 Lateral Crews
- c) Mileage Forecast
 - i. 6 miles this week
- d) NOD Splicing and Connectivity Report
 - i. Splicing
 - 1. OMGAc-M01-01 (OMGAc – Virgilina Area)
 - 2. OMGAc-M01-02
 - 3. OMGAc-M02-01 (OMGAg - Virgilina Area)
 - 4. OMGAg-M01-01
 - 5. OMGAg-M01-02
 - ii. Validation/Testing

1. BOYDf-M01-01, BOYDf-M01-02, BOYDf-M01-03, BOYDf-M01-05 (Skipwith) (4/28/25)
2. CRYSH-M08-02, CRYSH-M08-03 (4/28/25)

e) NOD Drop Report

- i. 19 completed

f) NOD Install Report

- i. 28 completed

g) Dominion / NOD

- i. RACO to Tunstall Rd. South Hill Remote completed. Union Mill lit.
Dan Ripple/Turberville connected. Melon Rd. lit.

h) CX Updates areas

- i. Hit rock OMGAa-M02-03 – near Virgilina. Jack hammer required - review reroute.
- i) Water line locate difficulty under HWY 1 and parking lot. Route to extend service to Hwy 1 North.

j) **Priority Locations**

i. **Priority 1 site: (Finish OMGA)**

1. Build Love Town to Tabernacle OMGAh-M01-04 (Mecklenburg Co.)
2. Build tie in for OMGAg-M01-03 (Virgilina Rd)

ii. **Priority 2 site: (Boynton & Clarksville)**

1. Skipwith Rd to Wilkerson BOYDf-M01-02 to BOYDf-M01-05

iii. **Priority 3 site: (South Hill)**

1. Dominion lateral - SOHIb-M01-01, SOHIb-M01-02, SOHIb-M01-08 (Hwy 47)

iv. **Priority 3 site: (DanRipple), CRYs and CHAS**

1. Staking remaining mainline in DanRe-m02-02 (.25 mile build in)

10. Subscriber and Package Counts

April 2025 Billing Counts

Exhibit A

EMPOWER Telecom & Broadband Combined Phone, DSL, and Fiber Fed Count

Service	Description	Previous		Difference
		April Count	Month Count	
Phone Service Lines	Residential	1985	1967	18
	Business	175	174	1
	Total	2160	2141	19
DSL	Business 3MB	10	10	0
	Business 4MB	0	0	0
	Business 5MB	4	4	0
	Business 6MB	0	0	0
	Business 8MB	0	0	0
	Business 10MB	4	4	0
	Business 25MB	0	0	0
	Residential 256K	0	0	0
	Residential 3MB	99	101	-2
	Residential 4MB	0	0	0
	Residential 5MB	68	72	-4
	Residential 6MB	0	0	0
	Residential 8MB	0	0	0
	Residential 10MB	198	228	-30
	Residential 15MB	0	0	0
	Residential 25MB	2	3	-1
	Total	385	422	-37
Fiber	Residential 3MB	4	4	0
	Residential 25MB	0	0	0
	Residential 50MB	4523	4435	88
	Residential 100MB	1482	1444	38
	Residential 200MB	0	0	0
	Residential 500MB	645	609	36
	Residential 1000MB	600	565	35
	Business 50MB	72	72	0
	Business 100MB	39	37	2
	Business 200MB	0	0	0
	Business 250MB	1	1	0
	Customized Enterprise Solution	9	9	0
	Fiber Circuit	1	1	0
	Total	7376	7177	199

EMPOWER FIBER ONLY Active Count by County

<u>County Code</u>	<u>County</u>	<u>Count</u>
BRU	Brunswick	1,335
CHA	Charlotte	295
EMP	Emporia	6
GRE	Greensville	139
HAL	Halifax	1,419
MEC	Mecklenburg	3,981
NCN	NC Northampton	4
NCV	NC Vance	5
NCW	NC Warren	106
PIT	Pittsylvania	64
SH	South Hill	1
Grand Total:		7,355

I. Social Media Updates and Campaigns

Empower Broadband, Inc April 23, 2025

As the sun shines and flowers start to bloom, our dedicated contract crews are back at work this week! Crews are building mainline fiber to connect communities like yours to transform your life and online experience with world-class fiber internet from EMPOWER Broadband!

This week, our crews are at work along:

Greensville County – Low Ground Rd

Halifax County – Clover Rd, Green Valley Rd, Black Walnut Rd, Union Church Rd, Scottsburg Rd, Bethel Rd, Philpott Hwy, Piney Grove Rd, Virgilina Rd, Wilson Rd,

Mecklenburg County – Shore Court, Jeffress Rd, Belle Vista Drive, Chicken Town Rd, Cow Rd, Azalea Lane, Kingswood Rd, Henrico Rd, Taylor Ferry Rd, Hwy 47, Mt Hayes Rd, Shiney Shock Rd, Wray Rd, Country Club Rd, Tanner Town Rd, Union Level Rd, Parkside Rd, Henrico Rd, Lewis Ferrel Rd, Nelson Church Rd, and Jones Store Rd

Stay tuned for weekly construction updates and new zone opening announcements coming soon!

Visit www.EMPOWERmec.net to check your availability today.



CONSTRUCTION UPDATE

EMPOWER
BROADBAND

Empower Broadband, Inc, April 18, 2025

We have opened a NEW zone in Halifax County. Congratulations to those gaining access to 100% fiber internet in the highlighted area!

With the opening of this zone, EMPOWER can now offer broadband services to more homes and businesses in the areas below:

- Halifax County – Melon Rd and Solomon Rd

If you live in any of the areas listed, check availability today at www.empowermec.net. For questions or further assistance, give us a call at 877-RURALBB.

**EMPOWER
BROADBAND IS
AVAILABLE IN
HALIFAX COUNTY:**



Empower Broadband, Inc, April 17, 2025

We have opened a NEW zone in Mecklenburg County. Congratulations to those gaining access to 100% fiber internet in the highlighted area!

With the opening of this zone, EMPOWER can now offer broadband services to more homes and businesses in the areas below:

- Mecklenburg County – Union Mill Rd and Surface Rd in South Hill

If you live in any of the areas listed, check availability today at www.empowermec.net. For questions or further assistance, give us a call at 877-RURALBB.



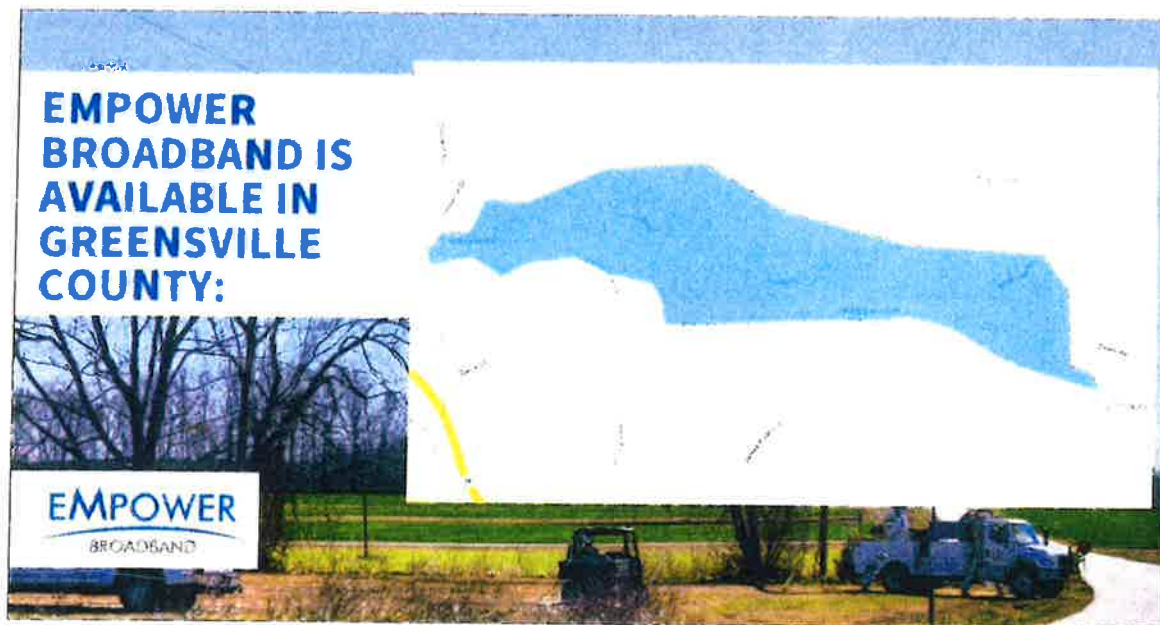
Empower Broadband, Inc, April 9, 2025

We have opened a NEW zone in Greenville County. Congratulations to those gaining access to 100% fiber internet in the highlighted area!

With the opening of this zone, EMPOWER can now offer broadband services to more homes and businesses in the areas below:

- Greenville County - along Sunnyside Lane, Horton Rd and Brickyard Rd

If you live in any of the areas listed, check availability today at www.empowermec.net. For questions or further assistance, give us a call at 877-RURALBB.



Empower Broadband, Inc, April 8, 2025

Despite forecasted rain later this week, our hardworking crews are continuing to install mainline fiber across Southside Virginia. We're connecting communities just like yours to transform your life with world-class fiber internet from EMPOWER Broadband!

This week, our crews are at work in and around:

Greensville County – Low Ground Rd and Meadow Bank

Halifax County – Pointer Rd, Union Church Rd, Piney Grove Rd, Oak Level Rd, Lewis Ferrel Rd, Black Walnut Rd, Green Valley Rd, Bellevue Rd, Myers Rd, Bethel Rd, Garretts Trl, L. P. Bailey Hwy, Stoney Ridge Rd, Clover Rd, Scottsburg Rd

Mecklenburg County – Alpine Rd, Taylor Ferry Rd, Wray Rd, Country Club Rd, Henrico Rd, Nelson Church Rd, Beech Creek Rd, Hunters Ln, Country Club Dr, Skipwith Rd, Shiny Rock Rd, Beech Creek Rd, Hwy 47, Old School Rd, Lake Shore

Stay tuned for weekly construction updates and new zone opening announcements coming soon!

Visit www.EMPOWERmec.net to check your availability today.

CONSTRUCTION UPDATE

EMPOWER
BROADBAND



Empower Broadband, Inc, April 1, 2025

We have opened a NEW zone in Charlotte County. Congratulations to those gaining access to 100% fiber internet in the highlighted areas!

With the opening of this zone, EMPOWER can now offer broadband services to more homes and businesses in the areas below:

- Charlotte County – Fort Mitchell Rd to Friendship Church Rd, including portions of W Point Stevens Rd, Algerene Rd and Oak Hill Rd

If you live in any of the areas listed, check availability today at www.empowermec.net. For questions or further assistance, give us a call at 877-RURALBB.



Empower Broadband, Inc, April 2025

We have opened a NEW zone in Greenville County. Congratulations to those gaining access to 100% fiber internet in the highlighted areas!

With the opening of this zone, EMPOWER can now offer broadband services to more homes and businesses in the areas below:

- Greenville County – Grassy Pond Rd to Purdy Rd, including Cannon's Lane, Deerfield Rd, Maclins Creek Rd, Waltons Lane and the southern portion of Tryall Mill Rd.

If you live in any of the areas listed, check availability today at www.empowermec.net. For questions or further assistance, give us a call at 877-RURALBB.



II. Project Budgets

1. Project Budget 2022

LINE ITEM	VATI BUDGET	DRAWDOWN TO DATE	BALANCE
ADMINISTRATION	\$150,000.00	\$103,500.00	\$46,500.00
CONSTRUCTION	\$69,281,635.00	\$35,810,676.97	\$33,620,958.03
TOTAL	\$69,431,635.00	\$35,914,177.00	\$33,517,458.00

	Brunswick Match	Charlotte Match	Halifax Match	Mecklenburg Match
Invoice 1	\$5,459.58	\$77,532.05	\$45,221.30	\$248,622.86
Invoice 2	\$23,279.37	\$4,216.98	\$66,588.41	\$59,369.15
Invoice 3	\$251,977.67	\$47,746.52	\$264,967.12	\$259,574.02
Invoice 4	\$164,972.51	\$11,469.40	\$97,007.45	\$133,463.35
Invoice 5	\$67,532.45	\$7,591.49	\$66,326.90	\$57,577.58
Invoice 6	\$221,382.62	\$48,056.84	\$109,501.48	\$311,008.75
Invoice 7	\$205,141.75	\$33,848.32	\$71,580.88	\$161,333.98
Invoice 8	\$534,101.60	\$387,978.39	\$377,805.63	\$185,008.69
Drawdown 28	\$0.00	\$19,530.00	\$80,414.57	\$30,781.70
Drawdown 29	\$136,047.47	\$0.00	\$26,804.86	\$547,914.33
Invoice 9 Subtotal	\$136,047.47	\$19,530.00	\$107,219.43	\$578,696.03
Total	\$1,609,895.01	\$637,980.00	\$1,206,218.61	\$1,994,654.41

2. Project Budget 2023

LINE ITEM	VATI BUDGET	DRAWDOWN TO DATE	BALANCE
ADMINISTRATION	\$200,000.00	\$82,000.00	\$118,000.00
CONSTRUCTION	\$8,356,028.00	\$0	\$8,356,028.00
TOTAL	\$8,556,028.00	\$82,000.00	\$8,474,028.00

3. Project Budget 2024

LINE ITEM	VATI BUDGET	DRAWDOWN TO DATE	BALANCE
ADMINISTRATION	\$200,000.00	\$32,000.00	\$168,000.00
CONSTRUCTION	\$3,153,579.00	\$0	\$3,153,579.00
TOTAL	\$3,353,579.00	\$32,000.00	\$3,321,579.00

VIII. Next Meeting..... E. Tanner

i. May 28 @ 2:00 p.m.

WPPDC East Universal Broadband VATI 2022 & Dinwiddie Co Universal Broadband VATI 2022
Monthly Management Team Meeting
May 6, 2025, at 9:00am via zoom

Attendees

Gregg Zody, Nottoway County
John Putney, Bedford County
Lisa Mabe, RSN
Dan Witt, Charlotte County
Ken Gold, RSN
Erik Smedley, Bedford County

Greg Coltrain, RSN
Dave Arnold, Pittsylvania County
Paul Harvey, Campbell County
Kristie Eberly, WPPDC
Jennifer Denton, WPPDC

Agenda

1. Welcome

Jennifer Denton welcomed the team.

2. Grant Administration Updates:

a. April Reports due by the 8th: Monthly Status, QA/QC Reports

Jennifer reminded the team that the monthly QA/QC report was due by the 8th for the report to be submitted on time.

3. RSN Updates:

Ken Gold stated for Amelia County that field work is ongoing in cabinet areas 8, 9, 11, and 12, where the engineering team is reviewing field conditions such as creeks or embankments. Permit design is underway for Mannboro cabinets 2 and 4, and Lower Amelia cabinets 1, 2, and the Lower Amelia CO area. Several permit designs have been sent to RiverStreet for review prior to formal submission, including the Mannboro CO and cabinet 3 areas. Currently, approximately 378 serviceable locations are available for customers in Amelia County.

In Bedford County, construction is progressing in the Big Otter CO area and cabinets 1, 2, and 7. Permits for cabinets 3, 4, 5, and 9 have been approved, and construction drawings are being prepared. In the Huddleston area, construction and splicing are complete in cabinets 8, 9, 16, 17, and 19, with testing underway. Cabinet 12's construction and splicing are also in progress, pending a 900-foot river crossing. Completion of the railroad crossing will be necessary before lighting cabinets 12, 16–19. Ken noted that the railroad scheduling window has increased from 120 to 180 days, posing challenges. However, early permit submission and advanced construction are being prioritized to minimize delays.

For Campbell County, VDOT returned comments on the Huddleston cabinet 4 permit, which have been addressed and resubmitted. A comment response letter is also being prepared to expedite VDOT's review. Permit revisions for Huddleston cabinets 1 and 2 are underway and will be submitted soon. Additional permits are in design for Big Otter cabinets 6, 8, and 9, which cross into Campbell County.

In Charlotte County, Cabinet 1 and Cabinet 3 (David Bruce area) railroad crossing permits have been received and are scheduled, although subject to the extended 180-day scheduling window. Construction is complete and splicing is underway for cabinets 5 and 6. Cabinet 7 has completed construction, splicing, and testing, with new test results expected next week. Wileysburg Cabinet 1 has had railroad crossings approved and tie-ins completed, with testing underway. Cabinets 4, 5, and 6 are under

WPPDC East Universal Broadband VATI 2022 & Dinwiddie Co Universal Broadband VATI 2022
Monthly Management Team Meeting
May 6, 2025, at 9:00am via zoom

construction or pending splicing. A participant asked whether railroad crossings could be expedited, but Ken explained that despite regular follow-ups, all providers face the same delays. Greg added that DHCD is aware of such delays and will consider them if deadline extensions are needed.

For Nottoway County, pre-construction meetings are complete and construction is underway in the Military Road area, including Cabinet 4. Staking is ongoing for Cabinet 5, and Cabinet 6 will follow. The Military CO permit is in production and will be submitted soon.

In Dinwiddie County, a railroad crossing near Cox Road has been under submission for 60 days, with an estimated additional 120-day wait. Construction is ongoing in Cabinet Areas 1, 2, and 3, with permits submitted or approved for Cabinets 4 and 5. Fielding work is underway in Cabinet 6.

Pittsylvania County updates included completed construction for Cabinets 5, 7, and 8, with splicing nearly finished for Cabinet 5 and testing results expected next week. Cabinets 7 and 8 are awaiting railroad crossing approvals. Construction is underway in Cabinet 9 and completed in Cabinet 10, where splicing is 50% finished. In the Brosville area, construction and/or splicing is ongoing for CO Cabinets 1–3 and Cabinets 20, 23, and 28. Permit preparations are underway for Brosville Cabinet 5. Transport for this area will pass through Strawberry Cabinet 17, with work progressing there alongside a necessary river crossing at Brosville Cabinet 3. The team hopes to advance both projects this month. In the Brightsville area, CO construction is underway. For the Strawberry area, construction is complete in Cabinets 10–17, 19, and 20, with testing under review for Cabinets 10, 13, 14, and 15. Splicing continues in Cabinet 16, and repairs are needed for Cabinets 12 and 17.

Dave Arnold inquired about service timelines for Rainbow Lane in the Dry Fork area. Ken confirmed that construction and splicing are complete, with test results under review. Assuming no repairs are required, service should be available soon, with an update expected in the next week.

4. County Updates

There were no questions or comments from county partners.

5. Open Discussion with Management Team

There were no other discussion.

FRONT DESK NEWSLETTER

*April/May
2025*



CHARLOTTE COUNTY ADMINISTRATION OFFICE

250 LeGrande Ave
Charlotte Court House, VA

434.542.5117

Vanessa Waddell
Administrative Assistant

March Data

WE'RE GROWING:

Building Permits Processed: 22
Zoning Permits Processed: 6
Plats for Approval: 4
Land Disturbance Permits: 1
Conditional Use Permits: 1

GOING GREEN:

Keysville: 123.07T
Drakes Branch: 74.44T
Phenix: 53.38T
Madisonville: 45.88T
Saxe: 24.84T
Red Oak: 38.39T
Charlotte Court House:
83.27T
Total to Landfill: 443.27T
Total Recycled: 46.52 T

STAYING BUSY

- 741 incoming calls were answered.
- 9 meetings were held in the Board Room

BEING TRANSPARENT:

Total Requests Fulfilled: 14
Admin: 6
Public Safety: 8

BEHIND THE DESK OPERATIONS

In April, we reported 4 new dwellings to the U.S. Census Bureau. May is already shaping up to be a busier month for both the zoning and building departments.

I attended the Permit Techs of Central Virginia meeting on May 8th where we received training on records retention and earned CEs. Next meeting will be held in July and we will have a presenter from DHCD to provide training on the Board of Building Code Appeals processes. We also adopted a proclamation declaring our participation and promotion of Building Safety Month (May).

Public Works, Facilities Maintenance, and Animal Shelter

April 2025 Report

Convenience Centers and Trash Disposal:

- 6 work orders were completed for the convenience center and trash trucks for the month. These consisted of everything from flat tires to issues with compactors not running.
- We have started spraying weed killer at the centers and greasing all the compactors.

Sewage and Pumping Stations:

- Responded to and marked sewer lines for 5 tickets for 811.
- The septic tanks that were pumped this month were the following: solids tank behind Bill's Body Shop, Charter Oaks, maintenance shop and jail shop.
- Unclogged the main sewer line for the literacy center, the clog was in the "T" that connects to Charter Oaks.

Grounds Maintenance:

- Handled 6 work orders for ground maintenance.
- Most all our ground maintenance consisted of mowing and maintaining the county lawns.

Facilities Maintenance:

- Completed 9 work orders for facilities work on the county buildings.
- Pressure washed all the buildings on the courthouse square as well as DMV and the Treasurers office.

Animal Shelter:

- For the month of April, the shelter took in **50** dogs and handled 8 cats.
- The dogs that left the shelter in April included 32 total that went to rescues/SPCA and 5 were returned to their owner.

- 7 cats went to rescue in April.
- We re-calked the bottom of kennel runs 1-6 and pressure washed the outside of the shelter.

HVAC:

- Unit 4 at the Early Learning Center went down, no problems were found, and a hard reset of the outdoor board fixed the unit.
- We are still working with Comfort Systems to resolve water chemistry issues in the new courthouse boiler water system.
- The unit feeding cell block 7 went down on Saturday 4/26. I was able to make repairs on the unit and get it back going that day. The same day cell block 3 and 4 units would not turn off, a stuck contactor was found and repaired.

Miscellaneous:

- Assisted Chris with sewer issues at Station 1 rescue squad, utilized the sewer jet machine to try to open the line between the septic tank and distribution box.
- Met with Master Engineers at the health department, they are going to handle the engineered drawing for the new A roof.

Public Safety month end review for April 2025

E911

April 2025 Monthly Activity

- All FOIA requests were recorded on the Spreadsheet
- **SOMA - NOTES**
- Wednesday, April 2, Teams Meeting with Mike Olsen, no updates from the team on any of our problems, still have tickets in, that have been escalated. Mike also advised SOMA is working on getting contract renewal together for July.
- Friday, April 4, received an email from Mike Olsen advising they finally have the "Rap Sheet" done that was requested "way back".
- Monday, April 7, Issues with LIVESCAN (Fingerprinting computer), Our ADMIN Passwords had to be reset for the agency to be able to properly adjust on employee accounts.
- The week of April 14 – 18th, we celebrated National Telecommunicator Week for our dispatchers, both new employees and our jailor/dispatchers. Lunch was provided to them every day.
- Wednesday, April 16, Mike Olsen cancelled the Teams meeting, advised no updates.
- Wednesday, April 30, Mike Olsen cancelled the Teams meeting.
- In addition to our 'already reported issues' to SOMA. We have begun to have numerous issues with our calls not being carried over from our phone system to our CAD system and the problem is on the CAD Side. Recently, our docking station has been replaced, but there are still issues. There have been numerous days where we must contact SOMA to have them check our system or restart our docking station. When our calls do not come over, this adds time to the processing of calls because everything must be done manually and it is bad if the person calling does not know where they are, we have no way of plotting them on the SOMA map.
- We are still having issues with our EMD - PowerPhone, being carried over into SOMA, the system is still not communicating correctly with each other, and the problem still seems to be on the SOMA side.
- As our training continues with our new dispatch positions, this month we transitioned with our 4 new dispatch positions on April 28, 2025, into two separate shifts. We have 2 dispatchers working from 7am to 3pm, and 2 dispatchers working from 3 pm to 11pm. Angie Tribble currently fills in if we fall short on either shift. Training continues even with the 2 shifts. Calls are critiqued, and radio traffic is monitored as our new employees take calls and dispatch them out.
- Thursday, April 24, 2025, Required CPR Training @ the Fire Department

Public Safety

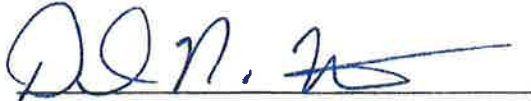
- Completed six maintenance issues with squad equipment and buildings.
- Responded to six emergency calls.
- Worked on issues with the phone system at 911/Sheriff Office.
- Worked on issue with a camera in a patrol car.
- Replaced 911 markers for seven addresses.

- Created 911 markers for four new addresses.
- Replaced three damaged 911 signs.
- Mapped three new 911 addresses.
- Corrected two 911 addresses on mapping.
- Instructed four CPR, AED, and First Aid classes for the Sheriff's Office.
- Completed firearms qualification and recertification at Sheriff's Office.
- Maintenance check of all five radio tower sites.
- Set up the operation of six new body worn cameras.
- Worked with Commonwealth Attorney for request of BWC footage, CAD log sheet and 911 recordings.
- Attended CCRS pharmacy training for First Responders.
- Attended Charlotte County Planning Commission meeting about proposed battery energy storage system emergency response training.

FOIA REQUEST TRACKING SHEET

DATE RECEIVED	REQUESTED BY	REQUEST DETAILS	DATE FULFILL	STAFF TIME
4/1/2025	Lexis Nexis - Bach	MVC Report on 3/26/2025	4/2/2025	0.10 hours
4/7/2025	Ana Ramirez-SBA Communication	Telecommunication Tower Applications-admin	4/7/2025	0.10 hours
4/10/2025	Jennifer Eure	Records pertaining to her and her son	4/14/2025	0.30 hours
4/13/2025	Virginia State Police	BSCA Request - Feinman	4/14/2025	0.10 hours
4/14/2025	Inv. Tisha Gaumer/General Dynamics	Questionnaire for Public Trust Positions Req.	4/14/2025	0.20 hours
4/15/2025	Christa Newcomb	Bldg Permit >35k for March/April 2025-admin	4/15/2025	0.10 hours
4/15/2025	C. Alfonso Stewart, Jr.	Solar Developer Contacts - admin	4/15/2025	0.25 hours
4/16/2025	Nathaniel Powell	MVC Report on 4/15/25	4/16/2025	0.10 hours
4/17/2025	Patricia Jastrebsky	Larceny Report	5/2/2025	0.30 hours
4/17/2025	Ron Neumann	Police Report Re: Fraud	4/17/2025	0.10 hours
4/18/2025	Virginia State Police	BSCA Request - Reynolds	4/21/2025	0.20 hours
4/21/2025	Irene Crooks-EBI Consultant	Property Information 98-A-56-admin	4/21/2025	0.10 hours
4/24/2025	Terry Ramsey	Unexpended and General fund balance policy-admin	4/24/2025	0.10 hours
4/29/2025	Building Statistics	April Building Permits-admin	4/30/2025	0.10 hours

The following invoices submitted for your approval for payment in May 2025 have been properly reviewed and I certify all charges and documentation of such charges are in accordance with County Policy, State of Virginia Code and Federal laws.

A handwritten signature in blue ink, appearing to read "D. N. Witt", written over a horizontal line.

Daniel N. Witt, County Administrator

A handwritten date "5-8-2025" in blue ink, written over a horizontal line.

Date

CHARLOTTE COUNTY GOVERNMENT
INVOICES SELECTED FOR PAYMENT FOR MAY 14, 2025
EXECUTED BY: nlt

Page: 1
Date: 05/08/25
Time: 09:39:02

Budget Account	Vendor ID	Description	Invoice ID	Amount
1101 BOARD OF SUPERVISORS				
10-1101-5411	CHARLOTTE GAZ EA	BOOKS/SUBSCRIPTIONS	25MAY SUB007248	\$ 22.00
10-1101-5413	PIEDMONT PRINTIN	OPERATING SUPPLIES	25MAY 84119	\$ 1,270.74
10-1101-5413	QUILL-CA	OPERATING SUPPLIES	25MAY 43744113	\$ 19.83
10-1101-5201	USPS-CA	POSTAGE	25MAY 05077610	\$ 200.00
10-1101-3002	VACORP-CA	PROFESSIONAL SRVS	25MAY 008202436	\$ 2,500.00
Total for: 1101 BOARD OF SUPERVISORS				\$ 4,012.57
1201 CO ADMIN/FINANCE/PURCH/ZONING				
10-1201-5504	BROWN, HEATHER T	TRAVEL/EDUCATION	25MAY	\$ 695.00
10-1201-5401	CRYSTAL SPRINGS-	OFFICE SUPPLIES	375494410288260	\$ 25.73
10-1201-5401	CRYSTAL SPRINGS-	OFFICE SUPPLIES	375494410288260	\$ 21.23
10-1201-5203	KINEX-CA	PHONE	2505-0055915	\$ 134.67
10-1201-5401	QUILL-CA	OFFICE SUPPLIES	25MAY 43403573	\$ 85.96
10-1201-7001	QUILL-CA	OFFICE EQUIPMENT	25MAY 43627376	\$ 122.99
10-1201-5401	QUILL-CA	OFFICE SUPPLIES	25MAY 43628340	\$ 184.96
10-1201-5401	QUILL-CA	OFFICE SUPPLIES	25MAY 43855934	\$ 73.86
10-1201-5401	QUILL-CA	OFFICE SUPPLIES	25MAY 43403573	\$ 26.34
10-1201-5201	UPS-CA	POSTAGE	0000F16V77135	\$ 31.51
10-1201-5201	USPS-CA	POSTAGE	25MAY 05077610	\$ 500.00
Total for: 1201 CO ADMIN/FINANCE/PUR				\$ 1,902.25
1204 COUNTY ATTORNEY				
10-1204-3002	GENTRY-CA	PROFESSIONAL SERVICES	25MAY 412892	\$ 8,072.50
10-1204-3002	GENTRY-CA	PROFESSIONAL SERVICES	25MAY 414120	\$ 8,840.01
10-1204-3002	SLAYTON, BAIN &	PROFESSIONAL SERVICES	25MAY 15413	\$ 45.00
10-1204-3002	SLAYTON, BAIN &	PROFESSIONAL SERVICES	25MAY 15414	\$ 3,465.00
Total for: 1204 COUNTY ATTORNEY				\$ 20,422.51
1209 COMMISSIONER OF REVENUE				
10-1209-5203	KINEX-CA	PHONE	2505-0055915	\$ 251.13
10-1209-5501	LEE, ANDREA-CA	TRAVEL/MILEAGE	25MAY	\$ 91.00
10-1209-5401	RICOH USA-CA	OFFICE SUPPLIES	25MAY 507123897	\$ 16.09
10-1209-5401	STEPS-CA	OFFICE SUPPLIES	25MAY 19716	\$ 53.50
10-1209-5201	UPS-CA	POSTAGE	0000F16V77135	\$ 13.39
10-1209-5201	UPS-CA	POSTAGE	0000F16V77145	\$ 18.39
10-1209-5201	UPS-CA	POSTAGE	0000F16V77155	\$ 18.39
10-1209-5201	UPS-CA	POSTAGE	0000F16V77165	\$ 18.41
10-1209-5201	UPS-CA	POSTAGE	0000F16V77175	\$ 68.39
Total for: 1209 COMMISSIONER OF REVE				\$ 548.69
1210 REASSESSMENT				
10-1210-3002	PEARSON'S APPRAI	PROFESSIONAL SERVICES	25MAY 8	\$ 55,419.07
10-1210-3002	VISION GOVERNEME	PROFESSIONAL SERVICES	25MAY 117195	\$ 21,247.11
Total for: 1210 REASSESSMENT				\$ 76,665.18
1213 TREASURER				
10-1213-3006	BERKELEY, PP-CA	PRINTING & BINDING	25MAY	\$ 1,495.24
10-1213-5201	BERKELEY, PP-CA	POSTAGE	25MAY	\$ 522.21
10-1213-3006	CHARLOTTE PRINTI	PRINTING & BINDING	25MAY 1737	\$ 306.57
10-1213-5203	KINEX-CA	PHONE	2505-0055915	\$ 251.13
10-1213-3005	STEPS-CA	MAINTENANCE SRVS CONTRACT	25MAY 19711	\$ 26.75
10-1213-3011	TACS-CA	JUDICIAL COLLECTION COST	25MAY 10286	\$ 708.23
10-1213-3011	TACS-CA	JUDICIAL COLLECTION COST	25MAY 10322	\$ 865.00
10-1213-5201	USPS-CA	POSTAGE	25MAY	\$ 1,000.00
Total for: 1213 TREASURER				\$ 4,130.71
1301 ELECTORAL BOARD				
10-1301-5501	BAKER, C-CA	TRAVEL/MILEAGE	25MAY	\$ 198.80
10-1301-5501	BAKER, G-CA	TRAVEL/EDUCATION	25MAY	\$ 525.91
10-1301-3006	BENJAMIN FRANKLI	PRINTING & BINDING	25MAY 47058	\$ 44.00
10-1301-5501	FANE, AUBREY-CA	TRAVEL/MILEAGE	25MAY	\$ 207.20
10-1301-5504	FANE, AUBREY-CA	TRAVEL/EDUCATION	25MAY	\$ 406.27
10-1301-5501	FOSTER, GLENWOOD	TRAVEL/MILEAGE	25MAY	\$ 198.80

CHARLOTTE COUNTY GOVERNMENT
INVOICES SELECTED FOR PAYMENT FOR MAY 14, 2025
EXECUTED BY: nll

Page: 2
Date: 05/08/25
Time: 09:39:02

Budget Account	Vendor ID	Description	Invoice ID	Amount
10-1301-3002	ITC-CA	PURCHASED SERVICES	25MAY 35255	\$ 27.00
10-1301-3002	ITC-CA	PURCHASED SERVICES	25MAY 35529	\$ 27.00
Total for: 1301 ELECTORAL BOARD				\$ 1,634.98
1302 REGISTRAR				
10-1302-5504	BANK OF AMERICA-	TRAVEL/EDUCATION	25MAY 3569	\$ 266.03
10-1302-5401	CRYSTAL SPRINGS-	OFFICE SUPPLIES	375494410288260	\$ 53.21
10-1302-5401	CRYSTAL SPRINGS-	OFFICE SUPPLIES	375494410288260	\$ 37.47
10-1302-3007	FARMVILLE NEWSME	ADVERTISING	25MAY 130352	\$ 157.50
10-1302-5203	KINEX-CA	PHONE	2505-0055814	\$ 209.95
10-1302-8001	PITNEY B GLOBAL-	LEASE EQUIPMENT	25MAY 332069037	\$ 229.02
10-1302-5201	PITNEY-CA	POSTAGE	25MAY 8009090	\$ 91.29
10-1302-5401	VA BUSINESS SYST	OFFICE SUPPLIES	25MAY 3748403	\$ 32.42
10-1302-5401	VA BUSINESS SYST	OFFICE SUPPLIES	25MAY 3760495	\$ 11.77
Total For: 1302 REGISTRAR				\$ 1,088.66
2101 CIRCUIT COURT				
10-2101-3017	BRYANT, KATHLYN	JURORS-COUNTY	25MAY	\$ 50.00
10-2101-3017	HAMLETT, GH-CA	JURORS-COUNTY	25MAY	\$ 50.00
10-2101-3017	LAPRADO, MICHAEL	JURORS-COUNTY	25MAY	\$ 50.00
10-2101-3017	LEHMAN, JOSEPH R	JURORS-COUNTY	25MAY	\$ 50.00
10-2101-3017	MINITTI, ANTHONY	JURORS-COUNTY	25MAY	\$ 50.00
10-2101-3017	WILLIAMS, TERRY	JURORS-COUNTY	25MAY	\$ 50.00
Total for: 2101 CIRCUIT COURT				\$ 300.00
2102 GENERAL DIST COURT				
10-2102-5401	CRYSTAL SPRINGS-	OFFICE SUPPLIES	655491714660868	\$ 65.95
10-2102-5203	KINEX-CA	PHONE	2505-0055915	\$ 155.99
10-2102-5401	STEPS-CA	OFFICE SUPPLIES	25MAY 19793	\$ 98.57
Total for: 2102 GENERAL DIST COURT				\$ 320.51
2103 MAGISTRATE				
10-2103-5203	GRANITE-CA	PHONE	25MAY 694227332	\$ 66.93
Total for: 2103 MAGISTRATE				\$ 66.93
2105 JUVENILE COURT				
10-2105-5401	CRYSTAL SPRINGS-	OFFICE SUPPLIES	648930514571137	\$ 5.99
10-2105-5203	KINEX-CA	PHONE	2505-0055915	\$ 180.33
10-2105-5401	STEPS-CA	OFFICE SUPPLIES	25MAY 19712	\$ 53.50
Total for: 2105 JUVENILE COURT				\$ 239.82
2106 CIRCUIT COURT CLERK				
10-2106-5501	CLOWDIS, A-CA	TRAVEL/MILEAGE	25MAY	\$ 198.80
10-2106-5504	CLOWDIS, A-CA	TRAVEL/EDUCATION	25MAY	\$ 569.54
10-2106-5504	CLOWDIS, A-CA	TRAVEL/EDUCATION	25MAY	\$ 300.00
10-2106-5401	CRYSTAL SPRINGS-	OFFICE SUPPLIES	792877210208003	\$ 65.96
10-2106-5203	GRANITE-CA	PHONE	25MAY 694227335	\$ 69.74
10-2106-5401	KEY-CA	OFFICE SUPPLIES	25MAY 596276	\$ 35.99
10-2106-5401	KEY-CA	OFFICE SUPPLIES	25MAY 596594	\$ 93.98
10-2106-5401	KEY-CA	OFFICE SUPPLIES	25MAY 596610	\$ 89.07
10-2106-5203	KINEX-CA	PHONE	2505-0055915	\$ 292.21
Total for: 2106 CIRCUIT COURT CLERK				\$ 1,715.29
2201 COMMONWEALTH'S ATTORNEY				
10-2201-3005	COMPUTER PROJECT	MAINTENANCE SRVS CONTRACT	25MAY 25-03-159	\$ 198.00
10-2201-5401	KEY-CA	OFFICE SUPPLIES	25MAY 595844	\$ 93.98
10-2201-5401	KEY-CA	OFFICE SUPPLIES	25MAY 595845	\$ 352.77
10-2201-5203	KINEX-CA	PHONE	2505-0055915	\$ 168.79
10-2201-5201	POSTMASTER-CA	POSTAGE	25MAY BOX503	\$ 100.00
10-2201-5801	VACA-CA	DUES/ASSOCIATION MEMBERSHIPS	25MAY	\$ 800.00
10-2201-3005	VERITONE-CA	MAINTENANCE SRVS CONTRACT	25MAY 961318	\$ 600.00
Total for: 2201 COMMONWEALTH'S ATTOR				\$ 2,313.54
3101 PUBLIC SAFETY				

CHARLOTTE COUNTY GOVERNMENT
INVOICES SELECTED FOR PAYMENT FOR MAY 14, 2025
EXECUTED BY: att

Page: 3
Date: 05/08/25
Time: 09:39:02

Budget Account	Vendor ID	Description	Invoice ID	Amount
10-3101-5105	BANK OF AMERICA-	UTILITIES	25MAY 3569	\$ 172.17
10-3101-3018	BLUE RIDGE TELECOM	LEASED TOWERS	25MAY	\$ 620.00
10-3101-5105	KINEX-CA	UTILITIES	2504-0054845	\$ 79.95
10-3101-3005	RADIO COMMUNICAT	MAINTENANCE SERV CONTRACTS	25MAY 80010402	\$ 986.85
10-3101-5105	SOUTHSIDE ELEC-C	UTILITIES	25MAY 500735004	\$ 52.09
10-3101-5105	SOUTHSIDE ELEC-C	UTILITIES	25MAY 500735005	\$ 59.77
10-3101-5105	SOUTHSIDE ELEC-C	UTILITIES	25MAY 568738002	\$ 289.44
Total for: 3101 PUBLIC SAFETY				\$ 2,260.27

3102 SHERIFF'S DEPARTMENT

10-3102-5409	ACE K9-CA	POLICE SUPPLIES	25MAY296813	\$ 168.00
10-3102-5408	ATLANTIC TIRE-CA	VEHICLE EQUIPMENT/SUPPLY	25MAY164297442	\$ 533.60
10-3102-5408	BARTON'S EXPRESS	VEHICLE EQUIPMENT/SUPPLY	25MAY0259	\$ 66.00
10-3102-5408	BARTON'S EXPRESS	VEHICLE EQUIPMENT/SUPPLY	25MAY1316711	\$ 20.00
10-3102-5408	BARTON'S EXPRESS	VEHICLE EQUIPMENT/SUPPLY	25MAY2236	\$ 85.32
10-3102-5410	BKT UNIFORMS-CA	UNIFORMS	25MAY98701	\$ 170.30
10-3102-5410	BKT UNIFORMS-CA	UNIFORMS	25MAY98712	\$ 264.95
10-3102-5504	CHARLOTTE CO JAI	TRAVEL/EDUCATION	25MAY3835	\$ 225.97
10-3102-5201	CHARLOTTE CO JAI	POSTAGE	25MAY3835	\$ 32.65
10-3102-5401	CHARLOTTE PRINTI	OFFICE SUPPLIES	25MAY1735	\$ 172.97
10-3102-5409	CORBAN VET-CA	POLICE SUPPLIES	25MAY145686	\$ 143.00
10-3102-5401	CRYSTAL SPRINGS-	OFFICE SUPPLIES	11426201836391	\$ 206.84
10-3102-5504	DESANTIS, JENNIE	TRAVEL/EDUCATION	25MAYDESANTIS	\$ 8.58
10-3102-5410	DESANTIS, JENNIE	UNIFORMS	25MAYDESANTIS	\$ 149.51
10-3102-5409	DMY-CA	POLICE SUPPLIES	25MAY546001198	\$ 10.00
10-3102-5504	DUNN, MICHELLE-C	TRAVEL/EDUCATION	25MAYDUNNM	\$ 30.42
10-3102-5504	DUNN, MICHELLE-C	TRAVEL/EDUCATION	25MAYDUNNM	\$ 12.29
10-3102-5408	EXXON MOBIL-CA	VEHICLE EQUIPMENT/SUPPLY	25MAY 104346492	\$ 316.35
10-3102-3005	FLOCK GROUP-CA	MAINTENANCE SRVS CONTRACT	25MAYINV63839	\$ 15,000.00
10-3102-5410	GALLS-CA	UNIFORMS	25MAY031188838	\$ 796.99
10-3102-5408	GARNETT, KENT-CA	VEHICLE EQUIPMENT/SUPPLY	25MAY	\$ 20.00
10-3102-5408	GRAFIX-CA	VEHICLE EQUIPMENT/SUPPLY	25MAY163307	\$ 141.00
10-3102-5413	ITG-CA	OPERATING SUPPLIES	25MAY 35463	\$ 554.49
10-3102-3002	ITG-CA	PROFESSIONAL SRVS	25MAY 35255	\$ 4,703.00
10-3102-3002	ITG-CA	PROFESSIONAL SRVS	25MAY 35529	\$ 4,706.25
10-3102-5408	KEYSVILLE AUTO P	VEHICLE EQUIPMENT/SUPPLY	25MAY984383	\$ 157.99
10-3102-5408	KEYSVILLE AUTO P	VEHICLE EQUIPMENT/SUPPLY	25MAY985389	\$ 449.99
10-3102-5408	KEYSVILLE AUTO P	VEHICLE EQUIPMENT/SUPPLY	25MAY986949	\$ 67.98
10-3102-5408	KEYSVILLE AUTO P	VEHICLE EQUIPMENT/SUPPLY	25MAY987389	\$ 31.32
10-3102-3005	KINEX-CA	MAINTENANCE SRVS CONTRACT	INV25050055968	\$ 174.90
10-3102-5203	KINEX-CA	PHONE	2505-0055915	\$ 169.74
10-3102-5408	LUGNUTZ TIRE-CA	VEHICLE EQUIPMENT/SUPPLY	25MAY2332	\$ 20.00
10-3102-5408	LUGNUTZ TIRE-CA	VEHICLE EQUIPMENT/SUPPLY	25MAY2355	\$ 1,121.10
10-3102-5408	LUGNUTZ TIRE-CA	VEHICLE EQUIPMENT/SUPPLY	25MAY2378	\$ 61.61
10-3102-5408	LUGNUTZ TIRE-CA	VEHICLE EQUIPMENT/SUPPLY	25MAY2394	\$ 526.68
10-3102-5408	LUGNUTZ TIRE-CA	VEHICLE EQUIPMENT/SUPPLY	25MAY2405	\$ 68.82
10-3102-5408	MODERN AUTO-CA	VEHICLE EQUIPMENT/SUPPLY	25MAY68193	\$ 204.00
10-3102-5408	MODERN AUTO-CA	VEHICLE EQUIPMENT/SUPPLY	25MAY68194	\$ 467.17
10-3102-5408	PATRIOT SAFETY-C	VEHICLE EQUIPMENT/SUPPLY	25MAY	\$ 85.21
10-3102-5409	PATRIOT SAFETY-C	VEHICLE EQUIPMENT/SUPPLY	25MAY 5654B	\$ 990.00
10-3102-5408	PHENIX SERVICE C	VEHICLE EQUIPMENT/SUPPLY	25MAYUNIT21	\$ 101.43
10-3102-5408	PHENIX SERVICE C	VEHICLE EQUIPMENT/SUPPLY	25MAYUNIT22	\$ 107.94
10-3102-5408	PHENIX SERVICE C	VEHICLE EQUIPMENT/SUPPLY	25MAYUNIT6	\$ 70.00
10-3102-5401	QUILL-CA	OFFICE SUPPLIES	25MAY43506901	\$ 341.96
10-3102-5401	QUILL-CA	OFFICE SUPPLIES	25MAY43523086	\$ 30.99
10-3102-5401	QUILL-CA	OFFICE SUPPLIES	25MAY43673879	\$ 56.78
10-3102-5401	QUILL-CA	OFFICE SUPPLIES	25MAY43712331	\$ 92.99
10-3102-5401	QUILL-CA	OFFICE SUPPLIES	25MAY43817599	\$ 94.44
10-3102-5405	QUILL-CA	JANITORIAL SUPPLIES	25MAY43817599	\$ 12.64
10-3102-3005	RUSSELL, CHRIS-C	MAINTENANCE SRVS CONTRACT	25MAY	\$ 719.68
10-3102-5408	SMITH'S GLASS &	VEHICLE EQUIPMENT/SUPPLY	25MAY 1787	\$ 550.00
10-3102-5408	SPURLOCK'S GARAG	VEHICLE EQUIPMENT/SUPPLY	25MAY3003	\$ 75.00
10-3102-5408	THIRD STREET WRE	VEHICLE EQUIPMENT/SUPPLY	25MAYT15183	\$ 80.00
10-3102-5408	TRICOUNTY-CA	VEHICLE EQUIPMENT/SUPPLY	25MAY164288	\$ 819.52
10-3102-5203	US CELLULAR IL-C	PHONE	25MAY854627317	\$ 101.39
10-3102-5203	US CELLULAR IL-C	PHONE	25MAY919642230	\$ 736.72
10-3102-3005	VERTITONE-CA	MAINTENANCE SRVS CONTRACT	25MAY 961318	\$ 600.00
10-3102-5203	VERTIZON NY-CA	PHONE	000695889103	\$ 1,177.63
10-3102-5409	VISA-CA	POLICE SUPPLIES	25MAY9279	\$ 424.80
10-3102-5501	VISA-CA	TRAVEL/MILEAGE	25MAY9279	\$ 19.95

CHARLOTTE COUNTY GOVERNMENT
INVOICES SELECTED FOR PAYMENT FOR MAY 14, 2025
EXECUTED BY: ntl

Page: 4
Date: 05/08/25
Time: 09:39:02

Budget Account	Vendor ID	Description	Invoice ID	Amount
Total for: 3102	SHERIFF'S DEPARTMENT		\$	39,044.47
3104 E911 SYSTEM				
10-3104-5203	AT & T-CA	PHONE	25MAY 831001153	\$ 3,948.51
10-3104-5203	GRANITE-CA	PHONE	25MAY 694227333	\$ 331.63
10-3104-5413	RADIO COMMUNICAT	OPERATING SUPPLIES	25MAY 701053266	\$ 203.45
10-3104-3002	RUSSELL, CHRIS-C	PROFESSIONAL SERVICES	25MAY	\$ 600.00
10-3104-3005	RUSSELL, CHRIS-C	MAINTENANCE SRVS CONTRACT	25MAY	\$ 3,793.00
10-3104-5413	RUSSELL, CHRIS-C	OPERATING SUPPLIES	25MAY	\$ 297.63
10-3104-5504	THOMPSON, SHEREL	TRAVEL/EDUC	25MAY	\$ 63.00
10-3104-5203	VOIANCE-C/A	PHONE	25MAY 202500468	\$ 10.00
10-3104-5203	VOIANCE-C/A	PHONE	25MAY 202502531	\$ 10.66
10-3104-5203	VOIANCE-C/A	PHONE	25MAY 202503262	\$ 10.00
10-3104-5203	VOIANCE-C/A	PHONE	25MAY 202502531	\$ 10.66
10-3104-5413	VULCAN INC-CA	OPERATING SUPPLIES	25MAY R59106	\$ 3,425.10
Total for: 3104	E911 SYSTEM		\$	12,703.64
3106 ASSET FORFEITURE FUNDS				
10-3106-5413	THE GUN SHOP-CA	OPERATING SUPPLIES	25MAY52128	\$ 887.97
10-3106-5413	VIRGINIA DEPARTM	OPERATING SUPPLIES	25MAY107288	\$ 3,600.00
Total for: 3106	ASSET FORFEITURE FUN		\$	4,487.97
3108 VA WITNESS FED ASS'T GRANT				
10-3108-5413	GRANITE-CA	OPERATING SUPPLIES	25MAY 694227334	\$ 41.04
10-3108-5413	HAMLET, G-CA	OPERATING SUPPLIES	25MAY	\$ 56.34
Total for: 3108	VA WITNESS FED ASS'T		\$	97.38
3109 VA WITNESS STATE ASS'T GRANT				
10-3109-5413	GRANITE-CA	OPERATING SUPPLIES	25MAY 694227334	\$ 25.98
10-3109-5413	HAMLET, G-CA	OPERATING SUPPLIES	25MAY	\$ 35.66
Total for: 3109	VA WITNESS STATE ASS		\$	61.64
3301 JAIL OPERATIONS				
10-3301-5406	ALSCO-CA	LINEN SUPPLIES	LROA1160665	\$ 757.13
10-3301-5406	ALSCO-CA	LINEN SUPPLIES	LROA1161409	\$ 765.65
10-3301-5406	ALSCO-CA	LINEN SUPPLIES	LROA1162164	\$ 757.13
10-3301-5406	ALSCO-CA	LINEN SUPPLIES	LROA1162924	\$ 828.89
10-3301-5406	ALSCO-CA	LINEN SUPPLIES	LROA1163696	\$ 757.13
10-3301-5404	ANTHEM-CA	MEDICAL SUPPLIES	177616347403	\$ 5,836.32
10-3301-5504	CASH, SKYLER-CA	TRAVEL/EDUCATION	25MAYCASHS	\$ 83.43
10-3301-5404	CHARLOTTE CO JAIL	MEDICAL SUPPLIES	25MAY042025	\$ 1,091.30
10-3301-3002	CROSSROADS-CA	PROFESSIONAL SERVICES	25MAY030025	\$ 300.00
10-3301-5504	CVOCA CA	TRAVEL/EDUCATION	25MAY9099	\$ 131.00
10-3301-5504	DIX, T-CA	TRAVEL/EDUCATION	25MAYDIXTG	\$ 7.06
10-3301-5101	DOMINION VA POWE	ELECTRIC	25MAY7507	\$ 1,697.50
10-3301-5101	DOMINION VA POWE	ELECTRIC	25MAY7507	\$ 5,539.94
10-3301-5203	KINEX-CA	PHONE	2505-0055915	\$ 50.00
10-3301-5404	LABCORP-CA	MEDICAL SUPPLIES	25MAY83311673	\$ 18.55
10-3301-5504	LOCKRIDGE, DALTO	TRAVEL/EDUCATION	25MAYLOCKRIDGE	\$ 34.03
10-3301-5504	LOCKRIDGE, DALTO	TRAVEL/EDUCATION	25MAYLOCKRIDGE	\$ 66.20
10-3301-3001	MEDIKS CA	PROFESSIONAL HEALTH	25MAYENV90	\$ 5,166.97
10-3301-5401	QUIGG-CA	OFFICE SUPPLIES	25MAY43464225	\$ 10.79
10-3301-5401	QUIGG-CA	OFFICE SUPPLIES	25MAY43837882	\$ 65.98
10-3301-5405	RRS FOODSERVICE	JANITORIAL SUPPLIES	25MAY2373231	\$ 664.15
10-3301-5405	RRS FOODSERVICE	JANITORIAL SUPPLIES	25MAY2376185	\$ 669.81
10-3301-5404	RUTHERFORD, R-CA	MEDICAL SUPPLIES	25MAY12763	\$ 310.00
10-3301-5402	SUMMIT FOOD-CA	FOOD SUPPLIES	INV2000238932	\$ 4,834.24
10-3301-5402	SUMMIT FOOD-CA	FOOD SUPPLIES	INV2000239507	\$ 4,899.36
10-3301-5402	SUMMIT FOOD-CA	FOOD SUPPLIES	INV2000240201	\$ 4,796.01
10-3301-5402	SUMMIT FOOD-CA	FOOD SUPPLIES	INV2000240782	\$ 4,767.06
10-3301-5402	SUMMIT FOOD-CA	FOOD SUPPLIES	INV2000241367	\$ 4,775.52
Total for: 3301	JAIL OPERATIONS		\$	49,681.13
3303 JUVENILE COURT SERVICES UNIT				
10-3303-3002	3RD MILLENNIUM C	VJCCCA FUNDS	25MAY 10CB 0325	\$ 75.00
10-3303-3002	3RD MILLENNIUM C	VJCCCA FUNDS	25MAY 10CB 0425	\$ 225.00
10-3303-5413	CRYSTAL SPRINGS-	OPERATING SUPPLIES	656506214688177	\$ 48.97

CHARLOTTE COUNTY GOVERNMENT
INVOICES SELECTED FOR PAYMENT FOR MAY 14, 2025
EXECUTED BY: att

Page: 5
Date: 05/08/25
Time: 09:39:02

Budget Account	Vendor ID	Description	Invoice ID	Amount
10-3303-5203	KINEX-CA	PHONE	2505-0055915	\$ 111.09
10-3303-3002	LIFE PUSH-CA	VJCCCA FUNDS	25MAY 17028	\$ 828.75
10-3303-3002	SOUTHSIDE OUTREA	VJCCCA FUNDS	25MAY	\$ 200.00
10-3303-3002	SOUTHSIDE OUTREA	VJCCCA FUNDS	25MAY	\$ 1,240.00
10-3303-3002	SOUTHSIDE OUTREA	VJCCCA FUNDS	25MAY	\$ 1,240.00
10-3303-3009	SOUTHSIDE OUTREA	PURCHASE SERVICES	25MAY	\$ 1,240.00
10-3303-3009	SOUTHSIDE OUTREA	PURCHASE SERVICES	25MAY	\$ 1,240.00
10-3303-3002	SOUTHSIDE OUTREA	VJCCCA FUNDS	25MAY	\$ 310.00
10-3303-3009	SOUTHSIDE OUTREA	PURCHASE SERVICES	25MAY	\$ 1,080.00
10-3303-3002	SOUTHSIDE OUTREA	VJCCCA FUNDS	25MAY	\$ 1,240.00
10-3303-3009	SOUTHSIDE OUTREA	PURCHASE SERVICES	25MAY	\$ 1,705.00
10-3303-3002	SOUTHSIDE OUTREA	VJCCCA FUNDS	25MAY	\$ 1,240.00
10-3303-3009	SOUTHSIDE OUTREA	PURCHASE SERVICES	25MAY	\$ 1,705.00
10-3303-3009	SOUTHSIDE OUTREA	PURCHASE SERVICES	25MAY	\$ 160.00

Total for: 3303 JUVENILE COURT SERVI \$ 13,988.91

3401 BLDG INSPECTOR				
10-3401-5504	HESS, J-CA	TRAVEL/EDUCATION	25MAY	\$ 20.94
10-3401-5203	KINEX-CA	PHONE	2505-0055915	\$ 33.98

Total for: 3401 BLDG INSPECTOR \$ 54.92

3501 ANIMAL CONTROL				
10-3501-3002	CORBAN VET-CA	PURCHASED SERVICES	25MAY 142873	\$ 232.08
10-3501-3002	CORBAN VET-CA	PURCHASED SERVICES	25MAY 4062	\$ 500.00

Total for: 3501 ANIMAL CONTROL \$ 732.08

4204 SOLID WASTE/RECYCLING				
10-4204-8112	DEWBERRY & DAV-C	LANDFILL CLOSURE PROJECT	25MAY 22444846	\$ 5,000.00
10-4204-8112	DEWBERRY & DAV-C	LANDFILL CLOSURE PROJECT	25MAY 22444848	\$ 1,050.00
10-4204-5105	DOMINION VA POWE	UTILITIES/CONVENIENCE CENTERS	25MAY 001535052	\$ 60.74
10-4204-5105	DOMINION VA POWE	UTILITIES/CONVENIENCE CENTERS	25MAY 002314482	\$ 40.78
10-4204-5105	DOMINION VA POWE	UTILITIES/CONVENIENCE CENTERS	25MAY 005584224	\$ 40.02
10-4204-5105	DOMINION VA POWE	UTILITIES/CONVENIENCE CENTERS	25MAY 006424512	\$ 40.06
10-4204-5413	DRAKES FARM & HO	OPERATING SUPPLIES	2504-040049	\$ 3.76
10-4204-3009	ELITE RECYCLING	TIPPING FEES	25MAY 064965	\$ 229.20
10-4204-7012	EMANUEL TIRE MAN	TIRE DISPOSAL	25MAY WP2765	\$ 754.25
10-4204-7012	EMANUEL TIRE MAN	TIRE DISPOSAL	25MAY WP2861	\$ 973.00
10-4204-7012	EMANUEL TIRE MAN	TIRE DISPOSAL	25MAY WP2865	\$ 764.75
10-4204-7012	EMANUEL TIRE MAN	TIRE DISPOSAL	25MAY WP2894	\$ 668.50
10-4204-7012	EMANUEL TIRE MAN	TIRE DISPOSAL	25MAY WP2861	\$ 973.00
10-4204-7012	EMANUEL TIRE MAN	TIRE DISPOSAL	25MAY WP2894	\$ 668.50
10-4204-5408	GARNETT, KENT-CA	VEHICLE EQUIPMENT/SUPPLY	25MAY	\$ 2,246.62
10-4204-5203	GRANITE CA	PHONE	25MAY 694227338	\$ 65.23
10-4204-5413	HILL CITY-CA	OPERATING SUPPLIES	25MAY 204353	\$ 595.12
10-4204-5408	KEYSVILLE AUTO P	VEHICLE EQUIPMENT/SUPPLY	25MAY 981494	\$ 45.96
10-4204-5408	KEYSVILLE AUTO P	VEHICLE EQUIPMENT/SUPPLY	25MAY 984401	\$ 7.18
10-4204-5408	KEYSVILLE AUTO P	VEHICLE EQUIPMENT/SUPPLY	25MAY 985179	\$ 36.82
10-4204-5408	KEYSVILLE AUTO P	VEHICLE EQUIPMENT/SUPPLY	25MAY 987436	\$ 141.30
10-4204-5105	MECKLENBURG ELEC	UTILITIES/CONVENIENCE CENTERS	25MAY 468170090	\$ 223.97
10-4204-5105	MECKLENBURG ELEC	UTILITIES/CONVENIENCE CENTERS	25MAY 900001567	\$ 380.42
10-4204-3013	PHENIX-CA	UTILITIES/CONVENIENCE CENTERS	25MAY 21106	\$ 32.50
10-4204-3013	PRIOR LAWN CARE S	MAINTENANCE/CONVENIENCE CENTERS	25MAY	\$ 840.00
10-4204-5105	SOUTHSIDE ELEC-C	UTILITIES/CONVENIENCE CENTERS	25MAY 500735001	\$ 71.21
10-4204-3009	SOUTHSIDE REG PU	TIPPING FEES	25MAY 9585	\$ 16,622.80
10-4204-3009	SOUTHSIDE REG PU	TIPPING FEES	25MAY 9642	\$ 17,779.60
10-4204-5105	TOWN OF KEYSVIL-	UTILITIES/CONVENIENCE CENTERS	25MAY 000168	\$ 37.55
10-4204-3013	WHITE'S BLDG.-CA	MAINTENANCE/CONVENIENCE CENTERS	25MAY 51074	\$ 10.99
10-4204-3013	WHITE'S BLDG.-CA	MAINTENANCE/CONVENIENCE CENTERS	25MAY 51526	\$ 32.34
10-4204-5413	WHITE'S BLDG.-CA	OPERATING SUPPLIES	25MAY 51772	\$ 40.83
10-4204-3013	WHITE'S BLDG.-CA	MAINTENANCE/CONVENIENCE CENTERS	25MAY 51928	\$ 31.75

Total for: 4204 SOLID WASTE/RECYCLING \$ 50,426.75

4302 BUILDINGS & GROUNDS				
10-4302-3004	BANK OF AMERICA-	REPAIR & MAINTENANCE	25MAY 3569	\$ 9.48
10-4302-5104	BUG BUSTERS-CA	EXTERMINATING SERVICES	25MAY 1086498	\$ 106.88
10-4302-5104	BUG BUSTERS-CA	EXTERMINATING SERVICES	25MAY 1088103	\$ 40.62
10-4302-5104	BUG BUSTERS-CA	EXTERMINATING SERVICES	25MAY 1088129	\$ 65.00
10-4302-5104	BUG BUSTERS-CA	EXTERMINATING SERVICES	25MAY 1088711	\$ 121.88

CHARLOTTE COUNTY GOVERNMENT
INVOICES SELECTED FOR PAYMENT FOR MAY 14, 2025
EXECUTED BY: ALL

Page: 6
Date: 05/09/25
Time: 09:39:02

Budget Account	Vendor ID	Description	Invoice ID	Amount
10-4302-5103	CRYSTAL SPRINGS-	WATER/SEWAGE SERVICES	375494410288260	\$ 25.73
10-4302-5103	CRYSTAL SPRINGS-	WATER/SEWAGE SERVICES	375494410288260	\$ 21.23
10-4302-5101	DOMINION VA POWE	ELECTRIC	25MAY 000352824	\$ 109.57
10-4302-5101	DOMINION VA POWE	ELECTRIC	25MAY 004236450	\$ 20.89
10-4302-5101	DOMINION VA POWE	ELECTRIC	25MAY 005368382	\$ 7.13
10-4302-5101	DOMINION VA POWE	ELECTRIC	25MAY 005774595	\$ 108.06
10-4302-5101	DOMINION VA POWE	ELECTRIC	25MAY 007354600	\$ 132.35
10-4302-5101	DOMINION VA POWE	ELECTRIC	25MAY 007554505	\$ 112.69
10-4302-5101	DOMINION VA POWE	ELECTRIC	25MAY 008284550	\$ 125.77
10-4302-5101	DOMINION VA POWE	ELECTRIC	25MAY 008294999	\$ 70.22
10-4302-5101	DOMINION VA POWE	ELECTRIC	25MAY 008309810	\$ 9.58
10-4302-3004	DRAKES FARM & HO	REPAIR & MAINTENANCE	2504-039874	\$ 6.49
10-4302-3004	DRAKES FARM & HO	REPAIR & MAINTENANCE	2504-040540	\$ 51.83
10-4302-3004	DRAKES FARM & HO	REPAIR & MAINTENANCE	2504-0411379	\$ 2.67
10-4302-3004	DRAKES FARM & HO	REPAIR & MAINTENANCE	2504-041434	\$ 7.70
10-4302-3004	DRAKES FARM & HO	REPAIR & MAINTENANCE	25MAY 2503-0385	\$ 30.75
10-4302-3004	DRAKES FARM & HO	REPAIR & MAINTENANCE	25MAY2504040655	\$ 15.48
10-4302-5408	DRAKES TIRE-CA	VEHICLE EQUIPMENT/SUPPLY	25MAY 3603	\$ 166.49
10-4302-3004	FARMVILLE ELEC-C	REPAIR & MAINTENANCE	25MAY 811541	\$ 247.53
10-4302-3004	FIRE & SAF-CA	REPAIR & MAINTENANCE	25MAY138933	\$ 285.00
10-4302-5103	FRANCIS-CA	WATER/SEWAGE SERVICES	25MAY	\$ 2,400.00
10-4302-3004	GENERATOR SERV-C	REPAIR & MAINTENANCE	25MAY 19535	\$ 595.00
10-4302-5103	GRANITE-CA	WATER/SEWAGE SERVICES	25MAY 694227331	\$ 65.29
10-4302-5203	GRANITE-CA	PHONE	25MAY 694227336	\$ 652.34
10-4302-3004	GRASS MASTERS-CA	REPAIR & MAINTENANCE	25MAY 1498	\$ 580.00
10-4302-3004	KEYSV BUILDING-C	REPAIR & MAINTENANCE	25MAY 2503-1339	\$ 118.65
10-4302-3004	KEYSV BUILDING-C	REPAIR & MAINTENANCE	25MAY 2503-1339	\$ 11.99
10-4302-3004	KEYSVILLE AUTO P	REPAIR & MAINTENANCE	25MAY 984357	\$ 13.96
10-4302-5408	KEYSVILLE AUTO P	VEHICLE EQUIPMENT/SUPPLY	25MAY 985066	\$ 12.84
10-4302-3004	KEYSVILLE AUTO P	REPAIR & MAINTENANCE	25MAY 987192	\$ 23.98
10-4302-3004	KINCK-CA	REPAIR & MAINTENANCE	2505-0056061	\$ 193.70
10-4302-3004	LOWES-CA	REPAIR & MAINTENANCE	25MAY 990014371	\$ 633.28
10-4302-3004	MADDOX-CA	REPAIR & MAINTENANCE	25MAY 80403	\$ 188.00
10-4302-3002	MASTER ENGINEERS	PROFESSIONAL SERVICES	25MAY 20672	\$ 750.00
10-4302-3002	PAJGE'S CLEANING	PROFESSIONAL SERVICES	25MAY 04025	\$ 9,583.00
10-4302-5102	PARKER-CA	HEATING SERVICES	25MAY 152485	\$ 3,273.32
10-4302-5102	PARKER-CA	HEATING SERVICES	25MAY 52275	\$ 2,176.72
10-4302-5102	PARKER-CA	HEATING SERVICES	25MAY 52365	\$ 921.56
10-4302-5103	VIRGINIA UTILITY	WATER/SEWAGE SERVICES	25MAY 04250080	\$ 5.75
10-4302-3004	WHITE'S BLDG.-CA	REPAIR & MAINTENANCE	25MAY 51073	\$ 4.38
10-4302-3004	WHITE'S BLDG.-CA	REPAIR & MAINTENANCE	25MAY 51075	\$ 63.90
10-4302-3004	WHITE'S BLDG.-CA	REPAIR & MAINTENANCE	25MAY 51146	\$ 1.79
10-4302-3004	WHITE'S BLDG.-CA	REPAIR & MAINTENANCE	25MAY 51232	\$ 160.52
10-4302-3004	WHITE'S BLDG.-CA	REPAIR & MAINTENANCE	25MAY 51337	\$ 168.32
10-4302-3004	WHITE'S BLDG.-CA	REPAIR & MAINTENANCE	25MAY 51423	\$ 26.99
10-4302-3004	WHITE'S BLDG.-CA	REPAIR & MAINTENANCE	25MAY 51527	\$ 28.99
10-4302-3004	WHITE'S BLDG.-CA	REPAIR & MAINTENANCE	25MAY 51571	\$ 64.92
10-4302-3004	WHITE'S BLDG.-CA	REPAIR & MAINTENANCE	25MAY 51609	\$ 95.97
10-4302-3004	WHITE'S BLDG.-CA	REPAIR & MAINTENANCE	25MAY 51681	\$ 438.97
10-4302-3004	WHITE'S BLDG.-CA	REPAIR & MAINTENANCE	25MAY 51787	\$ 40.57
10-4302-3004	WHITE'S BLDG.-CA	REPAIR & MAINTENANCE	25MAY 51819	\$ 104.36
10-4302-3004	WHITE'S BLDG.-CA	REPAIR & MAINTENANCE	25MAY 51870	\$ 22.99
10-4302-3004	WHITE'S BLDG.-CA	REPAIR & MAINTENANCE	25MAY 51871	\$ 80.97
10-4302-3004	WHITE'S BLDG.-CA	REPAIR & MAINTENANCE	25MAY 51873	\$ 7.98
Total for: 4302 BUILDINGS & GROUNDS				\$ 25,512.97
5101 HEALTH DEPT				
10-5101 5601	PIEDMONT HEALTH	PAYMENT - HEALTH DEPT	25MAY	\$ 26,671.33
Total for: 5101 HEALTH DEPT				\$ 26,671.33
5205 CROSSROADS				
10-5205 5601	CROSSROADS-CA	PAYMENT - CROSSROADS	25MAY	\$ 16,938.00
Total for: 5205 CROSSROADS				\$ 16,938.00
5309 COMPREHENSIVE SERVICES				
40-5309-3161	BREEDEN, JOANNA-	MANDATED PURCHASED SERVICES	25MAY	\$ 563.00
40-5309-3161	BYNUM, ALEXANDRA	MANDATED PURCHASED SERVICES	25MAY	\$ 658.00
40-5309-3161	BYNUM, ALEXANDRA	MANDATED PURCHASED SERVICES	25MAY	\$ 836.00
40-5309-3161	CENTER FOR PEDIA	MANDATED PURCHASED SERVICES	25MAY 301	\$ 475.00

CHARLOTTE COUNTY GOVERNMENT
INVOICES SELECTED FOR PAYMENT FOR MAY 14, 2025
EXECUTED BY: ntc

Page: 7
Date: 05/08/25
Time: 09:39:02

Budget Account	Vendor ID	Description	Invoice ID	Amount
40-5309-3164	COOLEY, MELISSA	MANDATED PURCHASED SERVICES	25MAY	\$ 175.00
40-5309-3164	COOLEY, MELISSA	MANDATED PURCHASED SERVICES	25MAY	\$ 175.00
40-5309-3164	COOLEY, MELISSA	MANDATED PURCHASED SERVICES	25MAY	\$ 658.00
40-5309-3164	COOLEY, MELISSA	MANDATED PURCHASED SERVICES	25MAY	\$ 658.00
40-5309-3164	CROSSROADS-CA	MANDATED PURCHASED SERVICES	25MAY 040825	\$ 550.00
40-5309-3164	CROSSROADS-CA	MANDATED PURCHASED SERVICES	25MAY 041525	\$ 367.31
40-5309-3164	CROSSROADS-CA	MANDATED PURCHASED SERVICES	25MAY 040825	\$ 367.31
40-5309-3164	CROSSROADS-CA	MANDATED PURCHASED SERVICES	25MAY 040825	\$ 367.31
40-5309-3164	CROSSROADS-CA	MANDATED PURCHASED SERVICES	25MAY 040825	\$ 550.00
40-5309-3164	FULCRUM COUNSEL	MANDATED PURCHASED SERVICES	25MAY 4256	\$ 540.00
40-5309-3164	FULCRUM COUNSEL	MANDATED PURCHASED SERVICES	25MAY 4257	\$ 900.00
40-5309-3164	FULCRUM COUNSEL	MANDATED PURCHASED SERVICES	25MAY 4258	\$ 855.00
40-5309-3164	FULCRUM COUNSEL	MANDATED PURCHASED SERVICES	25MAY 4259	\$ 450.00
40-5309-3164	FULCRUM COUNSEL	MANDATED PURCHASED SERVICES	25MAY 4260	\$ 45.00
40-5309-3164	FULCRUM COUNSEL	MANDATED PURCHASED SERVICES	25MAY 4261	\$ 1,155.00
40-5309-3164	FULCRUM COUNSEL	MANDATED PURCHASED SERVICES	25MAY 4262	\$ 465.00
40-5309-3164	GRAFTON-CA	MANDATED PURCHASED SERVICES	25MAY 5398042	\$ 6,249.00
40-5309-3164	GRAFTON-CA	MANDATED PURCHASED SERVICES	25MAY 9823691	\$ 9,294.00
40-5309-3164	GRIFFITH, M-CA	MANDATED PURCHASED SERVICES	25MAY	\$ 658.00
40-5309-3164	IMPACT LIVING-CA	MANDATED PURCHASED SERVICES	14283-032501	\$ 6,913.00
40-5309-3164	IMPACT LIVING-CA	MANDATED PURCHASED SERVICES	14331-032501	\$ 6,913.00
40-5309-3164	LIFE PUSH-CA	MANDATED PURCHASED SERVICES	25MAY 16972	\$ 630.00
40-5309-3164	LIFE PUSH-CA	MANDATED PURCHASED SERVICES	25MAY 16973	\$ 875.00
40-5309-3164	LIFE PUSH-CA	MANDATED PURCHASED SERVICES	25MAY 16974	\$ 1,984.00
40-5309-3164	LIFE PUSH-CA	MANDATED PURCHASED SERVICES	25MAY 16973	\$ 1,984.00
40-5309-3164	PROMINENT COUNSE	MANDATED PURCHASED SERVICES	25MAY	\$ 1,400.00
40-5309-3164	SH VARSITY LLC-C	MANDATED PURCHASED SERVICES	25MAY 133129	\$ 5,860.00
40-5309-3164	SH VARSITY LLC-C	MANDATED PURCHASED SERVICES	25MAY 133131	\$ 7,280.00
40-5309-3164	SH VARSITY LLC-C	MANDATED PURCHASED SERVICES	25MAY 133133	\$ 5,860.00
40-5309-3164	SH VARSITY LLC-C	MANDATED PURCHASED SERVICES	25MAY 1331345	\$ 5,860.00
40-5309-3164	SH VARSITY LLC-C	MANDATED PURCHASED SERVICES	25MAY 133137	\$ 7,280.00
40-5309-3164	SH VARSITY LLC-C	MANDATED PURCHASED SERVICES	25MAY 133139	\$ 7,280.00
40-5309-3164	SH VARSITY LLC-C	MANDATED PURCHASED SERVICES	25MAY 133141	\$ 7,280.00
40-5309-3164	SH VARSITY LLC-C	MANDATED PURCHASED SERVICES	25MAY 133143	\$ 6,188.00
40-5309-3164	THREE RIVERS TRE	MANDATED PURCHASED SERVICES	25MAY 03012025	\$ 4,300.00
40-5309-3164	TOTS AND COMPANY	MANDATED PURCHASED SERVICES	25MAY	\$ 1,225.00
40-5309-3164	TRUIST BANK-DSS-	MANDATED PURCHASED SERVICES	25MAY	\$ 95.99
40-5309-3164	TRUIST BANK-DSS-	MANDATED PURCHASED SERVICES	25MAY	\$ 23.07
40-5309-3164	TRUIST BANK-DSS-	MANDATED PURCHASED SERVICES	25MAY	\$ 54.56
40-5309-3164	UNITED METHODIST	MANDATED PURCHASED SERVICES	25MAY 255	\$ 5,284.00
40-5309-3164	WINKLER-MEREDITH	MANDATED PURCHASED SERVICES	25MAY	\$ 563.00
Total for: 5309 COMPREHENSIVE SERVIC				\$ 112,143.55
7109 YOUTH RECREATION				
10-7109-5608	HAYS TRASH-CA	YOUTH SOCCER	25MAY 329523	\$ 80.00
10-7109-5607	CHAR DIXIE SOFT-	YOUTH SOFTBALL/BASEBALL	25MAY	\$ 5,600.00
10-7109-5610	WYLLIESBURG LIBR	WYLLIESBURG LIBRARY	25MAY	\$ 3,000.00
Total for: 7109 YOUTH RECREATION				\$ 8,680.00
7301 LIBRARY ADMIN				
20-7301-5201	BANK OF AMERICA-	POSTAGE	25MAY 3569	\$ 122.61
20-7301-5401	BANK OF AMERICA-	OFFICE SUPPLIES	25MAY 3569	\$ 564.19
20-7301-5411	BANK OF AMERICA-	BOOKS/SUBSCRIPTIONS	25MAY 3569	\$ 806.88
20-7301-3004	CHARLOTTE CO MAI	REPAIR & MAINTENANCE	25MAY	\$ 300.00
20-7301-5101	DOMINION VA POWE	ELECTRIC	25MAY 008314450	\$ 63.16
20-7301-5101	DOMINION VA POWE	ELECTRIC	25MAY 008954480	\$ 149.37
20-7301-1009	EPPI, ARIEL-CA	SALARIES/WAGES/LABORERS	25MAY	\$ 75.00
20-7301-3004	FIRE & SAF-CA	REPAIR & MAINTENANCE	25MAY 138747	\$ 97.00
20-7301-3004	FIRE & SAF-CA	REPAIR & MAINTENANCE	25MAY 138748	\$ 116.50
20-7301-3004	FIRE & SAF-CA	REPAIR & MAINTENANCE	25MAY 138749	\$ 67.50
20-7301-3004	FIRE & SAF-CA	REPAIR & MAINTENANCE	25MAY 138750	\$ 137.91
20-7301-5203	GRANITE-CA	PHONE	25MAY 694227339	\$ 64.96
20-7301-5203	GRANITE-CA	PHONE	25MAY 694227340	\$ 66.94
20-7301-5203	GRANITE-CA	PHONE	25MAY 694227699	\$ 66.12
20-7301-1009	HUDSON, W-CA	SALARIES/WAGES/LABORERS	25MAY	\$ 225.00
20-7301-5411	INGRAM-CA	BOOKS/SUBSCRIPTIONS	25MAY 87432560	\$ 174.54
20-7301-5411	INGRAM-CA	BOOKS/SUBSCRIPTIONS	25MAY 87452885	\$ 825.35
20-7301-5411	INGRAM-CA	BOOKS/SUBSCRIPTIONS	25MAY 87736008	\$ 28.45
20-7301-5401	OFFICE DEPOT NC-	OFFICE SUPPLIES	25MAY 415123382	\$ 121.96
20-7301-1009	OSBORNE, T-CA	SALARIES/WAGES/LABORERS	25MAY	\$ 40.00

83

CHARLOTTE COUNTY GOVERNMENT
INVOICES SELECTED FOR PAYMENT FOR MAY 14, 2025
EXECUTED BY: att

Page: 8
Date: 05/08/25
Time: 09:39:02

Budget Account	Vendor ID	Description	Invoice ID	Amount
20-7301-5102	PARKER-CA	HEATING SERVICES	25MAY 13173	\$ 462.01
20-7301-3004	PUTNEY MECHANIC-	REPAIR & MAINTENANCE	25MAY 54795	\$ 402.57
20-7301-8002	STEMBRIDGE, W-CA	LEASE BLDGS	25MAY	\$ 325.00
20-7301-4001	THE LIBRARY CORP	DATA PROCESSING	25MAY 1200654	\$ 1,000.00
20-7301-5103	TOWN OF CHARLOT-	WATER/SEWAGE SERVICES	100-0022100-1	\$ 32.50
20-7301-5103	TOWN OF CHARLOT-	WATER/SEWAGE SERVICES	100-0022200-1	\$ 32.50
20-7301-4001	ZACHARY MCKINNEY	DATA PROCESSING	25MAY 105202500	\$ 1,498.00
Total for: 7301 LIBRARY ADMIN				\$ 7,866.02
8101 PLANNING				
10-8101-3002	ADAMS, MILLER-CA	PROFESSIONAL SERVICES	25MAY	\$ 30.00
10-8101-5201	BANK OF AMERICA-	POSTAGE	25MAY 3569	\$ 18.48
10-8101-3002	BENN, JIM-CA	PROFESSIONAL SERVICES	25MAY	\$ 30.00
10-8101-3002	CARWICK, ANDREW-	PROFESSIONAL SERVICES	25MAY	\$ 30.00
10-8101-3002	MORTON, CURTIS-C	PROFESSIONAL SERVICES	25MAY	\$ 30.00
10-8101-3002	PRICE, MICHAEL-C	PROFESSIONAL SERVICES	25MAY	\$ 30.00
10-8101-3002	STROM, B-CA	PROFESSIONAL SERVICES	25MAY	\$ 30.00
10-8101-3002	SUMMIT DESIGN-CA	PROFESSIONAL SERVICES	25MAY 42502	\$ 2,719.50
10-8101-3002	WATKINS, DC-CA	PROFESSIONAL SERVICES	25MAY	\$ 30.00
10-8101-3002	WELLS, E-CA	PROFESSIONAL SERVICES	25MAY	\$ 30.00
Total for: 8101 PLANNING				\$ 2,977.98
8203 SOIL & WATER CONSERVATION				
10-8203-5621	VIRGINIA'S RETRE	VIRGINIA'S RETREAT	25MAY	\$ 4,500.00
Total for: 8203 SOIL & WATER CONSERV				\$ 4,500.00
8301 VPI EXTENSION PROGRAM				
10-8301-5203	GRANITE-CA	PHONE	25MAY 694227337	\$ 209.67
10-8301-5801	VA EXTENSION-CA	DUES/ASSOCIATION MEMBERSHIPS	25MAY 6524	\$ 40.00
10-8301-5604	VIRGINIA COOP-CA	CONTRIBUTIONS	25MAY 202503	\$ 7,681.92
Total for: 8301 VPI EXTENSION PROGRA				\$ 7,931.59
9203 FIXED CHARGES				
10-9203-5408	FUEL FREEDOM-CA	VEHICLE EQUIPMENT/SUPPLY	25MAY C128327	\$ 260.42
10-9203-3002	ITG-CA	PROFESSIONAL IT SERVICES	25MAY 35255	\$ 4,703.00
10-9203-3002	ITG-CA	PROFESSIONAL IT SERVICES	25MAY 35529	\$ 4,706.25
10-9203-4001	KINEX-CA	DATA PROCESSING	2505-0055915	\$ 168.84
10-9203-4001	RDA-CA	DATA PROCESSING	25MAY 050125	\$ 3,095.45
Total for: 9203 FIXED CHARGES				\$ 12,933.96
Total Payments: \$ 514,957.12				

Payments for utility invoices paid after April 2025 Board of Supervisors Meeting.

CHARLOTTE COUNTY GOVERNMENT
VOUCHER RECONCILIATION REPORT
Executed By: ntt

Page: 1
Date: 04/08/2025
Time: 16:03:26

VENDOR NAME	AMOUNT
BCC (BANK OF CHARLOTTE COUNTY)	
DOMINION VIRGINIA POWER	\$ 1,251.34
TOWN OF DRAKES BRANCH	\$ 72.44
EMPOWER BROADBAND	\$ 89.95
TOWN OF PHENIX	\$ 32.50
SOUTHSIDE ELECTRIC COOPERATIVE	\$ 486.90
VERIZON	\$ 84.47
TOTAL BANK (BCC)	\$ 2,017.60
TOTAL ALL=	\$ 2,017.60

These above payments for utility invoices were paid with the 4/9/2025 Board payments.
Invoices were received after the April Board packet was completed.

CHARLOTTE COUNTY GOVERNMENT
VENDOR PAYMENTS CHECK REGISTER
Executed By: htb

Page: 1
Date: 04/25/2025
Time: 10:22:22

CHECK NUMBER	CHECK DATE	VENDOR IDENTIFICATION	VENDOR NAME	TYPE	AMOUNT
BCC		BANK OF CHARLOTTE COUNTY			
215328	04/25/2025	DOMINION VA POWER-CA	DOMINION VIRGINIA POWER	DIRECT	\$ 1,113.39
215329	04/25/2025	GRANITE-CA	GRANITE TELECOMMUNICATIONS	DIRECT	\$ 2,235.76
215330	04/25/2025	SOUTHSIDE ELEC-CA	SOUTHSIDE ELECTRIC COOPERATIVE	DIRECT	\$ 478.61
215331	04/25/2025	TOWN OF CHARLOT-CA	THE TOWN OF CHARLOTTE COURT HOUSE	DIRECT	\$ 846.00
215332	04/25/2025	US CELLULAR-CA	UNITED STATES CELLULAR	DIRECT	\$ 572.52
		TOTAL BANK BCC	5 CHECKS	\$	11,246.28
		TOTAL ALL		\$	11,246.28

5/14/2025

APPROPRIATIONS REQUESTED FOR FY 2025

Requesting Appropriation for following accounts:

		Expenditure	Revenue
10-1101-3002	Board of Supervisors-Purchased Services	10,000.00	
10-510030	Funds from General Fund Balance		10,000.00
Total		10,000.00	10,000.00



County of Charlotte

Office of the Treasurer

Post Office Box 267

*201 David Bruce Avenue
Charlotte Court House, VA 23923*

Phone (434) 542-5125

Fax (434) 542-4710

*Patricia P. Berkeley, MGT
Treasurer*

Date: May 2, 2025
To: Charlotte County Board of Supervisors
From: Patricia Berkeley, MGT *Patricia Berkeley*
Subject: Building Permit Refund

I am requesting authorization to refund building permit #1513, in the amount of \$30.60, to May Bell Holcomb. The project was not permitted by the building inspector.

Building permit fee	\$ 30.00
Surcharge	.60
Total	\$ 30.60

Commonwealth Regional Council

April 2025 Items of Interest

VDOT Locality Day

CRC staff attended the 2025 Lynchburg, Culpeper, and Staunton Joint Locality Day on April 24 at Silver Fox Lavender Farm in Nellysford. The event featured updates from VDOT on funding strategies, project coordination, bridge inspections, and local procurement processes. Staff participated to stay current on transportation initiatives and strengthen partnerships with VDOT and regional localities.



Regional Broadband Affordability and Adoption Plan

CRC has finalized and submitted the Regional Broadband Affordability and Adoption Plan to the Virginia Department of Housing and Community Development (DHCD). The final plan has been sent to Lancer Printing for production of physical copies, which will be distributed to each of the seven member counties for local availability in the coming weeks. This plan marks a key step forward in expanding affordable broadband access across the region.

CEDS Committee Meets

On April 25, CRC held a Comprehensive Economic Development Strategy (CEDS) Committee meeting to continue progress on the regional plan. During the meeting, CRC staff presented and reviewed the Regional Economic Conditions Analysis, developed through extensive research and data gathering. The committee also began creating a regional stakeholder list, identifying local leaders, business owners, community groups, and other engaged citizens who will help shape the strategy moving forward.

VHREDA Welcomes New Executive Director: Alex McCoy, MBA, CEcD, EDFP, IOM



Virginia's Heartland Regional Economic Development Alliance (VHREDA) is pleased to announce Alex McCoy, MBA, CEcD, EDFP, IOM, as its new Executive Director. Alex brings extensive leadership in business recruitment, strategic planning, and rural development. He holds an MBA and dual BBAs in Business Administration and Economics from Mercer University, and professional certifications in economic development and finance. His experience and passion for strengthening communities will drive VHREDA's mission to grow economic opportunity across the Heartland region.

Upcoming Funding Opportunities:

- **Centre Community Grant**
 - Opened 4/1/2025
 - Closes 5/15/2025
- **DHCD, Industrial Revitalization Fund**
 - Opened 4/1/2025
 - Closes 5/31/2025
- **VA Housing, Accessibility Grant FY 25**
 - Closes 5/31/2025
- **VA Housing, Community Impact Planning Grant**
 - Closes 5/31/2025
- **VA Housing, Community Impact Stabilization & Deconstruction**
 - Closes 5/31/2025
- **VA Housing, Capacity Building Grant**
 - Closes 5/31/2025

Grant Assistance:

- Congratulations to Cumberland County, awarded \$32,678 through the VDACS AFID Infrastructure Grant to enhance the Farmers Market.
- CRC - Awarded DEQ Water Supply Plan Grant: CRC received \$11,784 to support planning activities for the development of a regional Water Supply Plan for the Chowan River Region.

The CRC provides free grant writing services for member localities and local 501C3 non-profits.

CHARLOTTE COUNTY GOVERNMENT
FD-REV REVENUES SUMMARY REPORT DEFINITION TYPE #0
for Fiscal Year 2025 (FISCAL YEAR 2025)
Posted Only Figures
Executed By: ppb

Page:
Date: 05/01/2
Time: 11:18:3

Code	Description	Estimated Revenue	Est. Revenue For	APRIL	For	Revenue APRIL	Revenue YTD	Unrealized Balance	Percen Real
FD 10 GENERAL FUND									
110101	CURRENT TAXES/REAL ESTATE	\$ 6,131,622.00	\$	0.00	\$	39,491.93	\$ 3,318,445.14	\$ 2,813,176.86	54.12
110102	DELINQUENT TAXES/REAL ESTATE	\$ 275,000.00	\$	0.00	\$	9,699.93	\$ 227,414.26	\$ 47,585.74	82.70
110103	LAND REDEMPTIONS	\$ 25,000.00	\$	0.00	\$	728.70	\$ 6,137.11	\$ 18,862.89	24.55
110203	CURRENT TAXES/PUBLIC SERVICE	\$ 562,838.00	\$	0.00	\$	0.00	\$ 338,191.94	\$ 224,646.06	60.09
110301	CURRENT TAXES/PERSONAL PROPERTY	\$ 3,724,767.00	\$	0.00	\$	77,040.17	\$ 1,771,910.25	\$ 1,952,856.75	47.57
110302	DELINQUENT TAXES/PERSONAL PROPERT	\$ 320,000.00	\$	0.00	\$	22,416.99	\$ 422,896.16	\$ 102,896.16	132.16
110303	MOBILE HOME TAXES	\$ 27,549.00	\$	0.00	\$	899.50	\$ 14,512.47	\$ 13,036.53	52.68
110304	DELINQUENT TAXES/MOBILE HOME	\$ 4,200.00	\$	0.00	\$	247.73	\$ 2,921.15	\$ 1,278.85	69.55
110401	CURRENT TAXES/MACHINERY & TOOLS	\$ 753,151.00	\$	0.00	\$	22,641.97	\$ 395,226.34	\$ 357,924.66	52.48
110402	DELINQUENT TAXES/MACHINERY & TOOL	\$ 4,000.00	\$	0.00	\$	0.00	\$ 940.70	\$ 3,059.30	23.52
110501	CURRENT TAXES/MERCHANT CAPITAL	\$ 52,146.00	\$	0.00	\$	72.65	\$ 26,803.41	\$ 25,342.59	51.40
110502	DELINQUENT TAXES/MERCHANT CAPITAL	\$ 4,000.00	\$	0.00	\$	0.00	\$ 452.82	\$ 3,547.18	11.32
10	GENERAL FUND	\$ 11,884,273.00	\$	0.00	\$	173,239.57	\$ 6,525,851.75	\$ 5,358,421.25	54.91
GRAND TOTAL		\$ 11,884,273.00	\$	0.00	\$	173,239.57	\$ 6,525,851.75	\$ 5,358,421.25	54.91

Current
\$140,146.22

Delinquent
\$33,093.35



County of Charlotte

Office of the Treasurer

Post Office Box 267

201 David Bruce Avenue

Charlotte Court House, VA 23923

Phone (434) 542-5125

Fax (434) 542-4710

Patricia P. Berkeley, MFT

Treasurer

Date: April 1, 2025

To: John Hess

From: Patricia Berkeley, MGT *Patricia Berkeley*

RE: Building Permits- April 2025

Building Permit #'s	1503 - 1527	\$ 2,904.80
Surcharge		58.07
Land Disturbance/Erosion & Sediment Control Fees		57,300.00
Zoning appeal		.00
Conditional Use Permit Fee		400.00
Total Collections		66,662.87

Pending
None

No Charge
None

Void
None

Skipped number
None

CHARLOTTE COUNTY GOVERNMENT
FD-B/S BALANCE SHEET ACTIVITY REPORT DEFINITION TYPE #0

Page: 1
Date: 05/01/2025
Time: 11:12:49

Posted Only Figures
Executed By: ppb
From: 2025-00 To: 2025-13

PY-PM	Post	Post Date	Entry Date	Trans#	Debits	Credits	Balance	Source User	Comments
FD	71	(1% LOCAL SALES TAX SCHOOL PROJECTS)							
B/S	101	()							
Account Code:	71-101	(CASH)							
Fiscal Year	2025	Beginning Balance:							
2025-07	Yes	07/11/2024	07/10/2024	1	\$	\$	1,975,325.31		
2025-07	Yes	07/25/2024	07/25/2024	2	\$	\$	83,458.50		NON-CLEARING JOURNAL - VENPMT-VEVCLCK
					\$	\$	3,120.49		CNTY REC JRNL - FINMGT - RECDIST
		Total Month JULY			\$	\$	3,120.49		
2025-08	Yes	08/15/2024	08/15/2024	3	\$	\$	185,494.10		NON-CLEARING JOURNAL - VENPMT-VEVCLCK
2025-08	Yes	08/26/2024	08/26/2024	4	\$	\$	0.00		CNTY REC JRNL - FINMGT - RECDIST
		Total Month AUGUST			\$	\$	103,876.08		
2025-09	Yes	09/25/2024	09/25/2024	5	\$	\$	65,236.76		NON-CLEARING JOURNAL - VENPMT-VEVCLCK
		Total Month SEPTEMBER			\$	\$	65,236.76		CNTY REC JRNL - FINMGT - RECDIST
2025-10	Yes	10/25/2024	10/25/2024	6	\$	\$	66,798.56		NON-CLEARING JOURNAL - VENPMT-VEVCLCK
		Total Month OCTOBER			\$	\$	66,798.56		CNTY REC JRNL - FINMGT - RECDIST
2025-11	Yes	11/14/2024	11/14/2024	7	\$	\$	14,155.40		NON-CLEARING JOURNAL - VENPMT-VEVCLCK
2025-11	Yes	11/25/2024	11/25/2024	8	\$	\$	49,841.18		CNTY REC JRNL - FINMGT - RECDIST
		Total Month NOVEMBER			\$	\$	49,841.18		
2025-12	Yes	12/27/2024	12/27/2024	9	\$	\$	70,641.09		NON-CLEARING JOURNAL - VENPMT-VEVCLCK
		Total Month DECEMBER			\$	\$	70,641.09		CNTY REC JRNL - FINMGT - RECDIST
2025-01	Yes	01/24/2025	01/24/2025	10	\$	\$	64,882.23		NON-CLEARING JOURNAL - VENPMT-VEVCLCK
		Total Month JANUARY			\$	\$	64,882.23		CNTY REC JRNL - FINMGT - RECDIST
2025-02	Yes	02/25/2025	02/25/2025	11	\$	\$	78,264.05		NON-CLEARING JOURNAL - VENPMT-VEVCLCK
		Total Month FEBRUARY			\$	\$	78,264.05		CNTY REC JRNL - FINMGT - RECDIST
2025-03	Yes	03/25/2025	03/25/2025	12	\$	\$	58,613.51		NON-CLEARING JOURNAL - VENPMT-VEVCLCK
		Total Month MARCH			\$	\$	58,613.51		CNTY REC JRNL - FINMGT - RECDIST
2025-04	Yes	04/25/2025	04/25/2025	13	\$	\$	55,999.72		NON-CLEARING JOURNAL - VENPMT-VEVCLCK
					\$	\$	55,999.72		CNTY REC JRNL - FINMGT - RECDIST

CHARLOTTE COUNTY GOVERNMENT
 FD-B/S BALANCE SHEET ACTIVITY REPORT DEFINITION TYPE #0
 Posted Only Figures
 Executed By: ppb
 From: 2025-00 To: 2025-13

PY-PM Post	Date	Entry Date	Trans#	Debits	Credits	Balance	Source User	Comments
<hr/>								
Total Month	APRIL			\$ 55,999.72	\$ 0.00	\$ 55,999.72		
<hr/>								
Total Fiscal Year	2025			\$ 2,667,954.82	\$ 283,108.00	\$ 4,360,172.13		
<hr/>								
Total 71-101				\$ 2,667,954.82	\$ 283,108.00	\$ 2,384,846.82		
<hr/>								
Total B/S	101			\$ 2,667,954.82	\$ 283,108.00	\$ 2,384,846.82		
<hr/>								
Total FD	71	1% LOCAL SALES TAX		\$ 2,667,954.82	\$ 283,108.00	\$ 2,384,846.82		
<hr/>								
Report Grand Total				\$ 2,667,954.82	\$ 283,108.00	\$ 2,384,846.82		