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**Charlotte County Board of Supervisors Meeting**  
**Board of Supervisors Conference Room**  
**County Administration Building**  
**June 8, 2020**

- 6:00 pm Call to Order
- Accessibility Statement
  - Invocation
  - Pledge of Allegiance
  - Approve Agenda (1)
  - Approve Minutes (2)
- 6:05 pm Committee Reports
- 6:15 pm Public Comment Period
- 6:30 pm Consider Recommendation from the Planning Commission / and Approval of a Conditional Use Permit Application for U. S. Cellular (18)
- 6:35 pm Consider Recommendation from the Planning Commission/ and Approval of a Zoning Amendment to Include Retreats (21)
- 6:40 pm Consider Recommendation from the Planning Commission/ and Approval of a Zoning Amendment – Nonconforming Lots (23)
- 6:45 pm Consider Recommendation from the Planning Commission/ and Approval of a Zoning Amendment – 3% Density for Utility Scale Solar (24)
- 6:50 pm Patricia Berkeley, Treasurer – Financial Revenue Report
- 6:55 pm Board Appointments – SVCC (27)
- 7:05 pm Public Hearing – Cares Act Funding (34)
- 7:20 pm Amend FY2019-2020 Budget and Appropriate Funds for Federal CARES Coronavirus Relief Funds
- 7:25 pm Set Public Hearing to Consider Amending the Ordinance for Assessment of Court Costs in Criminal or Traffic Cases for Courthouse Security to Increase Assessment from \$10 to \$20

- 7:30 pm Code of Performance Discussion
- 7:40 pm Code of Performance Resolution (37)
- 7:45pm Sales Tax Committee
- 7:50 pm COVID 19- Board Discussion
- 8:00 pm Administrator's Report (39)
- 8:10 pm Public Comment Period
- 8:25 pm **Other County Business**  
Consider Invoices for Payment FY 2020 (51)
- 8:30 pm Board Members – Other Comments
- 8:40 pm Closed Session – Legal Counsel Cell Tower Lease  
Follow-up Administrator's Evaluation

**Informational Items**

- CRC March 2020 Items of Interest (63)

At a regular meeting of the Charlotte County Board of Supervisors held in the Administration Building of said county on May 11, 2020 at 1:30 p.m.

Present: Garland H. Hamlett, Jr. Chairman  
Gary D. Walker, Vice Chairman  
Robert L. Shook, Jr.  
Kay M. Pierantoni  
Tony Reeves  
Donna Fore  
Will Garnett

Absent:

Chairman Hamlett called the meeting to order.

Kay M. Pierantoni gave the invocation.

Motion was made by Kay M. Pierantoni, seconded by Donna Fore and carried with all other members present and voting yes to approve the agenda as presented.

Motion was made by Tony Reeves, seconded by Gary D. Walker and carried with all other members present and voting yes to approve the minutes as presented.

#### *Committee Reports:*

Kay M. Pierantoni – Supervisor Pierantoni stated the Facilities Committee hasn't met in person but has been working thru emails with DHR and CRC with the potential for a grant to do repairs on the old Court House including guttering and roofing and HVAC for the old Clerk's Office. Playground equipment was purchased by STEPS for the Early Learning Center. Supervisor Pierantoni stated Social Services is continuing to serve the public and need more masks and cleaning supplies. Supervisor Pierantoni stated the Social Services Board meets on Thursday and they are waiting for guidance on reopening to the public.

Will Garnett – None

Robert L. Shook, Jr. – None

Tony Reeves – None

Donna Fore · None

Gary D. Walker · Supervisor Walker stated the CRC has been meeting and has been working with the EDA for the last 2 years to become a Comprehensive Economic Development Region and this was approved on April 15, 2020. This opens up the opportunity for infrastructure grants. Supervisor Walker stated the sidewalk on Evergreen Road has been completed. The CRC continues to work with

the Town of Phenix on the water system project and the Town has initiated a contract with B&B Consultants.

Garland H. Hamlett, Jr. – Chairman Hamlett stated the PPE process is procured through the State of Virginia and the process has changed for ordering. Chairman Hamlett continues to work with VDEM on obtaining PPE.

***Public Comment:***

The following comments were submitted by Kathy Liston:

Ms. Liston is requesting the Board of Supervisor’s support for the location of a Department of Historic Resources highway maker memorializing Joseph R. Holmes on the Court House green. Judge Kim White has given her approval for the maker to be located there.

Motion was made by Donna Fore, seconded by Tony Reeves to approve the Consolidated Budget as presented:

ESTIMATED REVENUES	
<b><u>GENERAL FUND</u></b>	
Revenue from Local Sources	13,454,425
Revenue from the Commonwealth	3,007,125
Revenue from the Federal Government	102,795
Transfer from General Fund Balance	<u>0</u>
<b>TOTAL GENERAL FUND</b>	<b>16,564,345</b>
<b><u>LIBRARY FUND</u></b>	
Revenue from Local Sources	221,704
Revenue from State Library Aid	<u>59,357</u>
<b>TOTAL LIBRARY FUND</b>	<b>281,061</b>
<b><u>SCHOOL FUND</u></b>	
Revenue from Local Sources	3,906,775
Revenue from the Commonwealth	13,575,571
Revenue from the Federal Government	2,561,710
Other Sources	634,745
Debt Service	143,750
Race To GED	49,602
Virtual Virginia	<u>5,682,987</u>
<b>TOTAL SCHOOL FUND</b>	<b>26,555,140</b>
<b>COMPREHENSIVE SERVICES FUND</b>	
Revenue from Local Sources	327,200
Revenue from the Commonwealth	<u>948,400</u>
<b>TOTAL COMPREHENSIVE SERVICES FUND</b>	<b>1,275,600</b>
<b>VIRGINIA PUBLIC ASSISTANCE FUND</b>	
Revenue from Local Sources	472,207
Revenue from Commonwealth & Federal Government	<u>2,322,534</u>
<b>TOTAL VIRGINIA PUBLIC ASSISTANCE FUND</b>	<b>2,794,741</b>
<b><u>CAPITAL PROJECT FUND</u></b>	<b>8,159,431</b>

<b>VIRGINIA WORKFORCE INVESTMENT BOARD</b>	2,377,610
<b>AREA 8</b>	
TOTAL REVENUE ALL FUNDS	58,007,928
LESS TRANSFER TO GENERAL FUND BALANCE	( 6,110)
LESS INTERFUND TRANSFERS	( 5,071,636)
TOTAL ESTIMATED REVENUE	<u>52,930,182</u>
ESTIMATED EXPENDITURES	
<b>GENERAL FUND</b>	
General Government Administration	1,479,194
Judicial Administration	674,252
Public Safety	4,897,930
Public Works	1,561,111
Health & Welfare	214,212
Community Colleges	5,886
Parks, Recreation, Cultural	27,000
Community Development	444,314
Non-Departmental	2,182,700
Transfers to Other Funds	<u>5,071,636</u>
TOTAL GENERAL FUND	16,558,235
<b>LIBRARY FUND</b>	<u>281,061</u>
<b>SCHOOL FUND</b>	
School Fund	20,822,551
Virtual Virginia	5,682,987
Race To GED	<u>49,602</u>
TOTAL SCHOOL FUND	26,555,140
<b>COMPREHENSIVE SERVICES FUND</b>	<u>1,275,600</u>
<b>VIRGINIA PUBLIC ASSISTANCE FUND</b>	<u>2,794,741</u>
<b><u>CAPITAL PROJECT FUND</u></b>	<u>8,159,431</u>
<b>VIRGINIA WORKFORCE INVESTMENT BOARD</b>	<u>2,377,610</u>
<b>AREA 8</b>	
TOTAL ALL FUNDS	58,001,818
LESS INTERFUND TRANSFERS	<u>( 5,071,636)</u>
TOTAL ESTIMATED EXPENDITURES	<u>52,930,182</u>

Roll call vote as follows: Donna Fore-Aye; Tony Reeves-Aye; Will Garnett-Aye; Kay M. Pierantoni-Aye; Robert L. Shook, Jr.-Aye; Gary D. Walker-No; and Garland H. Hamlett, Jr.-Aye.

Motion was made by Gary D. Walker, seconded by Will Garnett to set the tax levies as presented:

Real Estate & Mobile Homes	.62	per \$100 assessed value
Personal Property	3.95	per \$100 assessed value

Machinery & Tools	3.00	per \$100 assessed value
Merchant's Capital	3.20	per \$100 assessed value
License Registration Fee	25.00	per vehicle

Roll call vote as follows; Gary D. Walker-Aye; Will Garnett-Aye; Tony Reeves-Aye; Donna Fore-Aye; Kay M. Pierantoni-Aye; Robert L. Shook, Jr.-Aye; and Garland H. Hamlett, Jr.-Aye.

Daniel Witt gave an update on the Rural Solar Development Coalition with Advantus Strategies. The objective of the Rural Solar Development Coalition is to support rural counties as solar projects are introduced and developed and ensure that participating counties are knowledgeable about the legislation approved during the 2020 Session. Mr. Witt recommends the Board enter into agreement with Advantus Strategies for their services.

Motion was made by Tony Reeves, seconded by Robert L. Shook, Jr. and carried with all other members present and voting yes to authorize Mr. Witt to enter into agreement with Advantus Strategies.

Kyle Rosner with Commonwealth Connect provided an update on Broadband by phone. Mr. Rosner stated there are approximately 550,000 Virginians without broadband service. The primary problem is the economics of the infrastructure to serve these areas. Commonwealth Connect's plan is to direct grants to public private partnerships, policy changes and local planning support. Mr. Rosner stated grant programs are available thru VATI (Virginia Telecommunication Initiative) and TRRC LMB (Tobacco Commission's Last-Mile Broadband Program).

VATI consists of working with DHCD (Department of Housing and Community Development) grant program for public-private partnership to help supplement broadband deployment costs when extending service to areas that are presently unserved by any broadband provider. Level funding for FY2021 is proposed at \$19 million. Timeline for VATI, June 9<sup>th</sup> Webinar on how to apply, July 13<sup>th</sup> deadline for letter of intent, and August 17<sup>th</sup> application deadline.

TRRC LMB is a one-time financial assistance to supplement construction cost by private sector broadband service providers, in partnership with local units of government to extend service to areas that are presently unserved by any broadband provider.

In conclusion Mr. Rosner provided his information to the Board and offered his assistance with any questions they may have.

Motion was made by Gary D. Walker, seconded by Robert L. Shook, Jr. and carried with all other members present and voting yes to approve the Uniform Guidance Policy as presented. This policy was recommended by the County Auditor and is necessary for localities accepting Federal grants.

Motion was made by Kay M. Pierantoni, seconded by Donna Fore and carried with Gary D. Walker voting no and all other members voting yes to authorize the Chairman to sign a letter of support for the Joseph R. Holmes Historic Marker.

By consensus of the Board the appointment to the Piedmont Senior Resources Board was tabled until June 2020.

Motion was made by Gary D. Walker, seconded by Donna Fore and carried with all other members present and voting yes to send the following letter to Governor Northam:

Dear Governor Northam:

On behalf of the Charlotte County Board of Supervisors, I am writing to request that restrictions associated with COVID-19 be lifted to allow businesses to reopen in the Southside Virginia region. We recognize the gravity of this pandemic and the necessity of implementing procedures to protect the health and well-being of all citizens. However, we feel that the limited caseload in Virginia's rural communities does not warrant the continuation of the current restrictions in the Southside region.

As is the case across the nation, COVID-19 restrictions have placed a tremendous burden on local businesses, the self-employed, non-profits who serve our community and the citizens we represent. Our businesses are waiting to open, our citizens are ready to return to work and our communities are eager to begin the recovery process in a reasonable and responsible manner.

I urge you to consider our petition to take a regional approach to lifting the restrictions associated with COVID-19, beginning with rural areas that have demonstrated a lower health risk, such as Southside Virginia. We are eager to reopen our economy and help lead Virginia's recovery process in a responsible manner.

Discuss Insurance for Board Members:

Supervisor Pierantoni stated members of the public have addressed the issue of Board Members receiving health insurance at Board meetings and with her in person. Supervisor Pierantoni stated the County does not provide health insurance to part time employees and it should not be provided to the Board members as part time employees. After much discussion by the Board members the following motion was made:

Motion was made by Kay M. Pierantoni, seconded by Donna Fore to discontinue offering health insurance to all Board Members as of August 1, 2020 except for Supervisor Shook. His insurance would expire the end of 2021.

Due to the objections from Supervisor Shook the following substitute motion was made:

Substitute motion was made by Kay M. Pierantoni, seconded by Donna Fore to discontinue offering health insurance to all Board members as of August 1, 2020.

Roll call vote as follow; Kay M. Pierantoni-Aye; Donna Fore-Aye; Tony Reeves-No; Will Garnett-No; Robert L. Shook, Jr.-No; Gary D. Walker -No; and Garland H. Hamlett, Jr.-Aye.

Motion failed 4-3.

Daniel Witt gave the Administrator’s report.

*Public Comment:* None

Motion was made by Gary D. Walker, seconded by Robert L. Shook, Jr. and carried with all other members present and voting yes to approve the following appropriations for FY 2020;

		<b>Expenditure</b>	<b>Revenue</b>
<b>10-8301-5811</b>	<b>VDACS Pesticide Container Grant</b>	<b>2,450.00</b>	
<b>10-240405</b>	<b>VDACS Pesticide Container Grant</b>		<b>1,875.00</b>
<b>10-510030</b>	<b>Funds from General Fund Balance</b>		<b>575.00</b>
<b>Total</b>		<b>2,450.00</b>	<b>2,450.00</b>

Motion was made by Robert L. Shook, Jr., seconded by Will Garnett and carried with all other members present and voting yes to approve the invoices for May 2020 in the amount of \$245,505.20.

*Board Member Other Comments:*

Tony Reeves – None

Will Garnett – None

Donna Fore – Supervisor Fore suggested further discussion on the Strategic Plan with Mr. Chandler and making it available to the public.

Robert L. Shook, Jr.-None

Kay M. Pierantoni- Supervisor Pierantoni stated she would like to see better communication between the Board of Supervisors and the School Board. Supervisor Pierantoni thinks the Schools are doing a wonderful job with ADA compliance and repairs being made to the schools.

Gary D. Walker – Supervisor Walker stated he would like to see a tract of land in the Industrial Park that is unusable for economic development could be sold if possible, to bring in revenue for the County IDA.

Garland H. Hamlett, Jr. – None

Being no further business, the meeting was adjourned.

BY: \_\_\_\_\_  
Daniel N. Witt, Clerk

APPROVED: \_\_\_\_\_  
Garland H. Hamlett, Jr. - Chairman

At Joint Public Hearings of the Charlotte County Board of Supervisors and the Charlotte County Planning Commission held in the Administration Building of said county on May 28, 2020 at 6:00 p.m.

Present: Garland H. Hamlett, Jr. Chairman  
Gary D. Walker, Vice Chairman  
Robert L. Shook, Jr.  
Kay M. Pierantoni  
Tony Reeves  
Donna Fore  
Will Garnett

Absent:

Chairman Hamlett called the meeting to order.

Tony Reeves gave the invocation.

After due notice was given, the Charlotte County Board of Supervisors held a joint public hearing with the Planning Commission to receive comments on a Conditional Use Permit Application for U. S. Cellular to construct a telecommunications tower on the property owned by Blue Rock Resources on Mapleton Road in Charlotte Court House.

Chairman Hamlett called the Public Hearing to order for the Board of Supervisors and Debra Haskins, Chairman for the Planning Commission called the Public Hearing to order for the Planning Commission.

Debra Haskins, Chairman for the Planning Commission addressed the Board with the following staff report:

**Subject:** Joint public hearing with the Planning Commission regarding USCOC of Virginia RSA #3, Inc.'s (US Cellular) conditional use permit application for the construction of a telecommunication tower on property owned by Blue Rock Resources, LLC and identified as a portion of Tax Parcel 8-A-26, located on Mapleton Road, Charlotte Court House (in the Madisonville area.)

#### **SUBJECT HIGHLIGHTS**

**Application Receipt Date:** January 22, 2020

**Planning Commission Review:** February 25, 2020

**Owner:** Blue Rock Resources, LLC

**Tower Company:** USCOC of Virginia RSA #3, Inc. (U.S. Cellular)

**Tower Company Representative:** Emilee Lauer, Old Dominion Professional Services

**Tax map:** 8-A-26

**Zoning District:** General Agricultural

**Address:** Mapleton Road, Charlotte Court House, VA 23923

**Description of Location:** Site is located in the Madisonville area approximately .5 miles west of Corner Grocery/Deli. Travelling north on Thomas Jefferson Hwy. (Rt.

47), turn left on Harvey Road (Rt. 665), travel 300 feet then turn right onto Corner Road (Rt. 696), travel 450 feet & turn left on Mapleton Road (Rt. 703). Site is on the right.

**Parcel Acreage:** 142.56

**Tower Lot Size:** Leased area is approximately 10,000 square feet (100' X 100'). Approximately .6 of an acre will be disturbed including the driveway.

**Other Structures on the Parcel:** None

**Current Use for Proposed Location:** Open fields surrounded by timber

**Proposed Use:** 155' Monopole Telecommunication Tower. The application states the tower would serve as a macro capacity site for offloading existing towers in the area & would cover distant rural residential traffic at greater than 2 miles, providing a better experience for all customers by improving cellular/data traffic in the area.

**Setbacks:** The proposed tower meets the County's 400' setback requirement.

**Ingress/Egress:** The applicant proposes a 30' non-exclusive access/utility easement extending from Mapleton Road. The proposed easement would make use of the existing gravel drive and would include an extension to the tower site. Total length of the easement is approximately 1775 feet.

**Fencing:** Plans include an 8' chain link fencing topped with 3 strands of barbed wire.

**Screening:** Existing vegetation would be used as landscape screening.

**Adjacent Properties**

**Total Adjacent Parcels:** 9  
**PARCEL**

**LANDOWNER**

**SIZE/CURRENT USE**

8-A-22	John & Bonnie Gee	86.2 Acres Cabin & Outbuildings/Timberland
8-A-23	Douglas Deaner	93 Acres / Single Family Dwelling & Outbuildings / Timberland & Open land
8-A-25	Mary S. Lee, Kathleen Kress, & Georgianna S. Covington	60 Acres Timberland
9-A-24	Philip & Verna Seckman	100.3 Acres / Single Family Dwelling & Outbuildings / Timberland & Open land
9-A-26	James Carwile, Henry W. Carwile, Jr. & Augusta Carwile	166.8 Acres Timberland & Open land
9-A-27	Eleanor Cox	6.7 Acres Single Family Dwelling & Outbuildings
9-A-30A	Judy Gibson	.6 Acres Single Family Dwelling & Outbuilding
9-A-30B	Gary & Susie Ramsey	1 Acre

9-A-30C

Judy Gibson

Convenience Store  
2.1 Acres  
Single Family Dwelling &  
Outbuildings

**Conditions Proposed by Staff:**

1. The tower owner shall adhere to all federal, state, and local laws, regulations, ordinances and permit requirements for the construction and operation of the proposed facility.
2. The facility shall be constructed and operated in substantial compliance with the application provided and the approved site plan.
3. The County Administrator, Building Official, Zoning Administrator, or any other parties designated by those County officials, shall be allowed to enter the property to check for compliance with the provisions of this permit, with reasonable advanced notice and subject to the security, health and safety standards and regulations that apply to the project site.
4. The proposed tower shall be fully operational within two years of the application approval date. Extensions may be granted upon written request by the tower owner to the zoning administrator, 45 days prior to lapse of approval. A six month extension may be granted at the discretion of the zoning administrator. Further extensions may be authorized only by board of supervisors' approval upon the applicant showing a good cause.
5. The tower owner will notify Charlotte County of any additional equipment placed on the tower after the tower is put into operation and will obtain a building permit from the County for the installation of said equipment.
6. The tower owner shall be responsible for restoring the existing driveway to its original condition or better if it is damaged as a result of the work associated with the proposed project or due to subsequent use by the tower owner and/or his agents.
7. Any infraction of the above-mentioned conditions may lead to a stop order and revocation of the Conditional Use Permit, if it be the wishes of the Charlotte County Board of Supervisors.

**Public Comment:**

Chairman Hamlett read the following comment provided by Bridgette Sinnott:

"I support a conditional use permit for a U. S. Cellular Tower. We need more resources in this area and if they are willing to put money into bringing those resources into our county, let them."

Being no further comments the Public Comment period was closed and the Public Hearing was adjourned.

After due notice was given, the Charlotte County Board of Supervisors held a joint public hearing with the Planning Commission to receive comments on a request for a Zoning Text Amendment to include Retreats.

Chairman Hamlett called the Public Hearing to order for the Board of Supervisors and Debra Haskins, Chairman for the Planning Commission called the Public Hearing to order for the Planning Commission.

Debra Haskins, Chairman for the Planning Commission addressed the Board with the following staff report:

### **SUBJECT HIGHLIGHTS**

The Planning Commission received an application for a zoning text amendment from Dave & Debbie Sanders, requesting that additional language be added to the Zoning Ordinance to allow for the construction of multiple cabins and associated facilities for short-term stays on a parcel in the General Agricultural District. After reviewing their request & zoning regulations for similar uses in other Virginia localities, the Planning Commission has prepared draft language for consideration that would establish Retreats as a conditional use in the General Agricultural District, incorporate Retreats into the definition and supplemental regulations for campgrounds, and update those regulations (see the proposed amendments.)

### **Project Information:**

If approved, the zoning amendment would apply to all future requests for retreats and campgrounds, not just the project being considered by the Sanders. The Sanders have not submitted an application for their project at this time but are considering locating three cabins less than 250 sq. ft. each, on their property for short-term stays. If an application is submitted, it will be reviewed by the Planning Commission and an advertised joint public hearing (or separate public hearings) by the Planning Commission and the Board of Supervisors with notification to adjacent landowners will be conducted before the Board votes on the application.

### **Public Comment:**

Being no public comment, the public comment period was closed, and the Public Hearing was adjourned.

After due notice was given, the Charlotte County Board of Supervisors held a joint public hearing with the Planning Commission to receive comments on a request for a Zoning Text Amendment – Development of Nonconforming Lots (§11-3-2)

Chairman Hamlett called the Public Hearing to order for the Board of Supervisors and Debra Haskins, Chairman for the Planning Commission called the Public Hearing to order for the Planning Commission.

Debra Haskins, Chairman for the Planning Commission addressed the Board with the following staff report:

## SUBJECT HIGHLIGHTS

County staff requested that the Planning Commission review Section 11-3-2 of the Charlotte County Zoning Ordinance, which relates to the development of parcels that were created lawfully but do not meet current lot size requirements (established November 5, 2002). Staff felt the existing language lacks clarity and does not provide for efficient land use in the County. After their review, the Planning Commission drafted language that allows for the development of nonconforming lots for permitted uses when other zoning requirements of the zoning district including setbacks are met and the Health Department approves the site for well and septic systems if applicable. Based on tax records there are more than 2,300 lots that are less than three acres in size, do not have structures on them, and fall under County zoning jurisdiction (not located in town).

Section 11-3-2 of the Charlotte County Ordinance currently states the following:  
*11-3-2. Uses Allowed. Any lot of record, located within any zoning district, that is nonconforming as to required lot area, lot frontage, or any combination thereof, may be used for its current use or a more restricted use, as determined by the Zoning Administrator. All uses on nonconforming lots must conform to the required setbacks of the zoning district in which the lot is located.*

The proposed zoning amendment would replace Section 11-3-2 with the following language:

*11-3-2. Uses Allowed. Where a lot of record as of November 5, 2002, does not satisfy the minimum area size required in the district, or is not of the minimum width required in the district, such lot may nevertheless be used for a permitted use in that district, provided that all requirements governing such permitted use, other than lot area or lot width, can be satisfied. The requirements which must be satisfied include approval by the local Health Department of individual water supply and/or private sewage disposal systems.*

*A nonconforming lot of record as of November 5, 2002, which does not satisfy the minimum area size required in the district, or is not of the minimum width required in the district, may be increased in size by an abandonment of a lot line, or by a boundary line adjustment. Where a boundary line adjustment is performed to allow for the development of a nonconforming lot in accordance with this regulation and there is sufficient land to satisfy the minimum lot size and width required in the district, the resulting lot shall comply with lot size and width requirements for the district. If the new lot so created does not meet the minimum area size required in the district, or is not of the minimum width required in the district, said new lot may be used for a permitted use in that district, provided that all requirements governing such permitted use, other than lot area or lot width, can be satisfied. The requirements which must be satisfied include approval by the local Health Department of individual water supply and/or private sewage disposal systems.*

**Public Comment:**

Being no public comment, the public comment period was closed, and the Public Hearing was adjourned.

After due notice was given, the Charlotte County Board of Supervisors held a joint public hearing with the Planning Commission to receive comments on a request for a Zoning Text Amendment – §10-23-5 which currently limits the density of utility-scale solar to 3% in any give 5 mile radius.

Chairman Hamlett called the Public Hearing to order for the Board of Supervisors and Debra Haskins, Chairman for the Planning Commission called the Public Hearing to order for the Planning Commission.

Debra Haskins, Chairman for the Planning Commission addressed the Board with the following staff report:

### **SUBJECT HIGHLIGHTS**

SolUnesco has expressed an interest in submitting an application for a utility-scale solar project that exceeds the current density regulation which limits utility-scale solar development to 3% of land area in any given 5 mile radius (or approximately 1,500 acres out of 50,265 acres). Therefore, the Board of Supervisors referred the regulation to the Planning Commission for further review.

The Planning Commission reviewed the regulation at their April 28 meeting & asked staff to draft language that would keep the existing 3% density restriction as part of the ordinance while also providing the Board of Supervisors authority to approve projects that would result in higher density when they determined it was appropriate.

### **Proposed Amendment:**

The proposed amendment to the Zoning Ordinance, as drafted by the County Attorney, with changes marked in red, is as follows:

10-23-5. Density. Absent specific authorization by the Board of Supervisors as part of a Conditional use Permit, no more than three percent (3%) of the land area in any given five-mile radius shall be approved for use as the project area for Utility-Scale Solar Energy Systems. For the purpose of calculating density, the project area for a Utility-Scale Solar Energy System shall consist of the entire fenced-in area and the required landscaped buffer zone. Under circumstances deemed appropriate by the Board of Supervisors, the Board may approve a more dense development for Utility Scale Solar Energy Systems, and establish the maximum density permitted for the subject Utility Scale Solar Energy System.

### **Project Information:**

If approved, the zoning amendment would apply to all future utility-scale solar projects, not just SolUnesco's "Randolph Solar" project. However, staff has received several inquiries about SolUnesco's project, so general project information is being provided. If an application is submitted, it will be reviewed by the Planning Commission with assistance from a third-party reviewer and would require advertised public hearings by the Planning Commission and the Board of

Supervisors with notification to adjacent landowners before the Board votes on the application.

**Public Comment Period:**

Stuart Topp addressed the Board. Mr. Topp is concerned with the impact large solar farms will have on the land and surrounding areas in Charlotte County. Mr. Topp is also concerned with the increase of the density from 3% to 7% and how this will affect developments and payments made to the County. Mr. Topp stated his concerns for the land being closed off with chain link fencing to activities such as dog hunting. He is also worried there will not be anymore crops grown due to the solar farms destroying the land. Mr. Topp urges the Board to keep the density regulations in place or to consider placing this item on the November general election ballot.

Being no public comment, the public comment period was closed, and the Public Hearing was adjourned.

After due notice was given, the Charlotte County Board of Supervisors held a joint public hearing with the Planning Commission to receive comments on a request for a Zoning Text Amendment – §10-23-4 which currently prohibits locating utility-scale solar within 1 mile of a town boundary.

Chairman Hamlett called the Public Hearing to order for the Board of Supervisors and Debra Haskins, Chairman for the Planning Commission called the Public Hearing to order for the Planning Commission.

Debra Haskins, Chairman for the Planning Commission addressed the Board with the following staff report:

**SUBJECT HIGHLIGHTS**

NOVI Energy has expressed an interest in submitting an application for a utility-scale solar project with the closest site boundary located .59 miles from the boundary of the Town of Charlotte Court House. However, Zoning Ordinance Section 10-23-4, as currently written, prohibits solar development within one (1) mile of town limits. The Board of Supervisors referred the regulation to the Planning Commission for review, requesting the Commission consider amending the restriction to ½ mile from town boundaries.

The Planning Commission reviewed the regulation at their April 28 meeting & asked staff to draft language that would keep the existing one mile restriction as part of the ordinance while also providing the Board of Supervisors authority to approve projects in closer proximity to town boundaries when they determined it was appropriate.

Should the proposed language be adopted, the General Residential Zoning District will continue to provide a ¼ mile buffer between each town and utility-scale solar. (The Zoning Ordinance does not allow utility-scale solar development in the General Residential District, which extends ¼ mile outside of all town boundaries.)

**Proposed Amendment:**

The proposed amendment to the Zoning Ordinance, as drafted by the County Attorney, with changes in red, is as follows:

10-23-4. Location. Absent specific authorization by the Board of Supervisors as part of a Conditional Use Permit, No Utility Scale Solar Energy System shall be located within one (1) mile of an existing town boundary. Under circumstances deemed appropriate by the Board of Supervisors, the Board may approve a Utility Scale Solar Energy System location closer than one (1) mile to an existing town boundary and establish the permitted distance from such system to an existing town boundary.

**Project Information:**

If approved, the zoning amendment would apply to all future utility-scale solar projects, not just NOVI’s project. However, since staff received some inquiries about NOVI’s project, some general project information is being provided. NOVI has met with County staff regarding a potential 167 MW project on 1,350 acres along George Washington Highway. If an application is submitted, it will be reviewed by the Planning Commission with assistance from a third-party reviewer and would require advertised public hearings by the Planning Commission and the Board of Supervisors with notification to adjacent landowners before the Board votes on the application.

**Public Comment Period:**

Being no public comment, the public comment period was closed, and the Public Hearing was adjourned.

Chairman Hamlett adjourned the meeting.

BY:

\_\_\_\_\_   
 Daniel N. Witt, Clerk

APPROVED:

\_\_\_\_\_   
 Garland H. Hamlett, Jr. - Chairman



Charlotte County, Virginia  
Board of Supervisors Regular Meeting Agenda Form

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**Meeting Date:** June 8, 2020

**Subject:** Consider Planning Commission's recommendation to approve US Cellular's conditional use permit application for the construction of a telecommunication tower on property owned by Blue Rock Resources, LLC and identified as a portion of Tax Parcel 8-A-26, located on Mapleton Road, Charlotte Court House (in the Madisonville area.)

**SUBJECT HIGHLIGHTS**

**Planning Commission Recommendation**

Following the May 28<sup>th</sup> public hearing, the Planning Commission voted to recommend approval of this application with the following conditions:

1. The tower owner shall adhere to all federal, state, and local laws, regulations, ordinances and permit requirements for the construction and operation of the proposed facility.
2. The facility shall be constructed and operated in substantial compliance with the application provided and the approved site plan.
3. The County Administrator, Building Official, Zoning Administrator, or any other parties designated by those County officials, shall be allowed to enter the property to check for compliance with the provisions of this permit, with reasonable advanced notice and subject to the security, health and safety standards and regulations that apply to the project site.
4. The proposed tower shall be fully operational within two years of the application approval date. Extensions may be granted upon written request by the tower owner to the zoning administrator, 45 days prior to lapse of approval. A six month extension may be granted at the discretion of the zoning administrator. Further extensions may be authorized only by board of supervisors' approval upon the applicant showing a good cause.
5. The tower owner will notify Charlotte County of any additional equipment placed on the tower after the tower is put into operation and will obtain a building permit from the County for the installation of said equipment.
6. The tower owner shall be responsible for restoring the existing driveway to its original condition or better if it is damaged as a result of the work associated with the proposed project or due to subsequent use by the tower owner and/or his agents.
7. Any infraction of the above-mentioned conditions may lead to a stop order and revocation of the Conditional Use Permit, if it be the wishes of the Charlotte County Board of Supervisors.

**General Information**

**Tower Company Representative:** Emilee Lauer, Old Dominion Professional Services

**Zoning District:** General Agricultural

**Location:** Site is located in the Madisonville area approximately .5 miles west of Corner Grocery

**Parcel Acreage:** 142.56

**Tower Lot Size:** Leased area is approximately 10,000 square feet (100' X 100').

**Current Use for Proposed Location:** Open fields surrounded by timber / No structures

**Proposed Use:** 155' Monopole Telecommunication Tower. The application states the tower would serve as a macro capacity site for offloading existing towers in the area

**Setbacks:** The proposed tower meets the County's 400' setback requirement.

**Ingress/Egress:** The applicant proposes a 30' non-exclusive access/utility easement extending from Mapleton Road. The proposed easement would make use of the existing gravel drive and would include an extension to the tower site. Total length of the easement is approximately 1775 feet.

**Fencing:** Plans include an 8' chain link fencing topped with 3 strands of barbed wire.

**Screening:** Existing vegetation would be used as landscape screening.

**Adjacent Properties**

<b><u>PARCEL</u></b>	<b><u>LANDOWNER</u></b>	<b><u>SIZE/CURRENT USE</u></b>
8-A-22	John & Bonnie Gee	86.2 Acres Cabin & Outbuildings/Timberland
8-A-23	Douglas Deaner	93 Acres / Single Family Dwelling & Outbuildings / Timberland & Open land
8-A-25	Mary S. Lee, Kathleen Kress, & Georgianna S. Covington	60 Acres Timberland
9-A-24	Philip & Verna Seckman	100.3 Acres / Single Family Dwelling & Outbuildings / Timberland & Open land
9-A-26	James Carwile, Henry W. Carwile, Jr. & Augusta Carwile	166.8 Acres Timberland & Open land
9-A-27	Eleanor Cox	6.7 Acres Single Family Dwelling & Outbuildings
9-A-30A	Judy Gibson	.6 Acres Single Family Dwelling & Outbuilding
9-A-30B	Gary & Susie Ramsey	1 Acre Convenience Store
9-A-30C	Judy Gibson	2.1 Acres Single Family Dwelling & Outbuildings

**Staff recommendation, if applicable:**

Staff recommends approval of the conditional use permit application with the proposed conditions.

**Motion:**

I make the motion to approve US Cellular's conditional use permit application with the conditions recommended by the Planning Commission.

**Staff Review Record**

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Are there exhibits for this agenda item? No



Charlotte County, Virginia  
Board of Supervisors Regular Meeting Agenda Form

**Meeting Date:** June 8, 2020

**Subject:** Consider Planning Commission’s recommendation to approve Zoning Amendments related to Retreats

**SUBJECT HIGHLIGHTS**

**Planning Commission Recommendation**

Following the May 28<sup>th</sup> public hearing, the Planning Commission voted to recommend the Board of Supervisors amend the Charlotte County Zoning Ordinance as follows to allow for retreats as a conditional use in the General Agricultural District:

***Proposed Amendments to the Charlotte County Zoning Ordinance  
(Appendix A of the Charlotte County Code)  
are noted in red below.***

**Article 9**

Article 9. Use Matrix (Amended July 12, 2016 & October 9, 2018)

Use Types	Zoning Districts				
	General Agricultural	Intensive Agriculture	General Residential	Village Center	General Industrial
Campground	C				
<u>Retreats</u>	<u>C</u>				

**Article 12**

**Campground or Retreat.** *Land designed for or used to accommodate paying guests in tents designed for single families or non-motorized travel trailers owned by the guests. A tract of land and accompanying structures and other facilities where two or more recreational vehicles, motor homes, travel trailers, tents, or cabins may be erected, parked or maintained for temporary habitation for recreational or vacation purposes.*

**Retreat - See Campground**

**Article 10. Supplementary Regulations**

*Sec. 10-16. Campgrounds and Retreats.*

*10-16-1. The minimum parcel size or area of a parcel dedicated to the campground or retreat use may not be less than five (5) acres.*

*10-16-2. No campsite shall contain less than two thousand (2,000) square feet of area.*

10-16-3. Maximum density of campsites shall not exceed fifteen (15) sites per gross acre.

10-16-4. A minimum of twenty-five percent (25%) of the entire tract of land shall be open area and/or recreation area, of which no more than half can be a body of water. Campsites, service buildings, and roads shall not be considered as open and/or recreation area.

10-16-5 Uses customarily incidental to the operation of a campground or retreat shall be considered accessory uses. Service buildings shall be permanent structures complying with all applicable codes and regulations. Such establishments shall be located, designed and intended to primarily serve the needs of overnight guests and shall present no visible evidence of their commercial character outside the facility.

10-16-62. No structures, campsites or related athletic facilities shall conform to all minimum setback requirements for principal structures of the zoning district in which they are located may be located within or 100 feet, whichever is greater, unless otherwise prescribed by the Board of Supervisors as a condition of approval for a Conditional Use Permit. of any property line.

10-16-7. Campgrounds and retreats may contain one single-family dwelling for staff or operators of the facility.

10-16-8. Any cabin or camping unit shall be occupied by the day or week only and shall not be utilized as a permanent, year-round residence. No guest shall reside in the campground or retreat for more than sixty (60) days within one (1) calendar year.

10-16-93. No zoning permit shall be issued for such use until the applicant has furnished evidence that the proposed development meets all applicable state and local health requirements.

10-16-104. All sites must have access to a potable water supply and communal toilet and bathing facilities that meet local and state Health Department standards.

10-16-115. The establishment must have safe access to and from the public road. Each building intended to accommodate guests shall be accessible via an all-weather road suitable to accommodate emergency vehicles serving the property.

10-16-612. All parking lots and loading areas must be visually screened from adjacent properties

**Staff recommendation, if applicable:**

Staff recommends approval of the zoning ordinance amendment.

**Motion:**

I make the motion to amend and reordain the Charlotte County Zoning Ordinance to incorporate retreats as presented.

**Staff Review Record**

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Are there exhibits for this agenda item? No.



Charlotte County, Virginia  
Board of Supervisors Regular Meeting Agenda Form

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**Meeting Date:** June 8, 2020

**Subject:** Consider Planning Commission's recommendation to amend Section §11-3-2 of the Charlotte County Zoning Ordinance to address development of nonconforming lots.

**SUBJECT HIGHLIGHTS**

**Planning Commission Recommendation**

Following the May 28<sup>th</sup> public hearing, the Planning Commission voted to recommend the Board of Supervisors approve amending Section 11-3-2 of the Zoning Ordinance as follows (changes in red) to allow for the development of nonconforming lots accordingly:

~~11-3-2. Uses Allowed. Any lot of record, located within any zoning district, that is nonconforming as to required lot area, lot frontage, or any combination thereof, may be used for its current use or a more restricted use, as determined by the Zoning Administrator. All uses on nonconforming lots must conform to the required setbacks of the zoning district in which the lot is located.~~

*11-3-2. Uses Allowed. Where a lot of record as of November 5, 2002, does not satisfy the minimum area size required in the district, or is not of the minimum width required in the district, such lot may nevertheless be used for a permitted use in that district, provided that all requirements governing such permitted use, other than lot area or lot width, can be satisfied. The requirements which must be satisfied include approval by the local Health Department of individual water supply and/or private sewage disposal systems.*

*A nonconforming lot of record as of November 5, 2002, which does not satisfy the minimum area size required in the district, or is not of the minimum width required in the district, may be increased in size by an abandonment of a lot line, or by a boundary line adjustment. Where a boundary line adjustment is performed to allow for the development of a nonconforming lot in accordance with this regulation and there is sufficient land to satisfy the minimum lot size and width required in the district, the resulting lot shall comply with lot size and width requirements for the district. If the new lot so created does not meet the minimum area size required in the district, or is not of the minimum width required in the district, said new lot may be used for a permitted use in that district, provided that all requirements governing such permitted use, other than lot area or lot width, can be satisfied. The requirements which must be satisfied include approval by the local Health Department of individual water supply and/or private sewage disposal systems.*

**Staff recommendation, if applicable:**

Staff recommends approval of the zoning ordinance amendment.

**Motion:**

I make the motion to amend and reordain Section 11-3-2 of the Charlotte County Zoning Ordinance as presented.

**Staff Review Record**

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Are there exhibits for this agenda item? No



Charlotte County, Virginia  
Board of Supervisors Regular Meeting Agenda Form

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**Meeting Date:** June 8, 2020

**Subject:** Consider Planning Commission's recommendation to amend Section §10-23-5 of the Charlotte County Zoning Ordinance related to the maximum density of utility-scale solar development

**SUBJECT HIGHLIGHTS**

**Planning Commission Recommendation**

Following the May 28<sup>th</sup> public hearing, the Planning Commission voted to recommend the Board of Supervisors approve amending Section 10-23-5 of the Zoning Ordinance as follows (with changes noted in red) to provide the Board of Supervisors authority to approve solar projects that would result in higher density than the 3% currently allowed, when they determine it is appropriate:

10-23-5. Density. Absent specific authorization by the Board of Supervisors as part of a Conditional use Permit, nNo more than three percent (3%) of the land area in any given five mile radius shall be approved for use as the project area for Utility-Scale Solar Energy Systems. For the purpose of calculating density, the project area for a Utility-Scale Solar Energy System shall consist of the entire fenced-in area and the required landscaped buffer zone. Under circumstances deemed appropriate by the Board of Supervisors, the Board may approve a more dense development for Utility Scale Solar Energy Systems, and establish the maximum density permitted for the subject Utility Scale Solar Energy System.

**Staff recommendation, if applicable:**

Staff recommends approval of the zoning ordinance amendment.

**Motion:**

I make the motion to amend and reordain Section 10-23-5 of the Charlotte County Zoning Ordinance as presented.

**Staff Review Record**

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Are there exhibits for this agenda item? No



Charlotte County, Virginia  
Board of Supervisors Regular Meeting Agenda Form

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**Meeting Date:** June 8, 2020

**Subject:** Zoning Text Amendment – §10-23-4 which currently prohibits locating utility-scale solar within 1 mile of a town boundary

**SUBJECT HIGHLIGHTS**

**Planning Commission Recommendation**

Following the May 28<sup>th</sup> public hearing, the Planning Commission voted to table the proposed zoning amendment for §10-23-4 in order to provide the four towns additional time to provide input.

Staff has contacted the towns to request additional input on the proposed amendment and the Planning Commission will revisit the issue at their June meeting. The Commission hopes to provide a recommendation at the Board of Supervisors July meeting.

**Proposed Amendment:**

The proposed amendment to the Zoning Ordinance, as drafted by the County Attorney, with changes in red, is as follows:

10-23-4. Location. Absent specific authorization by the Board of Supervisors as part of a Conditional Use Permit, nNo Utility Scale Solar Energy System shall be located within one (1) mile of an existing town boundary. Under circumstances deemed appropriate by the Board of Supervisors, the Board may approve a Utility Scale Solar Energy System location closer than one (1) mile to an existing town boundary and establish the permitted distance from such system to an existing town boundary.

**Staff recommendation, if applicable:**

Not applicable

**Motion:**

Not applicable

**Staff Review Record**

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Are there exhibits for this agenda item? No.



Charlotte County, Virginia  
Board of Supervisors Regular Meeting Agenda Form

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Meeting Date: May 28, 2020

Subject Title: SCVV Appointment

**SUBJECT HIGHLIGHTS**

Chairman Hamlett requested this item be placed on the agenda. He received an email from Angela Jackson, Executive Assistant to the President at Southside VA Community College, regarding representation from Charlotte County on the SVCC Local Board. Currently, Mr. Gerald Watts is a representative serving his last 4-year term which will end June 30, 2020. Mr. Locke is up for reappointment to serve his 2<sup>nd</sup> 4-year term.

Staff recommendation, if applicable:

N/A

Action(s) requested or suggested motion(s):

N/A

**Staff Review Record**

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Are there exhibits for this agenda item? Yes

List them in the order they appear in the packet. Charlotte CBS- Gerald Watts, Board Duties, List of Board Members



# SOUTHSIDE VIRGINIA COMMUNITY COLLEGE

April 20, 2020

The Honorable Garland H. "Butch" Hamlett, Jr., Chair  
Charlotte County Board of Supervisors  
P. O. Box 363  
Drakes Branch, VA 23937

Dear Mr. Hamlett:

As of June 30, 2020, Gerald W. Watts will complete his second four-year term as Charlotte County's representative on the Southside Virginia Community College Board. In accordance with State Board policy, he is not eligible for reappointment.

Therefore, we request that the Charlotte County Board of Supervisors appoint someone to replace Gerald W. Watts effective July 1, 2020. State and Local Board policies call for membership on the College Board to be representative of the industries, businesses, and professions in the college service area with not more than one member from each membership classification being represented on the Board. A listing of current Board members and their classifications as well as a summary of Board member duties and responsibilities are enclosed for your information.

Thank you for your continuing support of the college. Please feel free to contact Dr. Quentin R. Johnson, President, or me if you need additional information or have questions concerning the membership classifications.

Sincerely,

J. Wesley Shepherd  
Chair, College Board

JWS/alj

Enclosures

C: Dr. Quentin R. Johnson, President  
Mrs. La-Freda Ogburn, Local Board, Vice Chair  
Mr. Gerald Watts, Board Member

**Christanna Campus** ..... 109 Campus Drive, Alberta, VA 23821 .....434-949-1000      **John H. Daniel Campus** ..... 200 Daniel Road, Keysville, VA 23947 ..... 434-736-2000

**Southside Virginia Education Center** ..... 1300 Greenville County Circle, Emporia, VA 23847 ..... 434-634-9358      **Lake Country Advanced Knowledge Center** ..... 118 E. Danville Road, South Hill, VA 23970 ..... 434-955-2252  
**Southern Virginia Higher Education Center** ..... 820 Bruce Street, South Boston, VA 24592 ..... 434-572-5451      **Occupational Technical Center** ..... Pickett Park, 1041 W. 10<sup>th</sup> Street, Blackstone, VA 23824 ..... 434-292-3101  
**Estes Community Center** ..... 316 N. Main Street, Chase City, VA 23924 ..... 434-372-0194      **Cumberland County Community Center** ..... 1874 Anderson Highway, Cumberland, VA 23040 ..... 804-492-9275

## D. Community College Board

### 1. General Statement

The community college board shall act in an advisory capacity to the State Board and shall perform such duties with respect to the operation of a single comprehensive community college as may be delegated to it by the State Board. The community college board shall be known as the (college name) Community College Board and may be called the college board. In the organization and development of the community college, the community college board shall be appointed as early as possible.

### 2. Ad Hoc Committee

#### a. Appointment of the Ad Hoc Committee

An ad hoc committee consisting of a minimum of three (3) persons shall be appointed by the governing body(s) of the political subdivision(s) sponsoring a community college and shall consist of one member of each governing body(s) of the political subdivision(s) in the region being served by the community college as identified in the Master Plan approved by the State Board. If less than three (3) political subdivisions sponsor a community college, the members of this ad hoc committee shall be appointed as follows:

- i. If two political subdivisions sponsor a community college, the governing body of each subdivision shall appoint two persons to the ad hoc committee.
- ii. If only one political subdivision sponsors a community college, the governing body of the subdivision shall appoint three persons to the ad hoc committee.

#### b. Duties of the Ad Hoc Committee

The ad hoc committee shall determine the following items for recommendation to the governing bodies of the participating political subdivisions:

- i. The number of members (between nine and fifteen members) on the community college board.
- ii. The allocation of these members among the local political subdivision(s) sponsoring the community college.
- iii. The initial local financial support for the community college and the allocation of these funds among the local political subdivision(s) sponsoring the college.

Implementation of these recommendations shall be contingent upon the approval by the governing bodies of the participating political subdivisions.

### 3. Appointment of Local College Boards

- a. A minimum of nine persons shall be appointed to the college board and shall include at least one person from each political subdivision sponsoring the college. Generally, the maximum number of persons on the college board shall not exceed fifteen persons.
- b. Each local political subdivision sponsoring the community college shall appoint its board members as allocated by the ad hoc committee within the guidelines of the State Board.
- c. The members of the college board shall be residents of the region to be served by the community college and shall include persons from various businesses, industries, and professions in the region being served by the community college. No elected members of either the General Assembly or of a local governing body shall be eligible to serve on the college board; however, elected town officials shall not be prohibited from serving on a college board so long as such town is not a participating political subdivision sponsoring the college. Additionally, no current or former employee, including current adjunct faculty members, of the community college shall be eligible to serve on the college board. Local college board members serving as of March 2007 who were former full-time employees of the community college would be eligible to serve out the remainder of their current term and be eligible for one additional consecutive term. All members of the college board shall be deemed members at large charged with the responsibility of serving the best interests of the whole region being served by the community college.

Members shall be appointed for a term of four (4) years. However, initial appointment of the members shall be as follows:

One-third of the members for four years, one-third of the members for three years, and one-third of the members for two

years.

The original appointees shall among themselves determine by lot which are to receive appointment for four years, which are to receive appointment for three years, which are to receive appointment for two years. Thereafter, all appointments shall be for a period of four years and shall become effective on July 1 of the appropriate year.

Initial terms of the original appointees shall become effective on the date of the college board's first meeting and shall expire on July 1 of the appropriate year (even though the first meeting of the college board is held in a month other than July). No person having served on the community college board for two successive four-year terms shall be eligible for reappointment to the college board for two years. However, a person appointed to fill an unexpired term may be reappointed for two additional four-year terms.

- d. Failure to attend meetings of the college board shall constitute cause for the removal and replacement of a college board member. The community college board shall make this determination, and if it is determined that it is in the best interest of the college to have a replacement, the college board shall notify the appropriate sponsoring political subdivision of the need for a replacement.
- e. Reappointments and Vacancies
  - a. When the term of office of a college board member expires, the appropriate local political subdivision shall either reappoint the member or appoint a new member. If the member whose term of office has expired is eligible for reappointment, that member shall continue in office until reappointed or a successor named. A member who is not eligible for reappointment shall discontinue service on the college board at the expiration of the term.
  - b. Whenever a vacancy occurs on the college board, the appropriate political subdivision shall appoint a person to fill the unexpired term of the member creating the vacancy.
- f. Reallocation of College Board Membership

In the event that any local political subdivision wishes to reallocate the positions on a college board because of changing conditions, it shall notify the community college board and the State Board in writing of its desires and reasons for change. The same procedure used to establish the original ad hoc committee shall be instituted to establish an ad hoc committee to determine the number of members on the community college board and the allocation of these members among the local political subdivision(s) sponsoring the college.

g. Distribution of Representation

The college board membership distribution should be representative of the industries, businesses, and professions which are located in the service area of the college. To ensure an appropriate membership distribution representative of the service area, the State Board established the list of employment categories shown in the following Table 2A-1 to assist and guide the College Board Chairman and local government jurisdictions in the selection and appointment process. The President and College Board Chairman should work closely with the local jurisdictions in order to maintain a membership distribution representative of the college service area.

h. Duties and Responsibilities

A college board shall perform such duties with respect to the operation of a community college as may be delegated to it by the State Board. In general, a college board is responsible for assuring that the community college is responsive to the needs existing within its service region within the statewide policies, procedures, and regulations of the State Board. The specific duties of a college board include the following:

- a. The college board shall elect a chairman and other such officers from its membership as it deems necessary and shall adopt such rules and regulations as are considered necessary to conduct its business in an orderly manner.

**Table 2A-1**  
**CATEGORIES for COMMUNITY COLLEGE BOARD MEMBERSHIP**

Agriculture	Machinery & Equipment
Air Conditioning & Heating	Meat, Dairy, Poultry & Fish
Allied Health	Products
Aluminum	Medical Equipment & Supplies
Architect	Medicine
Associations - Public Service	Metal, Mining & Refining
Associations - Trade	Military Personnel
Automobile Industry	Mineral Oil Industry
Beverages	Musical Instruments & Merchandise
Broadcasting Service	Office Appliances, Equipment, & Building Stationery
Materials	Optical Goods & Services
Business Service	Osteopathy
Chemical Industry	Paints, Oils, & Decoration
Clothing Industry	Paper Industry
Coal Industry	Pharmacy
Communication Service	Photography
Construction Service	Plastics Industry
Dentistry	Plumbing
Dry Goods & General Merchandise	Power Production Equipment & Electrical Supplies
Education	Printing & Publishing
Industry & Electronics	Public Relations & Advertising
Engineering	Public Utilities and/or Service
Entertainment	Pure Science
Exhibitions	Real Estate
Finance	Recreation
Fire Fighting & Prevention	Refrigeration
Firearms & Explosives	Religion
Food Industry	Retired
Funeral	Rubber Industry
Furniture & Home Furnishings	Ships & Nautical Equipment
	Shoe Industry

Gas Industry  
 Glass Industry  
 Government  
 Hardwar  
 Homemaking  
 Horticulture  
 Hotels, Resorts, & Restaurants  
 Institutions & Hospitals  
 Insurance  
 Iron & Steel Industry  
 Jewelry  
 Laundry, Cleaning and Dyeing  
 Law  
 Law Enforcement

Stone Industry  
 Storage  
 Textile Fibers  
 Tobacco Industry  
 Transportation  
 Vehicle Industry  
 Veterinary Medicine  
 Wood Industry

- b. The college board and the members thereof shall serve as channels of communication between the State Board and the governing bodies of the local political subdivisions.
- c. The college board shall submit its recommendations to the State Board for a name for the community college and each campus of a multi-campus college. In the name of each community college shall be included the phrase "Community College." The college board shall be authorized to provide names for any facilities on the college campus.

Each college shall adopt procedures regarding the naming of major facilities on its campus(es). The procedures may provide for naming on the basis of significant service, but should also provide incentives and recognition for private sector giving to support the college. Recognition for private sector giving should typically occur after the gift has been received rather than on a prospective basis.

A current copy of the procedures should be provided to the Office of Facilities Management Services.

Individuals are not eligible for a naming award if they are currently employed at the college or elsewhere within the Virginia Community College System, are serving on the local college board, or serving on the State Board for Community Colleges. In addition, per the Code of Virginia, no college building, park, road, bridge, or other structure shall be named after a sitting member of the General Assembly. A separation from such employment or service of at least one month is a prerequisite for consideration for eligibility of an award.

- d. The college board shall provide recommendations to the State Board on the development of the site plan and on the design, and construction, of facilities for the community college.
- e. The college board shall participate with the Chancellor and the State Board in the selection, evaluation and removal of the president of the community college in accordance with procedures adopted by the State Board.
- f. The college board shall participate, with the college president, the Chancellor and the State Board, in the development and evaluation of a program of community college education of high quality in accordance with procedures adopted by the State Board. In that context, a college statement of purpose shall be developed by the college community. It shall be approved by the college board and reviewed and approved by the Chancellor on behalf of the State Board. This statement of purpose shall tailor the VCCS Mission Statement to the particular needs and circumstances of the college.
- g. The college board shall be responsible for eliciting community participation in program planning and development, establishing local citizens' advisory committees for specialized programs and curricula, and approving the appointments of all members of these committees.
- h. The college board shall review all new curricular proposals for the community college and shall recommend those proposals that it supports to the State Board. It shall also review proposals for the discontinuation of programs and shall communicate its recommendations on such proposals to the State Board.
- i. The college board shall oversee the development and evaluation of the community service program for the community college, and may authorize the president to grant an "award of completion" to a person successfully completing an approved non-credit program.
- j. The college board shall be kept informed of the fiscal status of the college by the college president and shall receive summaries of the biennial financial plan and the annual spending plans.
- k. The college board shall review and approve a detailed local funds budget for the community college as prepared by the college president within State Board guidelines, and shall submit this proposed budget to the State Board for review at the time of its submission to the local political subdivisions. In addition, the college board shall submit a financial statement showing detailed expenditures of such local funds to the local political subdivisions and the State Board at the end of the fiscal year.
- l. The college board shall be responsible for reviewing and approving local rules on student conduct developed by the college president within the guidelines of the State Board.
- m. The college board shall be responsible for the review and approval of a budget prepared by the college president for the expenditure of revenues from vending commissions and auxiliary enterprises, including the student activity fund within the guidelines established by the State Board. The college board shall be responsible for reviewing and approving periodic reports of revenues and expenditures within these funds.
- n. The college board shall be responsible both for reviewing reports of audit and for reviewing the college president's response to those reports of audit.
- o. The college board shall be informed of personnel matters by the college president.

i. Contact with the State Board

Any college board or its authorized representative may appear before the State Board simply by notifying the Secretary to the State Board of its request no later than fifteen days prior to the next regularly scheduled meeting of the State Board so that this matter may be put on the agenda.

j. Local Advisory Committees for Specialized Programs

Local advisory committees for specialized programs and occupational/ technical curricula shall be utilized in the establishment and evaluation of such programs and curricula.

# Southside Virginia Community College Local Board Members

Amanda Bowen	Mecklenburg County
Marc Finney	Brunswick County
Thomas E. Locke	Charlotte County
Donna Matthews	Buckingham County
La-Freda Ogburn, Vice Chair	Mecklenburg County
Brenda Parson	Greensville County
Jeffrey Scales	Cumberland County
Elizabeth Sharrett	City of Emporia
J. Wesley Shepherd, Chair	Nottoway County
Sidney Smyth	Lunenburg County
Lisa Fraizer-Tharpe	Prince Edward County
Raymond Thomas	Brunswick County
Ronald Thornhill	Brunswick County
Brenda Tune-Fuller	Halifax County
Gerald Watts	Charlotte County
Lawrence Wilkerson, Sr.	Halifax County



Charlotte County, Virginia  
Board of Supervisors Regular Meeting Agenda Form

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Meeting Date: June 8, 2020

Subject Title: Local Allocation for Federal CARES Coronavirus Relief Funds

**SUBJECT HIGHLIGHTS**

The County was notified by the Secretary of Finance on May 12, 2020 that it would receive \$1,036,484 in Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020, Coronavirus Relief Funds (CRF). The CARES Act provides that payments from the CRF may be used to cover costs that:

- 1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- 2) Were not accounted for in the budget most recently approved as of March 27, 2020 (date of enactment of the CARES Act) for the State or government; and
- 3) Were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.
  - a. This is one-time funding & should not be used for ongoing services and/or base operations.
  - b. The budget amendment includes one half of the Local Allocation for the Federal CARES Coronavirus Relief Funds.

		Expenditure	Revenue
<b>Fund 11</b>	<b>Federal CARES COVID-19</b>	<b>518,242.00</b>	
<b>11-330301</b>	<b>Federal CARES COVID-19 Relief</b>		<b>518,242.00</b>
<b>Total</b>		<b>518,242.00</b>	<b>518,242.00</b>

Staff recommendation, if applicable:

Staff recommends approval of Budget Amendment and Appropriation.

Action(s) requested or suggested motion(s):

I make a motion that the Board amend FY2019-2020 Budget and appropriate \$518,242.00, which is one half of the Local Allocation, for the Federal CARES Coronavirus Relief Funds.

**Staff Review Record**

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Are there exhibits for this agenda item? Yes (Public Hearing Notice)

**CHARLOTTE COUNTY, VIRGINIA  
 NOTICE OF INTENT TO ADOPT AND PUBLIC HEARING  
 PROPOSED AMENDMENT TO THE  
 FY 2019/2020 CHARLOTTE COUNTY BUDGET**

The Board of Supervisors of Charlotte County, Virginia will hold a Public Hearing on Monday, June 8, 2020 at 7:05 p.m. in the Conference Room of the County Administration Building, 250 LeGrande Avenue, Suite A, Charlotte CH, Virginia, to receive public comment and to consider adoption on the following matters:

Due to the COVID-19 gathering restrictions, in person attendance **IS STRONGLY DISCOURAGED**, however, there is limited space available offered on a first come first serve basis and you MUST sit in a designated seat allowing for six (6) feet of separation. Written comments for public comment times and public hearings (limited to 500 words) can be mailed to the Board at PO Box 608, Charlotte Court House, VA, 23923 or dropped off in the drop box at the door of the Administration Building at 250 LeGrande Avenue, Charlotte Court House, VA. Comments can also be emailed to [publiccomments@charlottesvilleva.gov](mailto:publiccomments@charlottesvilleva.gov). Comments will be provided to board members and read during the comment period. Telephone voicemail comments can be left to be played to the Board by dialing (434) 542-5118. Commenters are asked to note that a three minute time limit will apply to public comments during public hearings. Individuals should leave their name, district and what specific public hearing they are commenting about.

An amendment and appropriation to the FY 2019/2020 Charlotte County Consolidated Budget. This is one half of the Local Allocation for Federal CARES Coronavirus Relief Funds

		Expenditure	Revenue
<b>Fund 11</b>	<b>Federal CARES COVID-19</b>	<b>518,242.00</b>	
<b>11-330301</b>	<b>Federal CARES COVID-19 Relief</b>		<b>518,242.00</b>
<b>Total</b>		<b>518,242.00</b>	<b>518,242.00</b>

Appropriations for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the adopted budget filed with the records of the board.

1101	Board of Supervisors	149,119
1201	Co Admin/Finance/Purchasing/Zoning	468,091
1204	County Attorney	71,325
1208	Independent Auditor	63,700
1209	Commissioner of Revenue	247,150
1213	Treasurer	315,707
1301	Electoral Board	54,017
1302	Registrar	110,085
2101	Circuit Court	12,875
2102	General District Court	4,400
2103	Magistrate	3,000
2105	Juvenile Court	4,450
2106	Circuit Court Clerk	340,654
2201	Commonwealth's Attorney	308,873
3102	Sheriff's Department	2,041,269
3104	E911 System	270,708
3108	VA Witness Assistance Grant	69,327
3202	Volunteer Fire Departments	489,905
3203	Rescue Squad	122,470
3204	Forest Fire Extinction	20,123
3301	Jail Operations	1,599,333
3303	Juvenile Court Services Unit	196,374
3401	Building Inspector	72,495
3501	Animal Control	15,676
3503	Medical Examiner	250
4204	Solid Waste/Recycling	717,301
4302	Building & Grounds	842,810
4303	Canneries	1,000
5101	Health Department	125,685
5205	Crossroads	73,000
5300	Welfare Admin. Board	15,527
6401	Community Colleges	5,886
7109	Youth Recreation	24,500
7205	Red Hill Shrine	2,500
8101	Planning	34,500
8104	Zoning Appeals Board	1,600
8105	Economic Development	122,686
8106	Adult Programs	89,645
8203	Soil & Water Conservation	141,686
8301	VPI Extension Program	54,197
9203	Fixed Charges	220,920
9901	Debt Services	1,961,780
	<b>TOTAL GENERAL FUND</b>	<b>11,486,599</b>
Library Fund	(Expended by order of Library Board)	281,061
School Fund	(Expended by order of School Board)	20,872,153
	Virtual Virginia	5,682,987
	<b>TOTAL SCHOOL FUNDS</b>	<b>26,555,140</b>
Comprehensive	Services Fund	1,275,600
Virginia Public	Assistance Fund	2,794,741
Capital Project	Capital Project Fund	8,159,431
Workforce	Investment Board Fund	2,377,610
	<b>TOTAL APPROPRIATIONS</b>	<b>52,930,182</b>



**THE CHARLOTTE COUNTY BOARD OF SUPERVISORS  
CODE OF PERFORMANCE**

WHEREAS, the Charlotte County Board of Supervisors held a meeting on the 8<sup>th</sup> day of June, 2020 to discuss some of the fundamental realities associated with governance in the 21st Century; and

WHEREAS, the Board desires to endorse a code of performance to convey to each other, as well as to the citizens of the County, their commitment to conduct the business of the Board and the County in a professional and dignified manner,

NOW, THEREFORE, BE IT RESOLVED by the Charlotte County Board of Supervisors on this 8<sup>th</sup> day of June 2020 that the following Code of Performance be adopted and be hereby endorsed:

**Charlotte County Board of Supervisors Code of Performance**

Recognizing that persons holding a position of public trust are under constant observation, and recognizing that maintaining the integrity and dignity of the public office is essential for securing a high level of public confidence in our institutions of government, each member of the Charlotte County Board of Supervisors pledges to adhere to the following performance standards:

1. Attend all regularly scheduled and called meetings as well as committee meetings relevant to your office.
2. Make a conscientious effort to be prepared for each meeting relevant to your office.
3. Maintain an attitude of courtesy toward colleagues, County staff and citizens during meetings, discussions, and deliberations.
4. Be tolerant. Allow colleagues and County staff, as well as citizens, sufficient opportunity to present their views and perspectives.
5. Be respectful and attentive. Avoid comments, body language or distracting behavior that conveys a message of disrespect or lack of interest.
6. Avoid use of abusive, intimidating or threatening language or gestures directed at your colleagues, County staff or citizens.
7. Create a positive atmosphere during public meetings wherein citizens and County staff feel welcome and comfortable as participants and/or observers.

8. Respect, honor and adhere to all local, state and federal laws affecting your elected office.
9. Discharge the duties and responsibilities of your office in an impartial manner without fear or prejudice toward any person or group.
10. Behaviors of the Board of Supervisors in meetings and in the public realm is honoring this Code of Performance.

BE IT FURTHER RESOLVED that the Board's commitment to enact and honor this Code of Performance and to evaluate behaviors and conduct on an annual basis is affirmed by the following signatures:

\_\_\_\_\_  
Garland H. Hamlett, Jr. Chairman

\_\_\_\_\_  
Gary D. Walker, Vice Chairman

\_\_\_\_\_  
Kay M. Pierantoni

\_\_\_\_\_  
Donna L. Fore

\_\_\_\_\_  
Robert L. Shook, Jr.

\_\_\_\_\_  
Will D. Garnett

\_\_\_\_\_  
M. Anthony Reeves



## Board of Supervisors

Charlotte County, Virginia

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### Administrator's Report for June 8, 2020

1. **Radio Communications:** Staff has been working with RCV; the County's consultant, Don Bowman; and the County Attorney on securing contracts for the 5 tower sites. Jeff with RCV has provided a detailed memo (Attachment 1), that describes progress and hurdles we are working to overcome. Additionally, staff is attaching an update from the County's consultant who is working with staff and RCV on the project (Attachment 2).

Staff will have additional information and an update regarding the US Cellular tower lease on Dickerson Road and an option for the County to build its own tower that could serve a dual purpose for wireless broadband.

2. **Solar Update:** Two items related to solar were on the agenda for the joint public hearing held on May 28<sup>th</sup>. The Planning Commission has recommended approval of the language giving the Board the authority to grant approval to allow for a project that has a greater density than 3%. The Planning Commission tabled the matter of giving the Board the authority to allow for a project to be closer than 1-mile to town limits. Please note the attached map (3) showing the locations of the main transmission lines within Charlotte County. Solar projects try to build in close proximity to these main transmission lines because the cost to construct the lines is \$2-3 million per mile. This information will also be provided to the Planning Commission.

Staff also participated on a VACO sponsored update on the new solar legislation. VACO is in the process of securing permission from the presenters to post the information on their website and the link will be provided to the board when it is provided.

3. **Tax Collection and Assessment System:** Below are reports from both Trisha and Naisha for activities in May.

*The only issue that I have/had was when Breeze wasn't available due to memory problems.*

**Naisha Carter, Commissioner of the Revenue**

*RDA is still working on getting various reports to help streamline some processes. We experienced two mornings where we could not access Breeze. They quickly resolved the problem each morning. The online portal is still working and individuals are using the service. Patricia Berkeley, Treasurer*

4. **School Renovation Update: Phase II:** Brette Arbogast has provided the following update.

Bacon District 1974 (I will send pictures after all work is completed. I am also available to take you through that area if you would like to view)

- Classrooms completed with new windows, painting, SATC ceiling, and LED lights.
- Bard units are scheduled to be installed next week
- Roof top unit scheduled to be installed next week
- Routing additional electrical from the new Gym to 1974 addition to handle increased power needs.
- Electrical issues in 1974 addition have been corrected

Phenix

- New windows being built by manufacturer.
- 6 of the 11 areas for new block and brick completed.
- One classroom completed.
- Painting to start in this school next week
- Bard units scheduled for last week of June
- Mini split system installed for main office and nurses area.
- Power properly run for all classrooms
- Power upgrade not required

The School Board continues to review a new plan for Phase II. Once they have received input from the public and a cost estimate, a recommendation will come to the Board of Supervisors.

5. **Broadband:** Staff interviewed Chandler Vaughan and he started an internship with the County on June 2<sup>nd</sup>. He will be working with Broadband providers starting with RiverStreet and the governor's Commonwealth Connect person. Staff called Mr. Rob Taylor, RiverStreet, to introduce him to Chandler. He scheduled conference calls with both Mr. Taylor and Kyle Rosner, Commonwealth Connect for June 4<sup>th</sup>. Next, he'll be reaching out to ISP providers Kinex and Shentel to initiate conversations and gather information about interest in partnering with the County.

As approved by the Board, staff entered into a contract with Advantus Strategies and a report of activities (Attached 4) this past month. Staff is still suggesting the Board have a work session specifically to discuss this matter and possibly include a discussion of the sales tax referendum plan for promoting.

6. **Budget:** Staff advertised to amend the FY2020 budget as a result of the prepared Federal CARES Coronavirus Relief Funds. Board will appropriate funds for FY2021 budget.

7. **COVID19:** Staff opened the County government offices back up to citizens on May 11th at 8:30 a.m. Each office area has a barrier between staff and the public and social distancing measures are in place. Staff provided regular updates to the Board and also updated the County's website for the citizens. Staff met with Judge White to discuss preparation and expectations for when the courts reopened in late May. Masks were ordered for the courts and additional cleaning was scheduled with the County's cleaning service contractor. The governor has ordered masks be worn when inside certain establishments.

Piedmont Health District	Locality	Total Cases	Hospitalized	Deaths
	Amelia	25	8	1
1-Jun	Buckingham	461	16	3
	Charlotte	24	4	0
	Cumberland	38	4	0
	Lunenburg	13	0	0
	Nottoway	33	5	0
	Prince Edward	137	11	2
		731	0	48
Virginia Total: Cases (45,398) Deaths (1,392)				
US Total: Cases (Total cases: 1,756,170) Deaths (103,153)				

The Chairman scheduled and the Army National Guard carried out customized fitting for 23 employees for N95 masks on June 3<sup>rd</sup>.

8. **Virginia Department of Historic Resources (VDHR) Grant Opportunity:** Staff was notified by Caitlin Sylvester, ESHPF Grant Project Coordinator, Division of Survey and Register, Department of Historic Resources that the County has been approved to continue the ESHPF Application Process for the Charlotte Courthouse Square. The final application is due back by July 9th. Thanks to Melody Foster and her staff at the CRC for all the assistance provided!

9. **VDOT:** Scott Frederick is still not allowed to travel and attend our meetings. However, he provided the update below and has also asked if the Board has any concerns that I can report back to him.

VDOT is shooting the prime coat on our Rural Rustic (Route 652 - Eureka Mill Road) today. We plan on finishing it next week, weather permitting.

VDOT is also mowing on secondary routes throughout Charlotte County. When completed VDOT will be switching over to the primary routes. VDOT has also been working on tree limbs and drainage throughout the county.

There is an issue affecting some of the drainage in Charlotte Court House where the new sidewalk project was recently completed. We have it scheduled to work on that next week. We had to get some environmental approvals before we could schedule it.

Please let me know if you have any issues brought to your attention.

#### General VDOT work in Charlotte County

Crews will perform various construction/maintenance activities throughout the district using the best practices of social distancing. Activities include, but are not limited to bridge & guardrail maintenance, brush/tree/limb cutting, surface/shoulder work, work orders, pavement messaging, mowing, boom axing, drainage repairs/work and roadside cleanup.

#### **Charlotte County:**

Route 651 – Crew will work Rural Rustic project.

Route 701 (691-615)- Closed June 15-19 for bridge repairs. Detour: 615, 47, 662, 691 to 701.

10. **IDA Land Sale:** At the suggestion of Supervisor Walker, staff is researching the residual and unusable land adjacent to the Charlotte County Industrial Park. Staff has determined that in addition to the 26 + or – acres on the south and east side of Route 360 located behind the businesses in the park, there is a residual 6 + or – acres on the opposite side of 360. Staff will provide the information gathered regarding the 6 + or - acre residual lot to the IDA Board for consideration and sale.

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## CHARLOTTE COUNTY, VA RADIO PROJECT UPDATE

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### SUMMARY – MAY 28, 2020

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Site lease negotiations and lease draft preparation have continued throughout the month of May. Two additional structural analyses have been received with passing load percentages for a total of three passing structural analyses and one failing structural analysis. Of the five sites, one has produced a lease draft, two will produce lease drafts within the upcoming week, and one tower site will need tower modification designs completed before a lease draft can be submitted. The last site is still in lease negotiations with discussions of potentially moving to an alternate tower site. Construction drawings have been completed for one of the five sites, and have been ordered for two other sites.

Motorola equipment continues to be staged in Elgin, IL. The system is scheduled to be received, configured, tested, and shipped to RCV by July 17, 2020. RF combining equipment has been ordered. Communication shelters, Antenna ancillary equipment, and Microwave equipment ordering is in progress, however, they are on hold for any possible changes in site locations. Scheduling of microwave physical path surveys are also on hold until site locations are solidified. Microwave path surveys are required before making final order of microwave equipment and beginning the microwave FCC licensing process.

The school's radio system installation is in progress. The new repeater at Charlotte Court House Tower has been installed on May 6, 2020, and is temporarily using the existing antenna and line at the tower. The existing 911 dispatch consoles were also interfaced to the new repeater utilizing a control station radio. Bus radio installations started on May 18, 2020, and Control Station radio installations started May 26, 2020. Both installations will continue until the expected completion date of mid-June.

Change Order 2, as mentioned in the April 29, 2020 summary, is pending potential tower modification fees. Once these fees have been invoiced, Change Order 2 will be ready to submit to the County.

### SITE LEASING STATUS

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#### CHARLOTTE COURT HOUSE TOWER SITE

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- **Tower Information:**
  - Owner: US Cellular
  - Tower Management Company: Pyramid Network Services, LLC
- **Fees:**
  - Pyramid Network Services has invoiced for Application, Tower Mapping, and Structural Analysis Fees
    - Application Fee: \$2,000 – County Responsibility
    - Tower Mapping Fee: \$1,800 – County Responsibility
    - Structural Analysis: \$2,200 – RCV Responsibility

- RCV has paid all fees and will add \$3,800 to Change Order 2
- **Status:**
  - Monthly rate negotiated by Dan Witt to \$0/month for Charlotte County, VA
  - Tower mapping and structural analysis been ordered, completed, and passed.
  - Draft lease by Pyramid to be submitted by 5/29/20

#### **DRAKES BRANCH TOWER SITE**

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- **Tower Information:**
  - Owner: Verizon
  - Tower Management Company: KGI Wireless, Inc.
- **Fees:**
  - KGI Wireless has invoiced for Application, Post-Installation Inspection, and Structural Analysis Fees
    - Application Fee: \$2,500 – County Responsibility
    - Post-Installation Inspection Fee: \$1,800 – County Responsibility
    - Structural Analysis: \$2,500 – RCV Responsibility
  - County has paid Application Fee
  - RCV has paid Structural Analysis Fee and awaiting billing for Post-Installation Inspection Fee upon completion of site
  - Post-Installation Inspection Fee of \$1,800 will be added to Change Order 2 unless indicated otherwise by County
- **Status:**
  - Monthly rate negotiated by Dan Witt to \$0/month for Charlotte County, VA
  - Structural Analysis has been ordered, completed, and passed.
  - Draft lease to be submitted by KGI by 6/2/2020
  - Construction Drawings have been completed and submitted to KGI Wireless

#### **RED OAK TOWER SITE**

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- **Tower Information:**
  - Owner: Verizon
  - Tower Management Company: American Tower Corporation
- **Fees:**
  - American Tower has invoiced for Site Inspection and Structural Analysis Fees
    - Structural Analysis: \$2,000 – RCV Responsibility
    - Site Inspection: \$1,500 – County Responsibility
  - RCV has paid all fees and will add \$1,500 to Change Order 2
- **Status:**

- Monthly rate negotiated by Dan Witt to \$0/month for Charlotte County, VA
- Structural Analysis ordered, completed, and passed.
- Draft lease submitted to County by American Tower
- Construction Drawings have been ordered

#### **BROOKNEAL TOWER SITE**

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- **Tower Information:**
  - Owner: Southside Electric Coop
  - Tower Management Company: Milestone Communications
- **Fees:**
  - Milestone Communications has invoiced for Application and Structural Analysis Fees
    - Structural Analysis: \$1,500 – RCV Responsibility
  - Milestone Communication has invoiced for Tower Modification Fees
    - Engineering Design: \$7,500 – County Responsibility
  - RCV has paid all fees and will add \$7,500 to Change Order 2
- **Status:**
  - Monthly rate has not been negotiated for Charlotte County, VA at this time
  - Structural Analysis has been ordered, completed, and three revisions to the analysis has failed each time
  - Tower modification design estimate by Milestone Communications' engineering firm of \$7,500 has been quoted and ordered. Awaiting tower modification design report.

#### **DICKERSON RD TOWER SITE**

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- **Tower Information:**
  - Owner: US Cellular
  - Tower Management Company: Pyramid Network Services, LLC
- **Fees:**
  - Pyramid Network Services has invoiced for Application, Tower Mapping, Structural Analysis, and Site Inspection Fees
    - Application Fee: \$2,000 – County Responsibility
    - Tower Mapping Fee: \$1,800 – County Responsibility
    - Structural Analysis: \$2,200 – RCV Responsibility
  - RCV has paid all fees and will add \$3,800 to Change Order 2
- **Status:**
  - Final monthly rate negotiated by Dan Witt to \$2,200/month for Charlotte County, VA; Still in negotiations
  - Tower Mapping has been ordered and completed
  - Structural Analysis has been ordered



## Charlotte County Project Financial Report

June 2, 2020

To: Mr. Daniel Witt, Charlotte County Administrator  
From: Don R. Bowman, Consultant, Mission Critical Partners

Client: Charlotte County, VA Project Code: 20-156  
Project: Radio System Implementation  
Report Period: May 2020 to June 2020

### Summary of Major Activities

1. Project Kick-Off Meeting Completed: May 5, 2020
2. Tower Site Leases

### Tasks Remaining

1. Resolve cost of the Dickerson Road Site
2. Coordinate with RCV on possible site locations and review of engineering results.
3. Provide final recommendation to the County.
4. Final decision to consider building a County tower to replace Dickerson USC site.
5. If the County decides to build a site, coordinate the requirements with RCV.
6. Continue to review plans to modify the Brookneal tower and related costs.
7. Monitor all lease applications, site drawings, tower modifications, and final approvals.

### Schedule

1. Site Leases to the Board by July 13, 2020
2. Project Completion: March 2021

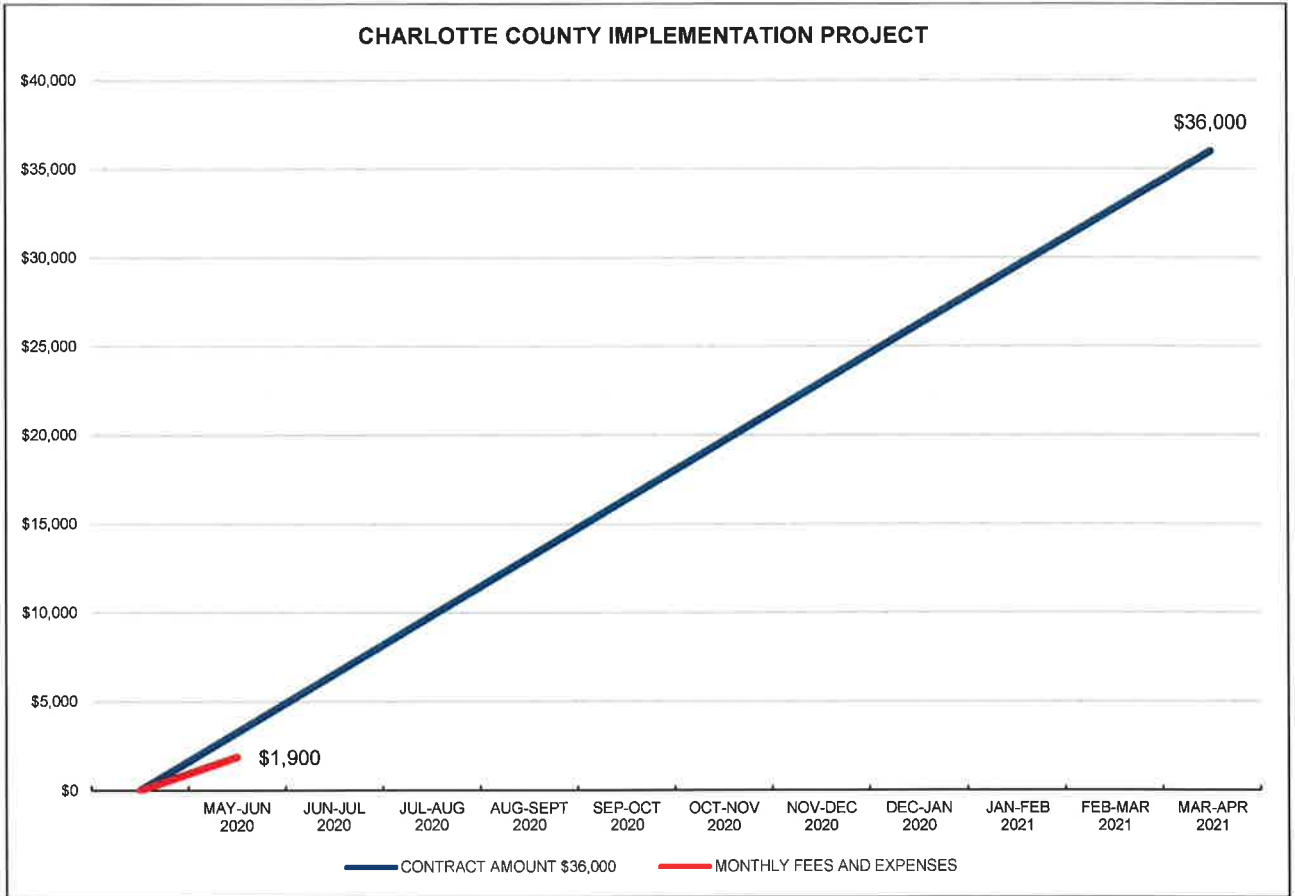
### Project Financial

Contract Amount:	\$36,000
Total Funds Used-to-Date:	\$1,899.64
Funds Remaining:	\$34,100.37
Estimated Hours Remaining:	172

### Budget Summary

The project is well within budget.

Figure 1: Project Financial Chart

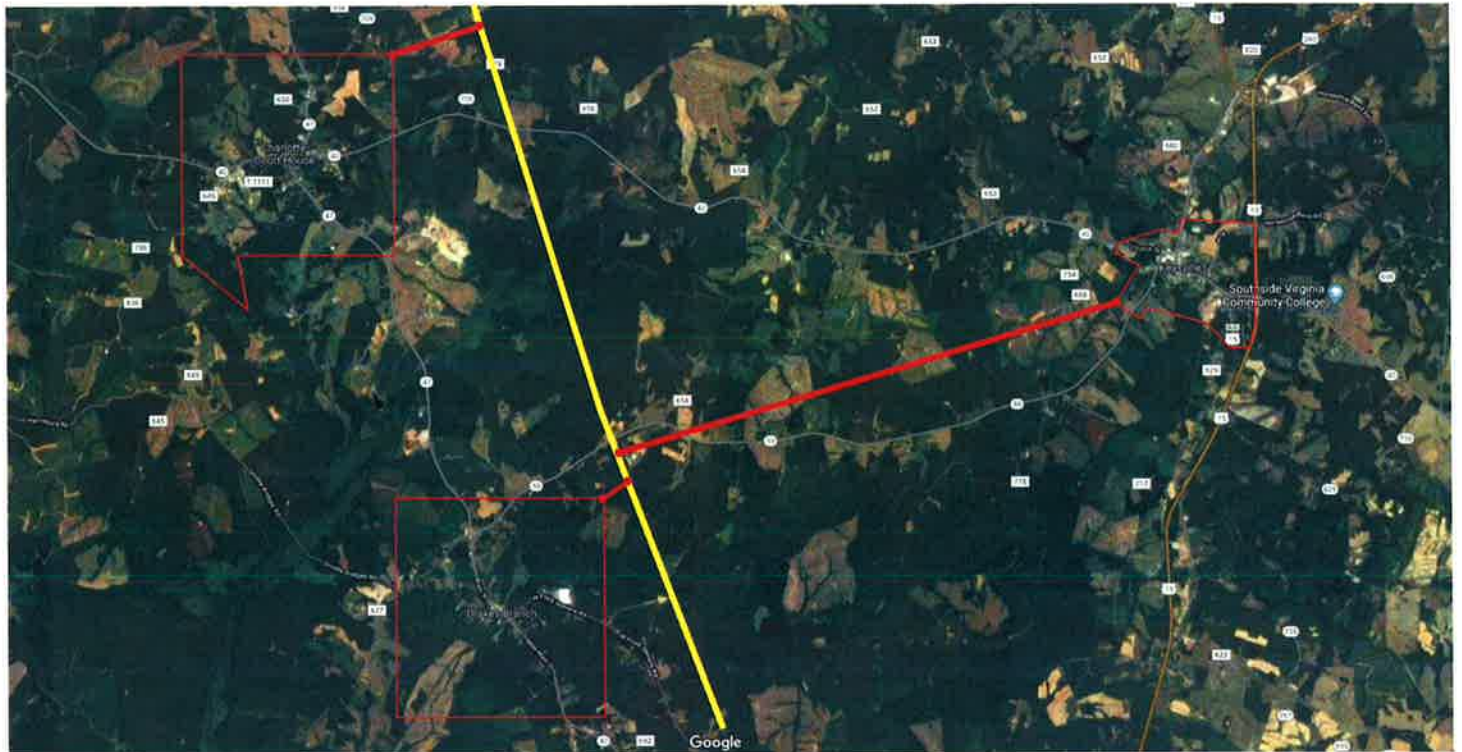


Respectfully submitted,

MISSION CRITICAL PARTNERS, LLC

Don R. Bowman, Consultant

### Major Power Line Proximity Map: Charlotte Courthouse, Drakes Branch, & Keysville



From NE Corner of Charlotte Courthouse to Power Line - .87 miles  
From NE Corner of Drakes Branch to Power Line - .26 miles  
From SW Corner of Keysville to Power Line - 4.99 miles

#### Notes:

- Town limit borders, in thin red, are approximate
- Distances to power lines, in thick red, are exact

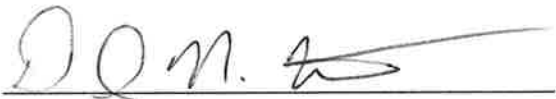


## Activity Report – May

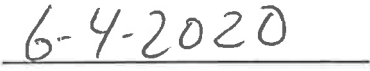
Rural Solar Development Coalition  
Robert G. Crockett & Susan Seward

- VACo: Provided support to VACo solar webinar. Discussed value of elected officials' participation and provided support to development of talking guides for their respective legislation ... for Del. Steve Heretick (D-Portsmouth) and Del. Keith Hodges (R-Urbanna). Both patroned key solar legislation during the 2020 General Assembly.
- Developers: Participated in two conference calls with C. Dicks, counsel to independent solar developers, Tom Swartzwelder, CA for King and Queen County, and L. Lawrence, Executive Director of the Middle Peninsula PDC regarding 1) host agreement (HB1675) principles; (2) opt-out E&S option for large solar projects and, (3) ongoing DEQ E&S discussions.
- DMME: Participated in solar call with John Warren, DMME Director; and Carrie Hearne, Solar Program Manager, Division of Energy for DMME. Our conversation occurred in advance of the agency's announcement regarding its SolSmart/UVa agreement providing technical assistance to localities to address barriers to solar development. Over 20 localities in Virginia have already earned a SolSmart designation. DMME is particularly interested in reaching communities in the Middle Peninsula and Southside regions where utility sale solar is expected to increase. She indicated a willingness to review the program in detail with either individual counties, or the broad coalition.
- DEQ: Discussed potential E&S opt-out for localities with David Paylor, DEQ Director. Set up call with Andrew Hammond of DEQ's water permitting division to advance discussions. That call is scheduled for Friday, June 5.
- Localities: Discussed development of DRAFT host agreement resolution and DRAFT energy-share resolution with a RSDC locality.
- RSDC: Continued to partner with Susan Seward to establish informational meetings with interested RSDC localities.

The following invoices submitted for your approval for payment for June 2020 have been properly reviewed and I certify all charges and documentation of such charges are in accordance with County Policy, State of Virginia Code and Federal laws.



Daniel N. Witt, County Administrator



Date

CHARLOTTE COUNTY GOVERNMENT  
 INVOICES SELECTED FOR PAYMENT FOR JUNE 8, 2020  
 EXECUTED BY: ntt

Page: 1  
 Date: 06/04/20  
 Time: 11:05:29

Budget Account	Vendor ID	Description	Invoice ID	Amount
1101 BOARD OF SUPERVISORS				
10-1101-3007	FARMVILLE NEWSME	ADVERTISING	20JUN 130056	\$ 595.00
10-1101-3007	SOUTHSIDE MESSEN	ADVERTISING	20JUN 1382	\$ 750.00
Total for: 1101 BOARD OF SUPERVISORS				\$ 1,345.00
1119 GENERAL GOVERNMENT COVID-19				
11-1119-5413	LAMBERT, NW-CA	OPERATING SUPPLIES	20JUN REIMB	\$ 29.30
11-1119-5413	LOWES 1-CA	OPERATING SUPPLIES	20JUN99001437195	\$ 341.17
11-1119-5413	OFFICE DEPOT NC-	OPERATING SUPPLIES	494554833001	\$ 8.98
11-1119-5413	PLATINUM PLUS-CA	OPERATING SUPPLIES	20JUNINV21556825	\$ 15.74
Total for: 1119 GENERAL GOVERNMENT C				\$ 395.19
1201 CO ADMIN/FINANCE/PURCH/ZONING				
10-1201-3002	ADVANTUS STRATEG	PROFESSIONAL SERVICES	20JUN	\$ 5,000.00
10-1201-5401	CRYSTAL SPRINGS-	OFFICE SUPPLIES	20JUN 10288260	\$ 18.68
10-1201-7002	DELL-CA	FURNITURE & FIXTURES	20J 10386471944	\$ 179.99
10-1201-5203	KINEX-CA	PHONE	20JUN 3019	\$ 181.71
10-1201-5401	OFFICE DEPOT NC-	OFFICE SUPPLIES	20JUN 494554833	\$ 43.52
10-1201-7003	RADIO COMMUNICAT	COMMUNICATIONS EQUIP	20J 702012283-B	\$ 4,104.94
10-1201-5201	UPS PA-CA	POSTAGE	20JUN F16V77180	\$ 6.16
Total for: 1201 CO ADMIN/FINANCE/PUR				\$ 9,535.00
1204 COUNTY ATTORNEY				
10-1204-3002	SLAYTON, BAIN &	PROFESSIONAL SERVICES	20JUN 13771	\$ 2,736.00
Total for: 1204 COUNTY ATTORNEY				\$ 2,736.00
1208 INDEPENDENT AUDITOR				
10-1208-3002	EARHART, M-CA	PROFESSIONAL SERVICES	20JUN 202525	\$ 3,566.25
Total for: 1208 INDEPENDENT AUDITOR				\$ 3,566.25
1209 COMMISSIONER OF REVENUE				
10-1209-5401	BENTON THOMAS-CA	OFFICE SUPPLIES	20JUN 0103666	\$ 178.00
10-1209-5801	COMM OF REV ASS-	DUES/ASSOCIATION MEMBERSHIPS	20JUN FY21	\$ 225.00
10-1209-5203	KINEX-CA	PHONE	20JUN 3019	\$ 236.91
10-1209-5201	POSTMASTER-CA	POSTAGE	20JUN BOX #308	\$ 208.00
10-1209-5401	RICOH USA-CA	OFFICE SUPPLIES	20J 5059550601	\$ 36.37
10-1209-5201	UPS PA-CA	POSTAGE	20JUN F16V77210	\$ 11.79
10-1209-5201	UPS PA-CA	POSTAGE	20JUN F16V77180	\$ 3.95
Total for: 1209 COMMISSIONER OF REVE				\$ 900.02
1213 TREASURER				
10-1213-3007	FARMVILLE NEWSME	ADVERTISING	20JUN 130057	\$ 84.50
10-1213-5801	JONES, T-CA	DUES/ASSOCIATION MEMBERSHIPS	20JUN	\$ 10.00
10-1213-5401	KEY-CA	OFFICE SUPPLIES	20JUN 544199	\$ 33.95
10-1213-5401	KEY-CA	OFFICE SUPPLIES	20JUN 544200	\$ 295.61
10-1213-5203	KINEX-CA	PHONE	20JUN 3019	\$ 236.91
10-1213-5201	POSTMASTER-CA	POSTAGE	20JUN BOX #267	\$ 76.00
10-1213-3007	SOUTHSIDE MESSEN	ADVERTISING	20JUN 498	\$ 102.00
10-1213-3011	TACS-CA	JUDICIAL COLLECTION COST	20JUN 6648	\$ 220.00
10-1213-5504	UNIVERSITY OF VA	TRAVEL/EDUCATION	20J RCERT31432	\$ 25.00
Total for: 1213 TREASURER				\$ 1,083.97
1302 REGISTRAR				
10-1302-3007	FARMVILLE NEWSME	ADVERTISING	20JUN 130352	\$ 126.00
10-1302-5401	KEY-CA	OFFICE SUPPLIES	20JUN 544008	\$ 37.99
10-1302-5401	KEY-CA	OFFICE SUPPLIES	20JUN 544009	\$ 104.85
10-1302-5203	KINEX-CA	PHONE	20JUN 2942	\$ 209.95
10-1302-5203	KINEX-CA	PHONE	20JUN 3019	\$ 50.00
10-1302-5201	LAMBERT, NW-CA	POSTAGE	20JUN	\$ 12.00
10-1302-5201	PLATINUM PLUS-CA	POSTAGE	20JUN	\$ 1,941.00
10-1302-5201	POSTMASTER-CA	POSTAGE	20JUN BOX #118	\$ 76.00
Total for: 1302 REGISTRAR				\$ 2,557.79

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2101 CIRCUIT COURT				
10-2101-3017	BROWN, V-CA	JURORS-COUNTY	20JUNE	\$ 30.00
10-2101-3017	DAVIS, KEITH-CA	JURORS-COUNTY	20JUNE	\$ 30.00
10-2101-3017	DUFFEY, SS-CA	JURORS-COUNTY	20JUNE	\$ 30.00
10-2101-3017	HELMICK, K-CA	JURORS-COUNTY	20JUNE	\$ 30.00
10-2101-3017	HOBBS, K-CA	JURORS-COUNTY	20JUNE	\$ 30.00
10-2101-3017	WILSON, PAMELA-C	JURORS-COUNTY	20JUNE	\$ 30.00
Total for: 2101 CIRCUIT COURT				\$ 180.00
2102 GENERAL DIST COURT				
10-2102-5401	CRYSTAL SPRINGS-	OFFICE SUPPLIES	20JUN 14660868	\$ 33.86
10-2102-5203	KINEX-CA	PHONE	20JUN 3019	\$ 162.06
Total for: 2102 GENERAL DIST COURT				\$ 195.92
2105 JUVENILE COURT				
10-2105-3002	CRYSTAL SPRINGS-	PURCHASED SERVICES	20JUN 14671137	\$ 48.36
10-2105-5203	KINEX-CA	PHONE	20JUN 3019	\$ 261.76
Total for: 2105 JUVENILE COURT				\$ 310.12
2106 CIRCUIT COURT CLERK				
10-2106-5401	CASKIE GRAPHICS-	OFFICE SUPPLIES	20JUN 34579	\$ 221.61
10-2106-5401	CHARLOTTE DRUG-C	OFFICE SUPPLIES	20JUN 00327240	\$ 5.69
10-2106-5401	CRYSTAL SPRINGS-	OFFICE SUPPLIES	20JUN 18208003	\$ 22.15
10-2106-5401	KEY-CA	OFFICE SUPPLIES	20JUN 543177	\$ 69.90
10-2106-5401	KEY-CA	OFFICE SUPPLIES	20JUN 543178	\$ 29.36
10-2106-5401	KEY-CA	OFFICE SUPPLIES	20JUN 543647	\$ 69.95
10-2106-5401	KEY-CA	OFFICE SUPPLIES	20JUN 543648	\$ 449.88
10-2106-5401	KEY-CA	OFFICE SUPPLIES	20JUN 544018	\$ 24.37
10-2106-5401	KEY-CA	OFFICE SUPPLIES	20JUN 544502	\$ 19.23
10-2106-5401	KEY-CA	OFFICE SUPPLIES	20JUN 544525	\$ 34.95
10-2106-5203	KINEX-CA	PHONE	20JUN 3019	\$ 365.91
10-2106-7008	OFFICE PLUS-CA	LEASE COPIER	20JUN 759472-0	\$ 63.02
10-2106-5201	POSTMASTER-CA	POSTAGE	20JUN	\$ 1,375.00
Total for: 2106 CIRCUIT COURT CLERK				\$ 2,751.02
2119 JUDICIAL ADMIN COVID-19				
11-2119-5413	CHARLOTTE DRUG-C	OPERATING SUPPLIES	20JUN	\$ 2.78
11-2119-5413	CHARLOTTE DRUG-C	OPERATING SUPPLIES	20JUN 04/14/20	\$ 13.47
11-2119-5413	CHARLOTTE DRUG-C	OPERATING SUPPLIES	20JUN 04/29/20	\$ 4.96
11-2119-5413	DRAKES FARM & HO	OPERATING SUPPLIES	20JUN2005-183984	\$ 19.12
11-2119-5413	KEY-CA	OPERATING SUPPLIES	20JUN 544398	\$ 97.90
11-2119-5413	KEY-CA	OPERATING SUPPLIES	20JUN 544490	\$ 49.95
11-2119-5413	KEY-CA	OPERATING SUPPLIES	20JUN 544583	\$ 49.95
11-2119-5413	KEYSV BUILDING-C	OPERATING SUPPLIES	20JUN2005062192	\$ 73.32
11-2119-5413	PLATINUM PLUS-CA	OPERATING SUPPLIES	20JUN 286438629	\$ 108.84
11-2119-5413	PYLE SOLUTIONS-C	OPERATING SUPPLIES	20JUN 1587	\$ 169.00
11-2119-5413	SPENCER, CALVIN-	OPERATING SUPPLIES	20JUN REIMB	\$ 94.74
11-2119-5413	VA CORRECTIONAL	OPERATING SUPPLIES	20JUN 9587353	\$ 1,522.40
Total for: 2119 JUDICIAL ADMIN COVID				\$ 2,206.43
2201 COMMONWEALTH'S ATTORNEY				
10-2201-5401	KEY-CA	OFFICE SUPPLIES	20JUN 544095	\$ 170.05
10-2201-5401	KEY-CA	OFFICE SUPPLIES	20JUN 544221	\$ 125.00
10-2201-5401	KEY-CA	OFFICE SUPPLIES	20JUN ACCT 817	\$ 0.90
10-2201-5203	KINEX-CA	PHONE	20JUN 3019	\$ 133.52
10-2201-5201	PLATINUM PLUS-CA	POSTAGE	20JUN	\$ 76.00
Total for: 2201 COMMONWEALTH'S ATTOR				\$ 503.67
3101 PUBLIC SAFETY-COMMUNICATIONS				
10-3101-8203	MISSION CRITICAL	INSTALLATION	20JUN 10740	\$ 1,899.64
Total for: 3101 PUBLIC SAFETY-COMMUN				\$ 1,899.64
3102 SHERIFF'S DEPARTMENT				
10-3102-5408	ATLANTIC TIRE-CA	VEHICLE EQUIPMENT/SUPPLY	114-898312	\$ 414.08

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10-3102-5408	BATTERIES PLUS-C	VEHICLE EQUIPMENT/SUPPLY	P26969865	\$ 5.55
10-3102-5410	BKT UNIFORMS-CA	UNIFORMS	79135	\$ 229.95
10-3102-5413	CRYSTAL SPRINGS-	OPERATING SUPPLIES	1836391051020	\$ 125.88
10-3102-5408	DRAKES FARM & HO	VEHICLE EQUIPMENT/SUPPLY	2005-184748	\$ 4.79
10-3102-5409	DRAKES FARM & HO	POLICE SUPPLIES	2005-185197	\$ 3.99
10-3102-5408	EXXON MOBIL-CA	VEHICLE EQUIPMENT/SUPPLY	20JUN	\$ 97.72
10-3102-5413	FIRST CITIZENS B	OPERATING SUPPLIES	20JUNE7791	\$ 35.00
10-3102-5408	FUEL-CA	VEHICLE EQUIPMENT/SUPPLY	06-0091036	\$ 1,107.23
10-3102-3005	KEY-CA	MAINTENANCE SRVS CONTRACT	543722	\$ 24.72
10-3102-3005	KEY-CA	MAINTENANCE SRVS CONTRACT	543723	\$ 78.00
10-3102-3005	KEY-CA	MAINTENANCE SRVS CONTRACT	543724	\$ 73.00
10-3102-5401	KEY-CA	OFFICE SUPPLIES	543728	\$ 69.90
10-3102-3005	KEY-CA	MAINTENANCE SRVS CONTRACT	543729	\$ 216.78
10-3102-3005	KEY-CA	MAINTENANCE SRVS CONTRACT	543731	\$ 153.03
10-3102-5401	KEY-CA	OFFICE SUPPLIES	544392	\$ 22.99
10-3102-3005	KEY-CA	MAINTENANCE SRVS CONTRACT	544625	\$ 216.78
10-3102-3005	KEY-CA	MAINTENANCE SRVS CONTRACT	544632	\$ 24.72
10-3102-3005	KEY-CA	MAINTENANCE SRVS CONTRACT	544633	\$ 78.00
10-3102-5408	KEYSVILLE AUTO P	VEHICLE EQUIPMENT/SUPPLY	783108	\$ 160.71
10-3102-5408	KEYSVILLE AUTO P	VEHICLE EQUIPMENT/SUPPLY	783304	\$ 156.33
10-3102-5408	KEYSVILLE AUTO P	VEHICLE EQUIPMENT/SUPPLY	78353	\$ 59.60
10-3102-5408	KEYSVILLE AUTO P	VEHICLE EQUIPMENT/SUPPLY	783647	\$ 56.51
10-3102-5408	KEYSVILLE AUTO P	VEHICLE EQUIPMENT/SUPPLY	783704	\$ 170.18
10-3102-5408	KEYSVILLE AUTO P	VEHICLE EQUIPMENT/SUPPLY	783721	\$ 226.69
10-3102-5408	KEYSVILLE AUTO P	VEHICLE EQUIPMENT/SUPPLY	783840	\$ 85.24
10-3102-5408	KEYSVILLE AUTO P	VEHICLE EQUIPMENT/SUPPLY	784546	\$ 140.66
10-3102-5408	KEYSVILLE AUTO P	VEHICLE EQUIPMENT/SUPPLY	784762	\$ 417.99
10-3102-3005	KINEX-CA	MAINTENANCE SRVS CONTRACT	2038	\$ 199.95
10-3102-3005	KINEX-CA	MAINTENANCE SRVS CONTRACT	3038	\$ 403.90
10-3102-5203	KINEX-CA	PHONE	20JUN 3019	\$ 70.59
10-3102-5410	LAWMEN SUPPLY-CA	UNIFORMS	QT1369572	\$ 156.00
10-3102-5410	LAWMEN SUPPLY-CA	UNIFORMS	QT1370395	\$ 170.00
10-3102-5409	LEADS ONLINE-CA	POLICE SUPPLIES	255942	\$ 1,758.00
10-3102-5401	QUILL-CA	OFFICE SUPPLIES	4688614	\$ 6.99
10-3102-5401	QUILL-CA	OFFICE SUPPLIES	6898969	\$ 135.43
10-3102-5401	QUILL-CA	OFFICE SUPPLIES	6994198	\$ 6.29
10-3102-3005	TEKABYTE-CA	MAINTENANCE SRVS CONTRACT	11100	\$ 630.00
10-3102-5408	TRICOUNTY-CA	VEHICLE EQUIPMENT/SUPPLY	134323	\$ 1,129.56
10-3102-5203	US CELLULAR IL-C	PHONE	0372997102	\$ 69.61
10-3102-5203	US CELLULAR IL-C	PHONE	0373069178	\$ 1,373.84
10-3102-5203	VERIZON NY-CA	PHONE	20JUN 551333545	\$ 1,202.14
10-3102-5203	VERIZON NY-CA	PHONE	000783773617	\$ 117.31
10-3102-5409	VISA-CA	POLICE SUPPLIES	20JUNE5284	\$ 50.00
10-3102-5201	VISA-CA	POSTAGE	20JUNE6527	\$ 110.00
10-3102-5413	VISA-CA	OPERATING SUPPLIES	20JUNE5284	\$ 44.11
10-3102-5413	VISA-CA	OPERATING SUPPLIES	20JUNE6527	\$ 211.57
Total for: 3102 SHERIFF'S DEPARTMENT				\$ 11,847.93
3103 DARE PROGRAM				
10-3103-5413	FARMVILLE NEWSME	OPERATING SUPPLIES	129907/0520	\$ 25.00
Total for: 3103 DARE PROGRAM				\$ 25.00
3104 E911 SYSTEM				
10-3104-3018	BLUE RIDGE TELEC	LICENSE AGREEMENT-TOWER	20JUN JUL	\$ 620.00
10-3104-5408	FUEL-CA	VEHICLE EQUIPMENT/SUPPLIES	06-0091036	\$ 37.21
10-3104-5203	MCI A VERIZON-CA	PHONE	20J 4347930791	\$ 6.46
Total for: 3104 E911 SYSTEM				\$ 663.67
3108 VA WITNESS ASS'T GRANT				
10-3108-5413	HAMLET, G-CA	OPERATING SUPPLIES	20JUN	\$ 56.02
Total for: 3108 VA WITNESS ASS'T GRA				\$ 56.02
3119 PUBLIC SAFETY COVID-19				
11-3119-5413	PYLE SOLUTIONS-C	OPERATING SUPPLIES	20JUN 1570	\$ 607.80
11-3119-5413	QUILL-CA	OPERATING SUPPLIES	20JUN 7021815	\$ 104.99
11-3119-5413	QUILL-CA	OPERATING SUPPLIES	20JUN 7110655	\$ 29.90
11-3119-5413	QUILL-CA	OPERATING SUPPLIES	20JUN 7115365	\$ 829.90

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Total for: 3119	PUBLIC SAFETY COVID-			\$ 1,572.59
3301 JAIL OPERATIONS				
10-3301-5406	ALSCO-CA	LINEN SUPPLIES	LROA944044	\$ 829.43
10-3301-5406	ALSCO-CA	LINEN SUPPLIES	LROA944801	\$ 570.93
10-3301-5406	ALSCO-CA	LINEN SUPPLIES	LROA945519	\$ 583.21
10-3301-5406	ALSCO-CA	LINEN SUPPLIES	LROA946301	\$ 570.93
10-3301-5413	ALSCO-CA	OPERATING SUPPLIES	LROA944044	\$ 1,036.76
10-3301-5410	BKT UNIFORMS-CA	UNIFORMS	79048	\$ 102.98
10-3301-3001	CAMPBELL, M-CA	PROFESSIONAL HEALTH	20JUNE-SNEAD	\$ 176.00
10-3301-5404	CHARLOTTE DRUG-C	MEDICAL SUPPLIES	20JUNE-JAIL	\$ 1,370.52
10-3301-5413	COOKS CORRECTION	OPERATING SUPPLIES	N632670	\$ 188.61
10-3301-5413	COOKS CORRECTION	OPERATING SUPPLIES	N639021	\$ 175.18
10-3301-5101	DOMINION VA POWE	ELECTRIC	20JUNE	\$ 2,933.38
10-3301-3004	DRAKES FARM & HO	REPAIR & MAINTENANCE	2005-182128	\$ 8.58
10-3301-3004	DRAKES FARM & HO	REPAIR & MAINTENANCE	2005-182712	\$ 9.98
10-3301-3004	DRAKES FARM & HO	REPAIR & MAINTENANCE	2005-182860	\$ 4.99
10-3301-3004	DRAKES FARM & HO	REPAIR & MAINTENANCE	2005-183647	\$ 7.98
10-3301-3004	DRAKES FARM & HO	REPAIR & MAINTENANCE	2005-183701	\$ 17.99
10-3301-3004	DRAKES FARM & HO	REPAIR & MAINTENANCE	2005-184021	\$ 5.69
10-3301-5203	KINEX-CA	PHONE	20JUN 3019	\$ 50.00
10-3301-3001	MEDIKO-CA	PROFESSIONAL HEALTH	3423	\$ 4,372.18
10-3301-5402	SUMMIT FOOD-CA	FOOD SUPPLIES	IVN000078292	\$ 4,169.55
10-3301-5402	SUMMIT FOOD-CA	FOOD SUPPLIES	IVN000079127	\$ 4,242.07
10-3301-5402	SUMMIT FOOD-CA	FOOD SUPPLIES	IVN000079719	\$ 4,173.04
10-3301-5402	SUMMIT FOOD-CA	FOOD SUPPLIES	IVN000080309	\$ 4,149.34
10-3301-5402	SUMMIT FOOD-CA	FOOD SUPPLIES	IVN000080886	\$ 4,119.64
Total for: 3301	JAIL OPERATIONS			\$ 33,868.96
3303 JUVENILE COURT SERVICES UNIT				
10-3303-3002	3RD MILLENNIUM C	VJCCCA FUNDS	20JUN 10A-0220	\$ 120.00
10-3303-3002	3RD MILLENNIUM C	VJCCCA FUNDS	20JUN 10CB-0919	\$ 60.00
10-3303-3002	3RD MILLENNIUM C	VJCCCA FUNDS	20JUN 10CB-1219	\$ 60.00
10-3303-3002	3RD MILLENNIUM C	VJCCCA FUNDS	20JUN 10CH-1019	\$ 60.00
10-3303-3002	3RD MILLENNIUM C	VJCCCA FUNDS	20JUN 10L-0320	\$ 180.00
10-3303-3002	3RD MILLENNIUM C	VJCCCA FUNDS	20JUN 10L-0919	\$ 120.00
10-3303-3002	3RD MILLENNIUM C	VJCCCA FUNDS	20JUN 10L-1219	\$ 60.00
10-3303-3002	3RD MILLENNIUM C	VJCCCA FUNDS	20JUN 10PE-0320	\$ 120.00
10-3303-3002	3RD MILLENNIUM C	VJCCCA FUNDS	20JUN 10PE-1119	\$ 60.00
10-3303-3002	3RD MILLENNIUM C	VJCCCA FUNDS	20JUN 10L-1219	\$ 60.00
10-3303-3002	3RD MILLENNIUM C	VJCCCA FUNDS	20JUN 10L-1219	\$ 60.00
10-3303-3009	BERKELEY, PATRIC	PURCHASE SERVICES	20JUN FY20	\$ 268.00
10-3303-5413	CRYSTAL SPRINGS-	OPERATING SUPPLIES	20JUN 14688177	\$ 4.88
10-3303-5203	KINEX-CA	PHONE	20JUN 3019	\$ 92.73
10-3303-3002	SOUTHSIDE OUTREA	VJCCCA FUNDS	20JUN	\$ 418.00
10-3303-3002	SOUTHSIDE OUTREA	VJCCCA FUNDS	20JUN	\$ 38.00
10-3303-3002	SOUTHSIDE OUTREA	VJCCCA FUNDS	20JUN	\$ 152.00
10-3303-3002	SOUTHSIDE REG-CA	VJCCCA FUNDS	20JUN	\$ 836.00
Total for: 3303	JUVENILE COURT SERVI			\$ 2,769.61
3401 BLDG INSPECTOR				
10-3401-5408	FUEL-CA	VEHICLE EQUIPMENT/SUPPLY	06-0091036	\$ 59.39
10-3401-5203	KINEX-CA	PHONE	20JUN 3019	\$ 45.74
Total for: 3401	BLDG INSPECTOR			\$ 105.13
3501 ANIMAL CONTROL				
10-3501-3002	CORBAN VET-CA	PURCHASED SERVICES	20JUN 4062	\$ 500.00
Total for: 3501	ANIMAL CONTROL			\$ 500.00
4119 PUBLIC WORKS COVID-19				
11-4119-5413	DEPT-CA	OPERATING SUPPLIES	20JUN PR9025919	\$ 26.62
Total for: 4119	PUBLIC WORKS COVID-1			\$ 26.62
4204 SOLID WASTE/RECYCLING				
10-4204-8112	DEWBERRY & DAV-C	LANDFILL CLOSURE PROJECT	20JUN 1831228	\$ 2,250.00
10-4204-8112	DEWBERRY & DAV-C	LANDFILL CLOSURE PROJECT	20JUN 1831229	\$ 3,815.00
10-4204-5105	DRAKES BRANCH-CA	UTILITIES/CONVENIENCE CENTERS	20JUN #29	\$ 52.00

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10-4204-5408	DRAKES FARM & HO	VEHICLE EQUIPMENT/SUPPLY	20J 2005-182423	\$ 7.37
10-4204-5408	DRAKES FARM & HO	VEHICLE EQUIPMENT/SUPPLY	20J 2005-183702	\$ 8.60
10-4204-5408	FUEL-CA	VEHICLE EQUIPMENT/SUPPLY	06-0091036	\$ 1,866.96
10-4204-8112	HORSEFLY HOLDING	LANDFILL CLOSURE PROJECT	20JUN	\$ 474.74
10-4204-5408	KEYSVILLE AUTO P	VEHICLE EQUIPMENT/SUPPLY	20JUN 782866	\$ 33.96
10-4204-5408	KEYSVILLE AUTO P	VEHICLE EQUIPMENT/SUPPLY	20JUN 782867	\$ 8.49
10-4204-5408	KEYSVILLE AUTO P	VEHICLE EQUIPMENT/SUPPLY	20JUN 784053	\$ 11.48
10-4204-5408	KEYSVILLE AUTO P	VEHICLE EQUIPMENT/SUPPLY	20JUN 784857	\$ 18.79
10-4204-5408	KEYSVILLE AUTO P	VEHICLE EQUIPMENT/SUPPLY	20JUN 785504	\$ 106.98
10-4204-5105	MEC-CA	UTILITIES/CONVENIENCE CENTERS	20J 4681700900	\$ 108.37
10-4204-5105	PHENIX-CA	UTILITIES/CONVENIENCE CENTERS	20JUN 13755	\$ 31.50
10-4204-3009	SRPSA-CA	TIPPING FEES	20JUN 6913	\$ 14,651.20
10-4204-5105	TOWN OF KEYSVIL-	UTILITIES/CONVENIENCE CENTERS	20JUN #464	\$ 23.50
10-4204-3013	WHITTEN, JACOB-C	MAINTENANCE/CONVENIENCE CENTERS	20JUN 1031	\$ 795.00
Total for: 4204 SOLID WASTE/RECYCLIN				\$ 24,246.96
4302 BUILDINGS & GROUNDS				
10-4302-5104	BUG BUSTERS-CA	EXTERMINATING SERVICES	20JUN 589422	\$ 121.88
10-4302-5104	BUG BUSTERS-CA	EXTERMINATING SERVICES	20JUN 589433	\$ 65.00
10-4302-5104	BUG BUSTERS-CA	EXTERMINATING SERVICES	20JUN 592212	\$ 121.88
10-4302-3004	COMFORT SYSTEMS	REPAIR & MAINTENANCE	20JUN 114233	\$ 1,242.10
10-4302-3004	COMFORT SYSTEMS	REPAIR & MAINTENANCE	20JUN 114310	\$ 347.00
10-4302-3004	COMFORT SYSTEMS	REPAIR & MAINTENANCE	20JUN 114352	\$ 2,361.00
10-4302-3004	COMFORT SYSTEMS-	REPAIR & MAINTENANCE	20JUN 114274	\$ 800.90
10-4302-3004	COMFORT SYSTEMS-	REPAIR & MAINTENANCE	20JUN 114439	\$ 476.10
10-4302-3004	COMFORT SYSTEMS-	REPAIR & MAINTENANCE	20JUN 114440	\$ 513.50
10-4302-5103	CRYSTAL SPRINGS-	WATER/SEWAGE SERVICES	20JUN 10288260	\$ 18.67
10-4302-5101	DOMINION VA POWE	ELECTRIC	06-1072035007	\$ 1,136.29
10-4302-5101	DOMINION VA POWE	ELECTRIC	06-1086910690	\$ 56.80
10-4302-5101	DOMINION VA POWE	ELECTRIC	06-2174530002	\$ 847.58
10-4302-5101	DOMINION VA POWE	ELECTRIC	06-2566625527	\$ 18.70
10-4302-5101	DOMINION VA POWE	ELECTRIC	06-2619599240	\$ 483.16
10-4302-5101	DOMINION VA POWE	ELECTRIC	06-2880783150	\$ 151.59
10-4302-5101	DOMINION VA POWE	ELECTRIC	06-4236450005	\$ 18.97
10-4302-5101	DOMINION VA POWE	ELECTRIC	06-7384490004	\$ 13.86
10-4302-5101	DOMINION VA POWE	ELECTRIC	06-9319962305	\$ 43.90
10-4302-5101	DOMINION VA POWE	ELECTRIC	20J 4072035027	\$ 1,786.19
10-4302-5103	DRAKES BRANCH-CA	WATER/SEWAGE SERVICES	20JUN	\$ 6,560.00
10-4302-3004	DRAKES FARM & HO	REPAIR & MAINTENANCE	20J 2005-182199	\$ 23.13
10-4302-3004	DRAKES FARM & HO	REPAIR & MAINTENANCE	20J 2005-182482	\$ 3.49
10-4302-3004	DRAKES FARM & HO	REPAIR & MAINTENANCE	20J 2005-183215	\$ 7.46
10-4302-3004	DRAKES FARM & HO	REPAIR & MAINTENANCE	20J 2005-183762	\$ 6.99
10-4302-3004	DRAKES FARM & HO	REPAIR & MAINTENANCE	20J 2005-183821	\$ 11.98
10-4302-3004	FARMVILLE ELEC-C	REPAIR & MAINTENANCE	20JUN 689223	\$ 52.65
10-4302-3004	FARMVILLE ELEC-C	REPAIR & MAINTENANCE	20JUN 689462	\$ 48.60
10-4302-3004	FARMVILLE ELEC-C	REPAIR & MAINTENANCE	20JUN 689516	\$ 28.32
10-4302-3004	KEYSV BUILDING-C	REPAIR & MAINTENANCE	2005-061460	\$ 325.36
10-4302-3004	KEYSV BUILDING-C	REPAIR & MAINTENANCE	20J 2005-061198	\$ 254.91
10-4302-3004	KEYSV BUILDING-C	REPAIR & MAINTENANCE	20J 2005-061284	\$ 8.69
10-4302-3004	KEYSV BUILDING-C	REPAIR & MAINTENANCE	20J 2005-061462	\$ 5.69
10-4302-3004	KEYSV BUILDING-C	REPAIR & MAINTENANCE	20J 2005-061766	\$ 99.79
10-4302-3004	KEYSV BUILDING-C	REPAIR & MAINTENANCE	20J 2005-062002	\$ 100.47
10-4302-3004	KEYSV BUILDING-C	REPAIR & MAINTENANCE	20J 2005-062193	\$ 51.39
10-4302-3004	KEYSV BUILDING-C	REPAIR & MAINTENANCE	20J 2005-062195	\$ 19.98
10-4302-3004	KEYSVILLE AUTO P	REPAIR & MAINTENANCE	20JUN 783348	\$ 58.29
10-4302-3004	LOWES 1-CA	REPAIR & MAINTENANCE	20JUN 901865	\$ 159.01
10-4302-3005	OTIS ELEV-CA	MAINT. CONTRACTS	20J NPV04018620	\$ 3,696.81
10-4302-3002	PAIGE'S CLEANING	PROFESSIONAL SERVICES	20JUN MAY #20	\$ 8,970.00
10-4302-3004	PLATINUM PLUS-CA	REPAIR & MAINTENANCE	20JUN	\$ 80.54
10-4302-3004	R.E. MICHEL-CA	REPAIR & MAINTENANCE	20JUN 90694000	\$ 147.70
10-4302-3004	R.E. MICHEL-CA	REPAIR & MAINTENANCE	20JUN 949012	\$ 73.31
10-4302-3004	SPAULDING-CA	REPAIR & MAINTENANCE	20JUN IN03167	\$ 169.93
10-4302-5103	VIRGINIA UTILITY	WATER/SEWAGE SERVICES	20JUN 05200068	\$ 2.10
10-4302-3005	VSC FIRE-CA	MAINT. CONTRACTS	20 47ST18749148	\$ 330.00
10-4302-3004	WHITES-CA	REPAIR & MAINTENANCE	20J 2005-187253	\$ 13.99
Total for: 4302 BUILDINGS & GROUNDS				\$ 31,879.01
5119 HEALTH AND WELFARE COVID-19				
11-5119-5413	BB&T BANKCARD-CA	OPERATING SUPPLIES	20JUN	\$ 28.43
11-5119-5413	BB&T BANKCARD-CA	OPERATING SUPPLIES	20JUN	\$ 18.95

CHARLOTTE COUNTY GOVERNMENT  
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Budget Account	Vendor ID	Description	Invoice ID	Amount
11-5119-5413	BB&T BANKCARD-CA	OPERATING SUPPLIES	20JUN	\$ 25.80
11-5119-5413	BB&T BANKCARD-CA	OPERATING SUPPLIES	20JUN	\$ 9.16
11-5119-5413	BB&T BANKCARD-CA	OPERATING SUPPLIES	20JUN	\$ 15.77
11-5119-5413	BB&T BANKCARD-CA	OPERATING SUPPLIES	20JUN	\$ 12.64
11-5119-5413	BB&T BANKCARD-CA	OPERATING SUPPLIES	20JUN	\$ 115.80
11-5119-5413	QUILL-CA	OPERATING SUPPLIES	20JUN 7151766	\$ 79.97
Total for: 5119 HEALTH AND WELFARE C				\$ 306.52
5309 COMPREHENSIVE SERVICES				
40-5309-3164	ADVANCED PSYCHOT	MANDATED PURCHASED SERVICES	20MAR #605	\$ 165.00
40-5309-3164	DEPAUL COMMUNITY	MANDATED PURCHASED SERVICES	20APR 0279717IN	\$ 3,240.00
40-5309-3164	DEPAUL COMMUNITY	MANDATED PURCHASED SERVICES	20MAR 0279368IN	\$ 3,348.00
40-5309-3164	DIXON, CAMELIA &	MANDATED PURCHASED SERVICES	20MAY #609	\$ 486.00
40-5309-3164	FAMILY PRESERV-C	MANDATED PURCHASED SERVICES	20APR 1200	\$ 250.00
40-5309-3164	FAMILY PRESERV-C	MANDATED PURCHASED SERVICES	20APR 1388	\$ 790.00
40-5309-3164	FAMILY PRESERV-C	MANDATED PURCHASED SERVICES	20APR 2024	\$ 800.00
40-5309-3164	FAMILY PRESERV-C	MANDATED PURCHASED SERVICES	20APR 403	\$ 600.00
40-5309-3164	FAMILY PRESERV-C	MANDATED PURCHASED SERVICES	20APR 4279	\$ 1,307.50
40-5309-3164	FAMILY PRESERV-C	MANDATED PURCHASED SERVICES	20APR 7583	\$ 821.25
40-5309-3164	FAMILY PRESERV-C	MANDATED PURCHASED SERVICES	20APR 8218	\$ 337.50
40-5309-3164	FAMILY PRESERV-C	MANDATED PURCHASED SERVICES	20APR 8449	\$ 180.00
40-5309-3164	FULCRUM COUNSELO	MANDATED PURCHASED SERVICES	20APR 1331	\$ 652.50
40-5309-3164	FULCRUM COUNSELO	MANDATED PURCHASED SERVICES	20APR 1332	\$ 652.50
40-5309-3164	FULCRUM COUNSELO	MANDATED PURCHASED SERVICES	20APR 1333	\$ 405.00
40-5309-3164	FULCRUM COUNSELO	MANDATED PURCHASED SERVICES	20APR 1334	\$ 540.00
40-5309-3164	FULCRUM COUNSELO	MANDATED PURCHASED SERVICES	20APR 1335	\$ 607.50
40-5309-3164	FULCRUM COUNSELO	MANDATED PURCHASED SERVICES	20APR 1336	\$ 945.00
40-5309-3164	FULCRUM COUNSELO	MANDATED PURCHASED SERVICES	20APR 1337	\$ 1,462.50
40-5309-3164	FULCRUM COUNSELO	MANDATED PURCHASED SERVICES	20APR 1338	\$ 360.00
40-5309-3164	FULCRUM COUNSELO	MANDATED PURCHASED SERVICES	20APR 1339	\$ 1,181.25
40-5309-3164	GEBETSBERGER, M-	MANDATED PURCHASED SERVICES	20MAY #560	\$ 49.46
40-5309-3164	GRAFTON-CA	MANDATED PURCHASED SERVICES	20APR 10888	\$ 3,709.10
40-5309-3164	HUMANKIND-CA	MANDATED PURCHASED SERVICES	20APR 78877	\$ 200.00
40-5309-3164	HUMANKIND-CA	MANDATED PURCHASED SERVICES	20APR 9467F	\$ 2,100.00
40-5309-3164	HUMANKIND-CA	MANDATED PURCHASED SERVICES	20APR 9521F	\$ 2,100.00
40-5309-3164	HUMANKIND-CA	MANDATED PURCHASED SERVICES	20APR 9536F	\$ 2,100.00
40-5309-3164	HUMANKIND-CA	MANDATED PURCHASED SERVICES	20APR 9537F	\$ 2,100.00
40-5309-3164	HUMANKIND-CA	MANDATED PURCHASED SERVICES	20APR 9556F	\$ 1,540.00
40-5309-3164	HUMANKIND-CA	MANDATED PURCHASED SERVICES	20APR 9557F	\$ 1,260.00
40-5309-3164	HUMANKIND-CA	MANDATED PURCHASED SERVICES	20MAY 78909	\$ 200.00
40-5309-3164	HUMANKIND-CA	MANDATED PURCHASED SERVICES	20MAY 78909	\$ 200.00
40-5309-3164	INTERCEPT YOUTH-	MANDATED PURCHASED SERVICES	20APR 115200	\$ 5,703.00
40-5309-3164	INTERCEPT YOUTH-	MANDATED PURCHASED SERVICES	20APR 115939	\$ 1,135.44
40-5309-3164	INTERCEPT YOUTH-	MANDATED PURCHASED SERVICES	20APR 115940	\$ 1,135.44
40-5309-3164	INTERCEPT YOUTH-	MANDATED PURCHASED SERVICES	20APR 115942	\$ 1,135.44
40-5309-3163	LAMBERT, SIERRA-	CSA LOCAL ONLY	20MAY #317	\$ 1,207.00
40-5309-3164	RIVERMONT SCHOOL	MANDATED PURCHASED SERVICES	20APR 664422	\$ 6,174.00
40-5309-3164	RIVERMONT SCHOOL	MANDATED PURCHASED SERVICES	20APR 664423	\$ 6,174.00
40-5309-3164	RIVERMONT SCHOOL	MANDATED PURCHASED SERVICES	20APR 664424	\$ 4,966.50
40-5309-3164	RIVERMONT SCHOOL	MANDATED PURCHASED SERVICES	20APR 664425	\$ 4,966.50
40-5309-3164	RIVERMONT SCHOOL	MANDATED PURCHASED SERVICES	20APR 664426	\$ 4,966.50
40-5309-3164	RIVERMONT SCHOOL	MANDATED PURCHASED SERVICES	20APR 664427	\$ 4,966.50
40-5309-3164	RIVERMONT SCHOOL	MANDATED PURCHASED SERVICES	20APR 664428	\$ 4,966.50
40-5309-3164	RIVERMONT SCHOOL	MANDATED PURCHASED SERVICES	20APR 664429	\$ 2,128.50
40-5309-3164	RIVERMONT SCHOOL	MANDATED PURCHASED SERVICES	20APR 664430	\$ 6,174.00
40-5309-3164	WALL RESIDENCES-	MANDATED PURCHASED SERVICES	20APR #560	\$ 730.00
Total for: 5309 COMPREHENSIVE SERVIC				\$ 91,219.38
7119 PARKS, RECREATION, CULTURAL C				
11-7119-5413	WATKINS, JC-CA	OPERATING SUPPLIES	20JUN REIMB	\$ 132.46
11-7119-5413	WATKINS, JC-CA	OPERATING SUPPLIES	20JUN REIMB	\$ 65.85
Total for: 7119 PARKS, RECREATION, C				\$ 198.31
7301 LIBRARY ADMIN				
20-7301-5411	CHARLOTTE GAZ FA	BOOKS/SUBSCRIPTIONS	20JUN 81977	\$ 43.00
20-7301-5101	DOMINION VA POWE	ELECTRIC	20J 8314450001	\$ 21.53
20-7301-5101	DOMINION VA POWE	ELECTRIC	20J 8954480003	\$ 94.93
20-7301-5411	FARMVILLE HER-CA	BOOKS/SUBSCRIPTIONS	20JUN 67747	\$ 70.00
20-7301-3004	FIRE & SAF-CA	REPAIR & MAINTENANCE	20JUN 100482	\$ 107.00

CHARLOTTE COUNTY GOVERNMENT  
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Budget Account	Vendor ID	Description	Invoice ID	Amount
20-7301-3004	FIRE & SAF-CA	REPAIR & MAINTENANCE	20JUN 100483	\$ 39.00
20-7301-1009	HUDSON, W-CA	SALARIES/WAGES/LABORERS	20JUN	\$ 175.00
20-7301-5411	INGRAM-CA	BOOKS/SUBSCRIPTIONS	20JUN 45066842	\$ 65.83
20-7301-5411	INGRAM-CA	BOOKS/SUBSCRIPTIONS	20JUN 45257512	\$ 122.44
20-7301-5411	INGRAM-CA	BOOKS/SUBSCRIPTIONS	20JUN 45476467	\$ 53.46
20-7301-5411	INGRAM-CA	BOOKS/SUBSCRIPTIONS	20JUN 45673669	\$ 4,240.42
20-7301-5411	INGRAM-CA	BOOKS/SUBSCRIPTIONS	20JUN 45719283	\$ 264.74
20-7301-5411	INGRAM-CA	BOOKS/SUBSCRIPTIONS	20JUN 45719284	\$ 50.33
20-7301-5411	INGRAM-CA	BOOKS/SUBSCRIPTIONS	20JUN 45760420	\$ 236.00
20-7301-5501	LAPRADD, LW-CA	TRAVEL/MILEAGE	20JUN	\$ 9.28
20-7301-5411	MARCIVE-CA	BOOKS/SUBSCRIPTIONS	20JUN 389832	\$ 18.63
20-7301-5203	OCLC-CA	PHONE	20JUN 35365	\$ 51.15
20-7301-5411	PROQUEST-CA	BOOKS/SUBSCRIPTIONS	20JUN 70622302	\$ 913.95
20-7301-5411	RICHMOND TIMES-C	BOOKS/SUBSCRIPTIONS	20JUN 14555275	\$ 388.75
20-7301-1009	ROYSTER, J-CA	SALARIES/WAGES/LABORERS	20JUN	\$ 136.00
20-7301-5103	TOWN OF CHARLOT-	WATER/SEWAGE SERVICES	20JUN 22100-1	\$ 29.00
20-7301-5103	TOWN OF CHARLOT-	WATER/SEWAGE SERVICES	20JUN 22200-1	\$ 29.00
20-7301-5201	WATKINS, JC-CA	POSTAGE	20JUN	\$ 284.00
20-7301-5411	WATKINS, JC-CA	BOOKS/SUBSCRIPTIONS	20JUN	\$ 120.00
20-7301-7002	WATKINS, JC-CA	FURNITURE & FIXTURES	20JUN	\$ 285.00
Total for: 7301 LIBRARY ADMIN				\$ 7,848.44
8106 ADULT PROGRAMS				
10-8106-5613	STEPS 2-CA	STEPS	20JUN FY20	\$ 7,500.00
Total for: 8106 ADULT PROGRAMS				\$ 7,500.00
8301 VPI EXTENSION PROGRAM				
10-8301-5811	SONNY MERRYMAN-C	GRANTS	20JUN 214949	\$ 2,450.00
Total for: 8301 VPI EXTENSION PROGRA				\$ 2,450.00
9203 FIXED CHARGES				
10-9203-5408	FUEL-CA	VEHICLE EQUIPMENT/SUPPLY	06-0091036	\$ 28.45
10-9203-4001	KINEX-CA	DATA PROCESSING	20JUN 3019	\$ 79.80
10-9203-4001	WYCOM-CA	DATA PROCESSING	20JUN 41220	\$ 160.00
Total for: 9203 FIXED CHARGES				\$ 268.25
9400 CAPITAL PROJECTS				
70-9400-8236	BOHANNON ELECTRI	SCHOOL RENOVATIONS	20JUN 3 ATR HAN	\$ 9,432.00
70-9400-8236	DOWDY BRAD-CA	SCHOOL RENOVATIONS	20JUN 100	\$ 7,999.00
70-9400-8236	DRAKES FARM & HO	SCHOOL RENOVATIONS	20JN 2005182186	\$ 48.53
70-9400-8236	DRAKES FARM & HO	SCHOOL RENOVATIONS	20JN 2005182271	\$ 31.82
70-9400-8236	DRAKES FARM & HO	SCHOOL RENOVATIONS	20JN 2005182753	\$ 78.62
70-9400-8236	DRAKES FARM & HO	SCHOOL RENOVATIONS	20JN 2005183655	\$ 27.31
70-9400-8236	DRAKES FARM & HO	SCHOOL RENOVATIONS	20JN 2005183862	\$ 25.95
70-9400-8236	DRAKES FARM & HO	SCHOOL RENOVATIONS	20JN 2005184335	\$ 39.84
70-9400-8236	DRAKES FARM & HO	SCHOOL RENOVATIONS	20JN 2005184557	\$ 21.98
70-9400-8236	DRAKES FARM & HO	SCHOOL RENOVATIONS	20JN 2005184656	\$ 4.14
70-9400-8236	FARMVILLE ELEC-C	SCHOOL RENOVATIONS	20JUN 688408	\$ 837.36
70-9400-8236	FARMVILLE ELEC-C	SCHOOL RENOVATIONS	20JUN 688416	\$ 72.46
70-9400-8236	FARMVILLE ELEC-C	SCHOOL RENOVATIONS	20JUN 688471	\$ 2,161.48
70-9400-8236	FARMVILLE ELEC-C	SCHOOL RENOVATIONS	20JUN 688473	\$ 570.52
70-9400-8236	FARMVILLE ELEC-C	SCHOOL RENOVATIONS	20JUN 688820	\$ 170.46
70-9400-8236	FARMVILLE ELEC-C	SCHOOL RENOVATIONS	20JUN 689229	\$ 93.36
70-9400-8236	LIGHT ELECTRIC-C	SCHOOL RENOVATIONS	20JUN 101	\$ 10,325.00
70-9400-8236	LIGHT ELECTRIC-C	SCHOOL RENOVATIONS	20JUN 101 6/5	\$ 9,712.50
70-9400-8235	RADIO COMMUNICAT	NEW COMMUNICATIONS SYSTEM	20J 702012283-A	\$ 51,311.75
70-9400-8236	SHERWIN WILLIAMS	SCHOOL RENOVATIONS	20JUN 4501-3	\$ 1,039.00
70-9400-8236	SRPSA-CA	SCHOOL RENOVATIONS	20JUN 110247	\$ 29.20
70-9400-8236	SRPSA-CA	SCHOOL RENOVATIONS	20JUN 110288	\$ 48.40
70-9400-8236	SRPSA-CA	SCHOOL RENOVATIONS	20JUN 110304	\$ 43.60
70-9400-8236	WHITES-CA	SCHOOL RENOVATIONS	20JN 2005187885	\$ 1,054.80
Total for: 9400 CAPITAL PROJECTS				\$ 95,179.08
Total Payments: \$ 342,697.50				

MOTION TO HOLD A CLOSED MEETING

I move, pursuant to Virginia Code Section 2.2-3711A. 1 & 8 that the Charlotte County Board of Supervisors hold a closed meeting for the following purpose:

Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and

Consultation with legal counsel retained by the Board regarding specific legal matters requiring the provision of legal advice by such counsel, to-wit:

1. Discussion of performance evaluation for the County Administrator; and
2. Discussion of lease for tower site for county communication system.

Roll call vote as required by Virginia Code Section 2.2-3712.A. Call each Supervisor's name and record how they voted.

Supervisors:	Yea	Nay	Absent/Abstain
Garland H. Hamlett, Jr.	_____	_____	_____
Robert L. Shook, Jr.	_____	_____	_____
Donna L. Fore	_____	_____	_____
Gary D. Walker	_____	_____	_____
Kay M. Pierantoni	_____	_____	_____
Will Garnett	_____	_____	_____
Tony Reeves	_____	_____	_____

CERTIFICATION OF CLOSED MEETING

Pursuant to Virginia Code Section 2.2-3712.B., the Supervisors signing below certify that, to the best of each Supervisor's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act and (ii) only such public business matters as were identified in the Motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting of the Charlotte County Board of Supervisors.

Roll call vote as required by Virginia Code Section 2.2-3712.D. Call each Supervisor's name and record how they voted.

Supervisors:	Yea	Nay	Absent/Abstain
Garland H. Hamlett, Jr.	_____	_____	_____
Robert L. Shook, Jr.	_____	_____	_____
Donna L. Fore	_____	_____	_____
Gary D. Walker	_____	_____	_____
Kay M. Pierantoni	_____	_____	_____
Will Garnett	_____	_____	_____
Tony Reeves	_____	_____	_____

County utility invoices paid after May Board of Supervisors Meeting.

CHARLOTTE COUNTY GOVERNMENT  
 VENDOR PAYMENTS CHECK REGISTER  
 Executed By: ntt

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 Time: 12:44:52

CHECK NUMBER	CHECK DATE	VENDOR IDENTIFICATION	VENDOR NAME	TYPE	AMOUNT
BCC					
BANK OF CHARLOTTE COUNTY					
177436	05/26/2020	AT&T GA-CA	AT&T	DIRECT	\$ 46.99
177437	05/26/2020	CENTURYLINK-CA	CENTURYLINK	DIRECT	\$ 239.00
177438	05/26/2020	DOMINION VA POWER-CA	DOMINION VIRGINIA POWER	DIRECT	\$ 504.05
177439	05/26/2020	GRANITE-CA	GRANITE TELECOMMUNICATIONS	DIRECT	\$ 1,386.89
177440	05/26/2020	MCI A VERIZON-CA	MCI A VERIZON COMPANY	DIRECT	\$ 6.46
177441	05/26/2020	SOUTHSIDE ELEC-CA	SOUTHSIDE ELECTRIC COOPERATIVE	DIRECT	\$ 198.19
177442	05/26/2020	TOWN OF CHARLOT-CA	THE TOWN OF CHARLOTTE COURT HOUSE	DIRECT	\$ 1,286.00
177443	05/26/2020	US CELLULAR IL-CA	US CELLULAR	DIRECT	\$ 634.48
177444	05/26/2020	VERIZON NY-CA	VERIZON	DIRECT	\$ 645.82
TOTAL BANK BCC				9 CHECKS	\$ 4,947.88
TOTAL ALL					\$ 4,947.88



*County of Charlotte*

*Office of the Treasurer*

*Post Office Box 267*

*201 David Bruce Avenue*

*Charlotte Court House, VA 23923*

*Phone (434) 542-5125*

*Fax (434) 542-4710*

*Patricia P. Berkeley, MFT  
Treasurer*

Date: June 1, 2020

To: John Hess

From: Patricia Berkeley, MGT *PT*

RE: Building Permits- May 2020

Building Permit #'s 4776, 4788, 4790 – 4812 \$2,684.55

Surcharge \$53.70

Land Disturbance/Erosion & Sediment Control Fees .00

Conditional Use Permit Fee .00

**Total Collections \$2,738.25**

4800 - pending



# COUNTY OF CHARLOTTE

OFFICE OF BUILDING INSPECTOR

CHARLOTTE COURT HOUSE, VIRGINIA 23923

TELEPHONE:

(804) 542-5094

## GASOLINE PURCHASE

Month of May 2020 ~~20~~

Date of Purchase		Amount	
<u>5-4</u>	<u>17.6 GAL</u>	<u>5.29</u>	<u>19.0</u>
<u>5-11</u>	<u>19.01 GAL</u>		
<u>5-15</u>	<u>19.4</u>		
<u>5-22</u>	<u>19.0</u>		

## MONTHLY REPORT

Month of May 2020, ~~20~~

Hours in Office 57

Hours in Field 103

Hours in Training or Meetings 2 1/2

Miles Traveled 1720

Permits Issued 21

Fees Collected \$ 2738.25

Pieces of Mail Sent Out -

Inspections Made 78

Other \_\_\_\_\_

Signed: \_\_\_\_\_

*Justin D. [Signature]*  
Building Inspector



### CRC May 2020 Items of Interest

#### New Ventures

- **CRC staff are sending out weekly COVID19 funding opportunities as they become available.**
- CRC staff assisted the Town of Kenbridge in applying for an AARP Community Challenge Grant for parks and recreation facilities renovations.
- CRC staff assisted Charlotte County in applying for DHR Emergency Supplemental Historic Preservation grant funds.
- CRC staff assisted the Town of Kenbridge in applying for DHR Emergency Supplemental Historic Preservation grant funds.
- CRC staff assisted Prince Edward County in submitting a Regional request for all 6 fire departments and the County rescue squad for Assistance to Firefighters Grant Supplemental COVID19 PPE funding.
- CRC staff assisted Victoria Fire and Rescue in submitting a Regional request for Lunenburg County fire departments to request Assistance to Firefighters Grant Supplemental COVID19 PPE funding.
- CRC staff assisted the Farmville Police Department in applying for State Homeland Security grant funds to purchase radio equipment.
- CRC staff assisted the Hampden-Sydney Police Department (Prince Edward County – applicant) in applying for State Homeland Security grant funds for radio equipment.
- CRC staff submitted a Regional Election Security grant fund request for State Homeland Security grant funds to assist all six counties with mandated election security requirements.
- CRC staff submitted a request for State Homeland Security grant funds for CRC Emergency Planning activities to assist all six counties.
- *Conference Call CRC Meeting-- **Wednesday, June 17, 2020 at 9:30 a.m.** due to COVID-19 and the Governor's Executive Order 53 & 61. Call-in Number will be provided in notice of meeting.*

#### Activity

- Town of Charlotte Court House Evergreen Road Sidewalk Project: A substantial completion walk-thru was held at the project site on May 6<sup>th</sup> with VDOT, Engineer, Town Officials and the CRC.
- Dillwyn CDBG Housing Rehabilitation Project – Work will begin on one of the homes awarded recently in the coming weeks, however due to circumstances, the other home will have to be delayed until the final two homes are bid out.
- Dillwyn VDOT Streetscape Project – Four Bids were received on May 12<sup>th</sup>. The Engineer is reviewing the bids and once VDOT has concurred, the lowest bidder will be confirmed.
- Phenix Water System Project – B&B Consultants has started work to assess conditions for potential well sites. Southeast RCAP is working with the Town on final changes to the Waterworks Business Operations Plan before it becomes final. The town is still waiting on Environmental approval.
- Regional Emergency Planning – CRC is working on the two new funded projects; a Regional Family Assistance Center Plan and a Joint Information Center Plan for all six counties.
- Lunenburg/Kenbridge/Victoria VHDA Housing Study – The County & Towns have completed a windshield survey to document vacant homes in the County. Focus group interviews will be completed by the end of June and the Draft Market Analysis will be reviewed by the Housing Coalition.
- DEQ Watershed Implementation Plan III Assistance: The George Washington Regional Commission submitted a grant request for implement training modules on green practices. If funded all Bay PDC's including the CRC will have access to this voluntary program.
- CRC is updating the region's Long Range Rural Transportation Plan – to collect input the CRC has available an Interactive Online Survey – please share and participate: <https://crctransportationsurvey.metroquest.com/>