

Regular Meeting  
Charleston Township Board  
June 23, 2020

CALL TO ORDER:

The meeting was called to order at 4:00 p.m. by the Supervisor who led those present in the pledge of allegiance to the flag.

ROLL CALL OF OFFICERS:

Roll was called and members present were: Vander Roest, Moravek, Schug, Balkema and Kramer. Also present were Craig Rolfe, Jim Whitehead, Sarah Joshi, Bert Gale and Ed Santora

ADOPTION OF PROPOSED AGENDA AND MINUTES:

Balkema/Schug moved to approve the agenda as presented. CARRIED

CITIZEN TIME NON-AGENDA ITEMS (limit – three minutes)

Sarah Joshi, a candidate for County Clerk, introduced herself and explained why she was running for office and what her qualifications were. Sarah works as an Election Specialist for Tim Snow, who is retiring after the November election. Sarah pointed out that she is the only candidate of both Republican and Democrats candidates that has any experience with the duties of the County Clerk which are numerous and complicated.

CONSENT AGENDA:

Balkema/Schug moved to approve the consent agenda as submitted consisting of:

- a. May 23, 2020 Regular Meeting Minutes
- b. Zoning Administrator's Report/Building Permits
- c. Communications
- d. Treasurer's Report
- e. Attorney's Report
- f. Planning Commission Minutes - Cancelled
- g. Gull Lake Sewer Authority Agenda/ Minutes
- h. Library Minutes & Report
- i. Sheriff's Department Monthly Report
- j. Fire Department Report

CARRIED

OLD BUSINESS:

- a. Jerry reported that the Fire Board still had received no response to the Fire Department's letter to Beacon Home Specialized Living.
- b. The Township Attorney said that a letter had been sent to the owner of the property at 11530 E. Michigan Avenue regarding the zoning and sewer violations informing the owner that unless he complies, the matter will go to court.
- c. Jerry said that the Charleston/Augusta Sewer Agreement has been approved by the Township.
- d. Jerry reported that he had not yet received a reply to five phone calls he had made to the State of Michigan regarding a sewer project permit without a franchise for work in the State Park. The State is proceeding with work without a permit through Battle Creek even though that portion of the park is in Charleston.

NEW BUSINESS:

- a. The Township received a complaint from a resident about possible violations of the 1989 Court Order under which the Galesburg Speedway operates. Jerry checked the possible violations at the Speedway, Bert Gale inspected the property and posted a Stop Work order at the gates. The order was taken down by someone. At 4:17 Balkema/Moravek moved to recess the regular meeting and go into closed session to discuss the violations at the Speedway and the course going forward. Roll Call Vote: Moravek – Y; Schug – Y; Vander Roest – Y; Kramer – Y; and Balkema – Y. **CARRIED** The Board discussed the issues with the Township Attorney and the Zoning Administrator. At 5:32 Schug/Balkema moved to return to the regular meeting. **CARRIED** Balkema/Moravek **moved to direct the attorney to take appropriate legal action as discussed regarding Galesburg Speedway.** Roll Call Vote: Balkema – Y; Kramer – Y; Vander Roest – Y; Schug – Y; and Moravek – Y. **CARRIED**
- b. **Balkema/Schug moved to approve the fireworks permit for Galesburg Speedway for July 4<sup>th</sup> with a rain date of July 11 and with the stipulation that all racing and fireworks will be finished by 11:00 p.m.** **CARRIED**
- c. Jerry explained that GLS&W said the invoice for 40<sup>th</sup> Street and L Avenue manhole lining was over the bid amount by \$7,006.01 due to remobilization (the equipment had to be sent out again).
- d. Jerry reported that all road project work in Charleston had been completed. If there is enough money left after the final invoice, the entrance to Shadyshore will be repaired.
- e. After a brief discussion with the Clerk, Balkema /Moravek **moved to contract with Revize to update the township website if the Clerk is comfortable.** **CARRIED**
- f. The Clerk explained that COVID relief money was available through the State Bureau of Elections to help with additional expenses for the upcoming Primary and General elections if the Township applied for a grant before July 1. Balkema/Schug **moved to allow the Clerk to apply for grants to cover an additional tabulator and additional equipment like sneeze guards.** **CARRIED**

READING & DISPOSITION BILLS:

Balkema/Vander Roest moved that the bills be allowed and that warrants be drawn on the treasury for their respective amounts for the months of April and May. **CARRIED**

CITIZEN TIME:

None

MEMBERS TIME:

Don said that the Fire Board is slowly getting straightened around in terms of the minutes and financial information. Jerry said that he had received one bid so far for expansion of the Township Hall.

MOTION TO ADJOURN:

Balkema/Schug moved to adjourn at 6:23 p.m. **CARRIED**

Linda Kramer, Clerk

