

Regular Meeting  
Charleston Township Board  
May 26, 2020

CALL TO ORDER:

The meeting was called to order at 4:00 p.m. by the Supervisor who led those present in the pledge of allegiance to the flag.

ROLL CALL OF OFFICERS:

Roll was called and members present were: Vander Roest, Moravek, Schug, Balkema and Kramer.

ADOPTION OF PROPOSED AGENDA AND MINUTES:

Balkema/Schug moved to approve the agenda as presented. CARRIED

CITIZEN TIME NON-AGENDA ITEMS (limit – three minutes)

None

CONSENT AGENDA:

Balkema/Vander Roest moved to approve the consent agenda as submitted consisting of:

- a. March 24, 2020 Regular Meeting Minutes
- b. April 28, 2020 Cancelled Meeting
- c. Zoning Administrator's Report/Building Permits
- d. Communications
- e. Treasurer's Report
- f. Attorney's Report
- g. Planning Commission Minutes - Cancelled
- h. Gull Lake Sewer Authority Agenda/ Minutes
- i. Library Minutes & Report
- j. Sheriff's Department Monthly Report
- k. Fire Department Report

CARRIED

Adoption of COVID-19 Plan & Appointment of COVID – 19 Coordinator

Vander Roest/Schug **moved to adopt the COVID-19 Preparedness and Response Plan prepared by Supervisor Vander Roest.** CARRIED

Balkema/Moravek **moved to appoint Jerry Vander Roest as the COVID – 19 Coordinator and Brenda Schug as the backup coordinator.** CARRIED

OLD BUSINESS:

- a. Jerry reported that he had received no response to his letter to Beacon Home Specialized Living, but there has been only one 9-1-1 call so far this year.
- b. After an update on the sewer and zoning violations at 11530 E. Michigan Ave., Moravek/Balkema **moved to authorize the Supervisor to notify Associated Government Services (AGS) and the Township Attorney about the status of the situation.**
- c. Jerry said that the Charleston/Augusta Sewer Agreement had been presented to the Village of Augusta and had received a positive reception.

NEW BUSINESS:

- a. Jerry reported that the Township may suffer a 50% loss of State-shared revenue for June and Augusta due to the COVID – 19 shut down. Jerry said that he wanted to check into building plans to add onto the township hall and to get three bids, so we could determine when we might be able to afford to build.
- b. Jerry informed the Board of a letter he sent to the attorney for the occupant of 1270 S. 42<sup>nd</sup> about the excessive number of 9-1-1 calls to that address.
- c. Jerry asked the Board for support to replace the Washington Street bridge in Augusta. The Board agreed to support the letter to MDOT urging replacement for the safety of the area.
- d. Balkema/Schug **moved to accept Ann Nieuwenhuis' resignation from the Galesburg-Charleston Memorial District Library with regret.** CARRIED
- e. Jerry related that he had letters to send to Mr. Ballard and to Mr. O'Brien, who both live on Fort Custer Drive. They are in violation of the Township ordinance concerning junk vehicles, auto parts, and running a business in a family zoning district.
- f. The Board agreed to let the Supervisor select either August or September to meet with RCKC.
- g. Vander Roest/Kramer **moved to adopt a policy to deposit annual METRO Act funds into the Road Fund.** CARRIED
- h. The Board declined to get involved in the 911 Dispatch Millage.
- i. Jerry said that Charleston needs a franchise agreement with the City of Battle Creek for a sewer project in the State Recreation area. Battle Creek already has sewer lines in the Recreation Area, but never sought a franchise with Charleston. He also said that the GLS&WA invoice for work in the Township exceeded the bid.
- j. Balkema/Schug **moved to authorize the Clerk and Supervisor to sign the L-4029 designating 0.9688 mills as the tax rate for 2020 after the figure is verified.** CARRIED
- k. Jerry said that he hoped to get a price and be able to pave the entrance to Shady Shore when the rest of the road work is complete.

READING & DISPOSITION BILLS:

Balkema/Moravek moved that the bills be allowed and that warrants be drawn on the treasury for their respective amounts for the months of April and May. CARRIED

CITIZEN TIME:

None

MEMBERS TIME:

Linda reported that the Verizon work was finally completed and now the township could progress to updating its website. Jerry will get Brenda a copy of the Fire Board budget. He also said that he needs to get the AGS agreement signed.

MOTION TO ADJOURN:

Balkema/Schug moved to adjourn at 5:27 p.m. CARRIED

Linda Kramer, Clerk

