

Regular Meeting
Charleston Township Board
January 28, 2020

CALL TO ORDER:

The meeting was called to order at 4:00 p.m. by the Supervisor who led those present in the pledge of allegiance to the flag.

ROLL CALL OF OFFICERS:

Roll was called and members present were: Vander Roest, Moravek, Schug, Balkema, and Kramer. Also present was Anthony Bates, Captain Amy Price, John Crumb, and Thomas Brennan.

ADOPTION OF PROPOSED AGENDA AND MINUTES:

Balkema/Schug moved to approve the agenda as presented. CARRIED

CITIZENS' TIME:

No comments were offered.

CONSENT AGENDA:

Balkema/Kramer moved to approve the consent agenda as submitted consisting of:

- a. December 17, 2019 Regular Meeting Minutes
- b. Zoning Administrator's Report/Building Permits
- c. Communications
- d. Treasurer's Report
- e. Attorney's Report
- f. Gull Lake Sewer Authority Agenda/ Minutes
- g. Sheriff's Department Monthly Report
- h. Planning Commission
- i. Fire Department Report
- j. Library Minutes & Report

CARRIED

OLD BUSINESS:

- a. Jerry explained the results of his meeting with Michelle Streeter, a licensing consultant with the Department of Licensing and Regulatory Affairs, concerning the Township's complaint about the number of unnecessary fire runs to facilities on Miller Drive owned by Beacon Specialized Living, Inc. Jerry had asked that the number of residents at the home be reduced from twelve to six. He was denied that request. The next option seems to be to bill the facilities for the excess fire runs.
- b. Attorney Rolfe had provided a memo based on the Special Meeting of January 16, 2020 with a list of actions to be taken. Moravek/Balkema **moved to authorize payment of \$1500 to the Village of Augusta for the sewer tap fee for Brianna Bare.** CARRIED Balkema/Moravek **moved to direct the attorney to draw up a sewer agreement with the Village of Augusta.** CARRIED
- c. Jerry submitted an email from the Township Attorney explaining the procedures to follow for a Special Exception Use (SEU) application which includes a Public Hearing at the Township Board meeting.
- d. Jerry reported that he had eight witnesses to the sewage on the ground at the property at 11530 E.

Michigan Avenue. He said that he had contacted the County Health Department. John Crumb, of GLS&W, said that Aaron had verified the installation and that it would take about four hours to finish the attachment to the sewer line. Mr. Stole, who paid for the sewer installation, should pay for the attachment.

NEW BUSINESS:

- a. The Township's share of the Local Road Participation Funds is \$44,359. The Township agreed to at least match that amount. Vander Roest/ Schug **moved to notify the Road Commission that Charleston Township will use all of its allotted PAR funds (\$44,359).** CARRIED Jerry reported that yellow strips had been added to the curve signs on 38th Street near Climax Drive. Strips were also installed on the curve signs on N. 40th Street.
- b. Balkema/Kramer **moved to approve \$2,400 to fund the Township residents' use of Household Hazardous Waste.** CARRIED
- c. Balkema/Schug **moved to approve attendance at the Capitol Conference and the MTA Annual Conference for Jerry and anyone else on the Board who wants to attend.** CARRIED
- d. Balkema/Vander Roest **moved to approve paying the invoice for the annual fee of \$166.67 for Kalamazoo County's Residential Waste Reduction Ordinance.** CARRIED

READING & DISPOSITION BILLS:

Balkema/Vander Roest moved that the bills be allowed and that warrants be drawn on the treasury for their respective amounts. CARRIED

CITIZEN TIME: No comments.

MEMBERS TIME:

Linda reported that adjustments needed to be made to nine accounts in the budget. Balkema/Moravek **moved to approve the transfer of \$2300 and \$238.19 from the Cemetery Maintenance and the Engineering accounts to cover shortages in the Election Salaries (\$1771), Election Publishing and Supplies (\$10.55), Propane (\$842.79), Audit (\$100), Printing & Publishing (\$147.85), Riverside Cemetery (\$258), and Toad Hollow Cemetery (\$208) for a total of \$2,538.19.** CARRIED

Supervisor Jerry Vander Roest moved to recess the regular meeting at 5:03 and enter into closed session to discuss personnel issues. He was supported by Don Balkema. Roll Call Vote: Balkema – Y; Moravek – Y; Schug – Y; Vander Roest – Y and Kramer – Y. CARRIED The Board discussed personnel issues. Balkema/Schug moved to adjourn the closed meeting and return to the regular meeting at 5:15 p.m. CARRIED

MOTION TO ADJOURN:

Balkema/Kramer moved to adjourn at 5:19 p.m. CARRIED

Linda Kramer, Clerk

The Attorney has advised that the closed meeting held by the Township Board at the end of the January 28, 2020 Board Meeting did not meet the requirements of the Open Meetings Act because the personnel who were the subject(s) of the meeting did not give their permission for the closed session.

