



## Transfer of Private Infrastructure to Public Ownership *Application Form and Property Owner Petition*

*This form accompanies a companion guidance document entitled  
"Transfer of Private Infrastructure to Public Ownership Handbook", latest edition.*

### Section 1: Applicant Contact Details and Co-petitioners<sup>1</sup>:

	Name		
	Address		
Email		Phone	
Number of Co-petitioner signatories in Appendix A			

### Section 2: Brief Description of private infrastructure to be transferred to public ownership<sup>2</sup>:

Pavement:
Stormwater Management:
Sanitary Sewer:
Water main:
Private Utilities:
Sidewalks and Trails:
Retaining Walls:
Trees and Landscaping:
Other Fixed Objects:

<sup>1</sup>All owners of the private infrastructure described in Section 2 must sign the petition for the application to be deemed complete. A petition template is provided in Appendix A to this form. Use as many blank copies of this sheet as is necessary to list all owners and their signatures.

<sup>2</sup>Provide a short written description of infrastructure items the petitioners are requesting transfer to public ownership. Use additional sheets/diagrams and/or maps as necessary.

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*Application Form and Property Owner Petition*  
(continued)

**Section 3: Engineer who will be providing asset evaluation report<sup>3</sup>:**

Name:		Firm:	
Email		Phone	

**Section 4: Signature of Primary Petitioner & Applicant**

*As primary petitioner and applicant, I, along with the co-petitioners listed in Appendix A to this form, hereby request that the Private Infrastructure as described in Section 2 of this form is transferred to public ownership. I acknowledge the terms set forth in the "Transfer of Private Infrastructure to Public Ownership Handbook", latest version. I acknowledge that the infrastructure to be transferred must be evaluated by a licensed engineer and potentially improved such that it meets current City standards prior to the transfer and that all real estate fees along with environmental, surveying, engineering, utility televising, construction upgrades, permit costs and personal property removals; i.e. fencing, gateways, landscaping, necessary to become a public asset will be the responsibility of the petitioners. I acknowledge that the standard application fee is non-refundable, regardless of the outcome of the application.*

Signed:		Date:	
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<sup>3</sup>Engineer shall be licensed in the State of Iowa.



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### Appendix A: Co-petitioners

*As co-petitioners to the applicant, we hereby request that the Private Infrastructure as described in Section 2 of this form is transferred to public ownership. We acknowledge the terms set forth in the "Transfer of Private Infrastructure to Public Ownership Handbook", latest version. We acknowledge that the infrastructure to be transferred must be evaluated by a licensed engineer and potentially improved such that it meets current City standards prior to the transfer and that all real estate fees along with environmental, surveying, engineering, utility televising, construction upgrades, permit costs and personal property removals; i.e. fencing, gateways, landscaping, necessary to become a public asset will be the responsibility of the petitioners. We acknowledge that the standard application fee is non-refundable, regardless of the outcome of the application.*

NAME	ADDRESS OF ADJACENT PROPERTY	EMAIL & PHONE #	SIGNATURE