



ROOFING PERMIT APPLICATION

Cedar Rapids Building Services Department
500 15th Ave SW, Cedar Rapids, IA 52404

Email: CommercialPermit@cedar-rapids.org or ResidentialPermit@cedar-rapids.org

Phone: 319-286-5939

Fax: 319-286-5830

RESIDENTIAL PROJECTS:

Type of Structure: (Check Only One Box)

☐ Dwelling ☐ Dwelling with Attached Garage ☐ Detached Garage ☐ Shed

A separate permit application is required for each structure on the property

Material:

No. of Squares:

Number of Existing Layers
on Roof:

Layover: ☐ Yes ☐ No

Tear Off Existing: ☐ Yes ☐ No

Replace Sheathing: ☐ Yes ☐ No

COMMERCIAL PROJECTS:

Type of Structure: (Check Only One Box)

☐ Multi-Unit Complex (# of Units _____) ☐ Commercial

A separate permit application is required for each structure on the property

Material:

Valuation of Project:

Number of Existing Layers
on Roof:

Layover: ☐ Yes ☐ No

Tear off existing: ☐ Yes ☐ No

Replace Sheathing: ☐ Yes ☐ No

Contractor:

Contractor Email:

Contractor Phone:

Owner of Property:

Owner Email:

Owner Phone:

Project Address:

Reference: Adopted Chapter 33 of the Municipal Ordinance. This permit does not authorize installation of a new roof covering over more than two existing roof coverings or over unsound or rotted sheathing.

Applicant hereby certifies under penalty of perjury that he/she is the owner; or that he/she is authorized and empowered to make this application on behalf of the owner. Applicant also certifies under penalty of perjury that the application and any related plat, plans, and specifications are true and contain a correct description of the proposed work, lot, structure, and use to which structure is to be placed. Applicant further acknowledges that all applications are subject to deed restrictions and any other codes, ordinances, laws or government regulations that apply.

Applicant understands that any permit that may be granted in response thereto are subject to all the laws of the State of Iowa and all ordinances for the City of Cedar Rapids, Iowa, that may have a bearing on the same..

Applicant's Signature: _____ Date: _____

WORK STARTED BEFORE PERMIT IS ISSUED & POSTED IS SUBJECT TO PENALTY