
City of Cedar Rapids

Historic Preservation Commission

Community Development & Planning Department, City Hall, 101 First Street SE, Cedar Rapids, IA 52401, 319-286-5041

MEETING NOTICE

The City of Cedar Rapids Historic Preservation Commission will hold an in-person meeting at:

4:30 P.M.

Thursday, July 22, 2021

City Hall Training Room (Basement)

101 1st Street SE

Cedar Rapids, IA 52401

Call Meeting to Order - Roll Call

1. Public Comment

Each member of the public is welcome to speak and we ask that you keep your comments to five (5) minutes or less. If the proceedings become lengthy, the Chair may ask that comments be focused on any new facts or evidence not already presented.

2. Approve Meeting Minutes – July 8th

3. Presentation

- a) Intensive Survey Review – North Highlands

4. Action Items

- a) Certificate of Appropriateness
 - i. 1571 2nd Avenue SE – Porch Modifications- Tabled 6.24- and garage windows
 - ii. 1615 2nd Avenue SE – Siding – Tabled
- b) Demolition
 - i. 524 B Avenue NW – Accessory Structure
 - ii. ~~629 21st Avenue SW – Accessory Structure~~ - **Removed Garage Destroyed in Derecho**
- c) Historic Rehab Program Application Approval
- d) Demolitions on Hold – Expires August 23rd
 - i. 2424 18th Street SW – 2 Houses and 5 accessory structures

5. Discussion Items

6. Future Agenda Items

7. Announcements

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a City program, service, or activity, should contact the Community Development Department at (319) 286-5041 or email cd-plan@cedar-rapids.org as soon as possible, but no later than 48 hours before the event.

8. Adjournment

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a City program, service, or activity, should contact the Community Development Department at (319) 286-5041 or email cd-plan@cedar-rapids.org as soon as possible, but no later than 48 hours before the event.



City of Cedar Rapids
101 First Street SE
Cedar Rapids, IA 52401
Telephone: (319) 286-5041

MINUTES
HISTORIC PRESERVATION COMMISSION REGULAR MEETING,
Thursday, July 8, 2021 @ 4:30 p.m.
City Hall Training Room
101 1st Street SE

Members Present: Ronald Mussman – Vice Chair

Abby Huff
Diana Pagan
Gerard Estella
Jeffrey Meyers
Corey Behrens

Members Absent: Jennifer Cunningham, Ryan Russell, Sandra Smith

City Staff: Jeff Wozencraft, Community Development Planner
William Micheel, Assistant Community Development Director

Call Meeting to Order

- Ron Mussman called the meeting to order at 4:32pm
- Six Commissioners were present.

1. Public Comment

2. Approve Meeting Minutes – June 24th (1:00)

- a) Pagan made a motion to approve the minutes from the June 24th meeting with the modification to the 1611 Grande Avenue SE action item. Seconded by Huff. The motion passed unanimously.

3. Presentations

- a) Intensive Survey Review – Midway Park Addition
- b) Historic Rehab Program Update

4. Action Items

- a) Certificate of Appropriateness
 - 1571 2nd Avenue SE – Siding
 - Huff made a motion to approve the Certificate of Appropriateness for aluminum siding due to damage from the Derecho and because the applicant is proposing a like-for-like replacement. Seconded by Pagan. The motion passed unanimously.
 - 1615 2nd Avenue SE – Siding **(8:00)**

- Estella made a motion to table the Certificate of Appropriateness to cover the asbestos siding with Ascend composite siding for further investigation into other alternatives and the proposed product. Seconded by Huff. The motion passed unanimously.
- b) Demolition Permits on Hold
 - 1007 D Avenue NW
 - Huff made a motion to release the hold on the demolition permit. Seconded by Pagan. The motion passed unanimously.
 - 420 10th Street NW
 - Huff made a motion to release the hold on the demolition permit. Seconded by Pagan. The motion passed unanimously.
 - 424 10th Street NW
 - Huff made a motion to release the hold on the demolition permit. Seconded by Pagan. The motion passed unanimously.
 - 2424-2428 18th Street SW
 - Remains on hold
- c) Election of Chair
 - Pagan made a motion to elect Commissioner Huff, Chair of the Historic Preservation Commission. Seconded by Estella. The motion passed unanimously.

5. Discussion

- a) Historic Asset Inventory Sub-Committee

6. Future Agenda Items

7. Announcements

8. Adjournment

Pagan made a motion to adjourn. Seconded by Huff. Motion passed unanimously. The meeting adjourned at 5:50pm.

Respectfully Submitted,
Jeff Wozencraft, Planner
Community Development

*The time in parentheses denotes the approximate minute that the item takes place in the recording



Community Development and Planning Department
City Hall
101 First Street SE
Cedar Rapids, IA 52401
Telephone: (319) 286-5041

To: Historic Preservation Commission Members
From: Jeff Wozencraft, Community Development Planner
Subject: COA Request at 1571 2nd Avenue SE
Date: July 15, 2021

Applicant Name(s): Marlena Pfeiffer

Local Historic District: 2nd and 3rd Avenue

Year Built: Primary Structure – 1905

Description of Project:

The applicant would like to do the following projects:

COA

- Replace two vinyl windows on the garage with 3500 series vinyl windows, which was overlooked by staff on an earlier application.
- Add eyebrow over stoop.

Information from Historic Surveys on property:

The building is a 2 ½ -story Open-Gable Cottage in the Craftsman Style built in 1905.

It is considered a contributing structure, but not individually eligible for listing on the National Register of Historic Places.

Defining features: front-gable roof with gable wall dormers; aluminum siding; pair of 1/1 windows in attic with 1/1 double-hung windows elsewhere; pedimented entrance hood over right side entrance door

Alterations: possible porch removal & replacement with entrance hood; and synthetic siding diminishes significance

The site inventory form notes the condition as 'fair'.

Options for the Commission:

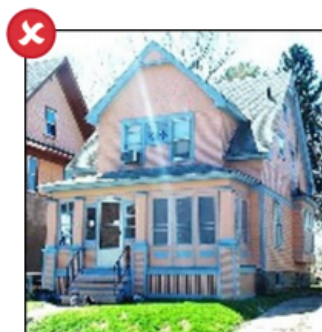
1. **Approve** the application as submitted; or
2. **Modify, then Approve** the application – only if applicant agrees to modifications made; or
3. **Disapprove** the application; or
4. **Table the item to a future, specified meeting date** in order to receive additional information.

Criteria* for Commission decision on application:

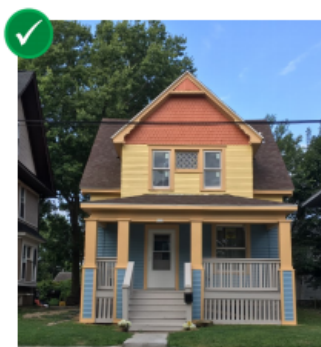
- i. If any defining features of the building or structure as indicated, but not limited to those included on the Site Inventory Form(s) are proposed to be modified as a result of the proposal indicated on the application for Certificate.
- ii. If the proposal is consistent with the Guidelines for Cedar Rapids Historic Districts and/or the most recent edition of the Secretary of Interior's Standards for Rehabilitating Historic Buildings.
- iii. If the proposal mitigates adverse effects on the aesthetic, historic, or architectural significance of either the building or structure or of the local historic district or local historic landmark.

*See 18.08.C.2.a of the Cedar Rapids Municipal Code

Porches



Before: An enclosed porch detracted from the historic character of this home.



After: Reopening the porch and updating the paint color has restored the home's historic character. This home won the Residential Rehabilitation Award in 2018 at the annual Preservation Showcase.

APPROPRIATE:



- Retain and restore original porch columns and railings
- Porches on front and side facades that are original or important to a building's historical integrity should be maintained in their original design and with original materials and detailing unless they are deteriorated beyond repair and then replaced with like materials.
- Repairing the existing porch or balcony
- Replacing masonry elements with masonry elements
- Porches with wood components should be painted unless the building style features unpainted wood such as found in the Shingle or Modern style. See [Paint Section](#).
- Opening an enclosed porch
- Porches may be screened. If screened, the structural framework for the screen panels should be minimal and the open appearance of the porch maintained. Screen panels should be placed behind the original features such as columns or railings and should not hide decorative details or result in the removal of original porch materials.

NOT APPROPRIATE:



- Modern straight-edged railings
- Columns made of modern materials (fiberglass for an example)
- Plywood panel flooring on entrances facing the street
- Carpeted flooring on entrances facing the street
- Concrete steps that are visible from the street, unless original to the building
- Unpainted treated lumber elements, unless used for hidden decorative supports
- Changing the style of columns
- Enclosing porches on the front facades enclosed with wood, glass, or other materials that alter the open appearance. If historically the porch style was enclosed, windows, doors and screening of style and material appropriate to the building style may be used.

Continued on the following page

APPROPRIATE:

- Porches original or important to the building's historical integrity that have deteriorated or have deteriorated components should be repaired or replaced to match the original in design, materials, scale, dimensioning, detailing, and placement.
- Porches with wood floors should have wood steps. The treads should have rounded nosings. The rise of the step should be an enclosed riser.
- Wood floors should have wood tongue and groove flooring running perpendicular to the façade and be painted.
- Original porches of masonry or patios and terraces with poured concrete floors should have poured concrete steps.
- If original porch columns and railings have been removed or replaced on porches visible from the street, they should be rebuilt in historic designs to match the style of the building.
- Porches may require new balusters for the railing. Porch balusters (also called spindles) should be appropriate for the building's style and period. They should be located between a top and bottom rail
- Open areas below porches should be enclosed as was traditional for the type and style of the original porch building material. This could include decorative wood framed skirting, vertical slats, or lattice panels of square pattern. Diamond pattern is typically not appropriate.

NOT APPROPRIATE:

- Porch columns and railings of aluminum, wrought iron, or other modern materials, with the exception of some houses built after World War II, are not appropriate.
- Adding a wood trellis that removes an original porch building material.



Example of a traditional front porch.

Windows



Window divided by muntins



Repairable historic window



Restored historic window

APPROPRIATE:



- Retain and repair historic window sashes, exterior cap moldings, sills and frames
- Windows should be repaired rather than replaced. If non-original or beyond repair and replacement is necessary, the replacement should be in-kind to match the original in material and design.
- Replace windows with the home's original window material (e.g. wood for wood)
- Replacement windows should match the originals as closely as possible
- Repair or install new storm windows
- Vinyl or aluminum products may be allowed at the rear of a house
- Windows should be preserved in their original location, size, and design and with their original materials and glass pattern.
- Windows may have screens and/or storm windows. See Screen, Storm and Security Windows Section, on [page 31](#).

NOT APPROPRIATE:



- Windows constructed of modern building materials, such as vinyl or aluminum on the front and sides of homes
- Decreasing the size of the window opening
- Altering window openings on front facades or side facades visible from the street to accommodate new windows of different size, proportion or configuration.
- Adding window openings that are not original to front facades or elevations visible from the street.
- Altering character defining window openings on all facades.
- New windows on front facades and sides visible from the street with snap-in or flush muntins.
- Enclosing or concealing basement windows on the exterior.

Staff Recommendation: Staff recommends approving the Certificate of Appropriateness for replacing the limestone stoop with wooden steps and adding an eyebrow over the stoop as proposed by the applicant because the site inventory form notes that a porch was ‘possibly removed’, indicating the limestone stoop may not be original.

CEDAR RAPIDS SITE INVENTORY FORM

Survey ID 1571-2ND-AVE-SE

Database _____

Nonextant _____

Location & Functional Information

1. Historic Name(s): William & Lettie Forney House
 2. Common Name(s):
 3. Street Address: 1571 2nd Ave., SE
 4. City: Cedar Rapids
 5. County: Linn
 6. Subdivision: Bever Park 1st
 7. Block(s): 8
 8. Lot: 3
 9. Legal Description: NE 40'
 10. Historic Function(s): Single Family
 11. Current Function(s): Single Family
 12. Owner: Robert & Betty Pfeiffer
- Address: 1571 2nd Ave., SE Phone Number: _____
City/State: Cedar Rapids, IA Zip: 52403

State Sources: County Resource ☐ HABS ☐ Photo ☐ NR ☐
Tax Act ☐ Grants ☐ DOE ☐ R&C ☐

Integrity Notes:

☐ Poor ☐ Good
☒ Fair ☐ Excellent

Sketch Map:

aluminum siding; shutters; front
porch removed

Photograph Information:

Roll/Frame: 8068/18

View: Southeast

Photographer: Marlys Svendsen,
Svendsen Tyler, Inc.

Location of Negative:
City of Cedar Rapids, Dept. of
Planning & Redevelopment



CEDAR RAPIDS SITE INVENTORY FORM

Survey ID 1571-2ND-AVE-SE
Database _____

Evaluation

Architectural Significance and Associated Context(s):

Applicable National Register Criteria: A ☐ B ☐ C ☒ D ☐

National Register Eligibility:

Individual ☐ Yes ☒ No District: ☒ Contributing ☐ Non-Contributing

Reviewed By: _____ Date: _____

Form: 2½-Story Open-Gable Cottage

Defining Features: front-gable roof with gable wall dormers; aluminum siding; pair of 1/1 windows in attic with 1/1 double-hung windows elsewhere; pedimented entrance hood over right side entrance door

Alterations: possible porch removal & replacement with entrance hood;

Overall Condition: synthetic siding diminishes significance

Historical Significance and Associated Context(s):

Applicable National Register Criteria: A ☐ B ☐ C ☐ D ☐

National Register Eligibility:

Individual ☐ Yes ☐ No District: ☐ Contributing ☐ Non-Contributing

Reviewed By: _____ Date: _____

City Directory

1903: Not listed

1904-05: William & Lettie Forney, contractor

1914-15: Thomas & Lillian Hollbrook, chemist @ Churchill Drug Co.

1926: Dell & Mayme Merridith, engineer @ Ford Paving Co.

Prepared by: Marlys Svendsen, Svendsen Tyler, Inc.

Date: 1995

Address: Route 1, Box 388, Saronia, WI 54870

Phone: 715/469-3300

Affiliation: City of Cedar Rapids, Cedar Rapids, Iowa

CEDAR RAPIDS SITE INVENTORY FORM

Survey ID 1571-2ND-AVE-SE
Database _____

Street Address 1571 2nd Ave., SE **City** Cedar Rapids **County** Linn

Location Integrity: OS **Original Site (OS) Moved (MV) Moved to Original Site (MO)**
Endangered? No N Yes ____ **If yes, why?** _____

Ground Plan: **a. Building Shape(s):** rectangle **b. Width:** 26' **Depth:** 30' (in units)

Style/Stylistic Influences

Key Stylistic Attributes

CODE

Open-Gable Cottage

Materials:	Foundation	unknown
	Walls	aluminum siding
	Roof	asphalt

Number of Stories: 2½ stories
Roof Shape: front-gable with gable wall dormers

Builder(s): Unknown

Architect(s) c. 1904

Original Construction Date: Unknown

Modification/Addition Dates: changes include porch removal and replacement with pediment over entrance; aluminum siding; shutters

series of intact blocks; parallels busy 1st Avenue Ave.; 1400 - 1800 blocks of 2nd Ave., SE are level, wide and lined with mature street trees.

Continuation Sheet []

Significant Interior Components:

Not Applicable

Continuation Sheet []

Surveyor Comments:

City of Cedar Rapids Assessor's Records; City Directories (1903, 1904-5, 1914-1915, 1926); Sanborn Maps (1898, 1900, 1905, 1910, 1915)

Continuation Sheet []

Sources:

Needs Further Study/Anomaly []

Continuation Sheet []

Surveyor: Marlys Svendsen, Svendsen Tyler, Inc.

Date 1995

All Around Renovations LLC

Brandon Feickert

Owner/Operator

319-582-3577

allaroundreno@gmail.com

QUOTE #003

PREPARED FOR

Marlena Pfeiffer

1571 2nd Ave SE
Cedar Rapids, Iowa 52403
319-440-6786

PREPARED DATE

12/20/20

Job Invoice

House Project

Itemized Description	Unit Qty.	Mat. Cost	Mat. Total	Labor Cost	Labor Total	Total Cost
Tear off existing house roof	14 sq.	n/a	n/a	\$52.00 sq.	\$728.00	\$728.00
Sheath new roof with ½" osb	52 Sheaths	\$18.31/ Sheath	\$952.12	\$52.00/ Sheath	\$2,704.00	3,656.12
Repair needed 1¼"x6" fascia boards	14	\$6.41	\$89.74	\$5.00/ board	\$70.00	\$159.74
Step flashing	90 units	\$0.71 each	\$63.90	---	---	\$63.90
Install ice and water shield, valley tin and synthetic underlayment	14 sq.	---	---	\$52.00 sq.	\$728.00	\$728.00

Rolls of valley tin	4 rolls	\$31.51/ roll	\$126.04	---	---	\$126.04
WeatherLock ice and water shield	4 rolls	\$92.56/ roll	\$370.24	---	---	\$370.24
Synthetic roll underlayment	4 rolls	\$117.66	\$470.64	---	---	\$470.64
Install drip edge	16 sticks	\$5.18/ stick	\$82.88	\$15.60/ stick	\$249.60	\$332.48
Weather blocker starter strip	3 rolls	\$46.07/ roll	\$138.21	---	---	\$138.21
Install Timberline HD Slate colored lifetime architectural shingles and cap	14 sq.	\$27.08/ bndl.	\$1,137.36	\$182.00/ sq.	\$2,548.00	\$3,685.36
3 tab slate colored shingles (cap)	3 bndls.	\$21.16	\$63.48	---	---	\$63.48
Cobra ridge vent	2 rolls	\$42.88/ roll	\$85.76	---	---	\$85.76
Sealant	6 tubes	\$6.84/ tube	\$41.04	---	---	\$41.04
5,000 count 5/16" staples	2 boxes	\$8.59/ box	\$17.18	---	---	\$17.18
Collated sheathing nails 1,000 count	2 boxes	\$27.89/ box	\$55.78	---	---	\$55.78
Roofing nails	1 box	\$44.81/ box	\$44.81	---	---	\$44.81
Tear off existing siding	25 sq.	---	---	\$104.00/ sq.	\$2,600.00	\$2,600.00
Soffit and fascia install	400 lin. ft.	---	---	\$4.17/ lin. ft.	\$1,668.00	\$1,668.00
Soffit 4 panel white 16"x10'	22 panels	\$22.38/ panel	\$492.36	---	---	\$492.36
Fascia 6"x10' white	18 pieces	\$11.56/ piece	\$208.08	---	---	\$208.08
1 lb 15 gauge 1 ¼" white trim nails	5 boxes	\$9.45/ box	\$47.25	---	---	\$47.25

8'x1/2"x5/8" aluminum H channel	6 sticks	\$9.63/ stick	\$57.78	---	---	\$57.78
Window and door wraps	22 windows/ 2 doors/ 24 total units	---	---	\$72.80/ unit	\$1,747.20	\$1,747.20
50' Aluminum 2 sided painted roll	3 rolls	\$90.92/ roll	\$272.76	---	---	\$272.76
1 lb 15 gauge 1 1/4" white trim nails	4 boxes	\$9.45/ box	\$37.80	---	---	\$37.80
10.1 fl. Oz. silicone sealant	14 tubes	\$8.30/ tube	\$116.20	---	---	\$116.20
Framing lumber 2"x2"x8'	10 boards	\$4.13/ board	\$41.30	---	---	\$41.30
House wrap and fanfold	25 sq.	---	---	\$46.80/ sq.	\$1,170.00	\$1,170.00
Vapour barrier insulation 48"x97 1/4"x1/2" R2.3	70 units	\$15.82/ unit	\$1,107.40	---	---	\$1,107.40
0.167'x164' house wrap tape	4 rolls	\$12.74/ roll	\$50.96	---	---	\$50.96
Air barrier 10'x90' white wrap	3 rolls	\$105.92/ roll	\$317.76	---	---	\$317.76
50' Aluminum roll coil stock	2 rolls	\$90.92/ roll	\$181.84	---	---	\$181.84
Siding instal	24 sq.	---	---	\$182.00	\$4,368.00	\$4,368.00
Solid D5 aluminum siding	24 sq.	\$228.80/ sq.	\$5,491.20	---	---	\$5,491.20
1/2"x144" white aluminum j channel	48 sticks	\$11.42/ stick	\$548.16	---	---	\$548.16
10' Aluminum siding starter strip	18 sticks	\$12.68/ stick	\$228.24	---	---	\$228.24
Metal to stone j channel	18 pieces	\$3.23/ piece	\$58.14	---	---	\$58.14
Aluminum siding nails 1 1/2"	25 lb. box	\$494.75/ box	\$494.75	---	---	\$494.75

U channel	22 sticks	\$4.38/ stick	\$96.36	---	---	\$96.36
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Resilient channel x12'	16 sticks	\$5.10/ stick	\$81.60	---	---	\$81.60
Aluminum outside corner	8 cnr.	\$44.72/ cnr.	\$357.76	---	---	\$357.76
Aluminum inside cornert	6 cnr.	\$33.28/ cnr.	\$199.68	---	---	\$199.68

Garage Project

Roof tear off	8 sq.	---	---	\$52.00/ sq.	\$416.00	\$416.00
Siding tear off	8 sq.	---	---	\$52.00/ sq.	\$416.00	\$416.00
Roof underlayment	8 sq.	---	---	\$26.00/ sq.	\$208.00	\$208.00
House wrap	8 sqs.	---	---	\$52.00/ sq.	\$416.00	\$416.00
Roof shingle	8 sq.	---	---	\$78.00/ sq.	\$624.00	\$624.00
Soffit and fascia	125 lin. ft.	---	---	\$4.17/ lin, ft.	\$521.25	\$521.25
Siding instal	8 sq.	---	---	\$130.00/ sq.	\$1,040.0 0	\$1,040.00
Window replacement	2 units	---	---	\$52.00/ unit	\$104.00	\$104.00
Door wraps	2 units	---	---	\$78.00/ unit	\$156.00	\$156.00
Timberline HD Slate lifetime architectural shingles (33.3 sq. ft./ bndl.)	24 bndl.	\$27.08/ bndl.	\$649.92	---	---	\$649.92

Synthetic roll underlayment	2 rolls	\$117.66/ roll	\$235.32	---	---	\$235.32
Drip edge	12 sticks	\$6.89/ stick	\$82.68	---	---	\$82.68
Weather blocker starter strip	1 roll	\$46.07/ roll	\$46.07	---	---	\$46.07
Roof cap shingles	1 bndl.	\$21.16/ bndl.	\$21.16	---	---	\$21.16
Roofing coil nails	1 box	\$25.90/ box	\$25.90	---	---	\$25.90
5,000 count staples	1 box	\$8.30/ box	\$8.30	---	---	\$8.30
Vinyl siding D4 white 8"x12'1"	4 cases	\$137.00/ case	\$548.00	---	---	\$548.00
12' Starter strip	6 sticks	14.74/ stick	\$88.44	---	---	\$88.44
Outside corners	4 sticks	\$21.35/ stick	\$85.40	---	---	\$85.40
J channel	18 sticks	\$5.46/ stick	\$98.28	---	---	\$98.28
Finish moulding	6 sticks	\$8.00/ sticks	\$48.00	---	---	\$48.00
Solid soffit panel 16"x12'	6 pieces	\$20.52/ piece	\$123.12	---	---	\$123.12
Fascia 6" X10' white	12 pieces	\$11.56/ piece	\$138.72	---	---	\$138.72
1 lb. 15 gauge 1 1/4" white trim nails	1 box	\$9.44/ box	\$9.44	---	---	\$9.44
24"x36" 3500 series single hung vinyl windows	2 units	\$189.63/ unit	\$379.26	---	---	\$379.26
Sealant tape	1 roll	\$10.54/ roll	\$10.54	---	---	\$10.54
10.1 oz. white silicone sealant	3 tubes	\$7.26/ tube	\$21.78	---	---	\$21.789
25' aluminum coil stock	1 roll	\$49.99/ roll	\$49.99	---	---	\$49.99

Misc. Description	Unit Qty.	Unit Cost	Total Cost
Material delivery	3 Dlvry.'s	\$60.00	\$180.00
Debris container, delivery and removal	40 Yd.x2	\$625.00x2 +\$55.00 ton	\$1,690.00
Equipment rental/use	1 Rntl.'s	\$520.00	\$520.00
Building permit(s)	1	\$680.00	\$680.00

Total Misc. Cost	Total Mat. Cost	Total Labor Cost	Total Cost
\$3,070.00	\$16,894.38	\$22,482.05	\$42,446.43
---	---	---	-\$1,676.49 Overage
---	---	---	Grand Total \$40,769.94

CONTRACT AGREEMENT

This CONTRACT AGREEMENT is made on December 20, 2020, by
and between Marlena Pfeiffer and All Around Renovations LLC

A. Contractor wishes to enter into the following Contract with the Owner to furnish labor and materials to the project located at 1571 2nd ave se, Cedar Rapids, pursuant to plans dated January 24, 2021 prepared by All Around Renovations LLC. This Contract includes, by reference, all terms and conditions listed in this Contract and modifications issued after execution of this Contract.

TERMS AND CONDITIONS

1. Contractor shall furnish all labor, material, skill and equipment necessary or required to perform all the work for the Project as follows:
Contractor to provide labor and materials as shown on the Project Documents <and as specified in sections above. Contract price shall be (including all taxes and permit fees)\$40,769.94.
Contractor shall be paid as follows:
Initial down payment for materials:\$10,000.00
Second instalment after garage and house roof complete:\$6,780.00
Remaing balance due within 30 days of completion of job.
2. Contractor shall pay for all materials, labor and equipment used in, or in connection with the performance of this Contract when such bills or claims become due and to indemnify and hold harmless the Project and Owner from all claims and mechanic's liens and to furnish satisfactory evidence to Owner, when and if required that the Contractor has complied with the above requirements.
3. Contractor shall begin work within three calendar days after being notified, in writing, by the Owner that the Project is ready. Contractor further agrees to complete the work of this Contract Agreement within 120 days after starting work.
4. Contractor agrees to proceed with the work in an orderly and reasonable sequence and to abide by Owner's decision as to the allotment of all storage and working space of the Project.
5. Contractor agrees that no extension of time for performance of this Contract shall be recognized or permitted without the Owner's written consent.
6. Customer agrees that any and all change order work will be done after a Change Order contract has been proposed and agreed upon upon signing the change order contract.
7. Contractor agrees to assume the entire responsibility and liability for all damages or injury to any and all individuals, whether employees or otherwise and to all property, including Owner's property arising out of, resulting from, or in a manner connected with the performance of the work provided for in this Contract or occurring or resulting from the use by Contractor, his agents or employees of materials, equipment, instrumentalities or other property, whether the same is owned by Owner, Contractor or third parties, and Contractor agrees to indemnify and

save harmless Owner, his agents and employees from any and all such claims, including, without limiting the generality of the foregoing claims for which Owner may be, or may be claimed to be liable and attorneys' fees and disbursements paid or incurred to enforce the provisions of this paragraph.

8. Owner agrees to employ Contractor to do the work described in Paragraph 1 hereof subject to the terms and conditions of this Contract.

9. Owner agrees to pay Contractor the full amount, less retainage and other hold backs, owed upon faithful, prompt and complete performance of the Contractor's work to be performed under this Contract and Owner's acceptance of the work

DocuSigned by: OWNER:

8FBF6CF04DAF451...
Sign _____

1/14/2021
Date _____

CONTRACTOR:
DocuSigned by:

0C78AE7D60E34E1...
Sign _____

1/14/2021
Date _____



3500
SINGLE-HUNG

3500 Vinyl Single-Hung Window

The 3500 vinyl single-hung window offers **handcrafted quality, exceptional durability, and optimal energy efficiency.** With standard features that include a pre-punched mounting fin and removable sash for easy drywall pass through, our 3500 window is ideal for any new home construction project. A stylish beveled profile, full-length lift rail, and metal reinforcements at the meeting rail provide aesthetic and performance benefits that complement the window's builder-friendly attributes.

PERFORMANCE FEATURES

- Warm-edge spacer system maximizes energy efficiency and improves seal performance of insulated glass units
- Welded, multi-chambered frame and sash for superior strength and energy-efficiency
- Integral J-Channel and mounting fin with pre-punched holes for easy and efficient installations
- Top glass is drop-in tape glazed for easy material pass through
- Heavy-duty weatherstripping for protection against wind, rain, dust, and noise

*Welded multi-chamber
mainframe design*



*Dual-pane
insulated glass*

*2 7/8" frame
depth*

**TOP
SELLER**



**WARM-EDGE
SPACER SYSTEM**



DUAL-PANE



**PAINTED
EXTERIOR**



BRICKMOULD

 **Standard**
 **Optional**

Designed smarter, from the inside out

ENGINEERED TO PERFORM

- Multi-chamber mainframe design
- 2 7/8" frame depth
- 3/4" insulating glass
- Continuous head and sill mulling for twins and triples
- 3 frame styles available
 - fin, flange, finless
- Wood extension jambs available for 4 9/16" and 6 9/16" wall depths
- Available with brickmould accessory and integral J-channel

CONVENIENCE & STYLE

The 3500 features the following design details on every window:

- Silicone-glazed bottom sash
- Recessed tilt latch
- Full-length lift rail

SAFETY & SECURITY FEATURES

- Dual-opposing locks create a stronger, safer seal
- Optional tempered glass is four times stronger than non-tempered glass and safer if broken
- Optional obscure glass allows light in while protecting privacy
- Optional Window Operating Control Device (WOCD) restricts sash opening and reduces the risk of accidental falls

MIN & MAX SIZING

WIDTH		HEIGHT	
Min	Max	Min	Max
13"	48"	24"	96"
CHS MAX SIZES			
WIDTH		HEIGHT	
Twin (Individual)		47 1/2"	83 1/2" high
Twin (Overall)		95 1/8"	
Triple (Individual)		35 3/4"	
Triple (Overall)		107 1/2"	

* Available in 1/16" increments. DP upgrade required for any unit greater than 84" tall. CHS available on XX, XO, OX, XXX, and XOX configurations.

CREATE A CUSTOMIZED LOOK

GRID TYPES & SIZES

- 5/8" flat grids-between-the-glass
- 7/8" flat grids-between-the-glass
- 1 1/16" sculptured grids-between-the-glass
- 1 5/16" sculptured grids-between-the-glass
- 1 1/8" simulated divided light

GRID PATTERNS



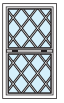
Colonial



9-Lite Perimeter



6-Lite Perimeter



Diamond

VINYL/EXTRUDED COLORS



White



Almond

ENERGY-EFFICIENT GLASS PACKAGES

Our **dual-pane** insulated glass package options help save on heating and cooling costs while enhancing home comfort

- In cool weather**, insulated glass provides outstanding thermal performance to keep interior glass surfaces closer to room temperature, eliminating cold spots near windows
- In warm weather**, it helps reduce solar heat gain and minimize glare to improve interior comfort
- Able to meet **ENERGY STAR®** requirements in all four climate zones

GLAZING TYPE	U-VALUE	SHGC	STC
Low-E glass	0.33	0.31	28
Low-E glass with grids	0.33	0.28	28
Argon and Low-E glass	0.30	0.31	28
Argon and Low-E glass with grids	0.30	0.28	28
HP Low-E glass	0.33	0.23	28
HP Low-E glass with grids	0.33	0.21	28
Argon and HP Low-E glass	0.30	0.22	28
Argon and HP Low-E glass with grids	0.30	0.20	28
Northern ENERGY STAR® Low-E glass	0.30	0.54	28
Northern ENERGY STAR® Low-E glass with grids	0.30	0.48	28

Note: all values based on standard 3/4" dual-pane IGU unless noted otherwise



EXTERIOR LAMINATE*



Bronze



Black

EXTERIOR PAINT†



Cream



Almond



Clay



Silver



Cocoa



Forest Green



Bronze



Black

* Exterior laminate available with white interior only; available with 5/8" flat or 1 1/16" sculptured grids only; not available with J-Channel

† Exterior paint available with 1 1/16" sculptured grids only; not available with brickmould



OUR MISSION

Getting It Right Every Time

We build each of our products the same way we built our company: with integrity and precision. Every MI window and door is handcrafted in the United States using state-of-the-art manufacturing techniques, and is backed by vigorous in-house testing procedures. We are 100% committed to offering the styles, value, and performance you're after.

Discover everything we have to offer at miwindows.com, or by calling 1-717-365-3300.



1430



1430



Community Development and Planning Department
City Hall
101 First Street SE
Cedar Rapids, IA 52401
Telephone: (319) 286-5041

To: Historic Preservation Commission Members
From: Jeff Wozencraft, Community Development Planner
Subject: COA Request at 1615 Second Avenue SE
Date: July 16, 2021

Applicant Name(s): William Brown

Local Historic District: 2nd & 3rd Avenue

Year Built: Primary Structure – 1900

Description of Project:

The applicant would like to:

COA

- Cover/encapsulate damaged asbestos siding with a Ascend composite siding

CNME

- Replace wood windows with Sierra Pacific Double Hung Wood Windows.

Information from Historic Surveys on property:

The building is a 2-story Hipped Cottage built in 1900.

It is considered a contributing structure, but not individually eligible for listing on the National Register of Historic Places.

Defining Features: hipped roof with gable attic dormer (closed gable appearance) at right side; 1/1 double-hung windows and cottage window to right of entrance; modillions along cornice; bay window cut-away at north corner of front; wrap-around porch on north corner with slender boxed supports, spindled balustrade & vertical board porch skirting design

Alterations: asbestos shingle siding

The site inventory form notes the condition as 'fair'.

Options for the Commission:

1. **Approve** the application as submitted; or
2. **Modify, then Approve** the application – only if applicant agrees to modifications made; or
3. **Disapprove** the application; or

4. **Table the item to a future, specified meeting date** in order to receive additional information.



Criteria* for Commission decision on application:

- i. If any defining features of the building or structure as indicated, but not limited to those included on the Site Inventory Form(s) are proposed to be modified as a result of the proposal indicated on the application for Certificate.
- ii. If the proposal is consistent with the Guidelines for Cedar Rapids Historic Districts and/or the most recent edition of the Secretary of Interior's Standards for Rehabilitating Historic Buildings.
- iii. If the proposal mitigates adverse effects on the aesthetic, historic, or architectural significance of either the building or structure or of the local historic district or local historic landmark.

*See 18.08.C.2.a of the Cedar Rapids Municipal Code

Siding

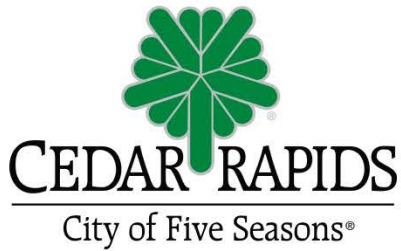


APPROPRIATE: 	NOT APPROPRIATE: 
<ul style="list-style-type: none">• Replace wood exterior siding with like materials• Repairing the existing siding• Removing of synthetic siding• Retaining the width of the original paneling• Retain service openings (e.g. ice & mail delivery openings)	<ul style="list-style-type: none">• Synthetic siding – Vinyl, aluminum or other synthetic sidings (this includes products that try to mimic historic patterns)• Horizontal paneling siding that does not match the existing paneling pattern

Staff Recommendation:

Staff recommends the approval of the Certificate of Appropriateness to apply Ascend composite siding at 1615 2nd Avenue SE due to the following factors:

- The extenuating circumstances caused by the Derecho have forced, not under their own volition, the applicant to address their asbestos siding
- After consulting with multiple contractors, no consensus was achieved on whether other alternatives are feasible or possible without having to abate the asbestos
- The cost of abating the asbestos is prohibitively expensive for the applicant. They have received quotes ranging from \$70,000 - \$80,000, roughly the current assessed value of the home.



LOCAL HISTORIC DISTRICT/LANDMARK EXTERIOR WORK APPLICATION

Cedar Rapids Municipal Code, Section 18.08

The following information is necessary for all requests for exterior modifications to local historic landmarks or buildings within a designated local historic district as per Chapter 18, Historic Preservation in the Cedar Rapids Municipal Code. Please answer all questions. Failure to provide accurate and complete information will delay review.

<p style="text-align: center;">Owner Information</p> <p>Name <u>William Brown</u></p> <p>Address <u>1615 2nd Ave SE</u></p> <p>City <u>Cedar Rapids</u></p> <p>State <u>IA</u> Zip <u>52403</u></p> <p>Phone <u>319-213-2753</u></p> <p>Email _____</p>	<p style="text-align: center;">Applicant Information (skip if owner)</p> <p>Name/Company _____</p> <p>Email _____</p> <p>Address _____</p> <p>City _____</p> <p>State _____ Zip _____</p> <p>Phone _____</p>
<p>Address of Property where work will occur: <u>1615 2nd Ave SE</u></p>	
<p>Project Type: <input checked="" type="checkbox"/> House <input type="checkbox"/> Garage <input type="checkbox"/> Shed <input type="checkbox"/> Fence <input type="checkbox"/> Other _____</p>	
<p>Project Description and Location on the property/structure (please be as detailed as possible):</p> <p><u>The applicant would like to remove asbestos siding that was damaged in the derecho and replace with "Ascend" composite siding. Additionally, the applicant would like to install wood frame double hung windows from Sierra Pacific.</u></p> <p>_____</p> <p>_____</p> <p>_____</p>	
<p>Description of existing materials (e.g. wood, metal, asphalt shingles):</p> <p><u>Wood windows and asbestos siding</u></p> <p>_____</p>	
<p>Description of proposed materials(e.g. wood, metal, asphalt shingles):</p> <p><u>Ascend composite siding and wood windows</u></p> <p>_____</p>	
<p>Will you be permanently removing architectural detailing/ornamentation from the exterior of the structure (e.g. corbel(s), trim, molding, newel post caps)? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If Yes, describe what architectural detailing/ornamentation you are removing and why:-</p> <p>_____</p> <p>_____</p>	

Description of how project meets the Guidelines for Cedar Rapids Historic Districts *or rationale for why the project is not consistent with the Guidelines for Cedar Rapids Historic Districts:*

Supplemental Materials Required:

For all projects, include at least one of the following applicable materials:

- ☒ Physical Material(s) Sample
- ☒ Product Catalog, indicating chosen product
- ☐ Photo of exact product which will be installed

For new construction only, include at least one of the following:

- ☐ Sketches
- ☐ Renderings
- ☐ Construction Drawings

I, the owner or designated representative of the property, have read the application and acknowledge the Guidelines for Cedar Rapids Historic Districts, as they relate to my project will be used to determine if my project is approved. If the area where the work on the project is not readily visible from a public right-of-way (alley or street), I also authorize a staff member of the Community Development Department to come onto the property to obtain photo(s) of the area where the work will occur.

I acknowledge that the information provided in this application, including all attachments, are accurate and correct, and that an incomplete application will not be accepted.

I have included the required applicable attachments with this application: ☒ Yes ☐ No

Owner/applicant signature: _____

For staff use only:

Date and time completed application received: _____

City of Cedar Rapids Community Development Department
101 First Street SE, Cedar Rapids, IA 52401
Phone: 319-286-5041 | Web: www.cityofcr.org/hpc

CEDAR RAPIDS SITE INVENTORY FORM

Survey ID 1615-2ND-AVE-SE

Database

Nonextant

Location & Functional Information

1. **Historic Name(s):** William and Lenora Albright House
2. **Common Name(s):**
3. **Street Address:** 1615 2nd Ave., SE
4. **City:** Cedar Rapids
5. **County:** Linn
6. **Subdivision:** Bever Park 1st
7. **Block(s):** 9
8. **Lot:** 5 & 6
9. **Legal Description:** SW 10' Lot 5 & NE 40' Lot 6
10. **Historic Function(s):** Single Family
11. **Current Function(s):** Single Family
12. **Owner:** Maxine Kinch
- Phone Number:**
- Address:** c/o Leanne Hensley, Conservator, PO Box 501 **City/State:** Cedar Falls, IA **Zip:** 50613

State Sources: County Resource ☐ HABS ☐ Photo ☐ NR ☐
Tax Act ☐ Grants ☐ DOE ☐ R&C ☐

Integrity Notes:

☐ Poor ☐ Good
☒ Fair ☐ Excellent

Sketch Map:

asbestos siding

Photograph Information:

Roll/Frame: 8068/11

View: Southeast

Photographer: Marlys Svendsen,
Svendsen Tyler, Inc.

Location of Negative:

City of Cedar Rapids, Dept. of
Planning & Redevelopment



CEDAR RAPIDS SITE INVENTORY FORM

Survey ID 1615-2ND-AVE-SE
Database _____

Evaluation

Architectural Significance and Associated Context(s):

Applicable National Register Criteria: A ☐ B ☐ C ☒ D ☐

National Register Eligibility:

Individual ☐ Yes ☒ No District: ☒ Contributing ☐ Non-Contributing

Reviewed By: _____ Date: _____

Form: 2-Story Hipped Cottage

Defining Features: hipped roof with gable attic dormer (closed gable appearance) at right side; 1/1 double-hung windows and cottage window to right of entrance; modillions along cornice; bay window cut-away at north corner of front; wrap-around porch on north corner with slender boxed supports, spindled balustrade & vertical board porch skirting design

Alterations: asbestos shingle siding

Overall Condition: synthetic siding diminishes significance

Historical Significance and Associated Context(s):

Applicable National Register Criteria: A ☐ B ☐ C ☐ D ☐

National Register Eligibility:

Individual ☐ Yes ☐ No District: ☐ Contributing ☐ Non-Contributing

Reviewed By: _____ Date: _____

City Directory

1900: William & Lenora Albright, manager Postal Telegraph Cable Co.

1903: N.H. Burdick

1904-05: Lucius & Lily Richardson, dentist

1914-15: Vacant

1926: Vacant

Prepared by: Marlys Svendsen, Svendsen Tyler, Inc.

Date: 1995

Address: Route 1, Box 388, Sarona, WI 54870

Phone: 715/469-3300

Affiliation: City of Cedar Rapids, Cedar Rapids, Iowa

CEDAR RAPIDS SITE INVENTORY FORM

Survey ID 1615-2ND-AVE-SE
Database _____

Street Address 2nd Ave., SE **City** Cedar Rapids **County** Linn

Location Integrity: OS Original Site (OS) Moved (MV) Moved to Original Site (MO)
Endangered? No N Yes ____ If yes, why? _____

Ground Plan: a. Building Shape(s): rectangle b. Width: Depth: (in units)

Style/Stylistic Influences	Key Stylistic Attributes	CODE
----------------------------	--------------------------	------

Hipped Cottage

Materials:	Foundation	Walls	Roof
	stone	asbestos shingle siding	asphalt

Number of Stories: 2 stories
Roof Shape: hipped

Builder(s): Unknown

Architect(s) Unknown

Original Construction Date: c. 1900

Modification/Addition Dates: Unknown

changes include asbestos shingle siding

Continuation Sheet []

Significant Interior Components:

Not Applicable

Continuation Sheet []

Surveyor Comments:

series of intact blocks; parallels busy 1st Avenue Ave.; 1400 - 1800 blocks of 2nd Ave., SE are level, wide and lined with mature street trees.

Continuation Sheet []

Sources: City of Cedar Rapids Assessor's Records; City Directories (1900, 1903, 1904-5, 1914-1915, 1926); Sanborn Maps (1898, 1900, 1905, 1910, 1915)

Needs Further Study/Anomaly []

Continuation Sheet []

Surveyor: Marlys Svendsen, Svendsen Tyler, Inc.

Date 1995

Notes on Covering/Abating Asbestos Siding

Paraphrasing of discussions with experts and contractors

- Spoke with Rob from Home Repair Team in North Liberty
 - o He did not recommend covering asbestos with either LP Smart Siding or Vinyl, due to the risk of disturbing the asbestos underneath

- Spoke with Rick from DeNeve Construction
 - o LP Smart Siding and the Fiber Cement product (they didn't seem to do a lot of work with this product anymore – mentioned that LP Smart Siding had become more popular) would require the removal and abatement of the asbestos siding
 - o The warranties would not be covered if they installed over the asbestos siding. The LP Smart Siding and Fiber Cement product would not be able to lay flat on top of the asbestos
 - o He thought vinyl/vinyl composite could work if an insulation board is installed underneath the synthetic siding

- Spoke with Lee Hoeger of the City of Cedar Rapids Housing Department
 - o Lee suggested that LP Smart Siding could be used to cover asbestos siding

- Cheryl Petersen – State Historic Preservation Office
 - o Cheryl was in favor of abatement, but understanding of the impact that it could cause the applicant
 - o She was concerned with connection between the siding, if new siding covers the asbestos siding, and wood windows to make sure the siding does not detract from the appearance of the windows

Inventory of Siding in the Historic Districts

2nd and 3rd Avenue Historic District

Type of Siding	Count	Percentage
Wood or Original	122	61.9%
Vinyl	22	11.2%
Synthetic	8	4.1%
Asbestos	15	7.6%
Aluminum	30	15.2%
Total	197	

Redmond Park Grande Avenue Historic District

Type of Siding	Count	Percentage
Wood or Original	143	74.5%
Vinyl	7	3.6%
Synthetic	14	7.3%
Asbestos	12	6.3%
Aluminum	16	8.3%
Total	192	

- 6.9% of properties in the historic districts have asbestos siding according to the site inventory forms (27 of 389 properties)



Historic Preservation Commission Agenda Item Cover Sheet

Meeting Date: July 22, 2021

Property Location: 524 B Avenue NW

Property Owner/Representative: Lee Timm

Demolition Contact: TBD

Year Built: Garage – 1940

Description of Agenda Item: ☒ Demolition Application ☐ COA ☐ Other

Background and Previous HPC Action: The garage is considered Normal by the City Assessor. The property was included in the 2009 Architectural Reconnaissance Survey for St. Patrick's Neighborhood, which determined it to be non-contributing and not individually eligible.

City Assessor Information on the parcel: <https://cedarrapids.iowaassessors.com/parcel.php?gid=850012>

Historic Eligibility Status: Eligible ☐ Not Eligible ☒ Unknown ☐ N/A ☐

Explanation (if necessary):

If eligible, which criteria is met:

- ☐ Associated with significant historical events (Criteria A)
- ☐ Associated with significant lives of person (Criteria B)
- ☐ Signifies distinctive architectural character/era (Criteria C)
- ☐ Archaeologically significant (Criteria D)

Other Action by City: Yes ☐ No ☒ N/A ☐

Explanation (if necessary):

Recommendation: Immediate release

Rationale: There is no evidence of historic significance and the property is a poor candidate for local landmarking.



Permit Number: _____

City of Cedar Rapids
Building Services Department
500 15th Avenue SW, Cedar Rapids, IA 52404
Main Phone: (319) 286-5831 Fax: (319) 286-5830
DEMOLITION PERMIT APPLICATION

****Permit is valid for 30 days from date of issue****

Address of Demolition: 524 B Ave NW		Approximate Age of Structure/Year Built: 1940
GPN:	Reason: (optional) Call For EXP	Future Plans: (optional)
Property Owner's Name: Lee Timm		Phone: 319-389-4395
Property Owner's Address: 524 B Ave NW		City / State / Zip Code Cedar Rapids IA 52405
Contractor's Name: Lee H Timm		Phone: 319-389-4395
Contractor's Address: 524 B Ave NW		City / State / Zip Code Cedar Rapids IA 52405
Contractor's Email:		
Type of Building: <input type="checkbox"/> Single Family <input type="checkbox"/> Multi Family # _____ Units <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Accessory Building		
Size of Building: Dimensions are: 19x23		Number of Stories: _____ Height: _____
Building has Basement: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, What Dimensions: _____		
Any other structure on the parcel? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, describe: _____		
DISPOSAL OF DEMOLITION MATERIALS		
<input checked="" type="checkbox"/> City of Cedar Rapids Landfill		<input type="checkbox"/> Private Landfill – Contact: _____ Phone #: _____
Address: _____		
It is the Responsibility of the <u>Permit Holder</u> to adhere to all local, state and federal regulations regarding proper inspections and removal of asbestos prior to any demolition.		
UTILITIES INFORMATION		
All utilities shall be abandoned in accordance with City requirements and verified and/or inspected before Demolition Permit is issued and demolition begins.		
I hereby certify that I have read and examined this application and affirm the above information as true and correct and also agree to comply with the provisions of the City of Cedar Rapids Codes and any other applicable Federal & State laws concerning the demolition process and/or disposal of demolition debris. I also certify that I am authorized to demolish this building as owner or agent of the owner and agree to assume complete responsibility for any liability arising from demolition of the above building. I also agree that no burning or burying of materials shall be done within the Corporate City Limits of Cedar Rapids.		
APPLICANT SIGNATURE (Please print legibly): Lee H Timm		DATE: 7/6/21
CONTRACTOR SIGNATURE (Please print legibly):		DATE:
PLEASE PROVIDE SIGNATURES FOR EACH FIELD BELOW		
UTILITIES DISCONNECTION INFORMATION & APPROVALS		
Water:	Alliant Energy:	
Sewer:	Mid-American Energy:	
HPC:	MediaCom:	
Zoning:	CenturyLink:	
BSD:		

Return application to:
demo@cedar-rapids.org



Community Development and Planning Department
City Hall
101 First Street SE
Cedar Rapids, IA 52401
Telephone: (319) 286-5041

To: Historic Preservation Commission Members
From: Jeff Wozencraft, Community Development Planner
Subject: Historic Rehab Program Approval
Date: July 16, 2021

Applicant Name(s):

Local Historic District: 2nd and 3rd Avenue

Year Built:

Description of Project:

City staff received three applications for the Historic Rehab Program on the same date that oversubscribe the remaining funding of the program for the fiscal year. Per the guidelines, staff brings the projects to the commission for approval of a recommendation, using the below criteria to prioritize projects:

- a. Projects involving an owner occupied structure which is the owner's primary home*
- b. Applicants who have not been awarded a grant in the past three (3) years*
- c. Projects involving the primary structure on the property*

Address	Project	Funding Request	Owner Occupied	Past Recipient (Last 3 years)	Primary Structure
1571 2 nd Ave SE	Siding/Porch	\$7,500	Y	N	Y
1715 2 nd Ave SE	Window Restoration	\$6,437	Y	N	Y
1858 2 nd Ave SE	Siding/Paint Project	\$7,500	N	Y	Y

Remaining funds for FY22: \$10,049

Options for the Commission:

1. **Approve** the application as submitted; or
2. **Modify, then Approve** the application – only if applicant agrees to modifications made; or
3. **Disapprove** the application; or
4. **Table the item to a future, specified meeting date** in order to receive additional information.

Staff Recommendation: Staff recommends splitting the remaining funding, of \$5,024.50, for FY22 to 1571 2nd Avenue SE and 1715 2nd Avenue SE to align with the prioritization criteria set forth in the Historic Rehab Program Guidelines.



CEDAR RAPIDS

Historic Rehabilitation Program Application FY 2022

Community Development Department, 101 First Street SE, Cedar Rapids, IA 52401, Phone 319-286-5041

The following information is necessary for all those interested in participating in the Historic Rehabilitation Program. Please answer all questions and provide all attachments. Incomplete applications will not be accepted. Sections beginning with ^ may be skipped if a Certificate of Appropriateness has previously been obtained for the work AND the work has not begun.

Owner Information	Applicant Information (skip if owner)
Name <u>Cynthia A. Burger</u>	Name/Company _____
Address <u>1715 2nd AVE SE</u>	Email _____
City <u>Cedar Rapids</u>	Address _____
State <u>Iowa</u> Zip <u>52403</u>	City _____
Phone <u>319-270-3818</u>	State _____ Zip _____
Email <u>cab2705@aol.com</u>	Phone _____
Address of Property where work will occur: <u>1715 2nd AVE SE</u>	
Is this a rental property or secondary home? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Have you filed an insurance claim for the project you are applying for? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Project type: <input checked="" type="checkbox"/> House <input type="checkbox"/> Garage <input type="checkbox"/> Shed <input type="checkbox"/> Fence <input type="checkbox"/> Other _____	
Project description (please be as detailed as possible): <u>Window Restoration</u>	
<u>see attached complete detailed information</u>	
^Existing Material(s): _____	
^Material(s) Proposed: _____	
Will you be permanently removing architectural detailing/ornamentation? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes, please explain what you are removing and why: _____	
Description of how project meets the City of Cedar Rapids Historic Preservation Design Guidelines or rationale for why the project is not consistent with the Design Guidelines:	
★ <u>Project will completely restore existing windows of historic property</u>	

Location: Describe where (what part of building, or where on property) work will be done:
all window panes

Include at least one of the following applicable materials: ☐ Physical Material(s) Sample
☐ Product Catalog, indicating chosen product ☐ Photo of exact product which will be installed

For reconstruction, one of the following: ☐ Sketches ☐ Renderings ☐ Construction Drawings

I have included bids/quotes of two state licensed contractors for the project*: ☐ Yes ☐ No

*Bids/quotes not required for work done by homeowner which is eligible to be done by homeowner, but estimate of materials cost is required.

Grant Determination

All approved applicants of the Historic Rehabilitation Program are eligible for a grant that covers 50% of their project costs, up to \$5,000. If an applicant has a gross annual household income at or below 100% AMI*, they are eligible for a grant that covers 75% of their project costs, up to \$7,500. To qualify for the 75% grant, please provide additional information below:

How many people live in your household? Please check box: ☒ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8+

What was your gross household income last year? Please check box:

- ☒ \$0-\$62,600 ☐ \$62,601-\$71,500 ☐ \$71,501-\$80,400
☐ \$80,401-\$89,300 ☐ \$89,301-\$96,500 ☐ \$96,501-\$103,600
☐ \$103,601-\$110,800 ☐ \$110,801-\$117,900 ☐ \$117,901 or more

*100% of Area Median Income (AMI) is determined by HUD and varies by household size.

I, the owner or designated representative of the property, have read the application and acknowledge the City of Cedar Rapids Historic Preservation Design Guidelines, as they relate to my project will be used to determine if my project is approved. I also acknowledge I have read the requirements for the Historic Rehabilitation Program. I acknowledge that the information provided in this application, including all attachments, are accurate and correct, and that an incomplete application will not be accepted.

I have included the required applicable attachments with this application: ☒ Yes ☐ No

I have read the requirements for the Historic Rehabilitation Program: ☒ Yes ☐ No

Owner signature: Cynthia A. Burger

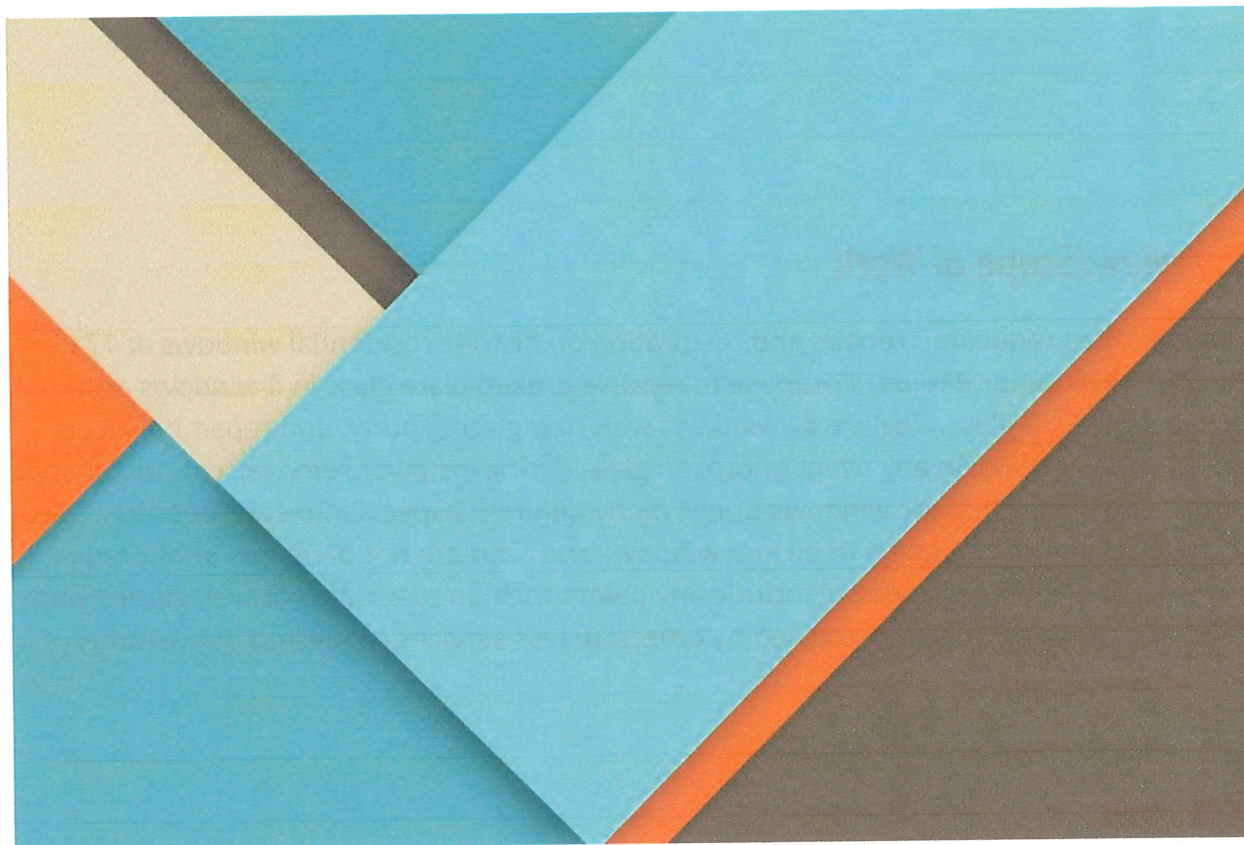
If the area where the work on the project is not readily visible from a public right-of-way (alley or street), I authorize a staff member of the Community Development Department to come onto my property to obtain photo(s) of the area where the work will occur.

Owner signature: Cynthia A. Burger

City of Cedar Rapids Historic Preservation Design Guidelines and Historic Rehabilitation Program information available at: www.cityofCR.com/HPC or by visiting the Community Development Department Office in City Hall at 101 First Street SE, Cedar Rapids, IA 52401.

Eligible Projects

- * 1. Historic window repair.
2. Window replacement when repair is not possible; replacement windows shall maintain grille patterns and exact sizing of the original window opening. Only wood windows shall be eligible for grant.
3. Historic wood door refinishing/repair and subsequent re-installation of same door.
4. Replacement of a vinyl or metal front door with a wood door.
5. Painting of wood or stucco exterior, including trim around windows.
6. Front porch repair, removal of concrete entry steps or opening an enclosed front porch using wood materials or synthetic materials simulating wood as approved by HPC.
7. Repair of any exterior wall consisting of wood, brick or stucco where the original materials are being maintained or replaced to match that of the historical material or look.
8. Underside roof element repair/maintenance of wood or historic elements visible from the exterior of the structure including, but not limited to rafter tails, cornices, roof brackets and barge boards.
9. Removal of metal/synthetic soffits and fascia and restoration or historically accurate reconstruction of wood elements including, but not limited to rafter tails, cornices, roof brackets and barge boards.
10. Removal of synthetic (metal, vinyl or aluminum) siding and restoration/reconstruction with wood lap, wood shake, hardee plank, cement board or stucco exterior.
11. Exterior chimney repair including tuck-pointing, re-flashing, reconstruction/restoration with historically appropriate/original bricks or repairs to exposed brick chimney which retain brick finish.
12. Installation of roofing material using asphalt shingles, composition shingles, or another material approved by HPC.
13. Repair, maintenance, or if necessary, recreation of ornamentation and architectural detailing features which have documented historical evidence of being installed on the property.
14. Removal of fencing which is not recommended within the City of Cedar Rapids Historic Preservation Design Guidelines.
15. Reversal of any previous, historically inappropriate alterations that were not created by current property owner.
16. New construction projects that follow the City of Cedar Rapids Historic Preservation Design Guidelines are eligible for the maximum grant amount.



Burger Window Restoration

06.29.2020

Dan Lang

Owner

Lang Home Improvement LLC

319.981.6151

dlang0303@gmail.com

- Removal/Disassembling exterior storm/screen
- Cleaning and removal of window sash
- Glass Removal
- Glass cutting and replacement
- Putty Removal/Install
- Sash restoration/rope balance repair
- Clean up and disposal of materials

Total Labor - \$ 6540.00

Total Estimated Project Cost - \$ 7573.99

Completion Timeline/Payment

Estimated time from start to finish of project 14-21 days. 50% of total payment due on start date. Remainder of balance due upon completion of work. This quote is valid for 60 days. All amounts due under this agreement shall be paid to the contractor (Dan Lang) by customer (Cynthia Burger). Please feel free to contact me with any questions or concerns you may have. I look forward to working with you on this project!

Date _____

X _____

X _____

Lang Home Improvement

1021 Bowler St.
Hiawatha, IA, 52233
319.981.6151

Proposal

Submitted 6/23/2021

Invoice for
Cynthia Burger
1715 2nd Ave SE
Cedar Rapids, IA

Payable to
Lang Home Improvement

Project
Historical Window Restoration

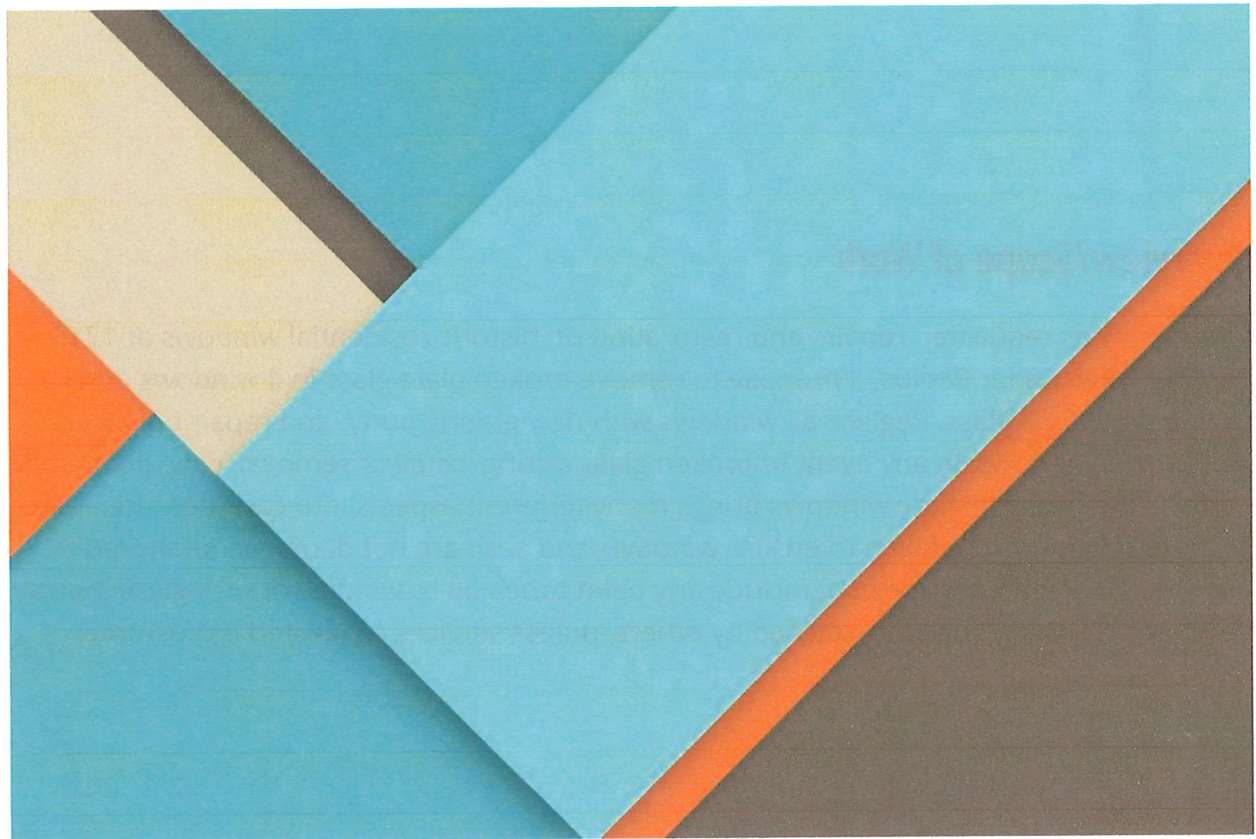
Invoice #
2105

Due date
7/23/2021

Description	Qty	Unit price	Total price
Materials			
Sash/balancer rope repair	1	\$1,033.99	\$1,033.99
Removal/cleaning sash	3	\$200.00	\$600.00
Sash Restoration	292	\$5.00	\$1,460.00
Glass (Dsb) Install	292	\$15.00	\$4,380.00
	4	\$25.00	\$100.00

Notes: Material costs are subject to change after project submittal date

Subtotal \$7,573.99
Adjustments
Total Cost: \$7,573.99



Burger Window Restoration

06.29.2020

Dan Lang

Owner

Lang Home Improvement LLC

319.981.6151

dlang0303@gmail.com

Overview/Scope of Work

Customer has requested repairs and restoration on historic residential windows at 1715 2nd Ave SE in Cedar Rapids. I propose to remove broken plate glass in 4 windows and replace with DSB glass. Reglaze all windows with new glazing putty, and repair balancers ropes on 3 windows. In any event of broken glass during install or removal, contractor shall replace. Restoring historic windows brings many different aspects into consideration. Care and precision must be taken to ensure windows and sash are not damaged or altered in any way. This estimate does not include any paint touch up to window or new glazing putty. Paint and touch up shall be provided by others, unless services requested by customer.

Materials

- Dap Glazing Putty
- 100' of #8 ¼" Cotton rope (for sash balancer repair)
- SSB annealed glass
- Linseed oil
- Isopropyl alcohol
- Painters tape/paper
- Pushpoints x 1000
- Utility blades
- Straight finish nails/brad nails
- Pushpoint installer
- PPE Rubber gloves
- Shop towels/ rags

Total Material Cost - \$ 1033.99

Labor/Services

- Removal/Disassembling exterior storm/screen
- Cleaning and removal of window sash
- Glass Removal
- Glass cutting and replacement
- Putty Removal/Install
- Sash restoration/rope balance repair
- Clean up and disposal of materials

Total Labor - \$ 6540.00

Total Estimated Project Cost - \$ 7573.99

Completion Timeline/Payment

Estimated time from start to finish of project 14-21 days. 50% of total payment due on start date. Remainder of balance due upon completion of work. This quote is valid for 60 days. All amounts due under this agreement shall be paid to the contractor (Dan Lang) by customer (Cynthia Burger). Please feel free to contact me with any questions or concerns you may have. I look forward to working with you on this project!

Date _____

X _____

X _____



Customer (Print)

Customer (Sign)

Date _____

X _____

X _____

Contractor (Print)

Contractor (Sign)

Lang Home Improvement

1021 Bowler St.
Hiawatha, IA, 52233
319.981.6151

Proposal

Submitted 6/23/2021

Invoice for

Cynthia Burger
1715 2nd Ave SE
Cedar Rapids, IA

Payable to

Lang Home Improvement

Invoice #

2105

Project

Historical Window Restoration

Due date

7/23/2021

Description	Qty	Unit price	Total price
Materials			
Sash/balancer rope repair	1	\$1,033.99	\$1,033.99
Removal/cleaning sash	3	\$200.00	\$600.00
Sash Restoration	292	\$5.00	\$1,460.00
Glass (Dsb) Install	292	\$15.00	\$4,380.00
	4	\$25.00	\$100.00

Notes: Material costs are subject to change after project submittal date

Subtotal \$7,573.99
Adjustments
Total Cost: \$7,573.99

CEDAR RAPIDS

Historic Rehabilitation Program Application FY 2022

Community Development Department, 101 First Street SE, Cedar Rapids, IA 52401, Phone 319-286-5041

The following information is necessary for all those interested in participating in the Historic Rehabilitation Program. Please answer all questions and provide all attachments. Incomplete applications will not be accepted. Sections beginning with ^ may be skipped if a Certificate of Appropriateness has previously been obtained for the work AND the work has not begun.

Owner Information		Applicant Information (skip if owner)	
Name	<u>Eric Gutschmidt</u>	Name/Company	<u>same</u>
Address	<u>1540 D Ave NE</u>	Email	
City	<u>Cedar Rapids</u>	Address	
State	<u>IA</u>	City	
Zip	<u>52402</u>	State	
Phone	<u>319 538 4887</u>	Zip	
Email	<u>ericgutschmidt@gmail</u>	Phone	
Address of Property where work will occur: <u>185B 2nd Ave SE</u>			
Is this a rental property or secondary home? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Have you filed an insurance claim for the project you are applying for? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Project type: <input checked="" type="checkbox"/> House <input type="checkbox"/> Garage <input type="checkbox"/> Shed <input type="checkbox"/> Fence <input type="checkbox"/> Other _____			
Project description (please be as detailed as possible): <u>Repair damaged</u> <u>Cedar siding, prime/paint exterior</u>			
^Existing Material(s): <u>Cedar Siding</u>			
^Material(s) Proposed: <u>Cedar siding</u>			
Will you be permanently removing architectural detailing/ornamentation? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If Yes, please explain what you are removing and why: _____			
Description of how project meets the City of Cedar Rapids Historic Preservation Design Guidelines or rationale for why the project is not consistent with the Design Guidelines: <u>Structure is in historic district. Exterior paint/</u> <u>siding repair are "eligible projects"</u>			

Location: Describe where (what part of building, or where on property) work will be done:

Exterior siding/soffit/fascia

Include at least one of the following applicable materials: ☐ Physical Material(s) Sample

☒ Product Catalog, indicating chosen product ☒ Photo of exact product which will be installed

For reconstruction, one of the following: ☐ Sketches ☐ Renderings ☐ Construction Drawings

I have included bids/quotes of two state licensed contractors for the project*: ☒ Yes ☐ No

*Bids/quotes not required for work done by homeowner which is eligible to be done by homeowner, but estimate of materials cost is required.

Grant Determination

All approved applicants of the Historic Rehabilitation Program are eligible for a grant that covers 50% of their project costs, up to \$5,000. If an applicant has a gross annual household income at or below 100% AMI*, they are eligible for a grant that covers 75% of their project costs, up to \$7,500. To qualify for the 75% grant, please provide additional information below:

How many people live in your household? Please check box: ☒ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8+

What was your gross household income last year? Please check box:

- ☒ \$0-\$62,600 ☐ \$62,601-\$71,500 ☐ \$71,501-\$80,400
☐ \$80,401-\$89,300 ☐ \$89,301-\$96,500 ☐ \$96,501-\$103,600
☐ \$103,601-\$110,800 ☐ \$110,801-\$117,900 ☐ \$117,901 or more

*100% of Area Median Income (AMI) is determined by HUD and varies by household size.

I, the owner or designated representative of the property, have read the application and acknowledge the City of Cedar Rapids Historic Preservation Design Guidelines, as they relate to my project will be used to determine if my project is approved. I also acknowledge I have read the requirements for the Historic Rehabilitation Program. I acknowledge that the information provided in this application, including all attachments, are accurate and correct, and that an incomplete application will not be accepted.

I have included the required applicable attachments with this application: ☒ Yes ☐ No

I have read the requirements for the Historic Rehabilitation Program: ☒ Yes ☐ No

Owner signature: Teri Guback

If the area where the work on the project is not readily visible from a public right-of-way (alley or street), I authorize a staff member of the Community Development Department to come onto my property to obtain photo(s) of the area where the work will occur.

Owner signature: Teri Guback



BECOME A MEMBER

EXTERIOR PAINTS (COMPLETED THE EQUIVALENT OF 9 YEARS' EXPOSURE)



Sherwin-Williams Emerald Exterior Paint

This model has been tested by our experts.


Features & Specs



Specs

Ratings Scorecard

Test Results

APPEARANCE AFTER 3 YEARS   / 5

APPEARANCE AFTER 6 YEARS   / 5

APPEARANCE AFTER 9 YEARS   / 5

About

The Sherwin-Williams Emerald Exterior is part of the Paints test program at Consumer Reports. In our lab tests, Exterior paints models like the Emerald Exterior are rated on multiple criteria, such as those listed below.

Appearance after 3 years: Appearance after three years summarizes performance after one year of our accelerated weathering (i.e. equivalent to three years on a vertical wall).

Appearance after 6 years: Appearance after six years summarizes performance after two years of our accelerated weathering (i.e. equivalent to six years on a vertical wall).

Appearance after 9 years: Appearance after nine years summarizes performance after three years of our accelerated weathering (i.e. equivalent to nine years on a vertical wall).

Features & Specs

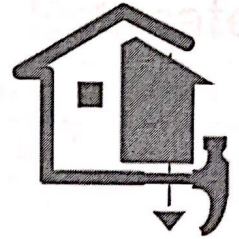
Specs

RESISTS CRACKING	i	Yes
RESISTS COLOR CHANGE	i	Yes
RESISTS DIRT	i	No
RESISTS MILDEW	i	Yes
VOCS (GRAMS/LITER)	i	0

Tim Duggin Construction Inc

Tel (319)202-1346

1405 1st St SW
Cedar Rapids, IA 52404



5/2/21

Estimate

To
Gutschmidt Properties
1540 D Ave NE
Cedar Rapids, IA 52402

Job Address
1858 2nd Ave SE
Cedar Rapids, IA 52403

Instructions

Quantity	Description	Unit Price	Total
127 sq	Repair/replace cedar siding/soffit/fascia	\$15	\$1,905.00
5,280 sf	Scrape, prime and paint (2 coats topcoat) 4 color pattern	\$4	\$21,120.00
Subtotal			
Sales Tax			
Shipping & Handling			
Total Due			\$23,025.00

Thank you for your business!



TIM BEASTROM
1476 JAMES DR
MARION, IA 52302

Estimate

Date	Estimate #
6/27/2021	HMA #141

Name / Address
Gutschmidt Properties 1540 D Ave N.E. Cedar Rapids Iowa 52402

		Terms	Project
		Due on receipt	
Description	Qty	Rate	Total
All work performed at 1858 2nd Ave> S.E. Cedar Rapids			
All exterior carpentry repairs to all siding, soffits, fascia, mouldings, window trims, porch repairs both front and rear porches.		6,750.00	6,750.00
All prep work to include {scraping, sanding, caulking, priming} of soffits, trim, porches and siding of House and Garage.		6,450.00	6,450.00
All 1st coat application of painting to all soffits, fascia, trim, exterior porch ceilings & floors including body of house		6,250.00	6,250.00
All second coat application to all soffits, fascia, trim, exterior porch ceilings & floors including body of house		6,250.00	6,250.00
It would be My pleasure to help you with your house project.		Subtotal	\$25,700.00
		Sales Tax (7.0%)	\$0.00
		Total	\$25,700.00



Historic Rehabilitation Program



The Historic Rehabilitation Program makes funding opportunities available for residents restoring and maintaining Local Historic Landmarks and properties in the Local Historic Districts. The mission of the program is to financially support property owners' restoration efforts and to preserve Cedar Rapids' historic properties.

Program Guidelines

1. Structure subject to the work must be within a local historic district or be a local historic landmark.
2. Interior work (including inside an enclosed porch), mechanical work, electrical work, plumbing work, fences, landscaping, additions or new accessory building construction is not eligible for grant.
3. Labor performed by a homeowner or contractor(s) who are not state licensed shall not be eligible for grant.
4. No more than one grant shall be awarded per address per fiscal year.
5. Grant eligible work shall be consistent with what is recommended within the City of Cedar Rapids Historic Preservation Design Guidelines or the National Park Service Preservation Briefs when a contemplated activity is not addressed within the Historic Preservation Design Guidelines.
6. Any work subject to grant which began prior to historic review by the Community Development Department or Historic Preservation Commission shall **not be eligible** for grant.
7. Any work subject to grant which began prior to the issuance of a building permit (when such permit is required) shall **not be eligible** for grant.
8. Any work subject to grant which began prior to written approval from the Community Development Department to proceed, shall **not be eligible** for grant.
9. Any activity or work to the structure which results in the permanent removal of ornamental or architectural detailing (including but not limited to trim, molding, and cornices) shall **not be eligible** for grant. These elements may be removed to complete the activity, but shall be reinstalled in their exact location unless otherwise approved.
10. Property taxes must be current on the property which is subject to the grant.
11. Work shall be completed within one year of written permission to proceed unless otherwise specified by the Community Development Department.
12. Priority for grant funding will be given to:
 - a. Projects involving an owner occupied structure which is the owner's primary home
 - b. Applicants who have not been awarded a grant in the past three (3) years
 - c. Projects involving the primary structure on the property

Eligible Projects

1. Historic window repair.
2. Window replacement when repair is not possible; replacement windows shall maintain grille patterns and exact sizing of the original window opening. Only wood windows shall be eligible for grant.
3. Historic wood door refinishing/repair and subsequent re-installation of same door.
4. Replacement of a vinyl or metal front door with a wood door.
5. Painting of wood or stucco exterior, including trim around windows.
6. Front porch repair, removal of concrete entry steps or opening an enclosed front porch using wood materials or synthetic materials simulating wood as approved by HPC.
7. Repair of any exterior wall consisting of wood, brick or stucco where the original materials are being maintained or replaced to match that of the historical material or look.
8. Underside roof element repair/maintenance of wood or historic elements visible from the exterior of the structure including, but not limited to rafter tails, cornices, roof brackets and barge boards.
9. Removal of metal/synthetic soffits and fascia and restoration or historically accurate reconstruction of wood elements including, but not limited to rafter tails, cornices, roof brackets and barge boards.
10. Removal of synthetic (metal, vinyl or aluminum) siding and restoration/reconstruction with wood lap, wood shake, hardee plank, cement board or stucco exterior.
11. Exterior chimney repair including tuck-pointing, re-flashing, reconstruction/restoration with historically appropriate/original bricks or repairs to exposed brick chimney which retain brick finish.
12. Installation of roofing material using asphalt shingles, composition shingles, or another material approved by HPC.
13. Repair, maintenance, or if necessary, recreation of ornamentation and architectural detailing features which have documented historical evidence of being installed on the property.
14. Removal of fencing which is not recommended within the City of Cedar Rapids Historic Preservation Design Guidelines.
15. Reversal of any previous, historically inappropriate alterations that were not created by current property owner.
16. New construction projects that follow the City of Cedar Rapids Historic Preservation Design Guidelines are eligible for the maximum grant amount.

Grant Structure

Applicants of the Historic Rehabilitation Program are eligible for a grant that covers 50% of their project costs, up to \$5,000. Applicants with a gross annual household income at or below 100% Area Median Income are eligible for a grant that covers 75% of their project costs, up to \$7,500. The actual amount an applicant receives is determined by their gross annual household income and their total project costs. Approved grant recipients will receive the grant only when the project is completed and a proof of payment is submitted to the City. The grant will be paid as a reimbursement to the recipient.

Example funding scenarios:

Total Project Cost	Approved applicant with household income above 100% AMI	Approved applicant with household income at or below 100% AMI
\$8,000	Receives \$4,000 grant	Receives \$6,000 grant
\$15,000	Receives \$5,000 grant	Receives \$7,500 grant

Registered non-profits are eligible for a grant that covers 75% of project costs up to \$7,500, but must submit additional documentation demonstrating their federal designation as a non-profit to be eligible.

Process to Apply & Receive Grant

1. Applications for the Historic Rehabilitation Program are due to the Community Development Department by **May 28, 2021 at 12:00 PM**. Applications received after the deadline will be processed on a first come, first served basis, but only after all other on time applications have been reviewed by the Community Development Department. Interested applicants are encouraged to contact the Community Development Department to find out if applications are still being accepted after the deadline.
2. No less than two written quotes/bids for work must be obtained from state licensed contractors and are due at the time of application submittal. Quotes/bids are not required if work will be completed by homeowner and is eligible to be completed by a homeowner.
3. Project review and approval of a Certificate of Appropriateness (COA) by the Historic Preservation Commission for the activities prior to grant review.
4. Review and approval of eligible grant applications will be completed by Community Development staff. In the event that more eligible applications are submitted for funding than funds are available, the Historic Preservation Commission will review and prioritize project funding.
5. The City and approved applicant sign an agreement before grant-funded projects can begin.
6. Building permit for approved work is obtained from the Building Services Department if a permit is required for the activity.

7. Work is completed as approved in the agreement; submit proof of payment or receipts to Community Development Department within six months of written permission to proceed. Receipts or invoice shall be for work approved as part of grant only. Separate receipts or invoices shall be used to separate work or products not part of approved activities.
8. Inspection of work by the Community Development Department after the final inspection and approval from the Building Services Department (if a building permit was required). If the work was done in accordance with what was approved in the written notice to proceed, the grant will be approved. The City of Cedar Rapids reserves the right to withhold grant for any work done that is not in accordance with what was approved or is substandard in actual finish.
9. Approved applicants will receive a check of an amount in accordance with the terms of the program guidelines.

CEDAR RAPIDS

Historic Rehabilitation Program Application FY 2022

Community Development Department, 101 First Street SE, Cedar Rapids, IA 52401, Phone 319-286-5041

The following information is necessary for all those interested in participating in the Historic Rehabilitation Program. Please answer all questions and provide all attachments. Incomplete applications will not be accepted. Sections beginning with ^ may be skipped if a Certificate of Appropriateness has previously been obtained for the work AND the work has not begun.

Owner Information	Applicant Information (skip if owner)
Name _____	Name/Company _____
Address _____	Email _____
City _____	Address _____
State _____ Zip _____	City _____
Phone _____	State _____ Zip _____
Email _____	Phone _____

Address of Property where work will occur: _____

Is this a rental property or secondary home? ☐ Yes ☐ No

Have you filed an insurance claim for the project you are applying for? ☐ Yes ☐ No

Project type: ☐ House ☐ Garage ☐ Shed ☐ Fence ☐ Other _____

Project description (please be as detailed as possible): _____

^Existing Material(s): _____

^Material(s) Proposed: _____

Will you be permanently removing architectural detailing/ornamentation? ☐ Yes ☐ No
If Yes, please explain what you are removing and why: _____

Description of how project meets the City of Cedar Rapids Historic Preservation Design Guidelines or rationale for why the project is not consistent with the Design Guidelines: _____

Location: Describe where (what part of building, or where on property) work will be done:

Include at least one of the following applicable materials: ☐ Physical Material(s) Sample
☐ Product Catalog, indicating chosen product ☐ Photo of exact product which will be installed

For reconstruction, one of the following: ☐ Sketches ☐ Renderings ☐ Construction Drawings

I have included bids/quotes of two state licensed contractors for the project*: ☐ Yes ☐ No

*Bids/quotes not required for work done by homeowner which is eligible to be done by homeowner, but estimate of materials cost is required.

Grant Determination

All approved applicants of the Historic Rehabilitation Program are eligible for a grant that covers 50% of their project costs, up to \$5,000. If an applicant has a gross annual household income at or below 100% AMI*, they are eligible for a grant that covers 75% of their project costs, up to \$7,500. To qualify for the 75% grant, please provide additional information below:

How many people live in your household? Please check box: ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8+

What was your gross household income last year? Please check box:

- | | | |
|---|--|---|
| <input type="checkbox"/> \$0-\$62,600 | <input type="checkbox"/> \$62,601-\$71,500 | <input type="checkbox"/> \$71,501-\$80,400 |
| <input type="checkbox"/> \$80,401-\$89,300 | <input type="checkbox"/> \$89,301-\$96,500 | <input type="checkbox"/> \$96,501-\$103,600 |
| <input type="checkbox"/> \$103,601- \$110,800 | <input type="checkbox"/> \$110,801-\$117,900 | <input type="checkbox"/> \$117,901 or more |

*100% of Area Median Income (AMI) is determined by HUD and varies by household size.

I, the owner or designated representative of the property, have read the application and acknowledge the City of Cedar Rapids Historic Preservation Design Guidelines, as they relate to my project will be used to determine if my project is approved. I also acknowledge I have read the requirements for the Historic Rehabilitation Program. I acknowledge that the information provided in this application, including all attachments, are accurate and correct, and that an incomplete application will not be accepted.

I have included the required applicable attachments with this application: ☐ Yes ☐ No

I have read the requirements for the Historic Rehabilitation Program: ☐ Yes ☐ No

Owner signature: _____

If the area where the work on the project is not readily visible from a public right-of-way (alley or street), I authorize a staff member of the Community Development Department to come onto my property to obtain photo(s) of the area where the work will occur.

Owner signature: _____