
City of Cedar Rapids

Historic Preservation Commission

Community Development & Planning Department, City Hall, 101 First Street SE, Cedar Rapids, IA 52401, 319-286-5041

MEETING NOTICE

The City of Cedar Rapids Historic Preservation Commission will meet at:

4:30 P.M.

Thursday, May 14, 2020

Meeting will be held via Zoom Conference Call

Register at the link below:

https://cedar-rapids.zoom.us/webinar/register/WN_gsARH2utQEWyV5Y1n8lgZQ

Call Meeting to Order - Roll Call

1. Public Comment

Each member of the public is welcome to speak and we ask that you keep your comments to five (5) minutes or less. If the proceedings become lengthy, the Chair may ask that comments be focused on any new facts or evidence not already presented.

2. Approve Meeting Minutes

3. Action Items

a) Demolition Review

- i. 1305 O Avenue NW – Primary Structure
- ii. 1953 1st Avenue SE – Primary Structure
- iii. 914 E Avenue NW – Accessory Structure

b) Certificate of Appropriateness

- i. 1628 Park Avenue SE – Garage Addition
- ii. 1720 3rd Avenue SE – Window Replacement

4. Discussion

a) Bever Woods Survey Update

5. Adjournment



City of Cedar Rapids
101 First Street SE
Cedar Rapids, IA 52401
Telephone: (319) 286-5041

MINUTES
HISTORIC PRESERVATION COMMISSION REGULAR MEETING,
Thursday, April 23, 2020 @ 4:30 p.m.
Virtual Meeting via Zoom

The Historic Preservation Commission met virtually for their Regular Meeting. All members and staff met via Zoom video call. The meeting was held as an electronic regular Historic Preservation Commission meeting because a meeting in person was impossible or impractical due to concerns for the health and safety of Commission members, staff and the public presented by COVID-19.

Members Present: Tim Oberbroeckling – Chair
Ronald Mussman – Vice Chair
Ronald Lower
Crystal Walter
Abby Huff
Arthur Kim
Diana Pagan

City Staff: Adam Lindenlaub, Community Development Planner
Lauren Freeman, Community Development Program Coordinator
Jeff Wozencraft, Community Development Planner

Call Meeting to Order

- Tim Oberbroeckling called the meeting to order at 4:30pm
- Seven Commissioners were present.

1. Approve Meeting Minutes – April 9, 2020

Pagan made a motion to approve the minutes with the revision to specify that the storm doors approved for the 1636 2nd Avenue SE COA should fit the current size of the door opening. Seconded by Mussman. The motion passed unanimously. (1:00)

2. Action Items

a) Demolition Review

- 9900 6th Street SW – Crib (3:00)
 - Pagan made a motion to release the demolition permit. Lower seconded. Motion passed unanimously.
- 327 37th Street NE – Garage (6:00)
 - Pagan made a motion to release the demolition permit. Walter seconded. Motion passed unanimously.

2. Adjournment

- a) Walter made a motion to adjourn. Seconded by Pagan. Motion passed unanimously. The meeting adjourned at 4:39pm.

Respectfully Submitted,
Lauren Freeman, Program Coordinator
Community Development

*The time in parentheses denotes the approximate minute that the item takes place in the recording



Historic Preservation Commission Agenda Item Cover Sheet

Meeting Date: May 14, 2020

Property Location: 1305 O Ave NW

Property Owner/Representative: Meth-Wick Community, Inc

Demolition Contact: Koelker Excavating

Year Built: 1951

Description of Agenda Item: ☒ Demolition Application ☐ COA ☐ Other

Background and Previous HPC Action: The structure for demolition is a single family home built in 1951.

City Assessor Information on the parcel:

<https://cedarrapids.iowaassessors.com/parcel.php?parcel=142027601000000>

Historic Eligibility Status: Eligible ☐ Not Eligible ☐ Unknown ☒ N/A ☐

Explanation (if necessary):

The property has not been surveyed.

If eligible, which criteria is met:

- ☐ Associated with significant historical events (Criteria A)
- ☐ Associated with significant lives of person (Criteria B)
- ☐ Signifies distinctive architectural character/era (Criteria C)
- ☐ Archaeologically significant (Criteria D)

Other Action by City: Yes ☐ No ☒ N/A ☐

Explanation (if necessary):

Recommendation: Immediate release

Rationale: There is no evidence of historic significance and it is a poor candidate for local landmarking.



Permit Number: _____

City of Cedar Rapids
Building Services Department
 500 15th Avenue SW, Cedar Rapids, IA 52404
 Main Phone: (319) 286-5831 Fax: (319) 286-5830
DEMOLITION PERMIT APPLICATION

****Permit is valid for 30 days from date of issue****

Address of Demolition: 1305 O Ave NW		Approximate Age of Structure/Year Built: 1951
GPN: 14202-76010-00000	Reason: (optional)	Future Plans: (optional)
Property Owner's Name: Meth-Wick Community, Inc		Phone: 319-365-9171
Property Owner's Address: 1224 13th St NW		City / State / Zip Code: Cedar Rapids IA 52405
Contractor's Name: Koelker Excavating		Phone: 319-373-2287
Contractor's Address: 6245 Partners Ave, Marion IA 52302		City / State / Zip Code
Type of Building: <input checked="" type="checkbox"/> Single Family <input type="checkbox"/> Multi Family # _____	Units <input type="checkbox"/> Commercial <input type="checkbox"/> Accessory Building	
Size of Building: Dimensions are: 1126 Sq Ft	Number of Stories: 1 Height: 18'	
Building has Basement: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, What Dimensions: _____		
Any other structure on the parcel? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, describe: _____		
DISPOSAL OF DEMOLITION MATERIALS		
<input checked="" type="checkbox"/> City of Cedar Rapids Landfill		<input type="checkbox"/> Private Landfill – Contact: _____ Phone #: _____
Address: _____		
It is the Responsibility of the Permit Holder to adhere to all local, state and federal regulations regarding proper inspections and removal of asbestos prior to any demolition.		
UTILITIES INFORMATION		
All utilities shall be abandoned in accordance with City requirements and verified and/or inspected before Demolition Permit is issued and demolition begins.		
I hereby certify that I have read and examined this application and affirm the above information as true and correct and also agree to comply with the provisions of the City of Cedar Rapids Codes and any other applicable Federal & State laws concerning the demolition process and/or disposal of demolition debris. I also certify that I am authorized to demolish this building as owner or agent of the owner and agree to assume complete responsibility for any liability arising from demolition of the above building. I also agree that no burning or burying of materials shall be done within the Corporate City Limits of Cedar Rapids.		
APPLICANT SIGNATURE (Please print legibly):		DATE:
APPLICANT PHONE NUMBER:		CONTRACTOR PHONE NUMBER: 319-373-2287
CONTRACTOR SIGNATURE (Please print legibly): Bailey Jones (Bailey Jones)		DATE: 5-4-20
PLEASE PROVIDE SIGNATURES FOR EACH FIELD BELOW		
UTILITIES DISCONNECTION INFORMATION & APPROVALS		
Water:	Alliant Energy:	
Sewer:	Mid-American Energy:	
HPC:	MediaCom:	
Zoning:	CenturyLink:	
BSD:		

Return application to:
 Applicants: residential@cedar-rapids.org
 Utilities: demo@cedar-rapids.org



Historic Preservation Commission Agenda Item Cover Sheet

Meeting Date: May 14, 2020

Property Location: 1953 1st Avenue SE

Property Owner/Representative: North Pointe Park LC

Demolition Contact: D.W Zinser Company Inc

Year Built: 1959

Description of Agenda Item: ☒ Demolition Application ☐ COA ☐ Other

Background and Previous HPC Action: The structure for demolition is a commercial building built in 1959.

City Assessor Information on the parcel:

<https://cedarrapids.iowaassessors.com/parcel.php?parcel=141547600500000>

Historic Eligibility Status: Eligible ☐ Not Eligible ☐ Unknown ☒ N/A ☐

Explanation (if necessary):

The property has not been surveyed.

If eligible, which criteria is met:

- ☐ Associated with significant historical events (Criteria A)
- ☐ Associated with significant lives of person (Criteria B)
- ☐ Signifies distinctive architectural character/era (Criteria C)
- ☐ Archaeologically significant (Criteria D)

Other Action by City: Yes ☐ No ☒ N/A ☐

Explanation (if necessary):

Recommendation: Immediate release

Rationale: There is no evidence of historic significance and it is a poor candidate for local landmarking.



Permit Number: _____

City of Cedar Rapids
Building Services Department
 500 15th Avenue SW, Cedar Rapids, IA 52404
 Main Phone: (319) 286-5831 Fax: (319) 286-5830
DEMOLITION PERMIT APPLICATION

****Permit is valid for 30 days from date of issue****

Address of Demolition:		Approximate Age of Structure/Year Built:
GPN:	Reason: (optional)	Future Plans: (optional)
Property Owner's Name:		Phone:
Property Owner's Address:		City / State / Zip Code
Contractor's Name:		Phone:
Contractor's Address:		City / State / Zip Code
Type of Building: <input type="checkbox"/> Single Family <input type="checkbox"/> Multi Family # Units <input type="checkbox"/> Commercial <input type="checkbox"/> Accessory Building		
Size of Building: Dimensions are: Number of Stories: Height:		
Building has Basement: <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, What Dimensions:		
Any other structure on the parcel? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, describe:		
DISPOSAL OF DEMOLITION MATERIALS		
<input type="checkbox"/> City of Cedar Rapids Landfill		<input type="checkbox"/> Private Landfill – Contact: Phone #:: Address:
It is the Responsibility of the <u>Permit Holder</u> to adhere to all local, state and federal regulations regarding proper inspections and removal of asbestos prior to any demolition.		
UTILITIES INFORMATION		
All utilities shall be abandoned in accordance with City requirements and verified and/or inspected before Demolition Permit is issued and demolition begins.		
<i>I hereby certify that I have read and examined this application and affirm the above information as true and correct and also agree to comply with the provisions of the City of Cedar Rapids Codes and any other applicable Federal & State laws concerning the demolition process and/or disposal of demolition debris. I also certify that I am authorized to demolish this building as owner or agent of the owner and agree to assume complete responsibility for any liability arising from demolition of the above building. I also agree that no burning or burying of materials shall be done within the Corporate City Limits of Cedar Rapids.</i>		
APPLICANT SIGNATURE (Please print legibly):		DATE:
APPLICANT PHONE NUMBER:		CONTRACTOR PHONE NUMBER:
CONTRACTOR SIGNATURE (Please print legibly):		DATE:
PLEASE PROVIDE SIGNATURES FOR EACH FIELD BELOW		
UTILITIES DISCONNECTION INFORMATION & APPROVALS		
Water:	Alliant Energy:	
Sewer:	Mid-American Energy:	
HPC:	MediaCom:	
Zoning:	CenturyLink:	
BSD:		

CONTACTS FOR DEMOLITION PERMIT APPLICATIONS

Signatures are required from all areas below for Demolition Permits

Alliant Energy

1001 Shaver Rd NE
Cedar Rapids, IA 52402
1-800-ALLIANT
Contact: Terry Dolezal, Marty Prunty, or Connie Schmuecker

Cedar Rapids Water Dept

1111 Shaver Rd NE
Cedar Rapids, IA 52402
Contact: Lonnie Clark at 319-286-5933

Cedar Rapids Public Works (sewer)

500 15th Ave SW
Cedar Rapids, IA 52404
1st contact: Robert Kiefer at 319-538-4358
2nd contact: Cindy Potter at 319-286-5846 or c.potter@cedar-rapids.org

CenturyLink – no signature required for accessory structure or detached garage; all other structures require signature

1550 Blairs Ferry Rd NE
Cedar Rapids, IA 52402
Contact: Michael Watkins
Phone: 319-399-7252
Fax: 319-399-7111
Email: michael.watkins@centurylink.com

Mid-American Energy Company

602 D Ave NW (not Wiley Blvd)
Cedar Rapids, IA 52405
Contact: Customer Service at 888-427-5632; fax 319-298-5164
Hours: 9:00a to noon or 1:00p to 3:00p (must ring door bell and wait for someone to come to the door)

Mediacom

6300 Council St NE
Cedar Rapids, IA 52402
Contact: Karie Skogman at 319-395-9699 x3421
Email: kskogman@mediacomcc.com

Community Development (HPC)

101 1st St SE
Cedar Rapids, IA 52401
Contact: Community Development
Phone: 319-286-5041
Email: hpreview@cedar-rapids.org



Historic Preservation Commission Agenda Item Cover Sheet

Meeting Date: May 14, 2020

Property Location: 914 E Ave NW

Property Owner/Representative: Robyn H Bardsley

Demolition Contact: Robyn H Bardsley

Year Built: 1940

Description of Agenda Item: ☒ Demolition Application ☐ COA ☐ Other

Background and Previous HPC Action: The structure for demolition is a garage built in 1940.

City Assessor Information on the parcel:

<https://cedarrapids.iowaassessors.com/parcel.php?parcel=142046501200000>

Historic Eligibility Status: Eligible ☐ Not Eligible ☒ Unknown ☐ N/A ☐

Explanation (if necessary):

The property has been surveyed and was deemed not eligible.

If eligible, which criteria is met:

- ☐ Associated with significant historical events (Criteria A)
- ☐ Associated with significant lives of person (Criteria B)
- ☐ Signifies distinctive architectural character/era (Criteria C)
- ☐ Archaeologically significant (Criteria D)

Other Action by City: Yes ☐ No ☒ N/A ☐

Explanation (if necessary):

Recommendation: Immediate release

Rationale: There is no evidence of historic significance and it is a poor candidate for local landmarking.



City of Cedar Rapids
Building Services Department
 500 15th Avenue SW, Cedar Rapids, IA 52404
 Main Phone: (319) 286-5831 Fax: (319) 286-5830

Permit Number: _____

DEMOLITION PERMIT APPLICATION

****Permit is valid for 30 days from date of issue****

Address of Demolition: 914 E AVE NW CEDAR RAPIDS IA 52405		Approximate Age of Structure/Year Built: 1940
GPN:	Reason: (optional)	Future Plans: (optional)
Property Owner's Name: ROBYN H. BARDSLEY		Phone: 319-721-0683
Property Owner's Address: 914 E AVE NW		City / State / Zip Code CEDAR RAPIDS IA 52405
Contractor's Name:		Phone:
Contractor's Address:		City / State / Zip Code
Type of Building: <input type="checkbox"/> Single Family <input type="checkbox"/> Multi Family # _____ Units <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Accessory Building Size of Building: Dimensions are: 11 X 18 APPROX. Number of Stories: 1 Height: 12 Building has Basement: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, What Dimensions: _____ Any other structure on the parcel? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, describe: _____		
DISPOSAL OF DEMOLITION MATERIALS		
<input checked="" type="checkbox"/> City of Cedar Rapids Landfill	<input type="checkbox"/> Private Landfill – Contact: _____ Address: _____	Phone #: _____
It is the Responsibility of the Permit Holder to adhere to all local, state and federal regulations regarding proper inspections and removal of asbestos prior to any demolition.		
UTILITIES INFORMATION		
All utilities shall be abandoned in accordance with City requirements and verified and/or inspected before Demolition Permit is issued and demolition begins.		
<i>I hereby certify that I have read and examined this application and affirm the above information as true and correct and also agree to comply with the provisions of the City of Cedar Rapids Codes and any other applicable Federal & State laws concerning the demolition process and/or disposal of demolition debris. I also certify that I am authorized to demolish this building as owner or agent of the owner and agree to assume complete responsibility for any liability arising from demolition of the above building. I also agree that no burning or burying of materials shall be done within the Corporate City Limits of Cedar Rapids.</i>		
APPLICANT SIGNATURE (Please print legibly): 		DATE: 31 OCT 2018
APPLICANT PHONE NUMBER: 319-721-0683		CONTRACTOR PHONE NUMBER:
CONTRACTOR SIGNATURE (Please print legibly):		DATE:
PLEASE PROVIDE SIGNATURES FOR EACH FIELD BELOW		
UTILITIES DISCONNECTION INFORMATION & APPROVALS		
Water:	Alliant Energy:	
Sewer:	Mid-American Energy:	
HPC:	MediaCom:	
Zoning:	CenturyLink:	
BSD:		



Community Development and Planning Department
City Hall
101 First Street SE
Cedar Rapids, IA 52401
Telephone: (319) 286-5041

To: Historic Preservation Commission Members
From: Jeff Wozencraft, Community Development Planner
Subject: COA Request at 1628 Park Avenue SE
Date: May 14, 2020

Applicant Name(s): Northern Construction, Mike Putz

Local Historic District: Redmond Park – Grande Avenue

Year Built: Accessory Structure – 1999

Description of Project: The applicant is adding a 10' addition to the current garage, which was built in 1999, extending it towards the house. The applicant is also adding an 8'x42' carport on the west side of the garage. Currently, there is concrete pad along this side of the garage. The materials will match the materials of the current garage (concrete siding and asphalt shingles).

Information from Historic Surveys on property:

The 1995 Site Inventory Form from the District Nomination survey lists the integrity of the primary housing structure as "good." The defining features are: flared hipped roof with single hipped dormer in front; narrow clapboard siding-lower and medium-upper; hipped roof porch across full front with battered piers resting on stucco pedestals and balustrade; windows are double hung with entrance off-center; group of three to left of entrance with cottage window flanked by narrow 1/1 double hungs. The home contributes to the historic district and is individually eligible for the National Register of Historic Places.

Options for the Commission:

1. **Approve** the application as submitted; or
2. **Modify, then Approve** the application – only if applicant agrees to modifications made; or
3. **Disapprove** the application; or
4. **Table the item to a future, specified meeting date** in order to receive additional information.



Criteria* for Commission decision on application:

- i. If any defining features of the building or structure as indicated, but not limited to those included on the Site Inventory Form(s) are proposed to be modified as a result of the proposal indicated on the application for Certificate.

- ii. If the proposal is consistent with the Guidelines for Cedar Rapids Historic Districts and/or the most recent edition of the Secretary of Interior's Standards for Rehabilitating Historic Buildings.
- iii. If the proposal mitigates adverse effects on the aesthetic, historic, or architectural significance of either the building or structure or of the local historic district or local historic landmark.

*See 18.08.C.2.a of the Cedar Rapids Municipal Code

Excerpt(s) from Design Guidelines Applicable to Project:

APPROPRIATE: 	NOT APPROPRIATE: 
<ul style="list-style-type: none">• Garages, carriage houses or outbuildings that contribute to a property's historic character, or are original to a property should be preserved and maintained. Original features should be repaired to match the original.• Wood siding• Double wide door (if accessed from an alley)• Accessory buildings that contribute to a property's historic character, or are original to a property should be preserved and maintained. Original features should be repaired to match the original.• Original doors should be maintained, but may be retrofitted with modern hardware.	<ul style="list-style-type: none">• Metal, vinyl, or sheet siding• Paneled siding• Disproportionate roof pitch• Disproportionate building mass• Moving or relocating accessory buildings original to a property to another part of the lot.• Removal of architectural detailing, especially when it is visible from the street.

Staff Recommendation:

Staff recommends the approval of the COA given that the garage is not original to the property, the improvements will not change the appearance of any defining feature, and is consistent with the design guidelines.



LOCAL HISTORIC DISTRICT/LANDMARK EXTERIOR WORK APPLICATION

Cedar Rapids Municipal Code, Section 18.08

The following information is necessary for all requests for exterior modifications to local historic landmarks or buildings within a designated local historic district as per Chapter 18, Historic Preservation in the Cedar Rapids Municipal Code. Please answer all questions. Failure to provide accurate and complete information will delay review.

Owner Information Name <u>Carmen O'RT</u> Address <u>1628 Park Ave SE</u> City <u>C.R.</u> State <u>Ia</u> Zip <u>52404</u> Phone <u>319-929-8795</u> Email _____	Applicant Information (skip if owner) Name/Company <u>Northern Constr.</u> Email <u>Mike.Ritz57@gmail.com</u> Address <u>5001 East Rd SW</u> City <u>C.R.</u> State <u>Ia</u> Zip <u>52404</u> Phone <u>319-899-2130</u>
Address of Property where work will occur: <u>1628 Park Ave SE</u>	
Project Type: <input type="checkbox"/> House <input checked="" type="checkbox"/> Garage <input type="checkbox"/> Shed <input type="checkbox"/> Fence <input type="checkbox"/> Other <u>Addition</u>	
Project Description and Location on the property/structure (please be as detailed as possible): <u>10' Addition to Garage</u> <u>8'x42' Carport to side of Garage</u> <u>posts + roof - No walls</u>	
Description of existing materials (e.g. <u>wood</u> , metal, asphalt shingles): <u>Concrete Siding</u>	
Description of proposed materials (e.g. <u>wood</u> , metal, asphalt shingles): <u>Concrete Siding</u>	
Will you be permanently removing architectural detailing/ornamentation from the exterior of the structure (e.g. corbel(s), trim, molding, newel post caps)? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If Yes, describe what architectural detailing/ornamentation you are removing and why:- _____ _____	

Description of how project meets the Guidelines for Cedar Rapids Historic Districts or rationale for why the project is not consistent with the Guidelines for Cedar Rapids Historic Districts:

there are no guidelines for this property
with exception of Front Yard only.

Supplemental Materials Required:

For all projects, include at least one of the following applicable materials:

- ☐ Physical Material(s) Sample
- ☐ Product Catalog, indicating chosen product
- ☒ Photo of exact product which will be installed

For new construction only, include at least one of the following:

- ☐ Sketches
- ☐ Renderings
- ☒ Construction Drawings

I, the owner or designated representative of the property, have read the application and acknowledge the Guidelines for Cedar Rapids Historic Districts, as they relate to my project will be used to determine if my project is approved. If the area where the work on the project is not readily visible from a public right-of-way (alley or street), I also authorize a staff member of the Community Development Department to come onto the property to obtain photo(s) of the area where the work will occur.

I acknowledge that the information provided in this application, including all attachments, are accurate and correct, and that an incomplete application will not be accepted.

I have included the required applicable attachments with this application: ☒ Yes ☐ No

Owner/applicant signature: _____

Mike [Signature]

For staff use only:

Date and time completed application received: _____

City of Cedar Rapids Community Development Department
101 First Street SE, Cedar Rapids, IA 52401
Phone: 319-286-5041 | Web: www.cityofcr.org/hpc



Proposed Garage Exten. 1628 park Ave SE



3599-2020
**GENERAL RESIDENTIAL
BUILDING PERMIT APPLICATION**
Cedar Rapids Building Services Department
500 15th Ave SW, Cedar Rapids, IA 52404
Phone: (319) 286-5831
Fax: (319) 286-5830
Email: residential@cedar-rapids.org

Project Address: 1628 Park Ave SE

Property Owner: Carmen Oht

Project Valuation: \$ 6,000.00

Permit Fee: \$

☐ **Basement Finish**..... \$100

Sq Ft of area to be finished: _____

☐ **Detached Accessory Structure (\$10 admin fee):**

☐ 0 to 500 sq ft..... \$100

☐ 501 to 900 sq ft..... \$150

☐ 901 to 1,250 sq ft..... \$250

☐ 1,251 sq ft and greater..... Valuation

☐ **Fence Permit (\$10 admin fee).....** \$25

☐ **Handicap Ramp (no admin fee)....** \$10

☐ **Retaining Wall (\$10 admin fee).....** \$50

☐ **Swimming Pool (\$10 admin fee)...** \$50

☐ **Windows / Doors / Siding.....** Valuation

☐ **Administrative Fee.....** \$10

DETAILED DESCRIPTION OF WORK:

10'x42' Carport Addition #2

TR-1 Historic District

APPLICANT INFORMATION:

☐ **Property Owner**

☒ **Contractor**

VERIFIED
Office only

BUILDER: Northern Construction

YES NO

Email: Mike.Putz 57 @ Gmail.com

YES NO

Address: 5001 East Rd SW

YES NO

Phone: 319-899-2130

YES NO

ELECTRICAL: Heart Land Electric

YES NO

MECHANICAL:

YES NO

PLUMBING:

YES NO

Applicant hereby certifies under penalty of perjury that he/she is the owner; or that he/she is authorized and empowered to make this application on behalf of the owner. Applicant also certifies under penalty of perjury that the application and any related plat, plans, and specifications are true and contain a correct description of the proposed work, lot, structure, and use to which structure is to be placed. Applicant further acknowledges that all applications are subject to deed restrictions and any other codes, ordinances, laws or government regulations that apply. Applicant understands that any permit that may be granted in response thereto are subject to all the laws of the State of Iowa and all ordinances for the City of Cedar Rapids, Iowa, that may have a bearing on the same.

Signature of Applicant: Debbie Putz

Date: 4-30-2020

Building Dept approval:

Date:

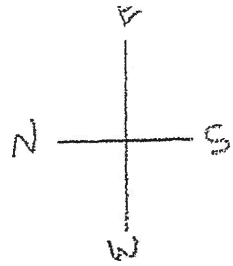
Zoning Dept approval:

Date:

2

Existing Garage

New Garage Add.



Resters to set on Existing wall

Remove overhang

2x6 Rafters 16 Oc.
1" overhang

Existing Concrete

Footings:
42" Deep
12" Dia.

4x8 Beam / LVL

2009-10-10

4 Tees to a post

1' overhang

property line

$$\frac{1}{T} =$$



GENERAL RESIDENTIAL BUILDING PERMIT APPLICATION

Cedar Rapids Building Services Department
500 15th Ave SW, Cedar Rapids, IA 52404
Phone: (319) 286-5831
Fax: (319) 286-5830
Email: residential@cedar-rapids.org

Project Address: 1628 Park Ave SE

Property Owner: Carmen Ohrt

Project Valuation: \$ 12,000

Permit Fee: \$ _____

☐ Basement Finish..... \$100

Sq Ft of area to be finished: _____

☐ Detached Accessory Structure (\$10 admin fee):

☐ 0 to 500 sq ft..... \$100

☐ 501 to 900 sq ft..... \$150

☐ 901 to 1,250 sq ft..... \$250

☐ 1,251 sq ft and greater..... Valuation

☐ Fence Permit (\$10 admin fee)..... \$25

☐ Handicap Ramp (no admin fee).... \$10

☐ Retaining Wall (\$10 admin fee)..... \$50

☐ Swimming Pool (\$10 admin fee)... \$50

☐ Windows / Doors / Siding..... Valuation

☐ Administrative Fee..... \$10

DETAILED DESCRIPTION OF WORK:

Garage Addition 10' x 24' #1

APPLICANT INFORMATION:

☐ Property Owner

☒ Contractor

VERIFIED
Office only

BUILDER: Northern Construction

YES NO

Email: Mike.Putz 57 @ Gmail . com .

YES NO

Address: 5001 East Rd SW

YES NO

Phone: 319-899-2130

YES NO

ELECTRICAL: Heartland Electric

YES NO

MECHANICAL: _____

YES NO

PLUMBING: _____

YES NO

Applicant hereby certifies under penalty of perjury that he/she is the owner; or that he/she is authorized and empowered to make this application on behalf of the owner. Applicant also certifies under penalty of perjury that the application and any related plat, plans, and specifications are true and contain a correct description of the proposed work, lot, structure, and use to which structure is to be placed. Applicant further acknowledges that all applications are subject to deed restrictions and any other codes, ordinances, laws or government regulations that apply. Applicant understands that any permit that may be granted in response thereto are subject to all the laws of the State of Iowa and all ordinances for the City of Cedar Rapids, Iowa, that may have a bearing on the same.

Signature of Applicant: Mike Putz

Date: _____

Building Dept approval: _____

Date: _____

Zoning Dept approval: _____

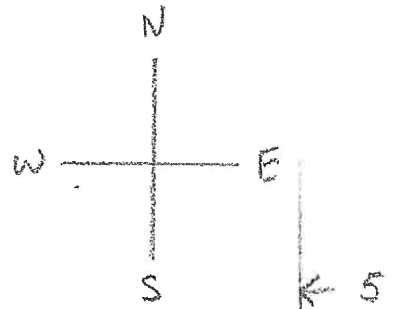
Date: _____

#1

10 X 24 Garage Add.

= 2'

Existing Garage



24' Eng. Truss

footings to match Existing

24'

24' Eng Truss

12'

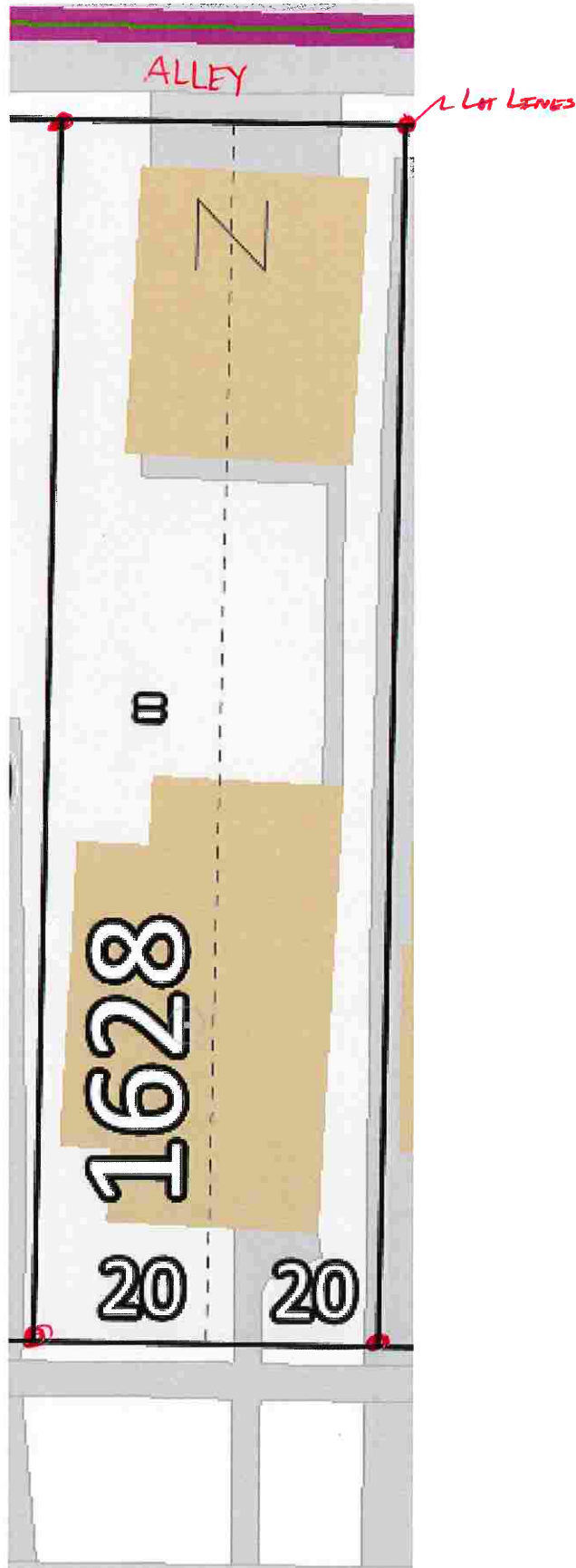
New Addition

10'

2x4 wall
20'

4'
OVERHANG

ATTENTION
Setbacks are measured from lot lines or
proposed right-of-ways, Not city sidewalks,
streets, curbs, alleys or fences!
APPLICANT IS RESPONSIBLE FOR
LOCATING LOT LINES!
THANKS



CITY OF CEDAR RAPIDS
RIGHT-OF-WAY PERMIT
REQUIRED FOR DRIVEWAY,
SIDEWALK CONSTRUCTION,
TREE PLANTING,
SEWER & WATER CONNECTIONS

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Community Development and Planning Department
City Hall
101 First Street SE
Cedar Rapids, IA 52401
Telephone: (319) 286-5041

To: Historic Preservation Commission Members
From: Lauren Freeman, Community Development Program Coordinator
Subject: COA Request at 1720 3rd Avenue SE
Date: May 14, 2020

Applicant Name(s): Tim & Julia Bickel

Local Historic District: 2nd and 3rd Avenue

Year Built: Primary Structure – 1921

Description of Project:

The applicant would like to replace 14 windows on the enclosed porch on the front of the house, which would allow the applicant to use it as a four seasons porch. The proposed window would be a wood window with a similar sash pattern as the original window with a thin aluminum cladding on the front side.

Sample window:



(Front)



(Back)

Proposed Sash Design:

15 None Assigned

Architect, Traditional, 4-Wide Sash Set, Poplar White



PK #
2056

Viewed From Exterior

1: Non-Standard SizeNon-Standard Size Fixed Sash Set
General Information: Standard, Clad, Pine, 5", 3 11/16"
Exterior Color / Finish: Painted, Standard Enduraclad, Poplar White
Interior Color / Finish: Prefinished White Paint Interior
Sash / Panel: Ogee, Ogee, Standard
Glass: Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude
Performance Information: U-Factor 0.28, SHGC 0.27, VLT 0.50, CPD PEL-N-1-53758-00002, Rating 50, Calculated Negative DP Rating 50, Year Rated 11

Current windows:



Information from Historic Surveys on property:

The 1995 Site Inventory Form from the District Nomination survey lists the integrity of the primary housing structure as "good." The defining features are: side-gable roof with no dormers; narrow clapboard siding; broad gable roof porch with closed balustrade and screen windows; double-hung windows with uneven divided upper sash. The home contributes to the historic district but is not individually eligible for the National Register of Historic Places.

Options for the Commission:

1. **Approve** the application as submitted; or
2. **Modify, then Approve** the application – only if applicant agrees to modifications made; or
3. **Disapprove** the application; or



4. **Table the item to a future, specified meeting date** in order to receive additional information.

Criteria* for Commission decision on application:

- i. If any defining features of the building or structure as indicated, but not limited to those included on the Site Inventory Form(s) are proposed to be modified as a result of the proposal indicated on the application for Certificate.
- ii. If the proposal is consistent with the Guidelines for Cedar Rapids Historic Districts and/or the most recent edition of the Secretary of Interior's Standards for Rehabilitating Historic Buildings.
- iii. If the proposal mitigates adverse effects on the aesthetic, historic, or architectural significance of either the building or structure or of the local historic district or local historic landmark.

*See 18.08.C.2.a of the Cedar Rapids Municipal Code

Excerpt(s) from Design Guidelines Applicable to Project:

APPROPRIATE: 	NOT APPROPRIATE: 
<ul style="list-style-type: none">• Retain and repair historic window sashes, exterior cap moldings, sills and frames• Windows should be repaired rather than replaced. If non-original or beyond repair and replacement is necessary, the replacement should be in-kind to match the original in material and design.• Replace windows with the home's original window material (e.g. wood for wood)• Replacement windows should match the originals as closely as possible• Repair or install new storm windows• Vinyl or aluminum products may be allowed at the rear of a house• Windows should be preserved in their original location, size, and design and with their original materials and glass pattern.• Windows may have screens and/or storm windows. See Screen, Storm and Security Windows Section, on page 31.	<ul style="list-style-type: none">• Windows constructed of modern building materials, such as vinyl or aluminum on the front and sides of homes• Decreasing the size of the window opening• Altering window openings on front facades or side facades visible from the street to accommodate new windows of different size, proportion or configuration.• Adding window openings that are not original to front facades or elevations visible from the street.• Altering character defining window openings on all facades.• New windows on front facades and sides visible from the street with snap-in or flush muntins.• Enclosing or concealing basement windows on the exterior.

APPROPRIATE:

- Screens and storm windows should be correctly sized to fit the window openings including round arched windows.
- Screen and storm window panels should be full view design or have the meeting rail match that of the window behind it.
- Screens and storm windows should be wood or aluminum with a painted, baked-on, or anodized finish.
- Storm windows with built-in lower screens are acceptable.
- Window security bars may be applied on windows that are not visible from the street.
- Basement windows may be secured on the inside with a plywood board or with bars painted black.

NOT APPROPRIATE:

- Frames should not obscure the glass area of windows.
- Windows of raw aluminum, unless painted to match the color of the window sashes.

Staff Recommendation: Staff recommends approving the COA for this project because the Design Guidelines allow for wood windows with aluminum storm windows and these proposed windows match the design as closely as possible.



LOCAL HISTORIC DISTRICT/LANDMARK EXTERIOR WORK APPLICATION

Cedar Rapids Municipal Code, Section 18.08

The following information is necessary for all requests for exterior modifications to local historic landmarks or buildings within a designated local historic district as per Chapter 18, Historic Preservation in the Cedar Rapids Municipal Code. Please answer all questions. Failure to provide accurate and complete information will delay review.

Owner Information	Applicant Information (skip if owner)
Name _____	Name/Company _____
Address _____	Email _____
City _____	Address _____
State _____ Zip _____	City _____
Phone _____	State _____ Zip _____
Email _____	Phone _____

Address of Property where work will occur: _____

Project Type: ☐ House ☐ Garage ☐ Shed ☐ Fence ☐ Other _____

Project Description and Location on the property/structure (please be as detailed as possible):

Description of existing materials (e.g. wood, metal, asphalt shingles):

Description of proposed materials(e.g. wood, metal, asphalt shingles):

Will you be permanently removing architectural detailing/ornamentation from the exterior of the structure (e.g. corbel(s), trim, molding, newel post caps)? Yes ☐ No ☐

If Yes, describe what architectural detailing/ornamentation you are removing and why:-

Description of how project meets the Guidelines for Cedar Rapids Historic Districts *or rationale for why the project is not consistent with the Guidelines for Cedar Rapids Historic Districts:*

Supplemental Materials Required:

For all projects, include at least one of the following applicable materials:

- ☐ Physical Material(s) Sample
- ☐ Product Catalog, indicating chosen product
- ☐ Photo of exact product which will be installed

For new construction only, include at least one of the following:

- ☐ Sketches
- ☐ Renderings
- ☐ Construction Drawings

I, the owner or designated representative of the property, have read the application and acknowledge the Guidelines for Cedar Rapids Historic Districts, as they relate to my project will be used to determine if my project is approved. If the area where the work on the project is not readily visible from a public right-of-way (alley or street), I also authorize a staff member of the Community Development Department to come onto the property to obtain photo(s) of the area where the work will occur.

I acknowledge that the information provided in this application, including all attachments, are accurate and correct, and that an incomplete application will not be accepted.

I have included the required applicable attachments with this application: ☐ **Yes** ☐ **No**

Owner/applicant signature: _____

For staff use only:

Date and time completed application received: _____

City of Cedar Rapids Community Development Department
101 First Street SE, Cedar Rapids, IA 52401
Phone: 319-286-5041 | Web: www.cityofcr.org/hpc