



BOROUGH OF CARLISLE

"Committed To Excellence in Community Service"

Tax Certification Request Form

(Real Estate Taxes for Borough of Carlisle Properties)

Date of Request: _____

Name of Requestor/Contact Person: _____

Contact Phone: _____

Parcel Number, Property Address, or Legal Description

Please complete the information below, indicating **each property** for which a Tax Certification is requested.

1.	6.
2.	7.
3.	8.
4.	9.
5.	10.

Payment:

The fee for each Tax Certification is \$25 (for each property listed above). The certification will be printed upon completion and after receipt of your payment. Please do not send cash through the mail.

Processing Time:

Your request will be processed in the order in which it was received. Normal processing time, once we receive your request, is within **2-5 business days**.

Delivery Method:

Please check a delivery method:

Please mail the certification in enclosed self-addressed, stamped envelope.

Please fax the certification to toll free fax number: _____

Please email the certification to: _____

Certification will be picked up at 53 W. South Street Carlisle, PA 17013

Mail Request Form To: Borough of Carlisle Tax Collector
53 W. South Street, Carlisle, PA 17013

Email Request Form To: taxcollector@carlislepa.org