Catalogue of Workshop Meeting

September 2, 2020
6:00 PM

I. Call to Order & Pledge of Allegiance

II. Citizens to be Heard

III. Presentations:

IV. Meeting Minutes:
   A. Action Item: Borough Council may review and approve the August 5, 2020 Workshop Meeting Minutes.

V. Mayor’s Report:
   A. COVID-19: Staff Update

VI. Community Planning and Smart Growth Committee:
   A. Land Development Plan: Lots 4 and 6 of IAC site: Staff Update
   B. Small Cell 5G ZOA: Staff Update
   C. Cohen Cable Franchise Services Agreement
      Action Item: Borough Council may approve an agreement with Cohen Law Group for cable franchise negotiation services.
   D. Outside Agency Process
      Action Item: Borough Council may approve updated guidelines to the Outside Agency section of the Borough’s annual budget process.

VII. Employee Relations / Citizen Participation Committee:
   A. Climate Action Commission Chair
      Action Item: Borough Council may consider appointing Mr. Joel Hicks to a one-year term as the Chair on the Climate Action Commission. The term will become effective immediately and shall expire September 1, 2021.
B. Human Relations Commission Alternate Appointment

**Action Item:** Borough Council may consider appointing Ms. Wanda Hunter to a full term as an “alternate” on the Human Relations Commission. The term will become effective immediately and shall expire on February 29, 2024.

C. Planning Commission Appointment

**Action Item:** Borough Council may consider appointing Mr. John Werner to a partial term on the Planning Commission. The term will become effective immediately and shall expire on February 28, 2023.

VIII. Public Safety Committee:

A. Towing Bid

**Action Item:** Staff is requesting authorization to draft and advertise bids for towing services utilized by the Carlisle Police Department. Interested responding parties will submit fees for towing and storage.

Contingent upon approval of the Borough Solicitor’s satisfactory review, the bid may be awarded to lowest responsible bidder. Once the lowest responsible bidder is selected, all other bidders will be allowed to participate in providing towing services for the Borough of Carlisle provided that they accept the same fee as the lowest responsible bid.

B. Traffic Calming – Bedford and East St.: **Staff Update**

IX. Public Works Committee:

A. Destination Carlisle Lamppost Decoration Approval:

**Action Item:** Borough Council may consider granting permission to Destination Carlisle to decorate downtown lampposts with pumpkin wreaths and lights. The wreaths and lights would be on display for October and be removed the first week of November.

B. Pump Station No. 1 Repair Compensating Order:

**Action Item:** Borough Council may approve Compensating Change Order No.1 to adjust the estimated quantities included in the contract bid to equal the actual quantity of work completed on the Pump Station No.1 Force Main Repair and Ashburn Drive Sewer Replacement unit price contract increasing the total price by $6,606.53 to $189,304.53.

C. Wilson St./Walnut Bottom Road: **Staff Update**

X. New Business

XI. Adjournment