BOROUGH OF CARLISLE
COUNCIL MEETING
June 11, 2020
7:00 PM

Town Hall will remain closed to the public for the required monthly Borough Council meeting. Those citizens that would like to view the meeting on Zoom, please email the Borough Secretary, Joyce Stone (jstone@carlislepa.org) by Thursday, June 11, 2020 at 4:00 pm for the Zoom sign-in registration information that is required to attend this meeting.

Please contact the Assistant Borough Manager at 717-601-0184 if there are any difficulties connecting to the meeting using the sign in information. Telecommunications device for the deaf (TDD) users may contact this number by using the Pennsylvania Relay System at 800-654-5894.

Prior to the Council meeting, Borough citizens may submit questions or comments by email to the Borough Secretary, Joyce Stone (jstone@carlislepa.org). All emails must be received by 4:00 pm on June 11, 2020.

MOMENT OF SILENCE .................................................................Councilor Hicks
PLEDGE OF ALLEGIANCE TO THE FLAG .................................................................Councilor Hicks

ROLL CALL

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

Members of the public and visitors may address Borough Council at this time on specific issues of concern relating to Borough government. This is a public meeting and we welcome your questions, comments and suggestions. Those individuals who called ahead and requested to be on the agenda will be called upon first - all others will be recognized by raising their hand. The Mayor may request that citizens who have concerns with a scheduled agenda item delay their comments until Council addresses that agenda item.

In order to reflect accurate meeting minutes, we ask that those whom wish to address Council come forward to the podium, or stand in place, as long as everyone can hear. Individuals addressing Council are asked to give their full name and address (business or home) before beginning to speak. Citizens and visitors are asked to be brief and concise in their comments to permit everyone who wishes to speak an opportunity to do so.

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. **Minutes:**

   Council Meeting 05/14/2020

B. **Budget & Finance**

   1. Borough Council may adopt a resolution approving the sale and disposition of equipment (listed in Exhibit A of the Resolution) that may be sold and delivered to the Annual COG Surplus Equipment Auction on July 15, 2020.
C. **Approval of Bills and Investment Transactions:**

**Expenditures as of May 31, 2020**

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$858,789</td>
</tr>
<tr>
<td>Water Fund</td>
<td>$235,303</td>
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<tr>
<td>Sewer Fund</td>
<td>$431,960</td>
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<tr>
<td>Stormwater Fund</td>
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<tr>
<td>Solid Waste Fund</td>
<td>$135,252</td>
</tr>
<tr>
<td>Capital Projects Fund</td>
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<tr>
<td>Parking Fund</td>
<td>$14,881</td>
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<tr>
<td>Highway Aid Fund</td>
<td>$4,140</td>
</tr>
</tbody>
</table>

D. **ERCP:**

1. Borough Council may reappoint Mr. Eric Oakman to a first full term on the Parks and Recreation Board. This term will become effective July 1, 2020 and shall expire on June 30, 2024.

E. **HARB:**

The HARB recommends approval for the issuance of Certificates of Appropriateness relating to the following items:

1. A request by James Kistler for a Certificate of Appropriateness for 34 S. East Street to repair any deteriorated or cracked stucco, approximately 120 square feet. This section for repairs faces north towards Liberty Avenue.

2. A request by Cumberland County Republican Committee for a Certificate of Appropriateness for 212 N. Hanover Street to install a new 25” x 26” sign made of PVC board.

F. **Public Safety Committee:**

1. Borough Council may approve several special events/street closures requested by Dickinson College as outlined below:

   A. **Event:** First Year Student Orientation Move in Day  
      **Date:** August 24, 2020  
      **Time:** 7:00 a.m. – 3:00 p.m.  
      **Location:** Cherry Street between W. High Street and W. Louther Street

   B. **Event:** First Year Student Orientation Move in Day  
      **Date:** August 27, 2020  
      **Time:** 7:00 a.m. – 3:00 p.m.  
      **Location:** Mooreland Avenue between W. High Street to West South Street and Cherry Street Between W. High Street and W. Louther Street

   C. **Event:** Homecoming  
      **Date:** November 7, 2020  
      **Time:** 11:00 a.m. – 2:00 p.m.  
      **Location:** Belvedere Street between W. High Street and Biddle Avenue South

Dickinson College shall be responsible for 100% of the variable costs and 10% of the fixed costs incurred by the Borough, and be required to submit a Certification of Liability Insurance naming the Borough of Carlisle as an additional insured for these events.
REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

None

REPORTS FROM ELECTED OFFICIALS

A. Mayor’s Report:
   1. COVID-19 Update

REPORTS FROM COMMITTEES

A. Budget & Finance:
   1. Borough Council may approve an addendum to the service contract with Davenport & Company LLC to provide compensation for advisory services as it pertains to the 2017 Tax Increment Financing Note and related matters in an amount not to exceed $15,000 (fifteen thousand dollars).

B. Community Planning & Smart Growth:
   1. Climate Action Plan Discussion
   2. Borough Council may approve a Final Subdivision Plan for Chesterfield Phase 2B, prepared by PennTerra Engineering, Inc., dated March 9, 2020, subject to the applicant’s acceptance and satisfactory resolution of the conditions listed herein.
   3. Borough Council may approve a waiver for the submission of a Preliminary Subdivision Plan for 100 WPS Partners LLC, located at 614-620 Walnut Street (226-19) and furthermore;
      a. Borough Council may approve a modification for the use of an existing joint use access driveway. (226-24.K.6)
      b. Borough Council may approve a Final Subdivision Plan for 614-620 Walnut Street, prepared by FSA Associates Inc., dated May 8, 2020, for 100 WPS Partners, subject to the applicant’s acceptance and satisfactory resolution of the conditions imposed by staff.
   4. Borough Council may approve a second time extension to satisfy the conditions of a plan approval and recording for the Wolf & Tiger LLC, Final Land Development Plan located at 1625 Ritner Highway, approval is subject to this extension expiring on June 12, 2021.

C. Public Works:
   1. Borough Council may adopt an ordinance amending Chapter 223 of the Code of the Borough of Carlisle with respect to the requirements for restoration of streets in the Borough after a utility cut is made within the street. *(Roll Call Vote)*
   2. Borough Council may authorize the Mayor to sign the Pennsylvania Department of Environmental Protection Sewage Facilities Planning Module Exemption Form for a connection to the Borough’s sanitary sewer system from the proposed residential lots for Chesterfield Phase 2B Land Development Plan.
3. Borough Council may award the bids for various chemicals used at the water and wastewater plants to the lowest, responsive bidders outlined in staff’s bid tabulation document. The contract term shall be June 21, 2020 to December 31, 2021.

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

UPCOMING EVENTS/MEETINGS

June 2020 – (The location of these meetings is to be determined.)
11 Council Meeting 7:00 p.m.
25 Planning Commission 5:30 p.m.
29 HARB 6:30 p.m.

July 2020 – (The location of these meetings is to be determined.)
01 Council Workshop Meeting 6:00 p.m.
02 Board of Appeals 5:00 p.m.
02 Zoning Hearing Board 6:30 p.m.
02 Parks & Recreation Committee 7:00 p.m.
09 Council Meeting 7:00 p.m.
15 Municipal Authority (205 Longs Gap Road) 5:00 p.m.
21 Sewer Authority (54 North Middlesex Road) 6:00 p.m.
23 Planning Commission 5:30 p.m.