

BOROUGH OF CARLISLE

COUNCIL MEETING

August 8, 2024

6:00 PM

MOMENT OF SILENCE Councilor Hicks

PLEDGE OF ALLEGIANCE TO THE FLAG Councilor Hicks

ROLL CALL

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

Members of the public and visitors may address Borough Council at this time on specific issues of concern relating to Borough government. This is a public meeting and we welcome your questions, comments and suggestions. Those individuals who called ahead and requested to be on the agenda will be called upon first, and all others will be recognized by raising their hand. The mayor may request that citizens who have concerns with a scheduled agenda item delay their comments until Council addresses that agenda item.

In order to reflect accurate meeting minutes, we ask that those who wish to address Council come forward to the podium. Individuals addressing Council are asked to give their full name and address (business or home) before beginning to speak. Citizens and visitors are asked to keep their comments brief, concise and must be limited to five minutes. This will permit everyone who wishes to speak an opportunity to do so.

PRESENTATIONS

CITIZENS TO BE HEARD

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

- A. Minutes:
- Council Meeting Minutes 7/11/2024
- Public Hearing Meeting Minutes 7/11/2024
- B. Approval of Bills and Investment Transactions:
- Expenditures as of July 31, 2024
- General Fund\$ 1,220,305
- Water Fund\$ 638,745
- Stormwater Fund\$ 148,994
- Sewer Fund\$ 1,021,571
- Solid Waste Fund\$ 285
- Capital Project Fund\$ 354,519
- Parking Fund\$ 25,801

C. Attendance Approvals

1. *Borough Council may approve Recreation and Pool Manager Anne Mitzel to attend the 2024 National Parks and Recreation Conference in Atlanta, Georgia from October 8-October 11, 2024, for training and professional development.*

D. HARB

1. *A request for a Certificate of Appropriateness for Carolyn King of 121 S. Hanover Street to replace a wooden roof with a standing seam metal roof over the first-floor addition that connects the subject property to 119 South Hanover.*
2. *A request for a Certificate of Appropriateness for Amanda Bowen of 136 South East Street to replace a standing seam metal roof and gutters in-kind and repair a chimney.*
3. *A request for a Certificate of Appropriateness for Ensemble Real Estate LLC of 19 N. Hanover Street to replace damaged windows, doors, downspouts, and clean, repoint, and repair or repaint masonry.*
4. *A request for a Certificate of Appropriateness for Jessica Howard of 151 W. South Street to replace a standing seam metal roof in-kind and replace gutters with 6" half round gutters.*
5. *A request for a Certificate of Appropriateness for Thomas Barstow of 56-58 W. Pomfret Street to replace a standing seam metal roof in-kind.*
6. *A request for a Certificate of Appropriateness for Kent Barrett of 59 N. East Street to install a fence structure.*
7. *A request for a Certificate of Appropriateness for Giovanni Andreali of 33 N Hanover Street to install a vinyl wall sign for 1 year (August 8, 2025).*
8. *A request for a Certificate of Appropriateness for the Downtown Carlisle Association located at 53 W South St., for the installation of a public information kiosk at the corner of Courthouse Ave. and 2-8 S. Hanover St.*

E. Mayor's Report

1. *Borough Council may approve the Domestic Violence Services of Cumberland and Perry Counties (DVSCP) request to tie purple colored ribbons to Borough lampposts as a sign of solidarity for Domestic Violence Awareness Month contingent upon the following:*
 - *Ribbons permitted to be hung from Borough downtown streetlamp poles beginning September 30 through October 31. The ribbons shall be removed no later than the morning of November 1, 2024.*
 - *Ribbons need to be secured tightly and at a height that prevents them from being easily removed by pedestrians or inclement weather.*
 - *Inspect the area periodically to ensure that the ribbons remain secure and in good condition.*

F. ERCP

1. *Borough Council may accept Ryan Ferguson's tendered resignation from the Carlisle Borough Municipal Authority effective immediately.*

G. Parks & Recreation

1. *Borough Council may approve the 2024 Fall Recreation Fee Resolution*

H. Public Safety

1. *Borough Council may approve the temporary closure of several Borough streets to facilitate the Carlisle Family YMCA annual Turkey Trot 5K Road Race to be held November 28, 2024 (Thanksgiving Day) from 8:00 a.m. to 11:00 a.m. Street closures include: South West; West South to Orange Street; Orange Street to Georgetown Circle to Orange Street; Orange Street to Hillside; Hillside to Belvedere Street; Belvedere to Noble Blvd.; Noble to Wilson Street; Wilson to South; South to West Street; West Street to Finish Line. The YMCA is also requesting that no parking signs be placed on West Street (in front of the Y) so vehicles will NOT be able to park at that location where the race starts and finishes.*

Approval is contingent upon the receipt of a valid Certificate of Insurance form naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable costs and 10% of the fixed costs associated with this event.

REGULAR AGENDA**TABLED, CONTINUED, AND RECURRING ITEMS****REPORTS FROM ELECTED OFFICIALS****A. Mayor's Report****REPORTS FROM COMMITTEES****A. Budget & Finance**

1. Borough Council may approve the purchase and installation of two Electric Vehicle Charging Stations from Chargepoint Inc. distributor National Energy Solutions for \$64,727 (Sixty-Four thousand Seven Hundred Twenty-Seven Dollars) through the Commonwealth of Pennsylvania's Cooperative Purchasing Program (COSTARS).
2. Borough Council may approve the purchase and installation of Automated License Plate Reader cameras from Hilton's Lock and Security (COSTARS #040-E22-179) in the amount of \$138,956 (One Hundred Thirty-Eight Thousand Nine Hundred Fifty-Six Dollars) through the Commonwealth of Pennsylvania's Cooperative Purchasing (COSTARS) Program.
3. Borough Council may approve the purchase of a Leica TS13 Robotic Total Station and Forensic CAD Software from Collision Forensic Solutions LLC Inc. in the amount of \$49,651.43 (Forty-Nine Thousand Six Hundred Fifty-One Dollars and Forty-Three Cents).

B. ERCP

1. Borough Council may appoint Mr. Andrew Yench to a partial term on the Carlisle Borough Municipal Authority Board effective immediately and expiring December 31, 2027.

C. Public Safety

1. Borough Council may adopt an ordinance amending the Code of the Borough of Carlisle, adopted by Ordinance #2032, and thereafter amended, with respect to Chapter 244, Vehicles and Traffic, to remove one on-street handicap parking space on East North Street and one on-street handicap parking space on West Pomfret Street and create one on-street handicapped parking space at 141 West Pomfret Street. (Roll Call Vote)

D. Public Works

1. Borough Council may award the unit price construction contract for the 2024 Thermoplastic Road Markings Project to the lowest responsive bidder, Traffic Lines Inc. of Farmingdale, New Jersey, in the amount of \$19,913.40 (Nineteen thousand, nine-hundred thirteen dollars and forty cents), pending receipt of the required bonds and insurance certificates for the project and the satisfactory review and approval of all documents by the Borough Solicitor.
2. Borough Council may authorize the submission of a Safe Streets and Roads for All (SS4A) grant application for a Vision Zero Action Plan.

E. Sustainable Community & Economic Planning

- 1. Borough Council may authorize the submission of a Municipal Assistance Program grant application to support small area planning at North Hanover Street and East High Street.

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government. Comments under this section are governed according to the requirements under Opportunity for Citizens and Visitors to be Heard.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

August 2024 - (All meetings will be held at Borough Hall unless otherwise noted.)

8	Borough Council Meeting	6:00 p.m.
22	Planning Commission	5:30 p.m.

September 2024 - (All meetings will be held at Borough Hall unless otherwise noted.)

2	Labor Day – Borough Office Closed	
3	Historical Architectural Review Board	5:30 p.m.
4	Borough Council Workshop	6:00 p.m.
5	Board of Appeals	5:00 p.m.
5	Zoning Hearing Board	6:30 p.m.
5	Parks & Recreation Board (415 Franklin St)	7:00 p.m.
12	Borough Council Meeting	6:00 p.m.
26	Planning Commission	5:30 p.m.
30	Historical Architectural Review Board	5:30 p.m.