BOROUGH OF CARLISLE
COUNCIL MEETING
January 9, 2020
7:00 PM

MOMENT OF SILENCE .................................................................................................................... Mayor Scott
PLEDGE OF ALLEGIANCE TO THE FLAG ................................................................................................... Mayor Scott

A. Mayor’s Report:

1. Borough Council may allow Council member Joel Hicks to participate by telephone during this evening’s meeting.

ROLL CALL

RECOGNITION

Carlisle Police Department Recognition: Sergeant Miller, FBI National Academy Program

PRESENTATION

Mr. Tom Ritchey and Mr. Jon Juffe: Northside Village (Former Masland/IAC Site) Development Update

Mr. Glenn White: DCA Annual Report

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

Members of the public and visitors may address Borough Council at this time on specific issues of concern relating to Borough government. This is a public meeting and we welcome your questions, comments and suggestions.

Those individuals who called ahead and requested to be on the agenda will be called upon first - all others will be recognized by raising their hand. The Mayor may request that citizens who have concerns with a scheduled agenda item delay their comments until Council addresses that agenda item.

In order to reflect accurate meeting minutes, we ask that those whom wish to address Council come forward to the podium, or stand in place, as long as everyone can hear. Individuals addressing Council are asked to give their full name and address (business or home) before beginning to speak. Citizens and visitors are asked to be brief and concise in their comments to permit everyone who wishes to speak an opportunity to do so.

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

Budget and Finance Committee Public Hearing 12/12/19
Council Meeting 12/12/19
B. Approval of Bills and Investment Transactions:

Expenditures as of December 31, 2019

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$616,105</td>
</tr>
<tr>
<td>Water Fund</td>
<td>$129,089</td>
</tr>
<tr>
<td>Sewer Fund</td>
<td>$1,029,238</td>
</tr>
<tr>
<td>Stormwater Fund</td>
<td>$32,239</td>
</tr>
<tr>
<td>Solid Waste Fund</td>
<td>$80,004</td>
</tr>
<tr>
<td>Capital Projects Fund</td>
<td>$159,812</td>
</tr>
<tr>
<td>Parking Fund</td>
<td>$196,688</td>
</tr>
</tbody>
</table>

C. Attendance Approval:

1. Parks and Recreation Director Andrea Crouse, Recreation and Pool Manager Kristin Zeigler and Recreation Assistant Kelsey Najdek to attend the PRPS/PAEE Conference and Expo from March 17-March 20, 2020 in Champion, PA.


D. ERCP Committee:

1. Borough Council may reappoint Mr. Kevin Weddle to first full term on the Carlisle Borough Municipal Authority. This term shall be retroactive to January 1, 2020 and shall expire on December 31, 2024.

2. Borough Council may adopt a resolution appointing Ms. Dana Culbertson to a partial term as a regular member to the Carlisle Borough Zoning Hearing Board. The partial term will be retroactive to January 1, 2020 and shall expire December 31, 2023.

3. Borough Council may adopt a resolution appointing Mr. John Rovegno as first full term as a member of the Carlisle Borough Zoning Hearing Board. The full term shall become effective immediately and shall expire December 31, 2024.

E. HARB:

The HARB recommends approval for the following item:

Items for approval will be added following the January 6, 2020 HARB meeting

1. A request by Donald Diehl (Impact Disaster Services) for a Certificate of Appropriateness for 116 S. Pitt St., which was damaged by fire in 2019. The windows on the rear of the house, and siding, may be replaced with vinyl windows and siding. However, the front of the house shall utilize wood windows, which should match existing one over one, grill / muntins.

2. A request by Donald Diehl for a Certificate of Appropriateness for 4 E. High Street. The windows in the second story dormer will be replaced with wood windows with the exact configuration / arch as existing windows. Also, the cedar shake siding located on the dormers shall be replaced with natural colored cedar shake siding.

3. A request by Steve Smith for a Certificate of Appropriateness for 140 W. South Street. The existing second story walkway and steps will be removed / replaced with new wooden stairway and a graspable, contoured handrail. Also, the applicant is approved to replace the siding with new siding to match existing.
REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

None

REPORTS FROM ELECTED OFFICIALS

A. Mayor’s Report:
   1. Council Committee Assignments for 2020/2021

REPORTS FROM COMMITTEES

A. Budget and Finance Committee:

   2. Borough Council may authorize the Borough Solicitor to draft and advertise an ordinance amending the Code of the Borough of Carlisle, with respect to Chapter 120, Fees to establish an administrative fee in the amount of thirty dollars ($30), together with the associated cost of postage, which will be added to all discontinued water and sewer service for tenant occupied accounts.

B. Economic Development Committee:
   1. Borough Council may authorize the drafting and advertising of an ordinance to enter into an Agreement by and between the Downtown Carlisle Association [DCA] and the Borough of Carlisle [Borough] retroactive to January 1, 2020 through December 31, 2020.

   2. Borough Council may direct the Borough Solicitor to draft and advertise an ordinance approving an Agreement between the Redevelopment Authority of Cumberland County and the Borough of Carlisle to include but not limited to the continuance of leasing of office space, parking and basic services in Borough Hall. Agreement shall be retroactive to January 1, 2020 through December 31, 2020.

   3. Borough Council may consider a contract with Keystone Strategic Advocacy, LLC (KSA) that shall provide the continuance of grant writing and lobbying services for Pennsylvania Commonwealth funding opportunities retroactive to January 1, 2020 through December 31, 2020, contingent upon the Borough Solicitor’s satisfactory review and approval.

C. ERCP Committee:
   1. Borough Council may reappoint a Mr. Robert Winston to a second term on the Borough’s Sewer Authority retroactive to January 1, 2020 and expiring on December 31, 2024.

   2. Borough Council may adopt an ordinance amending Chapter 83 to provide additional training opportunities to the Members and Alternate Members of the Borough of Carlisle Human Relations Commission. (Roll Call Vote)
D. Public Works Committee:

1. Borough Council may adopt an ordinance amending the Code of the Borough Code with respect to Chapter 212, Solid Waste and Recyclables, to give the Borough Manager the authority to allow multifamily dwellings with four or more units to participate in the Borough solid waste and recycling contract when the Borough in-house engineer has deemed that it is not practical for a property owner to contract with a separate service provider due to site constraints. *(Roll Call Vote)*

2. Borough Council may approve the annual service contract with HACH Service Partnership for preventative maintenance and servicing of equipment at the Carlisle Water Treatment Facility. Contract is for a one-year period effective January 2, 2020.

**NEW BUSINESS** - This section includes citizens who would like to address Council on any matter relating to Borough government.

**REPORTS FROM COUNCIL MEMBERS & STAFF**

**ADJOURNMENT**

**UPCOMING EVENTS/MEETINGS**

**January 2020** - (All meetings are held at Borough Hall unless noted otherwise.)

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>09</td>
<td>Council Meeting</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>15</td>
<td>Municipal Authority Meeting (195 Longs Gap Road)</td>
<td>5:00 p.m.</td>
</tr>
<tr>
<td>20</td>
<td>Borough Offices Closed in Observance of Martin Luther King</td>
<td>6:00 p.m.</td>
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<tr>
<td>21</td>
<td>Sewer Authority Meeting (54 North Middlesex Road)</td>
<td>6:00 p.m.</td>
</tr>
<tr>
<td>23</td>
<td>Planning Commission</td>
<td>5:30 p.m.</td>
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**February 2020** - (All meetings are held at Borough Hall unless noted otherwise.)

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
<th>Time</th>
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</thead>
<tbody>
<tr>
<td>03</td>
<td>HARB</td>
<td>5:30 p.m.</td>
</tr>
<tr>
<td>05</td>
<td>Council Workshop Meeting</td>
<td>6:00 p.m.</td>
</tr>
<tr>
<td>06</td>
<td>Board of Appeals</td>
<td>5:00 p.m.</td>
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<tr>
<td>06</td>
<td>Zoning Hearing Board</td>
<td>6:30 p.m.</td>
</tr>
<tr>
<td>06</td>
<td>Parks &amp; Recreation Committee (Stuart Community Cnt.)</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>11</td>
<td>Pension Advisory Commission</td>
<td>5:30 p.m.</td>
</tr>
<tr>
<td>13</td>
<td>Council Meeting</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>17</td>
<td>Borough Offices Closed in Observance of President’s Day</td>
<td>5:30 p.m.</td>
</tr>
<tr>
<td>27</td>
<td>Planning Commission</td>
<td>5:30 p.m.</td>
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