BOROUGH OF CARLISLE
COUNCIL MEETING
March 12, 2020
7:00 PM

MOMENT OF SILENCE .................................................................Councilor Stuby
PLEDGE OF ALLEGIANCE TO THE FLAG .......................................................Councilor Stuby

ROLL CALL

PRESENTATION

Carlisle Resilience Collaborative: Mr. James Burgess

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

Joe Shane of the Carlisle Pride Week Planning Committee

Members of the public and visitors may address Borough Council at this time on specific issues of concern relating to Borough government. This is a public meeting and we welcome your questions, comments and suggestions. Those individuals who called ahead and requested to be on the agenda will be called upon first - all others will be recognized by raising their hand. The Mayor may request that citizens who have concerns with a scheduled agenda item delay their comments until Council addresses that agenda item.

In order to reflect accurate meeting minutes, we ask that those whom wish to address Council come forward to the podium, or stand in place, as long as everyone can hear. Individuals addressing Council are asked to give their full name and address (business or home) before beginning to speak. Citizens and visitors are asked to be brief and concise in their comments to permit everyone who wishes to speak an opportunity to do so.

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

Council Meeting 02/13/2020

B. Approval of Bills and Investment Transactions:

Expenditures as of February 29, 2020

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$856,583</td>
</tr>
<tr>
<td>Water Fund</td>
<td>$209,708</td>
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<tr>
<td>Sewer Fund</td>
<td>$291,904</td>
</tr>
<tr>
<td>Stormwater Fund</td>
<td>$ 55,618</td>
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<tr>
<td>Solid Waste Fund</td>
<td>$ 4,521</td>
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<tr>
<td>Capital Projects Fund</td>
<td>$ 74,605</td>
</tr>
<tr>
<td>Parking Fund</td>
<td>$116,430</td>
</tr>
</tbody>
</table>
C. **Attendance Approval:**

1. Borough Fire Chief Jeff Snyder to attend Recovery from Disaster: The Local Community Role at National Fire Academy, Emmitsburg, Maryland from March 16 to March 18, 2020.


3. Parks Maintenance Supervisor Dave Shatto to attend a Swimming Pool Workshop in Mechanicsburg, Pennsylvania from April 8 to April 9, 2020.

D. **Economic Development Committee:**

1. Borough Council may approve a Borough of Carlisle Community Development Block Grant Shopsteading Loan and authorize the Mayor to execute the appropriate loan documents to provide $35,000 (thirty-five thousand dollars) in CDBG Program Year 2015 funds to Mr. Kirk Ream, Transformation Fitness & Training. Said loan shall reflect a 25-year amortization, two-percent (2%) interest rate, with a balloon payment at seven (7) years. Approval shall be subject to the Borough Solicitor’s satisfactory review and approval of said loan documents and provisions outlined by staff.

E. **Public Safety Committee:**

1. Borough Council may approve a request submitted by Carlisle Theatre requesting ten (10) reserved parking spaces on Saturday, March 28, 2020 from 5:00 p.m. until midnight. The reserved parking spaces will be located in front of the Theatre in the first block of W. High Street.

2. Borough Council may authorize the closure of the first two blocks of West High Street and the first block of North and South Pitt Streets to Dickinson and Church Avenues from 6:00 a.m. – 8:00 p.m. on Saturday, May 2, 2020 to celebrate the multicultural Amani Festival. Approval subject to the applicant reimbursing the Borough 100% of the variable cost and 10% of the fixed costs incurred by the Borough of Carlisle to conduct this event and receiving Penn DOT approval.

3. Borough Council may authorize the temporary closure of Cherry Street between W. High Street and W. Louther Street on May 16, 2020 from 2:00 – 5:00 p.m. for Dickinson College Baccalaureate. Approval subject to the applicant reimbursing the Borough 100% of the variable cost and 10% of the fixed costs incurred by the Borough of Carlisle to conduct this event and receiving Penn DOT approval.

4. Borough Council may authorize the temporary closure of several Borough streets for Dickinson College’s 247th Commencement on May 17, 2020 from 8:00 a.m. – 2:00 p.m. Approval subject to the applicant reimbursing the Borough 100% of the variable cost and 10% of the fixed costs incurred by the Borough of Carlisle to conduct this event and receiving Penn DOT approval.

5. Borough Council may approve three (3) Special Events Applications submitted by DCA involving street closures as follows:

   a. **Ford Parade,** June 6, 2020 from 7:00 p.m. – 9:30 p.m.; streets to include: Bryn Mawr Road – I Street. (south to) Carlisle Springs Road/Hanover Street from North Street (south to) South Street/High Street from Bedford (west to) West Street, North and South Pitt from Louther to Pomfret; East Pomfret to Eagles Lot. No parking between North and Penn Street on Hanover.
b. **Corvette Parade**, August 29, 2020 from 6:30 p.m. – 10:00 p.m.; streets to include: Bryn Mawr Road – Clay Street to Hanover Street to South Street. High Street from Bedford (west to) West Street. North and South Pitt Street from Pomfret to Louther. No parking between North and Penn Street on Hanover.

c. **Harvest of the Arts**, September 26, 2020 6:00 a.m. – 8:00 p.m.; streets to include: High Street from Hanover Street (West to) College Street. Pitt Street from Louther (South to) Pomfret/ West Street from Dickinson Alley (South to) Church Avenue.

6. Borough Council may approve a special event request submitted by PPG Paints, 24 West South Street, Carlisle, PA to hold an event on Wednesday, March 25, 2020 from 9:00 a.m. to 3:00 p.m. in front of said location. Special event request includes utilizing sidewalk and reserving parking spaces directly in front of the business. Subject to the applicant reimbursing the Borough 100% of the variable cost and 10% of the fixed costs incurred by the Borough of Carlisle to conduct this event.
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REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

None

REPORTS FROM ELECTED OFFICIALS

A. Mayor’s Report
   1. Special Fire Police Recognition
   2. Emergency Management Coordinator Chief Snyder: COVID-19 Update

REPORTS FROM COMMITTEES

A. Community Planning & Smart Growth:
   1. Borough Council may approve a waiver for the submission of a Preliminary Land Development Plan for IConstruction LLC, “Former IAC Site – 50 Spring Road”, Lots 5, 7, and 8 (226-19) and furthermore;
      • Borough Council may approve a waiver of the restriction of only one driveway access per road frontage for Lots 5, 7, and 8 (226-24.K.3.f) and furthermore;
      • Borough Council may approve a Final Land Development Plan for IConstruction LLC, Lots 5, 7, and 8, dated October 3, 2019 revised February 7, 2020 subject to the applicant’s acceptance and satisfactory resolution of the conditions imposed by Borough staff.

B. ERCP:
   1. Borough Council may appoint Mr. Edward Hazel to a partial term on the Borough’s Sewer System Authority. The candidate’s term shall become effective immediately and expire on December 31, 2021.
   2. Borough Council may reappoint Mr. Christian Muniz to a third, four-year term on the Planning Commission, which shall become effective immediately and expire on February 29, 2024.

C. Public Works Committee:
   1. Borough Council may adopt an ordinance providing for the execution of sewer easement and right-of-entry agreements with the owners of property on which the Borough has sanitary sewer facilities requiring repairs as part of the 2020 Sanitary Sewer System Rehabilitation Project. (Roll Call vote)
   2. Borough Council may approve by resolution the submission of a Traffic Signal Permit application to the Pennsylvania Department of Transportation (PennDOT) for the upgrade of the traffic signal at the intersection of Pitt Street and W. High Street.

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government.

REPORTS FROM COUNCIL MEMBERS & STAFF
### UPCOMING EVENTS/MEETINGS

**March 2020** - (All meetings are held at Borough Hall unless noted otherwise.)

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Time</th>
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<tbody>
<tr>
<td>12</td>
<td>Council Meeting</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>14</td>
<td>Council Biennial Goal Setting Session</td>
<td>8:30 a.m.</td>
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<tr>
<td>26</td>
<td>Planning Commission</td>
<td>5:30 p.m.</td>
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<tr>
<td>30</td>
<td>HARB</td>
<td>5:30 p.m.</td>
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**April 2020** - (All meetings are held at Borough Hall unless noted otherwise.)

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Time</th>
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<tbody>
<tr>
<td>01</td>
<td>Council Workshop Meeting</td>
<td>6:00 p.m.</td>
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<tr>
<td>02</td>
<td>Board of Appeals</td>
<td>5:00 p.m.</td>
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<tr>
<td>02</td>
<td>Zoning Hearing Board</td>
<td>6:30 p.m.</td>
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<tr>
<td>02</td>
<td>Parks &amp; Recreation Committee (Stuart Community Cnt.)</td>
<td>7:00 p.m.</td>
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<tr>
<td>09</td>
<td>Council Meeting</td>
<td>7:00 p.m.</td>
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<tr>
<td>15</td>
<td>Municipal Authority Meeting (195 Longs Gap Road)</td>
<td>5:00 p.m.</td>
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<tr>
<td>21</td>
<td>Sewer Authority Meeting (54 North Middlesex Road)</td>
<td>6:00 p.m.</td>
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<tr>
<td>23</td>
<td>Planning Commission</td>
<td>5:30 p.m.</td>
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### ADJOURNMENT