



## Town of Camden: COVID19 Response Plan

March 16<sup>th</sup>, 2020

### **Town Operations:**

- We have posted notices on all entrances to Town buildings asking that customers who are sick to please not enter.
- As of the close of business on Tuesday 3/17/2020 the Town of Camden will close our offices to the public until 4/1/2020. However, we will still conduct business remotely.

### Town Office:

- We encourage you to use our online services ([www.camdenmaine.gov](http://www.camdenmaine.gov)) or call the Town Office to conduct your business with the Town over the phone on 207-236-3353.
- Residents who are only able to pay taxes, registration & licensing fees in cash will not incur any interest for late payments.
- Taxes due on April 16<sup>th</sup> should be mailed to the Town Office, Attn: Liz Knauer, PO Box 1207 Camden, ME 04843.
- The Planning & Development Office will accept, and process permits and payment for permits, through email or mail. The Code Enforcement Officer will continue to conduct inspections.
- The Assessing Office will continue to conduct inspections.

### Opera House:

- All events have been cancelled through to the end of April 2020. For more information please visit: [www.camdenoperahouse.com](http://www.camdenoperahouse.com)

### Camden Public Library:

- The Library will be closed until April 1, although some services will be offered remotely. For more information please visit: [www.librarycamden.org](http://www.librarycamden.org) or call 236-3440.

### Camden Snow Bowl:

- The Snow Bowl is closed for the season. For more information please visit: [www.camdensnowbowl.com](http://www.camdensnowbowl.com)

### Board/Commission/Committee Meetings:

- The Tuesday 3/17 Select Board Meeting is closed to the public and the Select Board will convene only to open the public hearings and postpone them to 3/24 so we can set up a system where the Public can participate in Select Board Meetings remotely.
- The Thursday 3/19 Budget Committee Meeting has been postponed until 3/26 so we can set up a system where Budget Committee members and the public can participate remotely.
- All non-essential Committee/Commission/Board meetings are cancelled for two weeks.



### **Town Employee Safety:**

- Employee awareness/fact sheet has been distributed promoting hygiene to prevent the spread of illness and staying home when ill.
- Our staff are being incredibly diligent about sanitizing all surfaces which they and the public frequently come into contact with.
- All our employees who are well are working. As of the close of business 3/17/2020 all employees who can work remotely have been encouraged to do so.
- Emergency Services personnel have specific guidelines and PP&E to protect themselves.
- For municipal employees, all out of state travel for any **work**-related event has been suspended for the next several weeks.

### **Emergency Management:**

- The Town is prepared to open the Emergency Operations Center to coordinate a community-wide response.
- If the State imposes a quarantine, Camden will ramp up and expand our Good Morning Camden program where the Police Department checks in on elderly and/or homebound residents daily. The faith-based community is identifying additional residents of Camden/Rockport to be included in this program.  
Should the need arise, the Town, with support from the faith-based community, will send volunteers to these elderly or homebound residents to help with grocery shopping, transportation to essential appointments, or bringing them supplies. We must be mindful of striking a balance between ensuring these community members are cared for and minimizing their potential exposure to illness.
- The Town's website will continue to be a source of information for residents and will be updated daily ([www.camdenmaine.gov](http://www.camdenmaine.gov))
- The Emergency Management Director and Deputy Director will monitor the COVID-19 pandemic constantly and work with management as needed.

### **Further Information:**

- **211 Maine:** Get answers at any time by dialing 211 (or 1-866-811-5695), texting your ZIP code to 898-211, or emailing [info@211maine.org](mailto:info@211maine.org).
- **Maine CDC Coronavirus Website:** Sign up for email updates, learn more about the coronavirus and get the latest status in Maine at [www.maine.gov/dhhs/coronavirus](http://www.maine.gov/dhhs/coronavirus).
- **U.S. CDC Coronavirus Website:** Get nationwide and global updates and learn more about the coronavirus at <https://www.cdc.gov/coronavirus/>.

Please stay healthy and safe!