

# Boone County Childcare Resources During COVID-19



**Public Health**  
Prevent. Promote. Protect.

**Boone County  
Health Department**



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**Public Health**  
Prevent. Promote. Protect.

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**Boone County  
Health Department**

## Committed to a Healthy Community

There are a variety of services and resources available to Boone County residents who are seeking support. This guide is intended to offer quick referrals to local resources. Please note that this is not a comprehensive list of all services that may be available in and in close proximity to Boone County, Illinois.

## ***NEW!* Fall Camp**

As parents consider instructional options for back to school, we know that parents may also face numerous challenges with home school and virtually based learning, including difficulties monitoring progress with the online virtual environment.

Belvidere Park District is providing a Fall Day Camp at Meehan, Caledonia, Seth Whitman, Lincoln and Washington Academy. This will allow for smaller groups of 12 students with 2 dedicated staff members monitoring their engagement with the online curriculum. This is not a tutoring program but oversight for children working with online curriculum.

Each week counselors will supervise distance learning during school hours as well as providing technological help, keeping students on task and monitoring classwork. Throughout the day, between school work and once school work is complete, kids will get to enjoy free play, arts & crafts, science, S.T.E.M activities, sports and group games with a blend of indoor and outdoor time in a safe and healthy environment.

This program is not designed for students needing specialized instruction or students in high-risk categories. Please consult with your doctor before enrolling in this program if medically vulnerable. Payments are non-refundable.

### **WHAT TO BRING**

- Each day students must bring their own labeled, fully charged laptop (with charging cord), textbooks, headphones (with microphone encouraged), snacks and lunch. Snacks must be prepacked, and lunch must be sent in a disposable container.
- We are a nut free environment.
- Parents are responsible for providing staff an outline of student's daily class schedule information. Labeled pencil box with markers, crayons, colored pencils, eraser, tape, Elmer's glue, glue stick, scissors, pens and pencils.
- While the program will have many common classroom supplies, we encourage families to send students with their own supplies to limit sharing.

### **HEALTH & SAFETY**

Health and safety procedures include (and are not limited to):

- No contact drop-off & pick up procedures
- Daily health screenings for participants and staff prior to entry
- Frequent sanitation of high contact surfaces and program equipment
- Masking of staff and participants when 6-foot distance can't be maintained
- View all safety Standard Operating Procedures on the website.

\*\*\*See full Covid-19 guidelines on the website.

Your child must be registered by the Wednesday at 11:59 pm before the week attending. Payment and paperwork must be completed before your child can attend. [Registration can be done online at belviderepark.org](https://belviderepark.org) or in person at [Rivers Edge Recreation Center](#).







## NEW! Fall Camp

All Day Fall Camp is a cooperative after school recreation program between the Belvidere Park District and School District #100. Caring and trained staff provide a safe, healthy, and fun environment for boys and girls in grades K-8. The goal at Fall Camp is to encourage an environment of respect, community, fun and safety. Activities include group games, homework time and arts and crafts. The program operates until 6 pm on full days of school. (SS)

### REGISTRATION QUESTIONS?

Contact Rec Supervisor Sara Schuring  
815-547-5711 x17 | [saras@belviderepark.org](mailto:saras@belviderepark.org)

- Care available to all District #100 Elementary and Middle school students. Sites are located at each elementary school, except Perry.
- All registration forms must be completed and turned in 24 hours before a child's first attendance.
- Space is limited and registration is on a first come, first paid basis.
- In the event of a late pick-up after 6 pm a \$10 per 15 minutes late fee will immediately apply.

**PLEASE NOTE:** Based on registration, the location may be combined with another school

**ePACT:** Software that is used for medical, contact information, authorized pickup, to make it easier on the parents and Guardians. There is no need to fill out papers anymore, you can do it all from your smart phone, tablet or computer; you can also update your information at any time.

### REGISTRATION

Registration will be daily. Your child must be registered for the week by the Wednesday at 11:59 pm prior to the week attending. Your child must be registered and paid in advance to attend the program. There are no options for drop-ins.

### HOW TO CHANGE OR CANCEL REGISTERED DAYS

You must email the Belvidere Park District at [registration@belviderepark.org](mailto:registration@belviderepark.org). The email must be sent before the registration deadline (the Wednesday at 11:59pm before the week attending).

### PAYMENT OPTIONS

- Installment Billing Payments: automatic weekly withdrawal from a debit/credit card or your checking account
- Complete a Belvidere Park District Credit/Debit Authorization form or Recurring Credit Card Charge Authorization form
- Payments withdrawn on the Friday before the week attending
- All registration payments are due in full at the time of registration by cash or check in person or debit/credit card in person or online.

Register at [belviderepark.org](http://belviderepark.org) or In-person,  
Rivers Edge Rec Center 1151 W. Locust St.

## Fees: \$25 child per day

Make a Difference! Volunteer Coach. Call 815-547-5711 x31

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## NEW! Fall Camp



**Monday - Friday**

**K-8 | \$25 child**

**8am-6pm**

• Meehan

• Lincoln

• Washington  
Academy

**7:30am-6pm**

• Caledonia

• Seth Whitman

Program Code	School	Dates	Days/Times	Grade
401807-01	Meehan	8/24-11/6*	M-F / 8am-6pm	K-8
401817-01	Washington Academy	8/24-11/6*	M-F / 8am-6pm	K-8
401827-01	Lincoln	8/24-11/6*	M-F / 8am-6pm	K-8
401837-01	Caledonia	8/24-11/6*	M-F / 7:30am-6pm	K-8
401847-01	Seth Whitman	8/24-11/6*	M-F / 7:30am-6pm	K-8

\* No camp on Labor Day or November 3, 2020

### HOW TO CHANGE OR CANCEL REGISTERED DAYS

You must email the Belvidere Park District at [recption@belviderepark.org](mailto:recption@belviderepark.org). The email must be sent before the registration deadline (the Wednesday at 11:59pm

Register at [belviderepark.org](http://belviderepark.org) or In-person,  
Rivers Edge Rec Center 1151 W. Locust St.

**Fees: \$25 child per day**

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**Make a Difference! Volunteer Coach. Call 815-547-5711 x31**

See Appendix A for additional camp guidelines

## Belvidere YMCA

We know that this school year is a bit different but we want to support your family's journey through this. We are extending summer camp through September 4th. We will begin all day care that will support distance learning on September 8th (no care September 7th). This will go through the first quarter and then we will re-evaluate with the district as to their next steps.

Registration is live at [belvidere.recliquecore.com/programs](http://belvidere.recliquecore.com/programs)

Both programs are under the childcare section.

**Private pay and CCAP/DCFS approved families can register online.**

If you have registration questions or would like to register on, please contact us at 815-547-5307. **Registration is first come first serve and then a waiting list will begin.** We ask that if your plans change for care, you let us know as soon as possible so that we can open the spot for another child.

The handbooks for extended summer and all-day care for the first quarter are attached. For those who are currently in summer care, you do not need to fill out the summer form but please review the updated guidelines on health and safety. **Everyone MUST fill out a new enrollment form for the school year.** You can turn it in at the Y or email it to [info@belviderefamilyymca.org](mailto:info@belviderefamilyymca.org).

If your child attends District 200, you can sign up for this program but we are also working with the district to see if there is a need/interest for a program up in the North Boone area and hope to finalize a decision on that shortly.

We know that questions will come up and we will be going through this together but we are excited to serve your family.

**See Appendix B for YMCA Enrollment Forms**



## DaVinci Academy LLC

Dear School Age families,

We will be accommodating E-Learning at DaVinci Academy. We have been working alongside District 100 and will accommodate up to 3 hours of learning a day. There will be a \$15.00 per child per week technology fee to go along with your regular weekly tuition (\$165.00) (state assistance will be accommodated as well). Please remember we are here to guide your children during this process. We are not replacing the regular teacher that will be teaching the lessons via the E-Learning portal. Below you will find a schedule. This schedule may change as the district works all the kinks out. We are asking that all School Agers please arrive no later than 8:00 am. This will give them time for breakfast and to get ready for the day.

7:00 am - 8:00 am	Arrival Time
8:00 am - 8:30 am	Breakfast
8:30 am - 9:00 am	1st Attendance Check in
9:00 am - 9:30 am	1st Class Check in
9:30 am - 10:00 am	Homework Time
10:00 am - 10:30 am	2nd Class Check in
10:30 am - 11:30 a	Homework Time
11:30 am - 12:00 m	Lunch
12:00 pm - 12:30 pm	3rd Class Check in
12:30 pm - 1:30 pm	Homework Time
1:30 pm - 2:00 pm	Outdoor Time
2:00 pm - 5:00 pm	Afternoon Snack, Homework, free play, pick up time

\*\*\* We have split the Check in times into 30 increments. The school has informed us that Check in times will be 15-30 mins so this schedule could vary depending on the day. All instructions will be recorded for parents to look back on. \*\*\*





### First Step Daycare

First Step Daycare is a quality rated program for ages 6 weeks to 12 years. We have an inclusive approach to learning using Frog Street Curriculum. Hours of operation are from 6am-5:30pm. Our rates are competitive and in line with the State of Illinois. First Step also offers in-house assistance and

approvals for the Child Care Assistance Program.

First Step Daycare is coordinating a distance learning program with Belvidere Dist. 100 and our School Age teaching staff that will fit the needs of our enrolled families. This will extend through the first quarter and will be adjusted as needed. Currently enrolled families will be given priority enrollment and then a wait list system will be used to enroll other children needing care.

Our Parent Hand book has been altered to fit the new needs of COVID-19 and includes extra cleaning as well as primary caregivers for all of our enrolled children.

First Step boasts a state-of-the-art sanitizing machine called a ZONO with masks, shoes, and toys sanitized throughout the day.

First Step currently offers:

- Child Care Assistance Program
- Meals: breakfast, morning snack, lunch, afternoon snack
- In-house activities
- Pre-school Program with Frog Street
- Remind app for simple communication between all staff and families

Please call us today or visit our websites for more information!

815-544-6560

<https://firststepfourkids.wixsite.com/firststepdaycare>

<https://www.facebook.com/firststepforkidsBelvidere>

got

kidz?

## Preschool Programs



We offer several different morning Preschool options to accommodate you and your child's needs, including:

- Two day Preschool Program
- Three day Preschool Program
- Five day Preschool Program

For an educational preschool program that instills a strong foundation for your child, choose got kidz? Child Care in Belvidere, Illinois. Our accredited staff takes pride in sharing their wealth of knowledge as they compassionately guide your youngster along the path to a bright future.

Our Preschool Programs are geared for children 3 to 5 years old. We follow the Creative Curriculum and the Illinois Early Learning Standards, both have been researched and are used by the local school district to ensure kindergarten readiness. Creative Curriculum is a researched based educational system that is used to foster and develop each child as an individual throughout their learning and development. Creative Curriculum is designed to mirror the Illinois Early Learning Standards and focuses on 38 learning development objectives that are predictive of future school success.

Your child will be involved in math, science, language arts, physical development and social/emotional development activities all while exploring the variety of interest centers in the classroom. Your child will have a hands-on approach to their learning in dramatic play, discovery, library, art, music & movement, blocks and sensory areas. Each child's learning will be based on their individual learning styles.

531 S. Main St., Belvidere

**815-547-6900**

Hours: Mon.-Fri. 6:30 AM - 6 PM

**child care center**

got

kidz?

## We Offer A Wide Range Of Services

At our facility, we are licensed to receive children between six weeks and 12 years of age, including those with special needs. Children do not have to be potty-trained in order to attend. There is limited availability for 11 to 12 year olds, so be sure to contact us today. We offer a variety of child care services and family support & involvement activities, including:

- Subsidized child care payments accepted
- Meals (Snacks & Lunch)
- Field Trips
- Preschool Graduation
- Preschool Christmas Program
- Center-Wide Picnics
- Therapy & Comfort Dog Visits
- Parent-Education Meetings
- Parent & Child Lending Library
- Parent-Teacher Conferences
- Developmental Screenings
- Developmental Portfolios
- School Pictures



### Compassionate Child Care

Give your child the perfect home away from home with got kidz? Child Care in Belvidere, Illinois. Our center offers fun activities, educational programs, and great meals. Get the peace of mind that comes from knowing exactly where your children are at all times with our program. We provide plenty of fun and educational activities for children from six weeks to 12 years old.

### Staff & Facility

When you choose us, your child is under the care of our accredited staff that follows DCFS guidelines and Excelsior requirements. Our secure facility is equipped with a closed-circuit monitoring system and security doors. It also offers enclosed and attached playgrounds so your child is always safe and sound.

### Convenient Hours

For your convenience, we offer a variety of full- and part-time hours, including rotating schedules and drop-in care when available. We are only closed for 10 major holidays per year (list is available upon registration).

### Family Discounts

If you have multiple children, we encourage you to bring them all! We offer fantastic family discounts, including 10% off for the oldest child if scheduled attendance is full-time for all children enrolled.

# child care center



## got kidz? Child Care, Inc. Fees

**(815)547-6900**

**Prices Effective January 2020**

**Hours of Operation:** Monday through Friday, 6:30 am to 6:00 pm.

<b>Registration</b>	<b>\$85.00</b> one child (initial payment) *[2.30]	<b>\$135.00</b> for family (initial payment) [\$3.65]
<b>(Non-Refundable)</b>	<b>\$45.00</b> one child (annual thereafter) [\$1.22]	<b>\$70.00</b> for family (annual thereafter) [\$1.89]

Registration fee payment holds the spot for 30 days and releases the required paperwork for enrollment. Annual fee due one year after initial payment and each year thereafter.

**Escrow:** Due 10 days prior to start date. If unable to pay 10 days in advance then CASH ONLY for that amount may be presented up to the day before start date.

**Child Care:** Tuition charges are based on the age of the youngest child in the room due to ratios of teacher to child. Change of age does not necessarily dictate change of rate. We offer a 10% discount for the oldest sibling of **FULL—TIME CHILDREN**. This excludes children in after school care and school age summer program. Children enrolled full-time receive a discount off of listed daily prices.

**Children age 3 and up enrolled receive preschool curriculum daily from 9-11:30 at no extra charge. THREE DAY MINIMUM REQUIRED FOR CHILDREN UNDER AGE 3.**

*[credit/debit card processing fee]	Full-time (Mon-Fri, 5+ hours)	Maximum weekly with CCAP	Daily (5+ hours)	Maximum daily with CCAP	4 ½ hours or less	Maximum daily with CCAP
Six weeks to 14 months <b>\$228.60</b>	<b>\$254.00</b> [\$6.86]	<b>\$0.00</b>	<b>\$56.50</b>	<b>\$5.61</b>	<b>\$28.25</b>	<b>\$2.80</b>
15months to 23 months <b>\$224.10</b>	<b>\$249.00</b> [\$6.72]	<b>\$0.00</b>	<b>\$55.50</b>	<b>\$4.61</b>	<b>\$27.75</b>	<b>\$2.30</b>
24 months to 35 months <b>\$180.90</b>	<b>\$201.00</b> [\$5.43]	<b>\$0.00</b>	<b>\$44.50</b>	<b>\$4.30</b>	<b>\$22.25</b>	<b>\$2.14</b>
3 Years to 5 Years Old <b>\$163.80</b>	<b>\$182.00</b> [\$4.91]	<b>\$15.00</b>	<b>\$40.50</b>	<b>\$10.34</b>	<b>\$20.25</b>	<b>\$5.17</b>
Before and/or after school via local area school bus	<b>\$75.00</b> [\$2.03]	<b>\$0.00</b>	<b>n/a</b>	<b>n/a</b>	<b>\$15.00</b> [\$0.41]	<b>\$0.00</b>
School age days off school (Kindergarten and up)	<b>\$162.00</b> [\$4.37]	<b>\$10.00</b>	<b>\$35.00</b> [\$0.95]	<b>\$4.84</b>	<b>n/a</b>	<b>n/a</b>
School age summer (1 <sup>st</sup> grade and up)	<b>\$162.00</b> [\$4.37]	<b>\$10.00</b>	<b>\$35.00</b> [\$0.95]	<b>\$4.84</b>	<b>n/a</b>	<b>n/a</b>

**Preschool Only**

Yearly Registration and Fee.....			\$30 yearly
Ages 3's and 4's <i>First Experience with School</i> .....	T/Th	9-11:30	\$134 per month
Ages 4's and 5's <i>Kindergarten Readiness</i> .....	M/W/F	9-11:30	\$181 per month
	Additional lunch option	11:30-12:15	\$8.00 per day

### Other Fees

Rotating Schedule Fee (Rotating schedules allowed only through acceptance of Director)..... \$5 per schedule  
Rotating Schedule Change Fee..... \$5 per change  
Payment by ACH .....\$0.75 per transaction      Payment by credit or debit card....2.7% of amount paid

**All Prices Subject To Change**





### Wonder Joy Academy

The mission of Wonder Joy Academy is to provide an environment where the health, safety, and well-being of each child is the top priority. The atmosphere allows children the freedom to explore, create, and dream of the things they can think of. Play and a creative curriculum bring new concepts and information into the lives of the children.

Our center provides care for children 6 weeks to 6 years of age. We offer breakfast, lunch, and snack while the children are in our care. Our classrooms are equipped with materials for learning and exploring, even in our 4-7 classroom.

We understand the challenging times parents and children have with the e-learning verse in-person learning. We are offering parents the care and attention children need while they are learning. We have purchased a Smart Board to help with the demands of the schools in the community.

Please contact us for a tour of the center at (815) 975-9029 or email:

[belvidere@wonderjoyacademy.com](mailto:belvidere@wonderjoyacademy.com)

See Appendix C for pricing information



eliminating racism  
empowering women

**ywca**

## YWCA NORTHWESTERN ILLINOIS

YWCA is dedicated to eliminating racism, empowering women and promoting peace, justice, freedom and dignity for all.

*Serving Boone, Winnebago, Stephenson, and Jo Daviess counties*

### CHILD CARE RESOURCE & REFERRAL (CHILD CARE SOLUTIONS)

#### The Child Care Assistance Program

(CCAP) is funded by the Illinois

Department of Human Services and administered by YWCA Child Care Solutions.



The CCAP program exists to help income-eligible families who work or go to school pay for some of the cost of child care. Parents/guardians must complete an application to apply for assistance and supply verification of employment and/or education activity.



- Cultivating and strengthening nurturing parent-child relationships
- Promoting healthy childhood development and growth
- Enhancing family functioning by reducing risk and building protective factors



#### Partner Abuse Intervention Program (PAIP)

PAIP provides education to male partner abusers to help them recognize and understand their abusive behaviors and refrain from engaging them. Most have committed acts of domestic violence and are taught alternative methods for communicating with their partners and begin to build relationships that allow for open respectful communication and trust. Classes are available in English and in Spanish.

**Child Care Provider Services** offers early childhood professional development for new and existing home-based and center-based child care providers. This program serves to assist child care providers in offering quality care to the children and families they serve.

This program also offers assistance to parents with finding a child care program/provider. Parents or guardians may obtain a customized list of child care providers, as well as learn how to identify components of quality care.

### LA VOZ LATINA

#### Healthy Families

##### Home Visiting Program

Healthy Families is a voluntary evidence-based home visiting program that offers services to expectant parents with what to expect and how to promote the development of their new baby. Program goals include:

- Building and sustaining community partnerships to systematically engage overburdened families in home visiting services prenatally or at birth



#### Family Advocacy Center (FAC)

FAC services are offered through intensive case management and designed to assist families who have had contact with Department of Children and Family Services (DCFS). Services are also open to those who are in crisis and have a child under the age of 18 living in the home. Overarching goals of the program include:

- Preventing families from going into DCFS care
- Helping families in DCFS care reunite as soon as possible
- Helping families stay together

Services include parent education, individual case management, and counseling referrals as needed. The program is designed to service families who have multiple risk factors (e.g. poverty, substance abuse, domestic violence, unmet health needs, language barriers, isolation due to cultural barriers, lack of a support network, or other risk factors).

Services for Foster Care Alumni ages 18-30 are also provided to assist with important transitions.



### Family Advocacy Center's Parenting Education

The Nurturing Parenting program is a family-centered trauma-informed initiative designed to build nurturing parenting skills as an alternative to abusive and neglectful parenting and child-rearing practices.

Classes are offered one-on-one. These classes give new strategies and self-confidence to parents who have been struggling with family management and discipline problems. Parents are given an assessment to determine their areas of need in each of the seven critical elements of nurturing parenting:

- Attachment
- Empathy
- Nurturing Oneself
- Gentle Touch
- Discipline
- Expressing Feelings
- Expectations of Self and Child



### Immigrant Family Resource Program (IFRP)

IFRP provides assistance to immigrants who are eligible for public benefits, but have limited English skills and/or face cultural & language barriers.



Caseworkers give an assessment to determine eligibility and assist clients with applications, phone calls, submitting of documents, interpreting, and

translating as needed. They also provide follow up on cases until benefits are approved or to assist in providing additional information to obtain an approval.

### Access to Justice (A2J)

Access to Justice is a large-scale Community Navigator Program that will allow families to access deportation protection education and legal defense. Navigators will assist individuals, connecting them to free legal services including referrals and accompaniment to appointments as needed. Access to Justice will offer education on topics such as:

- Know Your Rights
- Deportation Defense 101
- Emergency Family Plan Prep
- Unauthorized Practice of Law, etc.

## EMPOWERMENT AND SUPPORT

**Puri Family Computer Lab** offers work stations, free to the public during open lab hours:

Monday, Tuesday, Thursday & Friday  
12:30 PM – 4:30 PM

Wednesday 12:30 PM – 8:00 PM

The lab is available for rental to organizations and businesses needing a classroom setting for group training on industry specific software.  
(Currently closed for COVID-19 restrictions)

### YWCA Leader Luncheon: Women of Achievement

celebrates the achievements of community leaders. Each March, YWCA Northwestern Illinois presents:

- Bright Future Scholarship- \$1,500 to outstanding female high school seniors who display leadership characteristics and the potential to affect change.
- YWCA La Voz Latina Scholarship- funded through the Community Foundation of Northern Illinois. This \$2,500 scholarship will be awarded to a male or female high school senior of Hispanic/Latino descent.
- Women of Achievement Awards- honoring six outstanding individuals in the categories of Business, Community Leadership, Mentorship, Professions, Promise, and Racial Justice.

## ADVOCACY

**Stand Against Racism** is a signature campaign of YWCA USA to build community among those who work for racial justice and to raise awareness about the negative impact of institutional and structural racism in our communities.

### Week Without Violence

is part of a global movement to end violence against women and girls with YWCAs across the country and around the world.



## CONNECT

4990 East State Street, Rockford, IL 61108  
815.968.9681  
info@ywcanwil.org  
www.ywcanwil.org  
facebook.com/YWCANWIL  
facebook.com/LaVozLatinaRkfd

# Appendices Begins



## ***NEW!* Fall Camp**

### **Fall Camp Covid-19 Guidelines**

#### **GENERAL GUIDELINES**

1. For safety purposes, there will be a zero-tolerance policy for licking/spitting/biting. Any incident will result in removal from 3rd Base.
2. Staff and participants must always have a face covering with them.
3. While indoors, all staff and participants must wear secure face coverings over their mouth and nose and follow 6-ft distancing as practical
4. Face coverings will not be required while outdoors unless 6-ft distancing cannot be maintained.
5. Camp will be encouraged to be outdoors as much as possible. (weather permitting).
6. Frequent hand washing will be enforced, and all classes will have a supply of hand sanitizer.
7. We will ask all patrons/participants to use hand sanitizer prior to entering any classroom/bathrooms within the facility.
8. All patrons/participants need to thoroughly wash hands with warm, soapy water for at least 20 seconds prior to exiting the bathrooms.

#### **DISINFECTING/CLEANING PROCEDURES**

1. Cleaning and disinfecting of the Camp will be performed according to CDC guidelines.
2. Hand sanitizer and sanitizing stations will be available.
3. Common areas and surfaces will be disinfected frequently.
4. Shared spaces (if applicable) will be disinfected between groups.
5. Shared objects and equipment will be sanitized before and after use
6. Staff will be disinfecting highly touched areas such as doorknobs and sinks
7. Staff will fully sanitize all toys, equipment and materials that are shared or used throughout the day.
8. All our programming will be based on minimal use of toys, equipment and materials.



**Know for sure, Call the RAINOUT LINE: 815-570-3002**

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# NEW! Fall Camp

## Fall Camp Covid-19 Guidelines

### HEALTH MONITORING

1. Any staff or participant who is exhibiting one or more COVID-19 symptoms will be prohibited from attending Fall Camp. Parents will be notified to pick up their child immediately.

2. Potentially sick children will be isolated in another area away from the whole group, until pickup occurs. Parents will be encouraged to contact the child's doctor by phone immediately and will advise all family members to stay home until a diagnosis is obtained.

3. If a staff or participant exhibits one or more symptoms, they should inform the Park District and follow these procedures.

A. If they are getting tested, share the results with the Park District.

- If the test comes back positive, see #6 below.

- If the test comes back negative, they may return immediately with a doctor's note.

B. If they are not getting tested, they can return when at least 10 days have passed since onset of symptoms, they have been fever-free for at least 72 hours (without the use of fever-reducing medication), respiratory symptoms have improved and all other symptoms have resolved and they provide a "Return to Fall Camp" doctor's note.

C. \*\*The Park District is aware minor symptoms may not indicate COVID-19. A doctor's note clarifying the individual has a history of a symptom or that a symptom is unrelated to COVID-19 may allow the individual to return to the Park District sooner. These situations will be handled on a case-by-case basis with the Park District administration.

4. Any staff or participant who has had close contact (without a mask and less than 6-feet for more than 10 minutes) with any other person who is diagnosed with COVID-19 should quarantine for 10 days after the last/most recent contact with the infectious individual and seek a COVID-19 test at a state or local testing center, healthcare center or other testing locations.

- Notify Belvidere Park District staff personnel of this positive case.

5. If a participant exhibits signs during time at Fall Camp, staff will remove and isolate them and call a parent/guardian for pick-up. If the parent/guardian is not available, the staff will call the individuals listed on the participant's pick-up permission form. New this year, the Park District will ask that parents/guardians highlight those individuals who can make it to the Fall Camp site for pick-up within 15 minutes. Please provide us with contact name of someone able to pick up your child within 15 minutes.

6. If a staff or participant is identified as being COVID-19 positive by testing, the following will occur:

A. Local health officials, staff, and participants will be notified immediately of any possible case of COVID-19 while maintaining confidentiality consistent with privacy laws.

B. Cleaning and disinfecting will be performed according to CDC guidelines.

C. All staff and participants should be alert for signs of COVID-19 by watching for symptoms such as fever, cough, or shortness of breath and by taking temperature if symptoms develop.

7. A staff or participant who has been confirmed with COVID-19, may not return until:

- They have isolated at home for a minimum of 10 days after symptom onset and all Fall Camp participants at that site will be asked to self-quarantine per CDC guidelines.

- They have been feverless and feeling well (without fever-reducing medication) for at least 72 hours.

- OR they have one negative COVID-19 tests in a row.

- In all cases, the Park District will require a doctor's note to return to the Fall Camp program.

### WHAT TO BRING TO FALL CAMP EACH DAY?

Face Covering • Water Bottle • Hand Sanitizer • Pencil Box with personal items • Lunch in a disposable bag • Computer

Please note: Covid-19 guidelines subject to change according to Local, State or Federal mandates.

## Fees: \$25 day per Child

20

Have a question? Call us. 815-547-5711

## Fall Camp Covid-19 Guidelines

### GENERAL GUIDELINES

1. **For safety purposes, there will be a zero-tolerance policy for licking/spitting/biting. Any incident will result in removal from Fall Camp.**
2. Staff and participants must always have a face covering with them.
3. While indoors, all staff and participants must wear secure face coverings over their mouth and nose and follow 6-ft distancing **as practicable**.
4. Face coverings will not be required while outdoors unless 6-ft distancing cannot be maintained.
5. Fall Camp will be encouraged to be outdoors as much as possible. (weather permitting).
6. Frequent hand washing will be enforced, and all classes will have a supply of hand sanitizer.
7. We will ask all patrons/participants to use hand sanitizer prior to entering any classroom/bathrooms within the facility.
8. All patrons/participants need to thoroughly wash hands for at least 20 seconds prior to exiting the bathrooms.

### DISINFECTING/CLEANING PROCEDURES

1. Cleaning and disinfecting of the Fall Camp will be performed according to CDC guidelines.
2. Hand sanitizer and sanitizing stations will be available.
3. Common areas and surfaces will be disinfected frequently.
4. Shared spaces (if applicable) will be disinfected between groups.
5. Shared objects and equipment will be sanitized before and after use
6. Staff will be disinfecting highly touched areas such as doorknobs and sinks
7. Staff will fully sanitize all toys, equipment and materials that are shared or used throughout the day.

### HEALTH MONITORING

1. Any staff or participant who is exhibiting one or more COVID-19 symptoms will be prohibited from attending Fall Camp. Parents will be notified to pick up their child immediately.
2. Potentially sick children will be isolated in another area away from the whole group.
3. If a staff or participant exhibits one or more symptoms, they should inform the Park District and follow these procedures.
4. If they are getting tested, share the results with the Park District.
  - If the test comes back positive, see #6 below.
  - If the test comes back negative, they may return immediately with a doctor's note
5. If they are not getting tested, they can return when at least 10 days have passed since onset of symptoms, they have been fever-free for at least 24 hours (without the use of fever-reducing medication), respiratory symptoms have improved and all other symptoms have resolved. and they provide a "Return to Fall Camp doctor's note.
6. **\*\*The Park District is aware minor symptoms may not indicate COVID-19. A doctor's note clarifying the individual has a history of a symptom or that a symptom is unrelated to COVID-19 may allow the individual to return to the Park District sooner. These situations will be handled on a case-by-case basis with the Park District administration.**
7. Any staff or participant who has had close contact (without a mask and less than 6-foot for more than 10 minutes) with any other person who is diagnosed with COVID-19 should quarantine for 10 days after the last/most recent contact with the infectious individual and seek a COVID-19 test at a state or local testing center, healthcare center

**Check in**

In the AM check in at the following schools

Caledonia Elementary Door #3 (there is a buzzer)  
Site phone: 815-979-4219  
[caledonia@belviderepark.org](mailto:caledonia@belviderepark.org)

Lincoln Elementary Door #5 (there is a buzzer)  
Site phone: 815-979-4074  
[lincoln@belviderepark.org](mailto:lincoln@belviderepark.org)

Meehan Elementary Door #8 (there is a buzzer)  
Site phone: 815-978-6834  
[meehan@belviderepark.org](mailto:meehan@belviderepark.org)

Seth Whitman Elementary Door #2 (there is a buzzer)  
Site phone: 815-978-6834  
[seth@belviderepark.org](mailto:seth@belviderepark.org)

Washington Academy Door #9 (there is a buzzer)  
Site phone: 815-978-6825  
[washington@belviderepark.org](mailto:washington@belviderepark.org)

**Please note: Your fall camp site may be combined with another school due to low numbers.**



### DAILY WELLNESS SCREENING SELF-ASSESSMENT

Below is the questionnaire referenced in the beginning of this document. All staff and participants will be required to self-assess every day before arriving to the camp site. If a staff or participant answers yes to one or more of the questions, or if they have been exposed to a person known to have COVID-19, they may not come to camp.

#### Wellness Screening Questionnaire

Childs' Name: \_\_\_\_\_ Date: \_\_\_\_\_

Yes No

- ☐ ☐ Have you traveled internationally in the last 14 days?
- ☐ ☐ To the best of your knowledge, have you or anyone in your household come into close contact (without a mask for more than 10 minutes) with anyone who has tested positive for COVID-19?
- ☐ ☐ Have you felt feverish?
- ☐ ☐ Are you currently experiencing a fever?
- ☐ ☐ Do you have a cough?
- ☐ ☐ Do you have a sore throat?
- ☐ ☐ Have you been experiencing difficulty breathing or a shortness of breath?
- ☐ ☐ Do you have muscle aches?
- ☐ ☐ Do you have congestion or a runny nose (e.g., not related to allergies)?
- ☐ ☐ Have you been experiencing fatigue?
- ☐ ☐ Have you had a new or unusual headache (e.g., not related to caffeine, diet, or hunger, not related to a history of migraines, clusters, or tension, not typical to the individual)?
- ☐ ☐ Have you noticed a new loss of taste or loss of smell?
- ☐ ☐ Have you been experiencing chills or rigors<sup>1</sup>?
- ☐ ☐ Do you have any gastrointestinal concerns (e.g., abdominal, pain, vomiting, diarrhea)?
- ☐ ☐ Is anyone in your household displaying any symptoms of COVID-19?

<sup>1</sup> Rigors: a sudden feeling of cold with shivering accompanied by a rise in temperature

<sup>2</sup> Close contacts include household contacts, intimate contacts, or contacts within 6-ft. for 15 minutes or longer unless wearing N95 mask during period of contact.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

- or other testing locations.
8. Notify Belvidere Park District staff personnel of this positive case.
  9. If a participant exhibits signs during the time at Fall camp, staff will remove and isolate them and call a parent/guardian for pick-up. If the parent/guardian is not available, the staff will call the individuals listed on the participant's pick-up permission form. New this year, the Park District will ask that parents/guardians highlight those individuals who can make it to the Fall Camp site for pick-up within 15 minutes.
  10. If a staff or participant is identified as being COVID-19 positive by testing, the following will occur:
    - A. Local health officials, staff, and participants will be notified immediately of any possible case of COVID-19 while maintaining confidentiality consistent with privacy laws.
    - B. Cleaning and disinfecting will be performed according to CDC guidelines.
    - C. All staff and participants should be alert for signs of COVID-19 by watching for symptoms such as fever, cough, or shortness of breath and by taking temperature if symptoms develop.
  11. A staff or participant who has been confirmed with COVID-19, may not return until:
    - They have isolated at home for a minimum of 10 days after symptom onset and all Fall Camp participants at that camp will be asked to self-quarantine per CDC guidelines.
    - They have been feverless and feeling well (without fever-reducing medication) for at least 24 hours.
    - OR they have two negative COVID-19 tests in a row, with testing done at least 24 hours apart.
    - In all cases, the Park District will require a doctor's note to return to the Fall Camp program.

**Please note: Covid-19 guidelines subject to change according to Local, State or Federal mandates.**

# SCHOOL AGED CHILD CARE: 1st Quarter All Day Care



Belvidere Family YMCA is proud to offer supportive child care to **school-aged children in District 100.**

We are committed to continuing quality childcare during this time.

We strictly follow the safety precautions set forth by the CDC and public health officials.

**What We Ask You Provide:**

Chromebook & necessary school supplies

Sack lunch

Reusable water bottle (labeled with name)

Face covering (must cover nose & mouth)

Please have campers dress in comfortable clothes. Electronics can be brought; please label them. Children are responsible for their own electronics and personal items.

**What We Will Provide:**

Breakfast

Snack

Support of remote learning

Crafts, structured activities, community partners

**AGES:** Kindergarten-8th grade

**DATES:** Begins Tuesday, September 8th

**LOCATION:** Belvidere Y (220 West Locust Street, Belvidere)

**CARE TIMES:** Monday-Friday, 5:30am-6:00pm

Register at [belvidere.recliquecore.com/programs](http://belvidere.recliquecore.com/programs) or call 815-547-5307

**MEMBER FEE:** \$30 a day per child

**NON-MEMBER FEE:** \$35 a day per child

YWCA CCAP & DCFS pre-approved payments are also accepted.



Have questions? Please contact us at [info@belviderefamilyymca.org](mailto:info@belviderefamilyymca.org) or 815-547-5307

220 West Locust Street, Belvidere, IL 61008 | 815-547-5307 | [www.belviderefamilyymca.org](http://www.belviderefamilyymca.org)

VISIT OUR  
WEBSITE FOR THE  
REGISTRATION  
FORM, HANDBOOK  
& GUIDELINES!

[belviderefamilyymca.org](http://belviderefamilyymca.org)

# Child Care Enrollment Form

All families must fill out a new enrollment form for the 2020-2021 school year.

## INFORMATION ABOUT YOUR CHILD(REN)

Child 1 Name \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_  
Medical Concerns/Allergies: \_\_\_\_\_

Child 2 Name \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_  
Medical Concerns/Allergies: \_\_\_\_\_

Child 3 Name \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_  
Medical Concerns/Allergies: \_\_\_\_\_

Hours of Care Needed: \_\_\_\_\_

Type of Care Needed: Before After Before & After Full Day Care Blended Care

## INFORMATION ABOUT GUARDIANS

Guardian's Name \_\_\_\_\_ Relation \_\_\_\_\_  
Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Zip \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_  
Employer \_\_\_\_\_ Hours of Employment \_\_\_\_\_

Guardian's Name \_\_\_\_\_ Relation \_\_\_\_\_  
Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Zip \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_  
Employer \_\_\_\_\_ Hours of Employment \_\_\_\_\_

Parent/Guardian To Be Contacted First in Case of Emergency: \_\_\_\_\_

## CHILD RELEASE FORM

In the event that I am unable to pick up my child/children personally, or if I cannot be reached in an emergency, I give consent for my child/children to be released **ONLY** to the following individuals who are over the age of 18.

Contact #1 Name \_\_\_\_\_  
Home Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ Phone Number \_\_\_\_\_



Contact #2 Name \_\_\_\_\_  
Home Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ Phone Number \_\_\_\_\_

Contact #3 Name \_\_\_\_\_  
Home Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ Phone Number \_\_\_\_\_

#### **MEDICATIONS- RULES & REGULATIONS**

The Belvidere Family YMCA requires a prescription for all medications that are to be administered to your child while enrolled in Y Kids' Care. Over-the-counter products are administered ONLY with a note from a physician indicating:

The dosage amount.

The frequency of the dosage.

The duration of the medication.

Medications are ONLY given from the original prescription container, having the child's name, date, prescription number, doctor's name, and dosage amount printed. NO EXCEPTIONS!

Medications are to be given at home at least once before it can be given at the Belvidere Family YMCA, in case of an allergic reaction.

All medications are administered by the Program Director, Assistant Director, or by a Counselor.

Parents must fill out the medication request form before any medications can be given.

Name of Child's Doctor: \_\_\_\_\_

Doctor's Phone Number: \_\_\_\_\_

Name of Child's Dentist: \_\_\_\_\_

Dentist's Phone Number: \_\_\_\_\_

**SPECIFIC DIRECTIONS FOR ALLERGIES OR MEDICAL CONDITIONS:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

#### **SCHOOL AGED CHILD CARE RELEASES**

I give permission for my child/children to receive emergency medical treatment. I understand that the Belvidere Family YMCA will provide medical treatment in an emergency situation. This may include, but is not limited to, First Aid and CPR given by Staff or care by a physician, paramedic or local hospital. I understand that I will be responsible for any fees incurred in emergency care.

I have received, read, and understood the handbook and YMCA policies.

I agree to abide by the safety regulations/recommendations set forth by the CDC and public health officials during the COVID-19 pandemic and understand that guidelines may change at any time.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

## Care Payment Procedures

### Private Pay Families

#### MEMBER FEES:

Full Day Care: \$30 a day per child

#### NON-MEMBER FEES:

Full Day Care: \$35 a day per child

Fees and outstanding balances must be paid prior to care being provided.

### CCAP/DCFS Approved Families

Please submit proof of approval to receive care. Co-pays and outstanding balances must be paid prior to beginning of care and must be paid on the 1st Friday of each month. Co-pays may not be prorated.

### General Details

Children who are not registered for care will not be allowed to attend.

Should your child feel ill prior to coming to care, please notify us and we will gladly process a credit or refund for the unused care (private pay families).

Registration can be completed online at anytime or by calling 815-547-5307 between 8am-7pm Monday through Friday. Registration will be taken on a first come, first served basis. We have a maximum of 60 spots for care.

If you have questions regarding care, please contact us at [info@belviderefamilyymca.org](mailto:info@belviderefamilyymca.org) or 815-547-5307.

## DROP OFF & PICK UP PROCEDURES

### DROP OFF PROCEDURES

Upon arrival, please go directly to the sign in at the front desk. A staff member will conduct a health screening on your child. Should your answer to any of the health questionnaire indicate possible illness or your child's temperature be higher than 100.4 degrees, your child will be unable to receive care that day and asked not to return until they are symptom free for 10 days. Your child must be fever free for 72 hours without the use of fever reducing medication. Once entered, children will promptly wash their hands.

Parents will not be allowed past the front desk as a health safety precaution. Only one family allowed in at a time.

### PICK UP PROCEDURES

Upon pickup, please go directly to the front desk. We will have your children sent out to that area to leave for the day. Only one family allowed in at a time.

Parents will not be allowed past the front desk as a health & safety precaution.

### DETAILS

Campers are not to be dropped off before 5:30AM and must be picked up by 6PM. Unless previously arranged for, all pick ups after 6PM will be subject to a \$5 charge per family for each 15 minutes past care time. The additional charge is payable to the Y at the time the child is signed out.

Only those individuals specified on the registration form under authorization of release are able to pick up your child from camp. If staff are unsure of who the individual is, they will request a photo ID.

If a different person will be picking up your child, please let us know ahead of time. Please note that the individual will be required to show a photo ID to staff at the time of pickup.

Only one adult is allowed in the facility during pick up and drop off times. You must wear a mask upon entrance. We will sanitize the area after every guest interaction.

If your child will not be attending for a day of care, please leave a message at 815-547-5307.

## BEHAVIOR MANAGEMENT

It is the Y's goal to provide a safe, secure, and healthy environment for all children who attend our program. The Y program emphasizes the six core values when working with students who attend our program:

- To respect all students and staff
- To take responsibility and be accountable for one's own actions
- To make honesty the basis for all relationships and interactions
- To care for ourselves and those around us
- To treat each other equally despite our differences
- To include all students in program activities

Counselors have a support network of supervisors to aid them in certain situations or concerns that may arise.

The staff will use positive reinforcement as much as possible with the campers. If a disciplinary need arises, campers will be placed in either individual or group time outs. Certain behaviors may result in a write up. Continued misbehavior or severe acts of misconduct by a camper may result in immediate excusal from the program.

We will not hesitate to quickly inform parents/guardians of their camper's behavior if it disrupts the program (fighting, bullying, swearing, stealing, hitting, biting, disrespect, non-compliance, and general misbehavior). If a solution is not found, the camper will be sent home and there will be no refund of camp fees.

In certain circumstances, we will be forced to withdraw children from our camp. Depending on the severity of the circumstances, notice may be waived. Refunds will not be issued in this instance. The following circumstances may warrant immediate termination:

Any destructive, violent behavior by a child that is harmful to the child, other children, staff and/or property

Assault or threat of assault by parent/guardian or camper to campers, other parents/guardians or staff

Parent/Guardians' use of abusive language or any inappropriate behavior towards others

Non-compliance with the policies and procedures of the site

Non-payment of fee, an outstanding balance, or failure to follow registration policies.

Consistent lateness picking up of a child

Please note that depending on the situation your child may be temporarily suspended from the program and the parents will be required to find alternate arrangements. Suspension dates cannot be chosen by the parent/guardian.

1st write up- Warning

2nd write up- Discussion with Child Care Coordinator

3rd write up- 1 Day suspension

4th write up- 2 Day suspension

5th write-up- 3 Day suspension

6th write up- Expulsion from program

### **DIVERSITY STATEMENT**

It is the policy of the Belvidere Family YMCA to provide equal opportunities to all in the community, to provide programs that are accessible and to administer its programs in a manner that does not discriminate against any person because of race, creed, color, religion, sex, national origin, handicap, age, political affiliation or citizenship.

### **MEDICAL PROCEDURE POLICY**

All student information forms must be completed before registration to reserve your child's spot at our program. Forms can be found on the Y's website or at the front desk. Students cannot attend our program without new forms being completed/updated.

We are only able to accommodate and treat minor first aid injuries in the program setting. If a student is unable to resume participation in their activities, parents will be notified to pick up the student or in the case of major/sudden illness or injury, emergency services will be utilized.

If your child has any serious medical conditions or behavioral concerns, please list on the registration form and discuss with the staff.

If your child needs to take medications during program hours please indicate this on the student information form. Please let the Y know prior to the first day of program attendance if you have any questions about these forms.

If your child has an Epi-pen or an inhaler, please label it and give it to the program staff.

All medication must be labeled and given to program staff with a doctor's note and directions for dispensing. Medications will not be dispensed without proper documentation from your child's doctor.

All medication will be kept in a lock box behind the YMCA front office counter for the safety of all individuals. If you need to pick up your medication or prescription bottles, please inquire at the front desk.

### **EMERGENCY EVENTS**

The campers will practice different emergency drills with the staff at the Y. We want to ensure that children are prepared in case of an emergency.

If an emergency occurs where the campers need to be removed from the building they will be relocated to the Community Building, located at 111 W. First Street. Families will be notified if the campers are relocated there.

### **CLOSURES & PROGRAM ANNOUNCEMENTS**

Please refer to the Belvidere Family YMCA Facebook Page for information regarding program closure for weather or emergency based situations. A mass email will also be sent to participants regarding any closure or changes. The Y reserves the right to cancel any programming, especially if recommended by the Boone County Health Department.



## Appendix C - Wonder Joy Academy Pricing Information

### Pricing Information

At our centers, we do not charge any registration or activity fees. All meals and snacks are including in your tuition and any special guests we bring into the center to engage with the children will have no out of pocket cost for you.

Rates

	5 days/week	4 days/week	3 days/week	2 days/week
6 weeks to 24 months	\$275	\$220	\$165	\$110
2 years to 3 years	\$225	\$180	\$135	\$90
3 years to 6 years	\$190	\$152	\$114	\$76

\*\*\*Discount for multiple children enrolled if enrolled at Wonder Joy Academy full-time\*\*\*

WONDER JOY ACADEMY  
CHILD CARE CENTER