AFTON TOWN COUNCIL MEETING
MAY 11, 2021
5:00 P.M.

Mayor Jason C. Inskeep called the regular meeting of the Afton Town Council to order at 5:00 p.m. and welcomed those in attendance.

Those present included Mayor Jason C. Inskeep, Council Member Jeff Jensen, and Council Member Will Wilkes with Council Member Abby Humes and Council Member Cody Myers being excused from the meeting. Others present included Town Attorney Dale Cottam, Assistant Town Attorney Brandon Taylor, Town Administrator Violet Sanderson, Town Clerk Lisa Hokanson, Public Works Director Joshua Peavler, Afton Police Chief Jason Romberg, Jim Ormsby, Kathy Ormsby, David Kennington, Ginger Burk, Mark Burk, Angela Aguilar, Patricia Hudson, Robert Hudson, Christopher Butler, Emily Strasburg, Robert Anglesey, Nicki Anglesey, Don Call, Karlee Wilkes, Karson Wilkes, and Eden Wilkes.

Ms. Emily Strasburg led those present in the Pledge of Allegiance.

Mayor Inskeep presented the agenda for the May 11, 2021, Afton Town Council meeting. At the call of the Mayor, Council Member Jensen made a motion to adopt the agenda for the May 11, 2021, Afton Town Council meeting. Council Member Wilkes seconded the motion. Mayor Inskeep voted in favor of the motion. Motion carried unanimously.

Mayor Inskeep presented the consent agenda, which included:
Approval of the minutes from the regular Afton Town Council meeting held April 13, 2021.
Approval of the business licenses and building permits issued for April, 2021.
Approval of the bills against the Town of Afton for the period ending April 30, 2021.

The bills against the Town of Afton for the period ending April 30, 2021, are as follows:

Idexx Distribution, Inc.- Supplies	$ 246.76
Blue Cross Blue Shield of Wyoming- Insurance	15,944.00
Valley Auto- Parts & Supplies	138.22
CNA Surety- Bond	350.00
Hastings Hardware- Parts & Supplies	1,079.47
Kellerstrass Inc.- Fuel Exp.	1,287.84
Lower Valley Energy- Electricity & Gas Exp.	9,023.15
Afton Point S- Supplies & Repairs	293.02
Peavler Mountain Star, Inc.- Parts	126.35
Petty Cash- Town of Afton- Misc. Exp.	119.14
Caselle, Inc.- Software Support	978.00
Sweeny, Harold- Service & Repairs	5,655.00
Sunrise Engineering, Inc.- Services	33,485.50
Printstar- Supplies	2,145.54
Wyoming Workers Compensation- Workers Comp.	2,173.14
Wyoming Retirement Systems- Retirement	9,921.51
NCPERS Group Life Insurance- Payroll Deduction	128.00
Volunteer Fireman's Retirement Fund- Pension Fund	637.50
Bank of Star Valley- FICA & Fed/W	15,229.98
Valley Sanitation, Inc.- Services	546.25
Office Depot, Inc.- Supplies	74.77
Fast Stop- Fuel Exp.	164.01

High Country Linen- Service & Supplies	298.41
Wyoming Child Support Enforcement- Payroll Deduction	1,500.00
Freedom Mailing Services- Services	734.42
Pitney Bowes- Postage Exp.	173.04
JP's Water & Sewer Service- Services	350.00
Alan Stauffer Digital Service- Services	719.80
Sunrise Environmental- Supplies	252.32
Johnson Controls Fire Prevention- Services	662.95
Municipal Emergency Services- Supplies	3,094.09
Warren, Heather- Services	28.00
Great- West Trust Company- Payroll Deduction	300.00
Broulim's- Supplies	713.91
VSP of Wyoming- Insurance	212.52
Wyoming Educator's Benefit Trust- Insurance	58.50
NAPA All Star Auto Parts- Parts & Supplies	756.28
Riverside Greenhouse & Graphix- Services	2,883.00
Al's Equipment Rental- Parts	2,489.60
Desktop Design- Supplies	2,164.50
Tolman, Pam- Services	600.00
BSHC, P.C.- Legal Services	2,145.00
Western Wyoming Drug Collection- Services	54.00
Wex Bank- Fuel Exp.	3,242.29
Bittenbender Lock & Key- Services	744.00
Miles Beverage, Inc.- Supplies	348.50
The Burron Firm, P.C.- Legal Services	3,930.00
Yamaha Motor Finance Company- Lease Payment	1,631.84
RSM Food Service, Inc.- Supplies	850.58
Harmony A/V LLC- Services & Equipment	3,698.45
USA Bluebook- Supplies	128.73
Yost Pacific Office- Lease Payment	3.82
Rich, Cheryl B.- Services	800.00
U.S. Bank Equipment Financing- Lease Payment	214.06
Delta Dental of Wyoming- Insurance	1,135.00
Zions Bankcard Center- Supplies & Education Exp.	3,088.51
Rural Community Consultants- Services	3,516.20
Pioneer Equipment Co.- Parts	93.00
Interstate Batteries- Parts	120.95
Romberg, Jason- Reimbursement Exp.	135.52
Countertrade Products, Inc.- Supplies	504.65
Ultimate Shop Advantage- Services	203.00
Hokanson, Van- Refund	125.00
Bomgaars Corporate Office- Parts & Supplies	84.97
Payroll	63,980.79

At the call of the Mayor, Council Member Wilkes made a motion to approve the consent agenda as presented, seconded by Council Member Jensen. Mayor Inskeep voted in favor of the motion. Motion carried unanimously.

Mayor Inskeep presented the following retail liquor license applications for renewal: C & G LLC, dba A.J.'s Discount Liquor, Shelly's Cowboy Bar, LLC dba Cowboy Bar, Colter's Lodge, Inc. dba Colters Lodge, Maverik Inc. dba Maverik #355, and Broulim Supermarkets, LLC dba Broulim's #12. Mayor Inskeep presented the following restaurant liquor license applications for renewal: Agave Mexican Restaurant, LLC dba Agave Mexican Restaurant and Habif Enterprises, LLC dba Los Cabos Baja. Mayor Inskeep presented the following bar & grill liquor license application for renewal: Stellas 467 LLC dba Stellas 467 Doughbox & Roadhouse. Mrs. Lisa Hokanson, Town Clerk, advised that the Wyoming Liquor Division had approved the applications as submitted. Mr. Jason Romberg, Afton Police Chief, advised that he did not have any objections to the licenses being renewed as presented. At the call of the Mayor, Council Member Wilkes made a motion to approve and renew the liquor licenses as presented. Council Member Jensen seconded the motion. Mayor Inskeep voted in favor of the motion. Motion carried unanimously.

Mr. Jim Ormsby, representing the Civic Air Patrol & Cadet Program, presented information to the Council and advised that he would like to start this program in the area. He discussed the training and time requirements that would be needed as well as the benefits. He advised that having both the airport and the National Guard building in the area would be great assets for the organization. He advised that the program is a great opportunity for the youth and he looks forward to working with individuals from the community. The Council thanked him for his time and efforts pertaining to this matter and wished him the best in his future endeavors.

Ms. Angela Aguilar presented an application for a malt beverage permit and asked that the Council consider approving it. The permit would be valid on May 29, 2021, between 4 p.m. and 2 a.m. at the Lincoln County Fairgrounds. Ms. Aguilar presented an agreement indicating that the Fair Board had approved the application due to the fact that the event is located on their property. At the call of the Mayor, Council Member Wilkes made a motion to approve the application as presented with the condition that Ms. Aguilar complete TIPS training before the permit be issued. Council Member Jensen seconded the motion. Mayor Inskeep voted in favor of the motion. Motion carried unanimously.

Mrs. Patricia Hudson discussed the possibility of putting a shooting range in the basement of the building located at 445 S. Washington Street. Mrs. Violet Sanderson, Town Administrator, stated that per Town Code Section 6-3-06, a shooting gallery or range must be approved by the Town Council. Mrs. Hudson advised that the upper floor would remain as retail space. She presented the safety measures that would be taken, the security that would be put in place, and the materials that would be used to ensure noise control. She stated that a wide range of weapons could be fired and individuals must be 12 years of age and accompanied by an adult to use it.

Mr. Mark Burk advised that his son recently purchased the building directly to the south of the proposed shooting range. He advised that the building is currently being used as overnight rentals per a variance that had been previously approved in the past. He expressed his concerns pertaining to the possible noise that may come from the range. He advised that per his research, he determined that the sound would only be reduced. He requested that no sound be heard and that the odors from the shooting be eliminated. He inquired if a shooting range is appropriate for the downtown area. The Mayor requested that the administrator along with the Council research this matter to ensure that the concerns of Mr. Burk are met.

Mr. Robert Angelsey, the current owner of the building, advised that the walls in the basement are made of 18 inches of solid concrete and he does not feel that there would be a

problem with the noise. The Council requested that the Afton Police Department shoot blanks in the basement to determine what sound could be heard in the adjacent building.

Chief Romberg advised that he does not currently have any safety or noise concerns at this time per the presentation that was made by Mrs. Hudson. Mr. Dale Cottam, Town Attorney, advised the Council that a resolution would need to be passed in order to officially approve the shooting range. It was determined that a resolution would be provided for the Council's review at the June Town Council meeting. Mayor Inskeep requested that she work closely with the Council as the project proceeds and that a business plan be presented for their review.

Mrs. Sanderson advised that in order to complete the upcoming North Afton Waterline project, an easement would need to be obtained. Mr. Don Call, representing the Bessie W. Call Family Limited Partnership, discussed the possibility of the Town obtaining an easement if the owners of the property were able to hook onto the water system at a future date. He stated that the property is not located within the Town boundaries but requested that the Council consider allowing a one-inch hook up on the property since the waterline would be located on the premises. After some discussion, Council Member Wilkes made a motion to authorize Mrs. Sanderson to draft a letter stating that the Town would pay Mr. Call for the easement and that he would be allowed to purchase a one-inch water hookup at the out of Town water rate at a later date. Council Member Jensen seconded the motion. Mayor Inskeep voted in favor of the motion. Motion carried unanimously.

Mr. Joshua Peavler, Public Works Director, presented the proposed 2021 Afton Street Improvement project to the Council for their consideration. He explained that the method that he used to determine which roads would be completed for the upcoming year were by the road's age, the condition of the driving surface, and the amount of usage that the roadway gets. He advised that Sunrise Engineering had provided cost estimates for the project and the bid process would begin in the near future.

Mrs. Karlee Wilkes presented a community cleanup project proposal for the Town parks and Swift Creek Canyon. She proposed that the cleanup day be held May 22, 2021 beginning at the Canyon View Park with a grab and go breakfast for the participants. The Council thanked her for her services as well as organizing the event and advised that the Town would purchase the supplies needed.

Mr. Peavler advised that a member of the Olson family had expressed concerns regarding a pine tree that is located within his family plots at the Afton Cemetery. He stated that Mr. Olson stated that the roots were growing out and causing the headstones to tip. The individual had requested that the Town remove the tree and then replace the headstones back to their original position. After some discussion, the Council authorized Mr. Peavler to get a bid to remove the tree and reset the headstones. Mr. Peavler asked that the Council authorize him to also get bids to possibly remove some trees within the parks that are causing problems. The Council agreed to this matter and asked that he report back with his findings.

Mr. Peavler discussed the weeds that are located within the Town right of ways. He advised that the Town has not sprayed them in the past due to the fact that some of the residents had concerns regarding the weed spray. He advised that in previous years he has been mowing them down. Mayor Inskeep discussed spraying on public property and the notification that must be given to the residents. He asked that Mr. Peavler research the rules and regulations pertaining to this matter before further action is taken.

Mr. Peavler discussed street crossing bonds. He advised that the current ordinance states that the homeowner must post a bond for 125 percent of the cost of the project. He asked that the

Council consider using a standardized amount for each project. He also expressed his concerns regarding the amount of disturbance that is done to the asphalt and the sidewalk which is unknown when the Town accepts the bond. Council Member Jensen asked that the Town consider stating on the bond permit that preapproval must be received from the Town for the extent of surface facilities to be removed during the maintenance or repair of the service line. Mayor Inskeep asked that Mr. Peavler research this matter further and report back to the Council with his findings.

Mr. David Kennington, representing Sunrise Engineering, discussed the North Afton Waterline project and the Spring Overflow project. He advised that the plans and specs have been received by WDEQ for their review. The proper easements have also been obtained for the North Afton Waterline project and WYDOT has approved the boring that is required. He advised that they would begin to advertise for bids for the projects in June, 2021.

Mr. Kennington informed the Council that they are continuing to monitor the sewer lagoons. He advised that the flow data has been completed and the BOD results have been returned. He stated that new cells need to be added at the current lagoon site in order to help alleviate the infiltration issues. He advised that he would present the report to the Council once all of the information has been compiled.

Discussion was held regarding Section 17-3-2.2 (b)(1) regarding allowing separate servants/ guest quarters in an (R-1), single family residential district. The Town is currently revising Title 17 regarding the Land Development Code. However, the Council discussed the possibility of passing an ordinance to address this situation due to the fact that the revisions to Title 17 would not be completed until a later date. An ordinance pertaining to this matter will be presented at the June Council meeting for their consideration.

Mayor Inskeep presented Ordinance 664 for third and final reading, an ordinance repealing Ordinance 616 pertaining to truancy which provides penalties for minors and or their parents or guardians for refusing to attend public school when required. It was determined that the State Statutes addresses this matter. At the call of the Mayor, Council Member Jensen made a motion to pass Ordinance 664 on third and final reading as presented, seconded by Council Member Wilkes. Mayor Inskeep voted in favor of the motion. Motion carried unanimously.

Mayor Inskeep presented Ordinance 665 for third and final reading, an ordinance amending Chapter 5 Section 6-5-03 and Section 6-5-04 of Title VI of the Afton Town Code regarding the age of a minor pertaining to curfew and condonation by a parent or guardian. The current code states that individuals could be cited if they are 21 years old or under. The proposed ordinance changes the age to under 18 years old. At the call of the Mayor, Council Member Wilkes made a motion to pass Ordinance 665 on third and final reading as presented, seconded by Council Member Jensen. Mayor Inskeep voted in favor of the motion. Motion carried unanimously.

Mayor Inskeep presented Ordinance 666 for second reading, an ordinance for the Town of Afton, County of Lincoln, State of Wyoming, for the annual appropriation for fiscal year July 1, 2021, through June 30, 2022. Mayor Inskeep advised that the unallocated funds have been placed in the appropriate places within the budget. At the call of the Mayor, Council Member Jensen made a motion to pass Ordinance 666 on second reading as presented, seconded by Council Member Wilkes. Mayor Inskeep voted in favor of the motion. Motion carried unanimously.

Mayor Inskeep presented Ordinance 667 for second reading, an ordinance amending Section 8-2-21 of the Town Code and repealing Ordinance 614 relating to the responsibility of

maintenance and replacement of sewer service lines. The proposed ordinance states that the owner of the property would be responsible to repair, replace, and maintain the sewer service line from the property owners point of service to the Town of Afton main line. The owner of the property would also be responsible to restore all improvements which occur during repairing, replacing, or maintaining a sewer service line. The Town would be responsible for the restoration of the road and sidewalks when the improvements are placed, owned, or maintained by the Town when the work occurs under the supervision of the Town. Exceptions to the provisions may only be granted by the Afton Town Council upon advice of the Afton Utility Board for good cause. At the call of the Mayor, Council Member Wilkes made a motion to pass Ordinance 667 on second reading as presented, seconded by Council Member Jensen. Mayor Inskeep voted in favor of the motion. Motion carried unanimously.

Mayor Inskeep covered the following correspondence:

A notice from the Lincoln County Office of Planning & Engineering regarding a hearing date for a minor subdivision preliminary plat submitted by Mr. Charles Story & Mr. & Mrs. Kelly Johnson pertaining to Elysian Landing.

Council Member Jensen updated the Council on the star on the hill project. He advised that the Forest Service has advised that they anticipate the Town receiving the permit in the near future. He expressed that the Forest Service does have concerns regarding rehabilitation for the area pertaining to the project. He stated that some subcommittees have been formed to help with the project but more are needed. He discussed the possibility of setting up a fund for individuals to help donate to the project. He stated that Mrs. Sanderson is continuing to research the lighting costs and the best options available.

At the call of the Mayor, Council Member Jensen made a motion to go into executive session at 8:40 p.m. to discuss legal issues. Council Member Wilkes seconded the motion. Mayor Inskeep voted in favor of the motion. Motion carried unanimously.

At the call of the Mayor, Council Member Jensen made a motion to reconvene the regular meeting of the Afton Town Council at 8:50 p.m., seconded by Council Member Wilkes. Mayor Inskeep voted in favor of the motion. Motion carried unanimously. Legal issues were discussed with no action taken.

At the call of the Mayor, Council Member Wilkes made a motion to adjourn the regular meeting of the Afton Town Council, seconded by Council Member Jensen. Mayor Inskeep voted in favor of the motion. Motion carried unanimously. The regular meeting adjourned at 8:51 p.m.

The next regular meeting of the Afton Town Council will be held on Tuesday, June 8, 2021, at 5:00 p.m. at the Afton Town Hall.

Jason C. Inskeep, Mayor
(ATTEST:)
/s/ Lisa Hokanson, Afton Town Clerk

Publish May 26, 2021.