AFTON TOWN COUNCIL MEETING
MARCH 9, 2021
5:00 P.M.

Mayor Jason C. Inskeep called the regular meeting of the Afton Town Council to order at 5:00 p.m. and welcomed those in attendance.

Those present included Mayor Jason C. Inskeep, Council Member Will Wilkes, Council Member Abby Humes, Council Member Jeff Jensen, Council Member Cody Myers, Assistant Town Attorney Brandon Taylor, Town Administrator Violet Sanderson, Town Clerk Lisa Hokanson, Public Utilities Director Larry Lancaster, and Afton Municipal Court Judge Rod Jensen. Others present included David Kennington, Mallory Winters, John Hougland, James Webb, Mason Hillstead, and Marlowe Scherbel.

Mr. David Kennington led those present in the Pledge of Allegiance.

Mayor Inskeep presented the agenda for the Afton Town Council Meeting. Mayor Inskeep requested that the agenda be modified and that discussion of a workshop meeting be placed under the Mayor's report as well as the Main Street Alliance report be moved to the April Town Council Meeting and the Tourism Board report be moved to later in the meeting. At the call of the Mayor, Council Member Wilkes made a motion to adopt the agenda for the March 9, 2021, Afton Town Council meeting with the changes as noted. Council Member Myers seconded the motion. Motion carried unanimously.

Mayor Inskeep presented the consent agenda, which included:
Approval of the minutes from the regular Afton Town Council meeting held February 9, 2021.
Approval of the business licenses and building permits issued for February, 2021.
Approval of the bills against the Town of Afton for the period ending February 28, 2021.

The bills against the Town of Afton for the period ending February 28, 2021, are as follows:

Blue Cross Blue Shield of Wyoming- Insurance	$15,944.00
Valley Auto- Parts & Supplies	145.76
Local Government Liability Pool- Membership Renewal Fees	8,430.00
Hastings Hardware- Parts & Supplies	356.79
Lincoln County Sheriffs Office- Communications	1,848.00
Lower Valley Energy- Electricity & Gas Exp.	8,519.38
Afton Point S- Tires & Supplies	1,018.99
Petty Cash- Town of Afton- Misc. Exp.	13.95
Quality Service- Equipment	7,443.00
Silver Star Telephone- Telephone & Cell Phone Exp.	1,348.92
Caselle, Inc.- Software Support	978.00
SVI Media- Public Notices	1,349.25
Sunrise Engineering, Inc.- Services	1,470.00
Wyoming Workers Compensation- Workers Comp.	2,207.19
Wyoming Retirement Systems- Retirement	10,122.57
NCPERS Group Life Insurance- Payroll Deduction	128.00
Volunteer Firemen's Retirement Fund- Pension Fund	637.50
Bank of Star Valley- FICA & Fed/W	14,532.34
Rocky Mountain Yeti Afton- Parts	34.62
Valley Sanitation, Inc.- Trash Removal	474.50

Fast Stop #1139- Fuel Exp.	160.80
High Country Linen- Service & Supplies	605.93
Wyoming Child Support Enforcement- Payroll Deduction	1,500.00
Freedom Mailing Services- Services	1,113.45
Pitney Bowes- Postage Exp.	173.04
Wyoming State Firemen's Association- Dues	150.00
Great-West Trust Company- Payroll Deduction	300.00
Broulim's- Supplies	312.22
Rocky Mountain Designs- Supplies	3,213.36
VSP of Wyoming- Insurance	212.52
Wyoming Educators Benefit Trust- Insurance	58.50
NAPA All Star Auto Parts- Parts & Supplies	1,131.20
B & H Auto Repair LLC- Repairs	538.84
One- Call of Wyoming- Services	25.75
Desktop Design- Supplies	321.80
Tolman, Pam- Services	600.00
BSHC, P.C.- Legal Services	1,113.01
Wex Bank- Fuel Exp.	2,249.09
Mountain West Farm Bureau- Insurance	3,848.80
Day Wireless Systems- Parts & Services	209.45
Idaho GCSA- Meeting Exp.	100.00
The Burron Firm, P.C.- Legal Services	360.00
C & B Operations, LLC- Parts	16.90
Wyoming Dept. of Transportation- Supplies	73.82
Rich, Cheryl- Services	800.00
U.S. Bank Equipment Financing- Lease Payment	214.06
All American Cutter & Chariot- Tourism Funds	600.00
Hireright, LLC- Services & Yearly Fees	729.00
Delta Dental of Wyoming- Insurance	1,135.00
Zions Bankcard Center- Supplies & Expenses	1,271.63
Shortline Freight LLC- Services	18.00
Everything Branded USA- Supplies- Tourism Funds	1,001.50
Payroll	65,104.63

At the call of the Mayor, Council Member Humes made a motion to approve the consent agenda as presented, seconded by Council Member Jensen. Motion carried unanimously.

Mr. Rod Jensen, Afton Municipal Court Judge, discussed Ordinance 616 regarding truancy which provides penalties for minors and or their parents or guardians for refusing to attend public school when required. Mrs. Violet Sanderson, Town Administrator, advised that per state statutes, the school board is responsible to enforce it. Judge Jensen stated that the ordinance is hard to enforce and the Town has to supervise the juveniles if they are given service projects. Mr. Brandon Taylor, Assistant Town Attorney, stated that per state statutes, the school resource officer should not be citing the individuals into municipal court. After some discussion, Council Member Wilkes made a motion to pass Ordinance 664 on first reading, an ordinance which repeals Ordinance 616 regarding truancy. Council Member Humes seconded the motion. Motion carried unanimously.

Mrs. Sanderson discussed Section 6-5-03 entitled curfew for the Town of Afton and Section 6-5-04 entitled condonation by a parent or guardian. The sections are located within the Town of Afton code book. She advised that it states that a person could be cited for curfew if they are 21 years old or under. She asked that the Council consider changing the age to under 18 years of age. At the call of the Mayor, Council Member Jensen made a motion to pass Ordinance 665 on first reading, an ordinance that changes the age from 21 years old to 17 years old and under. Council Member Humes seconded the motion. Motion carried unanimously.

Mrs. Sanderson presented the Afton financial statements for the period ending February 28, 2021.

Mr. John Hougland, representing Lower Valley Energy, presented the Statement of Operations for the Swift Creek Hydro Power Project for the year ending December 31, 2021. He also presented the balance sheet for the project for the year ending December 31, 2021.

Mr. Mallory Winters, representing Lower Valley Energy, gave the operation report for the project. He stated that the project has been running well. Mayor Inskeep thanked Lower Valley Energy for taking care of the buildings and the equipment located in Swift Creek Canyon and for their pleasing appearance.

Mr. James Webb, CEO/ President of Lower Valley Energy, thanked the Town for being a partner with them on the project. He advised that when the project first started, bonds were taken out at a zero percent interest rate. He stated that this is no longer the case and the price continues to increase for the price of electricity. He stated that in time, the project would begin to have a positive cash flow. He stated that it is a clean and renewable energy, which is also a positive attribute. He presented an agreement entitled Third Addendum for the Swift Creek Hydro Electric Company, LLC, which would replace item one on the Second Addendum. The new addendum states that all electric output from the Company shall be evenly divided between Lower Valley Energy and the Town of Afton. It also expresses that LVE shall buy the Town's share of output on a monthly basis and the power sales price paid by LVE to the Town shall be the cost of production. He advised that the Lower Valley Energy Board had approved the addendum. At the call of the Mayor, Council Member Humes made a motion to approve the Third Addendum Swift Creek Hydro Electric Company, LLC agreement as presented and authorize the Mayor to sign the document. Council Member Wilkes seconded the motion. Motion carried unanimously.

Mayor Inskeep asked that the Council consider having a work session to discuss the Council's vision and goals for the future as well as review the proposed changes to Ordinance 593 pertaining to Title 17, entitled Land Development Code. The Council agreed to hold a work session on March 25, 2021, beginning at 4:00 pm at the Afton Civic Center.

Mrs. Sanderson discussed the possibility of the Town purchasing a traffic analyzer, which would help identify and report speed related issues as well as help with traffic studies. She stated that the data compiled could help the police department as well as determine which roads are being used the most for upkeep purposes and maintenance planning. The Council asked that Mrs. Sanderson research this matter further to determine the best options available and request that they provide a demonstration for the Council.

Mrs. Sanderson discussed Ordinance 614 pertaining to the Town being responsible for the sewer service lines up to the residence's property line, with the property owner being responsible for installing, repairing, and maintaining the lines from their residence to the property line.

Council Member Jensen presented the proposed changes that he would like to see made to the ordinance regarding the responsibility of the Town and the property owner. He expressed that it should specifically state that clogs or any damage within the service line to the main line should be covered by the homeowner and are the homeowner's responsibility.

Mayor Inskeep expressed concerns pertaining to the sidewalks that the Town has installed in front of some of the homeowner's property in conjunction with the Safe Routes to School project. He also voiced his concern pertaining to when the roadway or sidewalks have to be cut to make the repairs and who would be responsible to make the repairs. Mrs. Sanderson advised that the Town does require a bond if the resident is cutting or boring the street or sidewalks. Mayor Inskeep requested that the 2" asphalt lift and sidewalk replacement be the Town's responsibility.

Assistant Town Attorney Taylor presented the proposed changes to the ordinance that he along with Town Attorney Cottam had made pertaining to this matter.

Mr. Larry Lancaster, Public Utilities Director, requested that it stay the homeowner's responsibility to install, repair, and maintain the lines from their residence to the main line. He expressed concerns pertaining to the increased costs to the Town as well the lack of manpower if this is changed. He also discussed the added liability that would be acquired by the Town if it was altered.

Mr. Rod Jensen, Afton Utility Board member, advised that he is in agreement with Mr. Lancaster pertaining to this matter. He expressed his concerns pertaining to the increased costs that would need to be made to the resident's utility bills if the Town took over the entire sewer service line as well as the Town going onto private property to make the needed repairs.

After some discussion, Mayor Inskeep requested that the proposed new ordinance regarding the responsibility of the sewer lines with the Council's recommendations be presented at the April Town Council meeting for the Council's review.

Mayor Inskeep presented the following correspondence:

A notice from the Lincoln County Office of Planning & Engineering regarding a conditional use permit application proposal submitted by Mr. Nick Wright, Mr. Ted Wright, and Mr. Earl Darway to amend Master Plan File #107 PZ 19 of Solitude Subdivision to increase the lots from 25 residential lots to 28 residential lots.

Mr. Marlowe Scherbel, Afton Tourism Board member, updated the Council on the items that the board has been working on. He advised that they are currently working on a strategic plan and updating and creating a better website. He advised that a trail map has also been added to the Tourism website. He updated the Council on the recent events that the board has helped fund and the upcoming events that will be held. The Council thanked the Tourism Board for their efforts on behalf of the Town.

Mr. Scherbel discussed Honeybee Meadows Addition, a subdivision that he is in the process of developing. He advised that a portion of the property is zoned (R-2), Mixed Single Family Residential. He stated that when he first presented the plans, he expressed that they would be single family residential homes. However, he advised that after further consideration, he is considering allowing duplexes. He inquired if a basement rental is considered a duplex. The Council stated that it would have to have two separate entrances and duplexes do require a specific lot size. Mr. Scherbel stated that the CCR's would state that the homeowner would be required to live in one of the residences and they would only be allowed to rent out one of the units. He advised that he would present this at the April Town Council meeting for their consideration.

At the call of the Mayor, Council Member Humes made a motion to go into executive session at 7:45 p.m. to discuss a property acquisition. Council Member Wilkes seconded the motion. Motion carried unanimously.

At the call of the Mayor, Council Member Humes made a motion to reconvene the regular meeting of the Afton Town Council at 8:30 p.m. Council Member Myers seconded the motion. Motion carried unanimously.

At the call of the Mayor, Council Member Jensen made a motion to authorize Mrs. Sanderson to meet with the property owners to discuss a property acquisition for the purpose of installing a waterline for the upcoming North Afton Waterline project. Council Member Myers seconded the motion. Motion carried unanimously.

Mrs. Sanderson updated the Council regarding the star on the hill project. She stated that there is manpower available to help with installing the star and getting items up to the site but expressed her concerns pertaining to obtaining the funds to complete the project. She advised that the Forest Service is currently reviewing the permit and she will update the Council when a decision has been made regarding this item.

Pursuant to Wyoming State Statues, the following employee's names and positions are listed without salaries: Jason Romberg- Chief of Police, Kim Cooper- Police Sergeant, Jake Bird- Police Officer, Jensen Odde- Police Officer, Tyler Banta- Part-time Police Officer, Aaron Jenkins- Part-time Police Officer, Rod Jensen- Afton Municipal Court Judge, Joshua Peavler- Public Works Director, Jason Lewis- Maintenance, Doug Monson- Part-time Maintenance, Larry Lancaster- Public Utilities Director, Greg Nelson- Utility Maintenance, Stetson Humbert- Mechanic, Bryce Burton- Golf Course Director, Ronald Bassett- Water Lab Director, Violet Sanderson- Administrator, Lisa Hokanson- Clerk, Sadraa Phillips- Treasurer, Camie Hale- Tourism Director & Event Director, Victoria Hale- Recreation Director, Sandie Truchot- Civic Center Services, Rodd Hillyard- Fire Department Administrator, Lynn Veigel- Fire Department Maintenance, Jason C. Inskeep- Mayor, Cody Myers- Council Member, Jeffrey Jensen- Council Member, Abby Humes- Council Member, William Wilkes- Council Member.

At the call of the Mayor, Council Member Humes made a motion to adjourn the regular meeting of the Afton Town Council, seconded by Council Member Wilkes. Motion carried unanimously. The regular meeting adjourned at 8:45 p.m.

The next regular meeting of the Afton Town Council will be held on Tuesday, April 13, 2021, at 5:00 p.m. at the Afton Town Hall.

Jason C. Inskeep, Mayor
(ATTEST:)
/s/ Lisa Hokanson, Afton Town Clerk

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