AFTON TOWN COUNCIL MEETING
JULY 9, 2019
5:00 P.M.

Mayor Jason C. Inskeep called the regular meeting of the Afton Town Council to order at 5:00 p.m. and welcomed those in attendance.

Those present included Mayor Jason C. Inskeep, Council Member Abby Johnson, Council Member Tom Davis, Council Member Barbara Sessions, with Council Member Will Wilkes joining the meeting at a later time. Others present included Town Administrator Violet Sanderson, Town Clerk Lisa Hokanson, Golf Course Director Bryce Burton, Public Works Director Joshua Peavler, Afton Police Chief Jason Romberg, Calvin Cannon, Tony Hale, David Jackson, John Bosley, Sarah Hale, David Kennington, Jeff Nelson, Jeff Jensen, Teresa Walker, Geri Fox, Doug McKinney, Victoria Hale, Marlowe Scherbel, Donna Viljak, Kate Wade, Logan Hedges, Alan Haderlie, and Jerry Hansen.

Mrs. Lisa Hokanson, Town Clerk, led those present in the Pledge of Allegiance.

Mayor Inskeep presented the consent agenda, which included:

1. Approval of the agenda for the July 9, 2019, Afton Town Council Meeting.
2. Approval of the minutes from the regular Afton Town Council meeting held June 11, 2019.
3. Approval of the business licenses and building permits issued for June, 2019.
4. Approval of the bills against the Town of Afton for the period ending June 30, 2019.

The bills against the Town of Afton for the period ending June 30, 2019, are as follows:

Johnson Grain Inc.- Supplies	$ 75.00
Afton Car Wash Express- Tokens	350.00
Wyoming West Fire Extinguishers- Services	68.00
Dry Creek Enterprises, Inc.- Services	205.00
Blue Cross Blue Shield of Wyoming- Insurance	16,020.89
Valley Auto- Parts & Supplies	857.56
L.N. Curtis & Sons- Supplies	969.44
HK Contractors, Inc.- Cold Mix	2,294.94
Hastings Hardware- Parts & Supplies	2,465.11
Hunky's Technical Service- Services	801.99
Kellerstrass Inc.- Fuel Exp.	715.75
Lincoln County Sheriffs Office- Communications & Prisoner Exp.	1,828.00
Lower Valley Energy- Electricity & Gas Exp.	6,925.69
Peavler Mountain Star, Inc.- Parts, Supplies, & Topsoil	2,593.82
Petty Cash- Town of Afton- Misc. Exp.	166.37
Silverstar Telephone- Telephone & Cell Phone Exp.	956.80
Caselle, Inc.- Software Support	978.00
SVI Media- Public Notices	6,416.25
Sweeny, Harold- Services	305.00
Sunrise Engineering, Inc.- Services	5,303.50
Printstar- Supplies	433.09
Wyoming Workers Compensation- Workers Comp.	3,095.42
Wyoming Retirement Systems- Retirement	14,646.71
NCPERS Group Life Insurance- Payroll Deduction	112.00

Volunteer Fireman's Retirement Fund- Pension Fund	495.00
Surveyor Scherbel, LTD.- Services	2,018.75
Bank of Star Valley- FICA & Fed/W	18,394.07
Rocky Mountain Yeti Afton- Parts	40.89
Wells Fargo Remittance Center- Supplies & Travel Exp.	8.288.41
Town of Afton- Director & Event- Tourism Funds	4,956.39
Office Depot- Supplies	423.92
Gardner's Country Store- Fuel Exp. & Supplies	719.44
High Country Linen- Service & Supplies	261.38
Valley Office Systems- Lease Payment	230.00
Wyoming Child Support Enforcement- Payroll Deduction	1,500.00
Freedom Mailing Services- Services	492.52
Kilroy LLC- Salt/ Sand Mix & Crushed Base	1,649.75
JP's Water & Sewer Service- Services	4,060.00
National Diagnostics, LLC- Services	75.10
Wilbur- Ellis Company- Supplies	3,720.00
J-Bar Excavation, LLC- Supplies	481.95
Skaggs Companies, Inc.- Supplies	3,727.95
Warren, Heather- Services	37.00
Great-West Trust Company- Payroll Deduction	350.00
Wyoming State Golf Association- Fees	204.00
J-Bar Trucking LLC- Services	596.70
Cold Springs Trout Farm- Services	375.00
Broulim's- Supplies	46.32
VSP of Wyoming- Insurance	242.32
Wyoming Educators Benefit Trust- Insurance	63.00
NAPA All Star Auto Parts- Supplies	100.99
Riverside Graphics- Services	663.00
Fore Up- Software Support	618.00
Tolman, Pam- Services	562.50
Matthew Bender & Co, Inc.- Supplies	556.21
Afton Tourism Fund- Tourism Fund Transfer	50,333.45
BSHC, P.C.- Legal Services	3,147.13
Modern Marketing- Supplies	278.34
Rock On Climbing Walls- Services	2,650.00
Wex Bank- Fuel Exp.	2,503.92
K & C Services- Services	800.00
DH Pace Company- Supplies	140.36
Tractor Supply Credit Plan- Supplies	149.66
Parsons, Lyndon- Services	385.00
Purchase Power- Postage Exp.	1,029.99
Mountain States Stock dog- Tourism Funds	3,500.00
Day Wireless Systems- Supplies	4,716.01
Candy Howe Insurance- Insurance	902.78
Mobile Golf Services- Parts & Services	3,246.20
Simplot Partners- Supplies	800.00

Best Western Torchlite- Convention Exp.	4,635.00
Wheatland Fire Dept.- Registration Exp.	1,500.00
O J's Gun Shop- Supplies	218.00
Elggren, Sabreena- Refund	100.00
Snowden Golf Sales- Supplies	704.45
Dansie, Ben- Services	200.00
Dansie, Rob- Services	200.00
Town Homes on the Green- Services	150.12
Red Baron- Services	250.00
Wyoming Wings- Advertising	250.00
Star Valley Insurance- Bonds	550.00
Emblem Enterprises, Inc.- Supplies	310.34
Payroll	122,045.47

At the call of the Mayor, Council Member Johnson made a motion to approve the consent agenda with the condition that the June 11, 2019, Afton Town Council meeting minutes state that Ordinance 655 passed on first reading re-zoning the lots described within Lot 2 of SW1/4 NE1/4 Section 1 T31N R119W, in Lincoln County, Wyoming, from its present zoning of Agriculture, Conservation, and Recreation (ACR) to Mixed Commercial and Industrial (MCI) for proposed Lot 3 of the proposed Cranney Addition and (R-1) Detached Single Family Residential for Lot 1 and Lot 2 of the proposed Cranney Addition. Council Member Sessions seconded the motion. Motion carried unanimously.

Mr. Jason Romberg, Afton Police Chief, reported on the recent citations and calls of service that were issued for June, 2019.

Chief Romberg stated that the LOTOJA bike race would be held in September, 2019. He advised that their organization would be paying for an extra officer to be on duty to help with traffic control.

Mr. Joshua Peavler, Public Works Director, thanked those that helped with the Freedom Festival event. The Council thanked all of those involved as well.

Mr. Peavler discussed the kiosk located at the Afton Information Center. He stated that it was in need of repair. The Council asked that the sign be reinforced and further options would be researched pertaining to this matter.

Mr. Peavler advised that the 2019 Afton Street Improvement Project would begin in the near future and completed this summer.

Mr. Bryce Burton, Golf Course Director, stated that the recent night golf tournament was a success. He advised that they would be holding another night golf tournament on August 2, 2019, due to the demand.

Mr. Burton advised that he has met with the school district to discuss the upcoming State Golf Tournament and the State Cross Country Track meet that will be held at the golf course this fall.

Council Member Sessions asked that a report be presented regarding the amount of usage and revenue received at the golf course in comparison to other years. It was determined that Mrs. Violet Sanderson, Town Administrator, would present the information at the next regular Afton Town Council meeting.

Ms. Donna Viljak, representing the Star Valley Quilt Trail, discussed the event that was held in 2017 and the impact it had on the valley. She advised that they previously used the Civic Center at no cost and asked that the Council consider donating the center once again. No action

was taken on this matter at this time until further research could be conducted. She stated that the event would be held in August, 2020. The Council asked that she meet with the Afton Tourism Board to discuss funding possibilities pertaining to this matter.

Council Member Wilkes joined the meeting at this time.

Mr. Logan Hedges discussed the possibility of holding youth basketball tournaments in the valley. He advised that it would be for grades 4-8. He stated that it would have a large impact on the area due to the number of individuals that attend the tournaments. He asked that the Council consider helping with funding. The Council requested that he meet with the Afton Tourism Board to discuss this matter further.

Mrs. Kate Wade, Afton resident, stated that she would like to hook onto the Town water system but she would need to bore in order to complete the water tap. She presented the costs and problems associated with boring. She asked that the Town consider allowing them to drill a well. Mrs. Sanderson stated that the current ordinance states that residents within 200 feet of the main water line are required to hook onto the Town system. Mrs. Wade advised that they are further than the 200 feet. It was determined that the Town would research this matter to confirm this situation and it would be discussed further at the next regular Afton Town Council meeting.

Mrs. Sanderson presented the Afton financial statements for the period ending June 30, 2019.

Mrs. Sanderson presented a letter from Surveyor Scherbel regarding a request for the Mayor to sign the final plat titled "CRANNEY ADDITION TO THE TOWN OF AFTON WITHIN GLO LOT 2 SW1/4NE1/4 SECTION 1 T31N R119W, LINCOLN COUNTY, WYOMING", dated June 20, 2019. At the call of the Mayor, Council Member Davis made a motion to approve the final plat as presented and authorize the Mayor to sign the plat map. Council Member Wilkes seconded the motion. Council Member Johnson abstained from the motion due to a potential conflict of interest. Council Member Sessions voted in favor of the motion. Motion carried.

Mrs. Sanderson presented a re-zone application for the Corporation of the Presiding Bishop of the Church of Jesus Christ of Latter-Day Saints located within Section 31, T32N R118W and Section 36, T32N R119W, in Lincoln County, Wyoming. She advised that they have requested to divide lot 2 of Star Valley Temple Addition into fifty-four residential lots. The subdivision would be developed in phases. The property is located east of the Star Valley Temple and would be accessed from Temple View Loop via U.S. Highway 89. The property is currently within the (ACR) Agriculture, Conservation, and Recreational District and (GC) General Commercial. A concurrent application to re-zone the property to (R-1) Detached Single Family Residential is being filed. Mayor Inskeep presented Ordinance 656 for first reading, an ordinance re-zoning the lots described as within Section 31, T32N R118 W and Section 36, T32N R119W, in Lincoln County, Wyoming from its present zoning of General Commercial (GC) and Agriculture, Conservation, and Recreation (ACR) to (R-1) Detached Single Family Residential. At the call of the Mayor, Council Member Sessions made a motion to pass Ordinance 656 on first reading as presented, seconded by Council Member Wilkes. Motion carried unanimously.

Mr. Scherbel asked if the Council would consider holding a special meeting before the next regular Afton Town Council meeting in order to pass Ordinance 656 on second reading with the final reading to be held in August, 2019, due to the fact that the property owners would like to begin construction before the winter months. After some discussion, Council Member Sessions made a motion to schedule a special Afton Town Council meeting on Tuesday, July 30,

2019, at 5:00 p.m. to consider passing Ordinance 656 on second reading and Ordinance 655 on third reading. Council Member Johnson seconded the motion. Council Member Wilkes and Council Member Davis voted in favor of the motion. Mayor Inskeep voted nay. Motion carried.

Mrs. Sanderson presented a major subdivision application for the Corporation of the Presiding Bishop of the Church of Jesus Christ of Latter-Day Saint located within Section 31, T32N R118W and Section 36, T32N R119W, in Lincoln County, Wyoming. The property owners have requested to divide Lot 2 of Star Valley Temple Addition in to fifty-four residential lots. The subdivision would be developed in phases. The property is located east of the Star Valley Temple and would be accessed from Temple View Loop via U.S. Highway 89. Mrs. Sanderson advised that the Utility Board discussed the possibility of the property owners transferring the water rights to the Town once the property is developed. She stated that the Planning & Zoning Board requested that the far east four-way intersection be squared up before the last construction phase. She stated that both the Afton Utility Board and the Afton Planning & Zoning Board approved the major subdivision as presented with the conditions presented. At the call of the Mayor, Council Member Davis made a motion to accept the recommendation of the Afton Planning & Zoning Board and approve the major subdivision as presented with the conditions that the property owners transfer their water rights to the Town of Afton which would be included in the developer's agreement and the four way intersection be squared up as discussed. Council Member Sessions seconded the motion. Motion carried unanimously. After further discussion, Council Member Sessions made a motion stating that if Ordinance 656 regarding the re-zone of the property fails, then the major subdivision would not be approved. Council Member Wilkes seconded the motion. Motion carried unanimously.

Mrs. Sanderson presented a request from Surveyor Scherbel for Mr. Lon Nield on behalf of Diversified Property Holdings, LLC. Mr. Nield had requested to extend the deadline to record the plat on the Planned Unit Development Building D of the Town Homes on the Green, an Addition to the Town of Afton within the SW1/4NW1/4 of Section 6, T31N R118W, in Lincoln County, Wyoming from July 10, 2019, to July 10, 2021. Mayor Inskeep called for a motion to extend the deadline as requested. No motion was made. Motion failed.

Mayor Inskeep presented Ordinance 654 for third and final reading, an ordinance repealing and replacing Ordinance 638 and Title II, Chapter 14 of the Afton Town Code relating to the Afton Cemetery Department and revising Section 2-14-09, entitled documents and markers. It was determined that the wording would be changed to state that no headstone would exceed four feet in height due to the fact that there are current headstones that exist in the cemetery that are that height. At the call of the Mayor, Council Member Johnson made a motion to pass Ordinance 654 on third and final reading with the changes as noted, seconded by Council Member Wilkes. Motion carried unanimously.

Mayor Inskeep presented Ordinance 655 for second reading, an ordinance re-zoning the lots described as within Lot 2 SW1/4NE1/4 Section 1 T31N R119W, in Lincoln County Wyoming from its present zoning of (ACR) Agriculture, Conservation, and Recreation to (MCI) Mixed Commercial and Industrial and (R-1) Detached Single Family Residential. Lot 3 shall be zoned as (MCI), Mixed Commercial and Industrial and Lots 1 and 2 shall be zoned as (R-1), Single Family Residential and would be re-plotted and known as the Cranney Addition to the Town of Afton. At the call of the Mayor, Council Member Davis made a motion to pass Ordinance 655 on second reading as presented, seconded by Council Member Sessions. Council Member Johnson abstained from the motion due to a potential conflict of interest. Council Member Wilkes voted in favor of the motion. Motion carried.

Mayor Inskeep covered the following correspondence:

A letter to the Lincoln County Clerk from the Town of Afton regarding the mil levy request.

Mr. David Jackson, Executive Director of Rain Fire, stated that an advisory board has been established for the proposed business. He advised that the they have received support from the State as well as the County. He asked that the Town consider sponsoring a Business Committed grant with the Wyoming Business Council. At the call of the Mayor, Council Member Wilkes made a motion to authorize the Town to sponsor the Wyoming Business Council Business Committed Grant for infrastructure, seconded by Council Member Sessions. Council Member Johnson abstained from the motion due to a potential conflict of interest. Council Member Davis voted in favor of the motion. Motion carried.

Council Member Johnson stated that she has been researching Wyoming Cultural Trust Fund grants. She advised that some of the proposed Town projects could possibly be funded with this grant. It was determined that a work session would be held on Tuesday, August 13, 2019, at 4:00 p.m. at the Afton Town Hall to discuss and review funding options for community projects. The public is invited to attend.

Mr. Jeff Jensen, Afton resident, discussed the Town siren and the times that it goes off. He asked if there was a way to eliminate it from going off in the late hours. However, he stated that he is not opposed to the siren. The Town advised that they would continue to monitor this situation.

Mrs. Sanderson discussed the Afton Civic Center and the current fees that are charged. It was determined that this matter would continue to be reviewed before further action is taken.

Discussion was held regarding the Swift Creek Hydro Power project. Mrs. Sanderson stated that it is being reviewed by outside legal counsel. The Town and Lower Valley Energy have agreed to continue to review this matter before further action is taken.

Discussion was held regarding the West Alley. It was determined that the Town has a right of way for ingress and regress for utilities as well as a public access. The majority of the Council agreed that if paving was done in the West alley that they would only pave the parts that are owned by the Town. Therefore, the Council asked that Mr. Dale Cottam, Town Attorney, draft a letter to the business owners to determine if they would be willing to deed their property to the Town at which time the Town would consider paving the alleyway.

Mrs. Sanderson presented bids received from Pine Cove Consulting and Silverstar Communications regarding networking within the Town Hall. She stated that she would compare the bids received and report back to the Council with her findings.

Mayor Inskeep presented the Afton Municipal Court docket for June, 2019.

Ms. Sarah Hale, representing the Star Valley Chamber of Commerce, explained that a Salt Lake City television station would be in Afton to highlight the area and the Intermittent Spring on July 16, 2019. She stated that they would be highlighting the area in order to encourage Tourism. The Council asked that Mrs. Sanderson conduct the interview with them on behalf of the Town.

In accordance with the provision of Wyoming Statutes §15-1-110, the name, position, and gross monthly salary excluding overtime and not including benefits such as health insurance and retirement of the chief administrative officials, department heads, and elected officials are published. In addition, the gross monthly salary for each full-time employee excluding overtime, employed by the Town of Afton, without the name of the employee, excluding benefits such as health insurance and retirement are as follows:

J. Romberg- Police Chief	$5,100.00
Police Sergeant	4,929.92
Police Officer	3.813.33
Police Officer	3,813.33
L. Lancaster- Public Utilities Director	4,900.00
J. Peavler- Public Works Director	4,900.00
Maintenance	3,986.67
Maintenance	3,986.67
Maintenance	3,293.33
Golf Course Director	4,400.00
V. Sanderson, Town Administrator	6,250.00
L. Hokanson, Town Clerk	4,050.00
S. Phillips, Town Treasurer	3,120.00
J.C. Inskeep, Mayor	500.00
T. Davis, Council Member	100.00
B. Sessions, Council Member	100.00
A. Johnson, Council Member	100.00
W. Wilkes, Council Member	100.00

At the call of the Mayor, Council Member Davis made a motion to adjourn the regular meeting of the Afton Town Council, seconded by Council Member Johnson. Motion carried unanimously. The regular meeting adjourned at 8:25 p.m.

A Special Afton Town Council meeting will be held on Tuesday, July 30, 2019, at 5:00 p.m. and the next regular Afton Town Council meeting will be held on Tuesday, August 13, 2019, at 5:00 p.m. at the Afton Town Hall.

Jason C. Inskeep, Mayor
(ATTEST:)
/s/ Lisa Hokanson, Afton Town Clerk

Publish July 31, 2019.