
	<p><b>STANDARD OPERATING PROCEDURE</b>  <b>DEPARTMENT OF PUBLIC WORKS</b></p> <p><b>PROGRAM:</b>  Dumpster and Receptacle Management</p>		<p><b>ISSUE DATE:</b>  11/24/2021</p>
<p><b>APPROVED BY:</b></p> <hr/> Public Works Director			
<p><b>PERMIT REQUIREMENT:</b></p> <p>4.2.6.4.5  This section contains information on proper placement, installation, and cleaning of garbage dumpsters. Also, proper use and repair of damaged garbage bins to prevent leakage into drainage system.</p>		<p><b>TARGETED POLLUTANTS:</b></p> <p>Sediment  Nutrients  Heavy Metals  Toxic Materials  Organics  Oil &amp; Grease  Floatables</p>	
<p><b>General:</b>  THIS SOP IS NOT EXPECTED TO COVER ALL NECESSARY PROCEDURE ACTIONS. OPERATORS ARE ALLOWED TO ADAPT SOPs TO UNIQUE SITE CONDITIONS IN GOOD JUDGMENT WHEN IT IS NECESSARY FOR SAFETY, AND THE PROPER, AND EFFECTIVE CONTAINMENT OF POLLUTANTS. HOWEVER, ANY CHANGES OF ROUTINE OPERATIONS MUST BE AMENDED IN THIS SOP.</p> <p><b>1. PURPOSE:</b></p> <ol style="list-style-type: none"> <li>Waste collections programs if managed improperly can be the source of the pollutants they are intended to collect.</li> <li>Provide environmentally sound waste collection system, policy and equipment, for waste management.</li> <li>Provide minimum regulation for contracted waste management services.</li> </ol> <p><b>2. WASTE COLLECTION SYSTEM (EXPOSED UNITS):</b></p> <ol style="list-style-type: none"> <li>The City has 4 main classes of waste management containers. <ul style="list-style-type: none"> <li>6yd dumpsters with lids</li> <li>12yd dumpsters with no lids</li> <li>Receptacles with lids</li> <li>Receptacles with no lids</li> </ul> </li> <li>City Dumpsters have lids and the mainline trash receptacles have lids to protect against rain and wind. Some seasonal and a small number of annual receptacles will not have lids or refuse protectors. These receptacles are placed where a sufficient vegetative barrier (~5' or greater) stands between the receptacle, and storm drain inlets. Also receptacle maintenance frequency is increased to compensate for no lids. Where practical receptacles with lids should also be placed where a significant vegetative barrier exist to add additional protection.</li> <li>Receptacles prone to the effects of wind are secured from tipping.</li> <li>City waste management contractors must also follow this SOP or approved company SOP. Any</li> </ol>			



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such alternate SOPs will made a part of this SOP.

**3. WASTE DISPOSAL RESTRICTIONS FOR ALL WASTE SCHEDULED FOR THE TRANS-JORDAN LANDFILL:**

- a) Review MSDS for disposal requirements. Review Trans-Jordan Landfill regulations for additional restrictions and understand the prohibited hazardous waste.

Generally this is:

- Liquid:
  - paint
  - pesticides/fertilizers
  - oil (all types)
  - antifreeze
  - batteries
  - liquid chemicals
  - etc.

*(All the above hazardous waste can be disposed in dumpsters, if the liquid is contained in sorbent material, e.g. loose sorbents, pads, booms etc., and dried such that it will not drip. This is intended for spill cleanup but not for whole sale disposal of out dated or spent liquid hazardous waste. When disposal of out dated or spent liquid is needed contact the Salt Lake Valley Health Department (SLVHD) for instructions and locations, 801-313-6697).*

- Solids:
  - Ink Jet Cartridges. (Contact the purchasing department for collection, reuse and disposal).
  - Tires

- b) Lookup and follow disposal procedures for disposal of waste at other EPA approved sites, the SLVHD # is a good resource, 801-313-6697.

**4. COLLECTION AND INSPECTION (DUMPSTERS AND RECEPTACLES):**

- a) Inspect the following areas at each collection cycle, per Waste Management Inspection Log. Generally that is:
  1. Inspect for leaking or broken containers.
  2. Record trash levels.
  3. Record when lids are not closed and receptacles not strapped.
  4. Record when hazardous and improper waste is noticed. Handle hazardous and improper waste per item 3 of this SOP "WASTE DISPOSAL RESTRICTIONS FOR ALL WASTE SCHEDULED FOR THE TRANS-JORDAN LANDFILL" and per "Internal Spill Procedure SOP."
- b) Close lids and secure light receptacles from tipping.
- c) Prevent liquids from draining from vehicle during transport.

**5. COLLECTION FREQUENCY(DUMPSTERS AND RECEPTACLES):**

- a) Dumpsters are picked up.....
- b) Lid Receptacles are picked up .....
- c) Open receptacles are picked up daily.
- d) Special events are handled on a case basis but minimum at end of day.
- e) Increase pickup frequency as needed according to the Waste Management Inspection Log.xls

**5. TWELVE YD DUMPSTERS(INTERNAL USE):**

- a) 12yd dumpsters must be retrofitted to contain the pollutants it receives. Prevent trash carried by



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wind and pollutants carried by runoff. The following BMP's or equivalents are to be used:

1. Wind BMP
  - Tarp anytime the waste can be carried by wind.
2. Runoff(BMP options)
  - Place dumpster on lawn allowing for 10' of distance between lawn and pavement.
  - Dig trench or place watertight trough at gate end. Dispose trough water in Public Works Disposal Bay.
  - Board and tarp.  
(Liquid waste is not allowed in any dumpster or trash receptacle. Liquid waste must be contained in watertight containers and carried to approved facilities. SLVHD # is a good resource, 801-313-6697).
3. Transporting (BMP options)
  - Ensure open containers are dry(following precipitation events)
  - Tarp Dumpsters filled with light or friable material

**7. DOCUMENTATION:**

- b) Record inspections in the Waste Management Log. S:\Public Works\Maintenance Reports\Waste Management Inspection Log.xls

**8. DEPARTMENTS:**

- a) Parks
- b) Streets
- c) Water
- d) Facility Management

**7. TRAINING:**

- a) Train employees upon hire and a refresher each year
- b) Material: Waste Management SOP

**8. EQUIPMENT:**

- a) The locations of City dumpsters and trash receptacles are shown on the Riverton Property Maps. See Appendix F

**9. SAFETY:**

- a) Recognize pedestrians and check all vehicle blind spot at each stop.