

WALTER PANAS HIGH SCHOOL
PERMANENT LATE ARRIVAL REQUEST FORM
Upperclassmen

All upperclassmen that have obtained permission to drive to school and have an assigned study hall at the beginning of the day may apply for a permanent late arrival to school. To be eligible, upperclassmen and their parents must agree to the guidelines listed below.

1. **All students must arrive on time for their first class.** Chronic lateness to the first assigned period may result in the loss of late arrival privileges.
2. All students with late arrival privileges must adhere to all of the rules and regulations outlined for student parking. Failure to follow parking rules may result in the loss of late arrival privileges.
3. Students granted late arrival privileges should begin their school day at the assigned time. **You may not be on school grounds before the start of your scheduled day unless you have business to attend to.** For example, a meeting with a teacher, counselor, or administrator.
4. Students should be reminded that a change in schedule could mean that the late arrival is no longer possible.
5. **An administrator must sign this form and the student must receive a corrected schedule from his/her counselor before the late arrival goes into effect.** Students who take advantage of the privilege without permission are in danger of not being granted a late arrival privilege.
6. **Seniors who are in danger of not graduating due to one or more failing grades will lose their late arrival privilege.**

TODAY'S DATE

I have read and agreed to the rules for late arrival.

STUDENT NAME (Please Print)

GRADE

STUDENT SIGNATURE

I have reviewed the guidelines with my child, and I give my child permission to arrive late to school on the days and at the time listed. I accept full responsibility for the means of transportation used for this permanent late arrival.

PARENT SIGNATURE

LATE ARRIVAL PERIOD: _____

CYCLE DAYS: A B C D E F

Administrator's Signature

Logged _____