Dear Parent/Guardian,

The purpose of this Interim Report is to provide you with a brief analysis of how your child is progressing this year.

☐ Your child is making satisfactory progress.

We would like to make you aware of the following concerns:

☐ Academic performance declining
☐ Incomplete or missing homework
☐ Unsatisfactory class work
☐ Focus is inconsistent
☐ Other concerns

Comments:

Recommendations:

☐ Schedule a conference
☐ Sign homework/assignments
☐ More study time
☐ More reading time
☐ Other recommendations

Comments:

Teacher’s Signature ___________________________ Date ___________________________